

**LOCATION:**

El Monte City Hall – East  
City Council Chambers  
11333 Valley Boulevard  
El Monte, CA 91731

**DATE AND TIME:**

Wednesday,  
September 24, 2025  
6:00 p.m.

# REGULAR MEETING AGENDA

OF THE

## CITY COUNCIL OF THE CITY OF EL MONTE

MEETING JOINTLY AND REGULARLY WITH THE EL MONTE HOUSING AUTHORITY; EL MONTE PUBLIC FINANCING AUTHORITY; EL MONTE WATER AUTHORITY; EL MONTE PARKING AUTHORITY; SUCCESSOR AGENCY TO THE FORMER EL MONTE COMMUNITY REDEVELOPMENT AGENCY; HOUSING SUCCESSOR AGENCY; AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERSHIP IS COMPOSED EXCLUSIVELY OF THE MEMBERSHIP OF THE CITY COUNCIL

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**COUNCILMEMBERS/AUTHORITY MEMBERS:**

*Jessica Ancona, Mayor*

- ♦ *Marisol Cortez, Mayor Pro Tem* ♦ *Sheila Crippen-Thomas, Councilmember*
- ♦ *Cindy Galvan, Councilmember* ♦ *Martin Herrera, Councilmember*
- ♦ *Viviana Longoria, Councilmember* ♦ *Dr. Julia Ruedas, Councilmember*

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This meeting shall be conducted in compliance with the procedures of Government Code section 54953 as most recently amended by AB 2449 which took effect January 1, 2023. As amended by AB 2449, Government Code section 54953(f) allows less than a quorum of the City Council to participate remotely at any given meeting of the City Council where the remote participant(s) have a statutorily defined “just cause” reason or “emergency” reason for participating remotely. When a member of the City Council participates remotely pursuant to Government Code section 54953(f), the location from which the City Council member is participating remotely does not need to be identified on the agenda and does not need to be open to members of the public. Because Government Code Section 54953(f) allows City Council members to notify the City of their need to participate remotely as late as the start of the meeting, the City Council will prepare for all meetings with the assumption that some number of its members (less than a quorum) might need to participate remotely pursuant to Government Code Section 54953(f). All such meetings will be conducted in compliance with the requirements of Government Code Section 54953(f)(1). Per Government Code Section 54953(f)(2)(B), any City Council member who participates remotely per Government Code section 54953(f) “**shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals**”.

**Members of the public wishing to observe the meeting may do so in any of the following ways:**

- (1) Turn your TV to Channel 3; or

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- (2) City's website at <http://www.elmonteca.gov/378/Council-Meeting-Videos>; or
- (3) In person.

**Persons wishing to offer public comment for this meeting may do so:**

- (1) By directly addressing the City Council in person at the time(s) allotted on the agenda for such comment. Persons wishing to address the City Council in person are asked to fill-out a blue speaker card providing their name and indicating whether they wish to address the Council on an item(s) of business appearing under (i) the Closed Session portion of the agenda; (ii) the Public Hearing portion of the agenda; (iii) any item of business appearing under any other portion of the agenda; and/or (iv) a non-agendized matter that is within the subject matter jurisdiction of the City Council. Speaker cards should be submitted to the City Clerk or the Sergeant at Arms (a uniformed El Monte Police Officer) before the City Council's approval of the agenda, if possible; or
- (2) By submitting comments in writing before the conclusion of the portion of the agenda set aside for General Public Comment or in the case of a matter set for Public Hearing before the conclusion of the public comment portion of the Public Hearing. If written comments should identify which agenda item(s) they pertain to a non-agendized matter that is within the subject matter jurisdiction of the City Council.

**The City Council will not receive public comment via telephone, unless one or more members of the City Council is participating remotely pursuant to paragraphs (e) or (f) of Government Code Section 54953.** When the call-in option is required by Government Code Sections 54953(e) and (f), members of the public may also offer comment by calling-in to the conference line at (888) 204-5987; Code 8167975 by or before any of the specific times allotted on the agenda for public comment. At each point of the agenda at which public comment is received, the City Council, through the presiding officer, will ask the City Clerk if there are any members of the public who have called in who wish to address the City Council on a particular matter or grouping of matters. When calling in, members of the public shall inform the attendant which item(s) of business they wish to speak on, and callers will be connected by telephone when the time for commenting on such items is commenced.

As described in greater detail below, members of the public may address the City Council (i) on agendized closed session items of business prior to the City Council going into closed session; (ii) on items of business listed under the heading Public Hearings when the public hearing on the item the speaker/caller wishes to speak on is opened; and (iii) on all other items of agendized and non-agendized business during the portion of the agenda entitled General Public Comment. **The City Council shall be under no obligation to entertain comments from persons who (i) submit a speaker card after the City Council closes the applicable commenting period; or (ii) call-in after the City Council closes the applicable commenting period.** With this in mind, speakers are strongly encouraged to submit cards or call in as early as possible to avoid missing the opportunity to speak. The City Council shall be under no obligation to respond to or deliberate upon any specific questions or comments posed by a speaker or take action on any issue raised by a speaker beyond such action as the City Council may be lawfully authorized to take on an agendized matter pursuant to the Brown Act (Govt. Code Section 54950 et seq.) ("Brown Act") Members of the City Council may provide brief clarifying responses to any comment made or questions posed. Persons who wish to address the City Council are asked to state their name and address for the record. *Speakers may not lend any portion of their speaking time to other persons or borrow additional time from other persons.* All comments or queries presented by a speaker/caller shall be addressed to the City Council as a body and not to any specific member thereof. No questions shall be posed to any member of the City Council except through the presiding official of the meeting, the Mayor and/or Chair. The City Council may not engage in any sort of prolonged discussion or deliberation with any speaker or group of speakers on matters



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that are not listed on this agenda, nor may the City Council take action on any non-agendized items of business, except as specifically authorized under the Brown Act.

*Enforcement of Decorum:* The Chief of Police, or such member, or members of the Police Department as the Chief of Police may designate, shall serve as the Sergeant-at-Arms of any City Council meeting. In accordance with Government Code Section 54957.95 as adopted under SB 1000, the Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including, but not limited to, conduct that prevents other members of the public from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings; speaking off topic or speaking beyond the speakers allotted time limit. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons participating in the meeting must adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age.

[Instruction regarding accommodation under the Americans with Disabilities Act can be found on the last page of this Agenda.](#)

**1. CALL TO ORDER:**

**2. ROLL CALL FOR CITY COUNCIL AND AUTHORITY BODIES:**

Jessica Ancona, Mayor/Chair  
Marisol Cortez, Mayor Pro Tem/Authority Member  
Sheila Crippen-Thomas, Councilmember/Authority Member  
Cindy Galvan, Councilmember/Authority Member  
Martin Herrera, Councilmember/Authority Member  
Viviana Longoria, Councilmember/Authority Member  
Dr. Julia Ruedas, Councilmember/Authority Member

**3. APPROVAL OF AGENDA:**

**4. CLOSED SESSION:**

The City Council and the various legislative bodies whose membership is composed exclusively of the membership of the City Council will attempt to address and complete all Closed Session business between 6:00 p.m. and 7:00 p.m. If the City Council completes all Closed Session business prior to 7:00 p.m., the City Council will take a short recess and commence all Open Session proceedings promptly at 7:00 p.m. In the event the City Council is unable to address or complete all agenda items by 7:00 p.m., the City Council will hear all such remaining items toward the



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end of the meeting, immediately following Council Communications. Should any member of the public wish to address the City Council on any *agendized* Closed Session matter, the City Council shall allow such person to address the City Council on such matter(s) prior to going into Closed Session, provided that all persons wishing to address the Council on an *agendized* Closed Session matter shall (i) call-in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, prior to the City Council going into closed session; and (ii) be subject to a single speaker time allotment of three (3) continuous minutes total per speaker to address the City Council on any or all closed session items of business.

- 4.1 Closed Session Pursuant to Government Code Section 54956.9 Subparts (a), (d)(2), and (e)(3) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.**
- 4.2 Closed Session Pursuant to Government Code Section 54956.9 Subparts (a), (d)(2), and (e)(3) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.**
- 4.3 Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation – Jonathan Moy vs. City of El Monte, WC Case No. ADJ15816462.**
- 4.4 Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation – Patricia Rodriguez vs. City of El Monte , LASC Case No. 23PSCV00377.**
- 4.5 Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation – Daniel Luongo vs. City of El Monte, Claim No. 22-166452.**
- 4.6 Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**

Bargaining Units Subject to Negotiations: El Monte General Unit (SEIU Local 721); El Monte General Mid-Management Unit (SEIU Local 721); El Monte Police Officers Association; and El Monte Police Mid-Manager’s Association; and All Unrepresented Employees of the City including the Executive Team and Part-Time.

City’s Designated Negotiator: Alma K. Martinez, City Manager and Rigoberto Gutierrez, Human Resources/Risk Management Director.

**OPEN SESSION PROCEEDINGS**

(Commencing at 7:00 p.m. or as soon thereafter as the City Council reconvene from Closed Session/Short Recess).

**5. INVOCATION: Chaplain.**



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**6. FLAG SALUTE: Aubrey Faith Martinez, 2<sup>nd</sup> Grade Student from La Primaria School.**

**7. RECOGNITIONS, HONORS AND COMMUNITY INTEREST PRESENTATIONS:**

**7.1 Presentation by the City Council to Aubrey Faith Martinez from La Primaria School for Leading the Pledge of Allegiance.**

**8. GENERAL PUBLIC COMMENT:**

This time has been set aside for members of the public to directly address the City Council on agenda items of business (other than those agenda items as public hearing or closed session items) or on any other matter of interest to the speaker/caller that is within the subject matter jurisdiction of the City Council, the Housing Authority, the Financing Authority and/or the Water Authority (collectively, the "Council"). Each speaker/caller will be limited to a single allotment of three (3) continuous minutes total to address the Council on any or all matters covered by this section. As explained more specifically under the Public Hearing portion of this agenda, members of the public wishing to offer comment on items of business agenda items under the Public Hearing portion of the agenda shall have a separate allotment of three (3) continuous minutes per speaker per public hearing item. Except as otherwise provided under the Brown Act (Gov. Code Section 54950 et seq.), the Council may not deliberate or take action upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent meeting. The Council may also direct staff to investigate certain matters for consideration at a future meeting. Persons wishing to address the Council on matters covered under General Public Comment shall call in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, by or before the General Public Comment portion of the agenda is closed. The City Council shall be under no obligation to entertain comments from speakers/callers who submit cards or call in to speak on matters covered by the section after the General Public Comment portion of the agenda is closed.

**9. CITY TREASURER'S REPORT:**

**9.1 Transmittal of the Treasurer's Cash and Investment Report for the Quarter Ended June 30, 2025.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Receive and file the Treasurer's Cash and Investment Report for the quarter ended June 30, 2025.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A



10. DEMAND RESOLUTION NO. D-737

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES RESOLVE AS FOLLOWS: SECTION 1. That the attached list of claims and demands totaling \$6,640,895.45 have been examined by the City Treasurer and that warrant numbers 1133634 through 1134037, and the payroll period August 16, 2025 through August 31, 2025 inclusive are hereby allowed in the amounts and ordered paid out of the respective funds as set forth.

11. APPROVAL OF MINUTES: Adjourned Regular Meeting Minutes of July 30, 2025; and Regular Meeting Minutes of September 10, 2025.

12. CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that they may be discussed, considered, and voted upon individually by the Council. A matter may be removed from the Consent Calendar and taken up separately by way of a seconded motion of any member of the Council with the approval of a majority of the Council quorum.

12.1 Waiver of Full Reading of Ordinance(s).

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approval to waive full reading (except title) of all ordinances appearing on the City Council agenda as authorized under Government Code Section 36934, unless otherwise directed by the City Council.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

12.2 Consideration and Approval of a Purchase Order with Rebel Athletic for the Purchase of Cheerleading Uniforms for the Expanded Learning Program at the El Monte City School District and Mt. View School District, for a Not-to-Exceed Amount of \$84,000.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:



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1. Consideration and approval of a purchase order with Rebel Athletic for the purchase of Cheerleading uniforms for the expanded learning program at the El Monte City School District and Mt. View School District, for a not-to-exceed amount of \$84,800.

Total Cost: \$84,800

Account No: 210-51-518-\*\*\*\*

Is the cost of this item budgeted? Yes

210-51-519-\*\*\*\*

**12.3 Consideration and Approval of a Purchase Order with BSN Sports for the Purchase of Sports Equipment for the Expanded Learning Program at Mt. View School District for a Not-to-Exceed Amount of \$60,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a Purchase Order with BSN Sports for the purchase of sports equipment for the expanded learning program at Mt. View School District for a not-to-exceed amount of \$60,000.

Total Cost: \$60,000

Account No: 210-51-519-\*\*\*\*

Is the cost of this item budgeted? Yes

**12.4 Consideration and Approval of a Donation to the El Monte/South El Monte Meals on Wheels Program.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a donation to the El Monte/South El Monte Meals on Wheels Program in the amount of \$25,000.

Total Cost: \$25,000

Account No: 100-21-231-6294

Is the cost of this item budgeted? Yes

**12.5 Consideration and Approval for the Purchase and Outfit of an Executive Staff Vehicle for Use by the Police Department.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the appropriation of funds from Account No. 100-71-711-8132, to purchase and outfit an executive staff vehicle (2025 Toyota 4Runner SR5), for use by the Police Department for an amount not-to-exceed \$58,000;



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2. Consider and approve the purchase of the vehicle from El Monte Longo Toyota and the vehicle outfitting and equipment from Dana Safety Supply;
3. Instruct the Finance Department to encumber the necessary funds to complete this purchase; and
4. Authorize the City Manager, or Chief of Police, to sign and approve all documents, purchase, or contractual modifications or adjustments.

Total Cost: \$58,000

Account No: 100-71-711-8132

Is the cost of this item budgeted? No

**12.6 Consideration and Adoption of a Resolution to Formally Designate the Name Hilda L. Solis Community Park for the Future Community Park Located at 4045 Gilman Road.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and adopt a Resolution to formally designate the name Hilda L. Solis Community Park for the future community park located at 4045 Gilman Road.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10638

**12.7 Consideration and Approval of a Contract Services Agreement with Pipe Pros Plumbing, Inc. for On-Call As-Needed Citywide Plumbing Services for a Not-to-Exceed Amount of \$80,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a Contract Services Agreement with Pipe Pros Plumbing, Inc. for on-call as-needed Citywide plumbing services for a not-to-exceed amount of \$80,000; and
2. Authorize the City Manager, or her designee, to execute a Contract Services Agreement with Pipe Pros Plumbing, Inc.

Total Cost: \$80,000

Account No: 100-67-673-6111

Is the cost of this item budgeted? Yes

General Fund



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**12.8 Consideration and Approval of Purchase Orders with Various Water Utilities Materials and Supplies Vendors for the City's Water Utilities Division on an As-Needed Basis for a One (1) Year Total Not-to-Exceed Amount of \$90,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the selection of Yo-Fire, Western Water Works Supply Company, Inc., and S&J Supply Co. to serve on the City of El Monte Utilities Division Bench List of suppliers for water system materials and supplies;
2. Consider and approve Purchase Orders with the three (3) selected Vendors for water system materials and supplies for the Division on an as-needed basis for a one (1) year total not-to-exceed amount of \$90,000; and
3. Authorize the City Manager, or her designee and the Public Works & Utilities Director, to administratively manage the Purchase Agreement and the approved Purchase Order funds for the approved vendors, as-needed, through the City's internal Change Order process

Total Cost: \$90,000

Account No: 600-67-696-6211

Is the cost of this item budgeted? Yes

Water Fund

**12.9 Consideration to Accept the Merced Linear Amenities Installation Project – CIP No. 003, Phase 2 as Complete and File the Notice of Completion with the Los Angeles County Recorder's Office.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Accept the Merced Linear Park Amenities Installation Project – CIP No. 003, Phase 2 as complete; and
2. File the Notice of Completion with the Los Angeles County Recorder's Office.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**13. PUBLIC HEARINGS:**

Members of the public wishing to address the Council on any item of business agendized under this Public Hearing portion of the agenda are asked to submit a speaker card for each Public Hearing item of business they wish to address the Council on. Each speaker will be allotted three (3) continuous minutes per Public Hearing item. Members of the public are asked to submit speaker cards to the City Clerk or the Sergeant-of-Arms before the Council's approval of the agenda, if possible. The Council is under no obligation to recognize a speaker who submits a speaker card for a particular Public Hearing item of business after the public comment portion of the public hearing for that item has closed.

***[No Public Hearing Items Agendized for this Council meeting]***



14. **REGULAR AGENDA:**

**14.1 Consideration and Approval of the Purchase and Implementation of Cornerstone Learning Management Software and Associated Professional Services Utilizing Single Source Purchase.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approval of the purchase and implementation of Cornerstone Learning Management software and associated professional services utilizing the single source purchase for a total amount not-to-exceed \$450,073.17 for a five (5) year term;
2. Authorize an increase in appropriations in General Fund and Enterprise Fund for FY2025/26 in the total amount of \$85,625; and
3. Authorize the City Manager to execute all related documents pertaining to the purchase of the Cornerstone Learning Management software and associated professional services purchased under single source purchasing.

Total Cost: \$450,073.17

Account No: 500-31-311-8145  
500-23-251-8145  
600-31-321-8145

Is the cost of this item budgeted? No

**14.2 Consideration and Approval of a Contract Services Agreement with Air-Ex Air Conditioning, Inc. for On-Call As-Needed Heating, Ventilation, and Air Conditioning (HVAC) Services Citywide for a Not-to-Exceed Amount of \$150,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a Contract Services Agreement with Air-Ex Air Conditioning, Inc. for on-call as-needed heating, ventilation, and air conditioning services Citywide for a not-to-exceed amount of \$150,000; and
2. Authorize the City Manager, or her designee, to execute a Contract Services Agreement with Air-Ex Air Conditioning, Inc.

Total Cost: \$150,000

Account No: 100-67-673-6111  
600-67-671-6111  
650-67-693-6111

Is the cost of this item budgeted? Yes



- 14.3 Consideration and Approval of a Resolution of the City Council of the City of El Monte Setting the Date, Time and Place of a Majority Protest Public Hearing Per Article XIID, Section 6 of the California Constitution and Government Code Section 53755 Et Seq. to Receive Written Protests and Objections by Affected Real Property Parcel Owners to Proposed Increases to the City's Schedule of Water Service Fees and Charges as set Forth Under Chapter 13.04 and 13.06 of the El Monte Municipal Code; Approving a Master List of Affected Real Property Parcels; Approving Water Service Rate Study Justifying the Recommended Approval of a Schedule of Increased/Adjusted Water Service Fees and Charges; Approving Rules for Submission of Objections and the Submission and Tabulation of Written Protests; and Directing City Staff to Undertake All Other Measures Legally Required to Conduct a Majority Protest Hearing, Including the Issuance of 45-Days Prior Written Notice to the Owners of Affected Real Property Parcels.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Receive the presentation from City staff and Raftelis regarding the preparation of the 2025 Water Rate Study supporting the proposed approval of a schedule of increased water rates and charges and pose questions to staff;
2. Approve the attached Resolution which sets the date, time and location of a majority-protest public hearing;
3. Approve the master list of affected parcels;
4. Accept the Rafelis 2025 Water Rate Study and adopt its findings and proposed schedule of increased water meter rate and water service charges;
5. Approve rules and procedures for the submission of written protests and objections; and
6. Direct City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10639

- 14.4 Consideration and Approval of an Agreement with Liebert, Cassidy, Whitmore, a Professional Corporation, for Legal, Consulting, and Representational Services on Current and Future Labor and Employment Matters, as Assigned by the City.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the attached Agreement for Special Services with Liebert, Cassidy, Whitmore, effective October 1, 2025.

Total Cost: TBD

Account No: 100-23-251-6125

Is the cost of this item budgeted? Yes



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**14.5 Presentation of the 2024 Citywide Classification and Compensation Study Final Report by Public Sector Personnel Consultants.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Receive and file the 2024 Citywide Classification and Compensation Study Final Report, to be presented by Public Sector Personnel Consultants.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**14.6 Consideration and Approval of a Side Letter #1 to the 2024-2027 Memorandum of Understanding with the City of El Monte General Mid-Management Unit.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the attached Side Letter #1 to the 2024-2027 General Mid-Management Unit MOU.

Total Cost: \$291,500

Account No: Multiple/Various

Is the cost of this item budgeted? No

**14.7 Consideration and Approval of a Resolution Updating the Citywide Classification and Compensation Plan and Repealing All Prior City Council Resolutions Updating the Citywide Classification and Compensation Plan.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the attached Resolution establishing an updated Citywide Classification and Compensation Plan, effective as of the periods and dates stated within.

Total Cost: \$1,188,000

Account No: Multiple/Various

Is the cost of this item budgeted? No

Resolution No. 10640



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**14.8 Discussion and Nomination of a City Councilmember to the San Gabriel Basin Water Quality Authority Representing Cities with Prescriptive Water Pumping Rights.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Discuss and nominate a City Councilmember to the San Gabriel Basin Water Quality Authority representing cities with prescriptive water pumping rights; and
2. Authorize staff to prepare a Resolution to be approved by the City Council on October 8, 2025, indicating the City Council's nomination to the San Gabriel Basin Water Quality Authority.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**14.9 Consideration and Approval of a Resolution Withdrawing the City of El Monte's Membership from the California Contract Cities Association.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and adopt a Resolution to withdraw the City's membership from the California Contract Cities Association.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10641

**14.9 Discussion and Potential Approval of a Resolution Amending the City of El Monte's City Governance Protocol Manual to Establish Rules for Council Communications/Reports.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Discuss and potentially approve a Resolution amending the City of El Monte's City Governance Protocol Manual to establish rules for Council Communications/Reports.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10642



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**14.10 Creation of a State of the City Ad Hoc Committee.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Create the State of the City Ad Hoc Committee; and
2. Provide direction on reporting requirements of the committee, scope of committee, and dissolution date of committee.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**14.11 Discussion and Action Regarding the Appointment of Planning Commissioners.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approve the appointment of one (1) new member to the Planning Commission from District 4;
2. Approve the appointment of one (1) new member to the Planning Commission from District 5; and
3. Approve the appointment of one (1) new member to the Planning Commission from District 6.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**15. CITY ATTORNEY'S AGENDA:**

**16. CITY MANAGER'S AGENDA:**

**17. WRITTEN COMMUNICATIONS:**



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**18. COUNCIL COMMUNICATIONS/REPORTS:**

**18A. Mayor Ancona**

**18B. Mayor Pro Tem Cortez**

**18C. Councilwoman Crippen-Thomas**

**18C.1 Update Regarding REI Arcadia – Creating a Pollinating Paradise for Hummingbirds and Bees Event.**

**18D. Councilwoman Galvan**

**18E. Councilman Herrera**

**18F. Councilwoman Longoria**

**18G. Councilwoman Dr. Ruedas**



**City Council Regular Meeting of September 24, 2025**

**19. ADJOURNMENT:**

The next Regular Meeting of the City Council will be held on **October 8, 2025** at 6:00 p.m. This Agenda will be posted on the City's website, [www.ci.el-monte.ca.us](http://www.ci.el-monte.ca.us), and physically posted no less than 72 hours prior to the start of the subject regular meeting. Although it is the City's practice and desire to electronically post a copy of this Agenda along with supporting material as part of its website posting, the size or formatting of certain supporting materials may render their website posting infeasible. Nevertheless, all supporting materials related to any item on this Agenda, that is made available to the members of the council may be inspected by members of the public at the City Clerk's Office located at 11333 Valley Boulevard, El Monte, Monday through Thursday, 7:00 am – 5:30 pm. For more information, please call the City Clerk's Office at 626-580-2016.

All public meetings and events sponsored or conducted by the City of El Monte are held in sites accessible to persons with disabilities. Requests for accommodations may be made by calling the office of the City Clerk at (626) 580-2016 at least three (3) working days prior to the event, if possible. This Agenda and copies of documents distributed at the meeting are available in alternative formats upon request.

*Posted: September 21, 2025 4:25 p.m.*



## AGENDA CALENDAR 2025

### CITY OF EL MONTE

#### KARAOKE & CHILL

##### Every 3<sup>rd</sup> Tuesday of the Month

Beginning Tuesday, July 15, 2025

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

**12:30 P.M.-1:30P.M**

For more information, please call 626-580-2210.

Pre-registration Required, Limited Spaces

### CITY OF EL MONTE

#### TINY TOTS

2025 Fall Session (8 weeks)

August 25, 2025 – October 16, 2025

Lambert Park

11431 McGirk Avenue, El Monte

Monday – Thursday

9:30 a.m. - 12:00 p.m.

Designed to help children transition gradually into a pre-kindergarten classroom setting. Children must be 3 years old by the first week of class (bring birth certificate for verification) must be toilet trained and be advised that parents have classroom responsibilities.

Register at: [apm.activecommunities.com/elmonteparksandrec/home](http://apm.activecommunities.com/elmonteparksandrec/home)

Cost: \$190 for 8 weeks

### CITY OF EL MONTE

#### HEALTHY SIPS, HEALTHY HEARTS

Blend your way to a brighter day, start with a healthy smoothie at our monthly workshop. Every Second Wednesday of the month at 9:00 A.M. FREE for ages 50 and older, limited spaces are available. In-person registration will be on the Monday before the workshop.

Jack Crippen Senior Center

3120 Tyler Avenue

El Monte, CA 91732

August 13<sup>th</sup> – September 10<sup>th</sup> – October 8<sup>th</sup> – November 12<sup>th</sup> at 9:00 A.M.

For more information, please call 626-580-2210

### CITY OF EL MONTE

#### SENIOR GARDEN CLUB

FREE for ages 50 and older, limited spaces available.

Pre-registration required; please see the front office to register.

Jack Crippen Senior Center - 3120 Tyler Avenue, El Monte, CA 91732

10:00 A.M. – 11:00 A.M.

For more information, please call 626-580-2210



**City Council Regular Meeting of September 24, 2025**

**CITY OF EL MONTE  
EL MONTE CARES**

Support services available:

Food Assistance-Legal Aid-Baby Products-Medical Services-Mental Health Resources-Senior Support  
1-800-622-4302

For more information:

El Monte Business Alliance

C/O El Monte Cares

PO Box 4481

El Monte, CA 91734

elmontebusinessalliance.com

**CITY OF EL MONTE  
REC SWIM**

**El Monte Aquatic Center**

11001 Mildred Street, El Monte

Tuesday & Thursdays - June 17<sup>th</sup> – September 11<sup>th</sup> - 7:00 P.M. – 9:00 P.M.

Recreational swim for individuals and families to relax, play or beat the heat in a safe and welcoming environment. Participants will have access to the pool, lounge chairs, and splash area during recreational hours. **Children 6 years younger must be accompanied by an adult in the water.** Proper swimming attire is requested.

Swim Fee: Adults: \$3.00 Child: \$1.00 For more information, please call 626-580-2213.

**CITY OF EL MONTE  
GIBSON MARIPOSA PARK SPLASH PAD**

June 2, 2025 – September 28, 2025

Monday through Friday

2:00 P.M. – 7:00 P.M.

Weekends

12:00 P.M. – 5:00 P.M.

For more information, please call 626-580-2200.

**CITY OF EL MONTE  
SENIOR PRESIDENT COUNCIL & EL MONTE HISTORICAL SOCIETY BINGO**

**Mondays: 2:00 p.m. – 5:00 p.m.**

**Thursdays: 6:00 p.m. – 9:00 p.m.**

Ages 18 and older. One pack of 10 bingo cards is \$6.00, additional packs of 10 may be purchased for \$3.00 each.

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

For more information, please call 626-580-2210.



**City Council Regular Meeting of September 24, 2025**

**CITY OF EL MONTE**

**Oak of Righteousness Ministry Food Distribution**

**Fridays, 12:00 P.M. – 3:30 P.M.**

**Arceo Park - 3124 Tyler Avenue, El Monte (on the west side of Nevada Street)**

Oaks of Righteousness a nondenominational and interdenominational Christian ministry food distribution. For more information, please call 626-580-2200.

**CITY OF EL MONTE**

**JOIN THE SOCIAL VIBES**

Every Friday crafts, games and more for Seniors.

**Fridays, 10:30 A.M. – 11:30 A.M.**

Jack Crippen Multi-Purpose Senior Center

3120 Tyler Avenue, El Monte

For more information, please call 626-580-2210.

**ASPCA**

**AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS**

**FREE** Vet Care for Cats and Dogs in El Monte

By Appointment only!

Call between 9:00 A.M. – 1:00 P.M.

1-844-692-7722

-Basic medical care – Vaccinations – Spay/Neuter (limited availability) – Additional pet resources and more!

**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH**

**EL MONTE SENIOR CENTER**

**MENTAL WELLNESS SERIES FOR OLDER ADULTS**

**Every Tuesday - 10:00 A.M.**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

Presentations conducted by Isabel Ramirez, DMH Mental Health Promotor.

For more information please call 626 580-2210

**CITY OF EL MONTE**

Notice of Construction

**Garvey Avenue Storm and Street Improvement Project, CIP 884**

Garvey Avenue between Durfee Avenue & Valley Boulevard

Starting Monday, June 17, 2024, Garvey Avenue between Durfee Avenue & Valley Boulevard will be closed for the next 10-12 months.

**Project Information/Hotline:** [info@GarveyAveProject.com](mailto:info@GarveyAveProject.com); 626-313-0990;

[www.garveyaveproject.com](http://www.garveyaveproject.com)



**City Council Regular Meeting of September 24, 2025**

**CITY OF EL MONTE**

**Stormwater Urban Master Plan**

A Master Plan is necessary to protect residents and infrastructure from local and regional flooding while meeting regulatory requirements to protect the environment.

To learn more about the Master Plan effort and its goals, visit our website at:

**[elmonte-swmp.com](http://elmonte-swmp.com)**

**CITY OF EL MONTE**

**Elderly Nutrition Program**

Monday – Friday

11:30 A.M. – 12:30 P.M.

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

In-Person Dining. Meals are served on a first-come, first-served basis to participants 60 years and older. Suggested donation of \$2.00 per person. Transportation is available to residents 50 years and older. Reservations for transportation services are limited. Please call 626-580-2217 to make your reservation. For more information please call 626-580-2210.

**CITY OF EL MONTE**

**Senior Produce Botique**

**Free produce shopping experience**

**2<sup>nd</sup> Tuesday of each month**

12:30 P.M. – 1:30 P.M.

First 75 Senior Center Participants. Wristbands will be given on a first-come, first-served basis. Registration begins at 7:30 A.M. LIMITED SPACES AVAILABLE. FOR EL MONTE RESIDENTS. For more information please call 626-580-2210.

**CITY OF EL MONTE**

**EL MONTE ALERTS**

The launching of a new program (El Monte Alerts), your ultimate tool for staying informed and secure. This program enables residents to receive real-time updates on weather, traffic, and community events through text or email. To begin receiving important alerts and to participate in the gift card giveaway for joining, go to: <https://www.ci.el-monte.ca.us/702/Emergency-response>

**METRO / DAY ONE**

**Adopt-A-Bike Program**

Day One is partnering with the Metro Adopt-A-Bike Program to provide free used bicycles to residents in Pasadena, Pomona and El Monte. If you are interested in receiving a bicycle please complete the form at [bit.ly/DOadoptabike](http://bit.ly/DOadoptabike). Bikes will be distributed on a first-come, first-served basis. Priority will be given to low-income individuals and families. For more information about the Metro Adopt-A-Bike Program, visit **[metro.net/about/adopt-a-bike](http://metro.net/about/adopt-a-bike)** For questions or assistance please call 626-657-8744 or <https://www.metro.net/about/adopt-a-bike/>



**City Council Regular Meeting of September 24, 2025**

**CITY OF EL MONTE**

Business Resource Center  
11333 Valley Boulevard, El Monte – City Hall West 2<sup>nd</sup> floor

**Mondays and Wednesdays**

7:00 A.M. – 3:00 P.M.

The business center can assist with permits, licenses, taxes and other services, 626-580-2015

**CITY OF EL MONTE**

**COMMUNITY FOOD ASSISTANCE PROGRAM**

**Monday-Friday**

2:00 P.M. – 5:30 P.M.

**(Parks Locations)**

Aquatic Center – 11001 Mildred Street, El Monte

Arceo Park - 3125 Tyler Avenue, El Monte

Gibson Mariposa Park - 4140 Gibson Road, El Monte

Jack Crippen Multipurpose Senior Center - 3120 Tyler Avenue, El Monte

Lambert Park - 11431 McGirk Avenue, El Monte

Mt. View Park - 12127 Elliott Avenue, El Monte

**Monday – Thursday**

**8:00 A.M. – 5:00 P.M.**

**Aquatic Center** - 11001 Mildred Street, El Monte

**Jack Crippen Multipurpose Senior Center** – 3120 Tyler Avenue, El Monte

For more information, please call 626-580-2200

**CITY OF EL MONTE**

**SoCal REN & SGVCOG**

Free home energy efficiency reviews.

eSGV provides San Gabriel Valley residents, renters or owners, FREE home energy efficiency reviews, helping reduce household energy usage and bills. SGVCOG staff will walk you through the whole-house approach to energy efficiency, giving you the tools necessary to become more efficient. Sign up today.

Visit: [www.sgvcoq.org/esgv](http://www.sgvcoq.org/esgv) Email: [sgv@sgvcoq.org](mailto:sgv@sgvcoq.org)

**HOUSING RIGHTS CENTER**

City of El Monte Housing Rights Clinic

**Wednesdays**

El Monte City Hall West (2<sup>nd</sup> floor)

11333 Valley Boulevard, El Monte

2:30 P.M. – 5:00 P.M. (Free)

Contact the Housing Rights Center by phone or email: 1-800-477-5977

[info@housingrightscenter.org](mailto:info@housingrightscenter.org)

[www.housingrightscenter.org](http://www.housingrightscenter.org)



**City Council Regular Meeting of September 24, 2025**

**L.A. CARE & BLUE SHIELD PROMISE  
EL MONTE COMMUNITY RESOURCE CENTER**

FREE FOOD PANTRY

**Every other Wednesday**

**2:30 P.M. – 4:00 P.M.**

COMMUNITY RESOURCE CENTER

3570 Santa Anita Avenue, El Monte

Walk-ins welcome – no appointment needed.

For more information please call 213-428-1495.

**COUNTY OF LOS ANGELES & NEIGHBORHOOD HOUSING SERVICES  
THE CENTER FOR ECONOMIC RECOVERY**

Foreclosure Prevention & Mortgage Relief Program

Program eligible applicants can receive help to offset mortgage delinquencies.

For more information and to sign up for the upcoming workshops:

[nhslacounty.org/mortgagereliefprogram](http://nhslacounty.org/mortgagereliefprogram) 888-895-2647 / 213-381-2862

**CITY OF EL MONTE  
SENIOR INFORMATION AND ASSISTANCE PROGRAM**

To register for the program or schedule an appointment please contact the

Jack Crippen Multipurpose Senior Center at 626-580-2210. This program provides information on public benefits, legal referrals, and assistance for families residing in the City of El Monte. Eligibility

Requirements: El Monte Resident 62 years old or older or adult with physical disability. The Information

Assistance Program has been funded in part by the U.S. Department of Housing and Urban Development through the Community Development Block Grant Program.

**CITY OF EL MONTE  
CLUB HISPANO AMERICANO**

WEDNESDAYS – 1:00 P.M. to 3:00 P.M.

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

**CITY OF EL MONTE  
CLUB DURAZO**

**2<sup>ND</sup> & 4<sup>TH</sup> TUESDAY – 12:00 P.M. to 3:00 P.M.**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

**MON. – SEP. 8<sup>TH</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND  
NEUTER CLINIC**

Aquatics Center Parking Lot

11001 Mildred Street, El Monte

Services and prices must be coordinated through ASPCA directly. For more information, please call 626-668-0028.



**City Council Regular Meeting of September 24, 2025**

**MON. – SEP. 8<sup>TH</sup>**

**5:00 P.M. – 7:00 P.M.**

**EL MONTE UNION HIGH SCHOOL DISTRICT COLLEGE NIGHT**

South El Monte High School

1001 Durfee Avenue, South El Monte

College night hosted by El Monte Union High School District. A wonderful opportunity for students and families to explore college, career, and military options all in one place. Student transportation available, for more information & request transportation please visit your College and Career Center.

**TUE. – SEP. 9<sup>TH</sup>**

**6:00 P.M. – 8:00 P.M.**

**CITY OF EL MONTE PIONEER PARK COMMUNITY BRAINSTORM WORKSHOP**

Grace T. Black Auditorium

3130 Tyler Avenue, El Monte

**WED.–SEP.10<sup>TH</sup>**

6:00 P.M. CLOSED SESSION

7:00 P.M. OPEN SESSION

**REGULAR CITY COUNCIL MEETING**

El Monte City Hall Council Chamber

11333 Valley Boulevard, El Monte

**THU. – SEP. 11<sup>TH</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND NEUTER CLINIC**

Aquatics Center Parking Lot

11001 Mildred Street, El Monte

Services and prices must be coordinated through ASPCA directly.

For more information, please call 626-668-0028.

**THU. – SEP. 11<sup>TH</sup>**

**10:00 A.M. – 2:00 P.M.**

**CITY OF EL MONTE PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT  
BET TZEDEK LEGAL SERVICES**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

FREE Legal Services for seniors 60 and over. Appointment required. To sign up please visit the Jack Crippen Multipurpose Senior Center.

For more information, please call 626-580-2210



**City Council Regular Meeting of September 24, 2025**

**FRI. – SEP. 19<sup>TH</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND NEUTER CLINIC**

Jack Crippen Multipurpose Senior Center (parking area)

3120 Tyler Avenue, El Monte

Services and prices must be coordinated through ASPCA directly.

For more information, please call 626-668-0028

**SAT. – SEP. 20<sup>TH</sup>**

**8:00 A.M. – 12:00 P.M.**

**ACTIVESGV (Active San Gabriel Valley) EASY ACCESS: TRANSIT MONTH EDITION**

Jeff Seymour Center, 10900 Mulhall Street, El Monte, CA 91731

In partnership with LA Metro, a guided tour of the El Monte Transit Center, you'll get recent updates about the facility, upcoming improvement projects and learn about the importance of the Transit Center to our regional transportation system. Pre-registration and attendance confirmation required. For more information visit: [info@activesgv.org](mailto:info@activesgv.org)

**MON. – SEP. 22<sup>ND</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND NEUTER CLINIC**

Aquatics Center Parking Lot

11001 Mildred Street, El Monte

Services and prices must be coordinated through ASPCA directly.

For more information, please call 626-668-0028.

**TUE. – SEP. 23<sup>RD</sup>**

**5:00 P.M. – 7:30 P.M.**

**EL MONTE/SOUTH EL MONTE CHAMBER OF COMMERCE NETWORKING HARVEST GATHER & GROW**

Doubletree by Hilton

888 Montebello Boulevard

Rosemead, CA 91770

A chance to mix, mingle and make meaningful business connections in a fun, friendly atmosphere.

Food. Raffles. Drinks.

To RSVP: [www.emsemchamber.org](http://www.emsemchamber.org)

Early Registration - \$15.00

Day of Event Registration - \$20.00



**City Council Regular Meeting of September 24, 2025**

**WED. - SEP. 24<sup>TH</sup>**

**9:00 A.M. – 5:00 P.M.**

**CITY OF EL MONTE *KNOTT'S BERRY FARM TRIP***

Jack Crippen Multipurpose Senior Center  
(Transportation departs and returns from here)  
3120 Tyler Avenue, El Monte

FREE for El Monte residents ages 50 and older, lunch will be provided. Free transportation; limited spaces available. Participants will be selected via a lottery system at 1:00 p.m. on the same day, all participants must be present for the drawing. In-person registration: Monday, September 22, 2025 , 7:30 a.m. – 11:30 a.m. at the Jack Crippen Multipurpose Senior Center. For more information, please call the Community & Senior Services at 626-580-2210.

**WED. – SEP. 24<sup>TH</sup>**

**6:00 P.M. CLOSED SESSION**

**7:00 P.M. OPEN SESSION**

**REGULAR CITY COUNCIL MEETING**

El Monte City Hall Council Chamber  
11333 Valley Boulevard, El Monte

**THU. – SEP. 25<sup>TH</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND NEUTER CLINIC**

Aquatics Center Parking Lot  
11001 Mildred Street, El Monte

Services and prices must be coordinated through ASPCA directly.  
For more information, please call 626-668-0028.  
If you have any questions, please call 626-652-4077

**THU. – SEP. 18<sup>TH</sup>**

**6:00 P.M. – 8:00 P.M.**

**MT. VIEW FAMILY CENTER *VIRTUAL IMMIGRATION LAW CLINIC***

Speak directly to an immigration attorney about your case and learn about your immigration rights.

Details at: [mtviewschools.com/immigration-familyresources](http://mtviewschools.com/immigration-familyresources)

<http://mtviewschools.com/immigration-familyresources> Free.

**FRI. – SEP. 26<sup>TH</sup>**

**7:00 A.M. – 4:00 P.M.**

**ASPCA - AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS SPAY AND NEUTER CLINIC**

Jack Crippen Multipurpose Senior Center (parking area)  
3120 Tyler Avenue, El Monte

Services and prices must be coordinated through ASPCA directly.



**City Council Regular Meeting of September 24, 2025**

**FRI. – SEP. 26<sup>TH</sup>**

**10:00 A.M. – 11:00 A.M.**

**CHASE BANK MONEY SKILLS NO-COST WORKSHOP WAYS TO HELP AVOID FRAUD SCAMS**

Chase Bank - El Monte Branch

11001 Main Street, El Monte

Space Limited, please RSVP at [events.chase.com/300071093](https://events.chase.com/300071093)

**FRI. – SEP. 26<sup>TH</sup>**

**4:00 P.M.**

**GRAND OPENING – CROWN PROMOTIONS GROUP, INC.**

Crown Promotions Group

10952 Main Street

El Monte, CA 91731

**FRI. – SEP. 26<sup>TH</sup>**

**6:00 P.M.**

**ASIAN YOUTH CENTER 36<sup>TH</sup> ANNIVERSARY CELEBRATION & AWARDS DINNER**

Hilton Los Angeles/San Gabriel

225 W. Valley Boulevard

San Gabriel, CA 91776

Celebrating Asian Youth Center's 36 years of success in their mission to provide Educational Enrichment Services, Youth & Family Services and Community Engagement Services to low-income and families.

Purchase tickets at: [www.aycla.org/gala](http://www.aycla.org/gala)

For more information, please call Melissa at 213-531-1640 or [gala@aycla.org](mailto:gala@aycla.org)

**FRI. – SEP. 26<sup>TH</sup>**

**7:00 P.M. – 9:00 P.M.**

**RIO HONDO COLLEGE GORDON D. CROWELL OBSERVATORY PUBLIC NIGHT PROGRAM**

Rio Hondo College - Main Campus

3600 Workman Mill Road

Whittier, CA 90601

Explore the night sky with a Meade 16-inch Schmidt-Cassegrain telescope, one of the largest telescopes in Southern California. Free & Open to the public. Weather-dependent. Arrive 10-15 minutes early and park in Lot C and meet at the Child Development Center to walk up as a group.

For more information: [gorio.page/observatory-nights](http://gorio.page/observatory-nights) or call 562-692-0921 Ext. 3472

**SAT. – SEP. 27<sup>TH</sup>**

**8:00 A.M. – 11:00 A.M.**

**AMIGOS DE LOS RIOS GREENING THE SAN GABRIEL RIVER – PLANTING & SITE CARE**

El Monte Location (sign up to see exact location)

[info@amigosdelosrios.org](mailto:info@amigosdelosrios.org)

Site care and planting at the San Gabriel River in El Monte. Bring your family and friends and learn how to plant trees and help create more urban greenery.



**City Council Regular Meeting of September 24, 2025**

**MON. – SEPT. 29<sup>TH</sup>**

**8:30 A.M. – CHECK-IN**

**10:00 A.M. – SHOTGUN**

**EL MONTE SOUTH EL MONTE CHAMBER OF COMMERCE 42<sup>ND</sup> ANNUAL GOLF TOURNAMENT**

Via Verde Country Club, 1400 Avenida Entrada, San Dimas, California 91773

All proceeds go to support El Monte South El Monte Chamber of Commerce. Space is limited.

**THU. – OCT. 2<sup>ND</sup>**

**2:00 P.M. – 6:00 P.M.**

**MOUNTAIN VIEW SCHOOL DISTRICT WALK-UP FOOD PANTRY**

Mountain View School District

2740 Mountain View Road, El Monte

Open to the public, while supplies last.

If you have any questions, please call 626-652-4077

**SAT. – OCT. 4<sup>TH</sup>**

**10:00 A.M. – 2:00 P.M.**

**HERALD CHRISTIAN HEALTH CENTER 2025 HCHC HEALTH FAIR**

Herald Christian Health Center

3401 Aero Jet Avenue, El Monte

Free Health screenings, information and resources. Gift bags available while supplies last.

**SAT. – OCT. 4<sup>TH</sup>**

**10:00 A.M. – 2:00 P.M.**

**HERALD CHRISTIAN HEALTH CENTER 2025 HCHC HEALTH FAIR**

Herald Christian Health Center

3401 Aero Jet Avenue, El Monte

Free Health screenings, information and resources. Gift bags available while supplies last.

**SAT. – OCT. 4<sup>TH</sup>**

**10:15 A.M. – 1:30 P.M.**

**CITY OF EL MONTE CHILDREN'S DAY PARADE & HARVEST FESTIVAL**

Main Street – South Parking Lot

Parade begins at Tyler Avenue and Sally Tanner Way, travels North on Tyler Avenue and concludes at Main Street and Granada Avenue. Petting zoo, face painting, train rides, Arts & Crafts, food booths, variety of school bands, cheerleaders, folklorico dances, sports teams, special guests and much more.

There will also be a drawing for FREE bikes and helmets, for children 14 and under. Limit one entry per child and winner must be present. Drawing at 1:15 p.m. sharp!



**City Council Regular Meeting of September 24, 2025**

**SAT. – OCT. 4<sup>TH</sup>**

**6:00 P.M.**

**OUR SAVIOUR CENTER 40<sup>TH</sup> ANNIVERSARY CELEBRATION**

Church of Our Saviour

535 W. Roses Road

San Gabriel, CA 91775

Celebrating 40 years of sharing love, hope and resources with neighbors in need.

For more information, please call 626-425-2422 or email [eimiet@ourcenter.org](mailto:eimiet@ourcenter.org)

**WED. – OCT. 8<sup>TH</sup>**

**9:30 A.M.**

**GRAND OPENING – POLLO CAMPERO**

Pollo Campero Restaurant

11863 Valley Boulevard

El Monte, CA

Get Free Campero for a year! First 100 customers will receive the Golden Ticket.

**WED. – OCT. 8<sup>TH</sup>**

**6:00 P.M. CLOSED SESSION**

**7:00 P.M. OPEN SESSION**

**REGULAR CITY COUNCIL MEETING**

El Monte City Hall Council Chamber

11333 Valley Boulevard, El Monte





# CITY OF EL MONTE

FINANCE DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 8, 2025

The Honorable Mayor and City Council  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **TRANSMITTAL OF THE TREASURER'S CASH AND INVESTMENT REPORT FOR THE QUARTER ENDED JUNE 30, 2025**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive and file the Treasurer's Cash and Investment Report for the quarter ended June 30, 2025.

### **BACKGROUND/JUSTIFICATION OF RECOMMENDED ACTION**

Government Code Section 53646(b)(1) and the City's Investment Policy require the City Treasurer to render quarterly reports to the City Manager and the City Council. This Government Code Section requires certain information about the City's investments to be presented in the report and that the report (Attachment 1) contains statements that:

- 1) the City is in compliance with its investment policy; and
- 2) the ability of the City to meet its expenditure requirements for the following six (6) months or provide an explanation why sufficient funds will or may not be available.

The quarterly Treasurer's Cash and Investment Report for the quarter ended June 30, 2025 was prepared by the Finance Department, and reviewed by the City Treasurer. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on July 19, 2022, as well as Government Code Section 53646(b)(1).

### **STATEMENT OF FACT**

The City's investment strategy continues to prioritize its investment opportunities on the following in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield.

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations, rather than attempting to maximize returns by making riskier investments.

As of June 30, 2025, approximately 42.03% of the City's investment portfolio, \$60.03 million is held in the State of California Local Agency Investment Fund (LAIF) which earned 4.40% during the quarter compared to the US Treasury Bill benchmark which earned 4.37% during the quarter. LAIF is a safe investment and is extremely liquid. The City also maintains an overnight sweep account with Bank of America. As of June 30, 2025, \$ 4.58 million was held in the overnight sweep account.

As of June 30, 2025, approximately 50.64% of the City's investment portfolio, \$72.33 million is being managed by Chandler Asset Management through US Bank. The investments include corporate bonds and government securities.

The market value of the City's cash and investments total \$142.82 million at June 30, 2025 which represents a \$3.6 million decreased or 2.46% as compared to \$146.42 million at June 30, 2024. This difference is primarily due to differences in the timing of collections and transfer of funds between years.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's strategic goal 2: Enhance Fiscal Sustainability.

### **CONCLUSION**

Staff recommends that the City Council receive and file the Treasurer's Cash and Investment Report for the quarter ended June 30, 2025.

Respectfully submitted,



ALMA MARTINEZ  
City Manager

HANNA M. CACERES  
City Treasurer

Attachment

1. Treasurer's Cash and Investment Report for the quarter ended June 30, 2025.

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVE AND FILE <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

**Quarterly Investment Report As of June 30, 2025**

Bank Account Name	Bank Name	Account Number	Ending Balance
Main Account	Bank of America	0201480200	3,083,029.34
Payroll Account	Bank of America	0201980231	107,182.02
Home Fund	Bank of America	0201380215	1,225,007.06
Workers Comp - Adminsure	Bank of America	1291962718	207,273.41
Risk Mgmt - Adminsure	Bank of America	1291962713	363,758.78
Water Enterprise Fund	Bank of America	1459473575	684,410.01
Business Licenses	Bank of America	1459473594	197,733.90
Petty Cash			12,200.00
<b>Demand Deposits</b>			<b>5,880,594.52</b>

Sweep Account	Bank of America	0201480200	4,579,430.02
LAIF ARPA	ARPA LAIF	19-19-006	4,956,782.00
LAIF	Reg. LAIF	98-19-270	55,000,000.00
Chandler	US Bank	1051007857	71,481,979.82
<b>100-1175</b>	<b>Mark to market</b>	<b>Valuation</b>	<b>** 919,318.04</b>
<b>Total Investments</b>			<b>136,937,509.88</b>

**Total Cash & Investments as of 06/30/2025 \$ 142,818,104.40**

<b>** Mark to market Valuation</b>		
<b>100-1175 detail</b>		
Market Valuation	ARPA LAIF	5,940.00
Market Valuation	Reg.LAIF	65,907.00
Market Valuation	Investment Managed by Chandler Asset Mgmt	847,471.04
<b>Total Market Valuation</b>		<b>\$ 919,318.04</b>

- The City's Portfolio of Investments is conformity with the City of El Monte's Investment Policy which was adopted by City Council on July 21, 2020 and amended on June 4, 2024
- According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. - The City's investment program provides sufficient available funds on hand to meet a minimum of next six months expenditures.

**Hanna M. Caceres**  
**City Treasurer, City of El Monte**

Attachment 1

City of El Monte  
Cash and Investment Report  
June 30, 2025

	Average Earnings Rate this Quarter *	Metrics <sup>(3)</sup>	Cost	Market Value <sup>(1)</sup>	% of Portfolio	WAM <sup>(2)</sup>
<b>Investments under City Management</b>						
Local Agency Investment Fund (LAIF)	4.40%	4.37%	\$ 55,000,000	\$ 55,065,907	38.56%	-
Local Agency Investment Fund (LAIF ARPA )	4.40%	4.37%	4,956,782	\$ 4,962,722	3.47%	-
Overnight Sweep Account	0.96%	0.00%	4,579,430	\$ 4,579,430	3.21%	-
<b>Total Investments under City Management</b>			<b>64,536,212</b>	<b>\$ 64,608,059</b>		
<b>Investments Managed by Contracted Parties (Held in the City's Name under Custodial Arrangements)</b>						
Corporate Bonds and Government Securities	4.08%	3.80%	71,481,980	\$ 72,329,451	50.64%	1.48
<b>Total Investments</b>			<b>136,018,192</b>	<b>\$ 136,937,510</b>		
Demand Deposits and Cash on Hand			5,880,595	\$ 5,880,595	4.12%	-
<b>Total Treasurer's Cash and Investments</b>			<b>\$ 141,898,787</b>	<b>\$ 142,818,105</b>	<b>100%</b>	

(i) The City's Portfolio of Investments comply with the Treasurer's Investment Policy.

(ii) According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. - The City's investment program provides sufficient available funds on hand to meet a minimum of next six months expenditures.

(1) Sources: US Bank, LAIF, and Bank of America

(2) Weighted Average Maturity

(3) Metrics from public sources

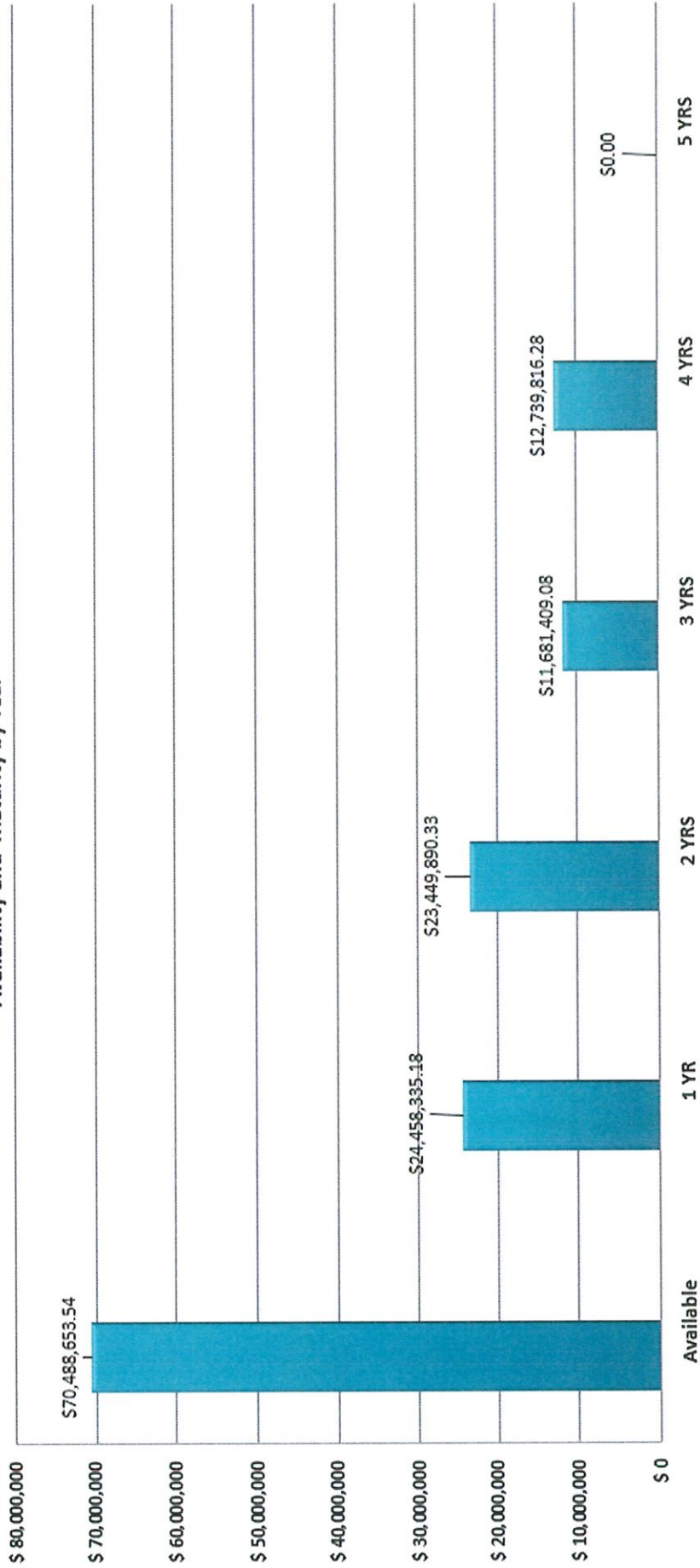
\* ICE BAML 1-3 Yr US Treasury/Agency Index

\* Short Term Portfolio: 13 Week Treasury Bill Rate

\* Sweep Account metric is idle cash

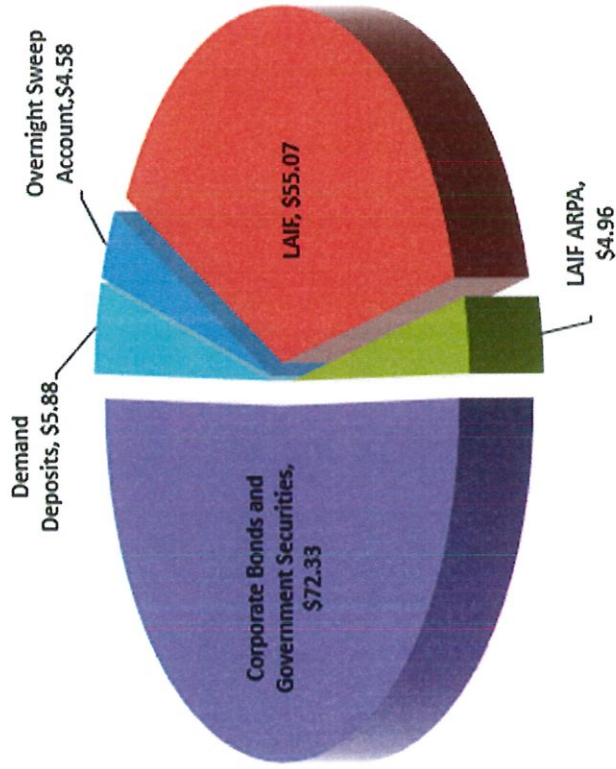
\* May include true-up adjustments from previous periods.

City of El Monte  
Cash and Investment  
Availability and Maturity by Year



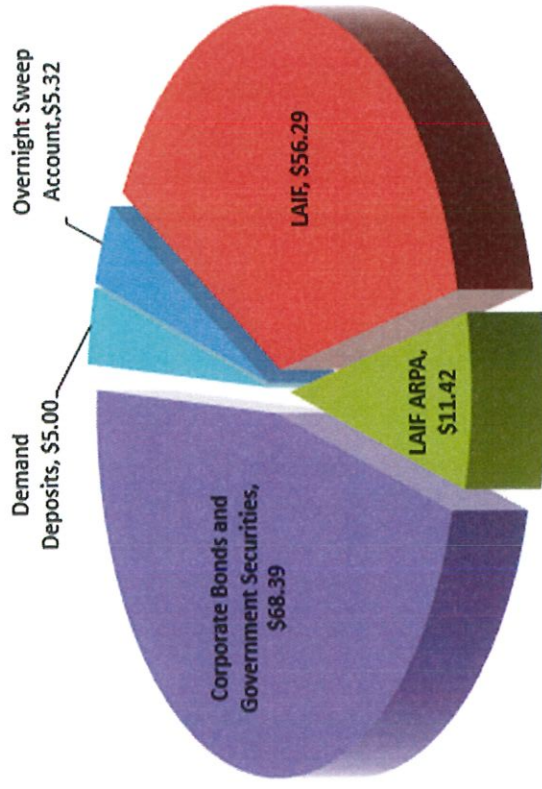
City of El Monte Cash And Investment Compared to Previous Year

JUNE 30 2025  
(in millions)



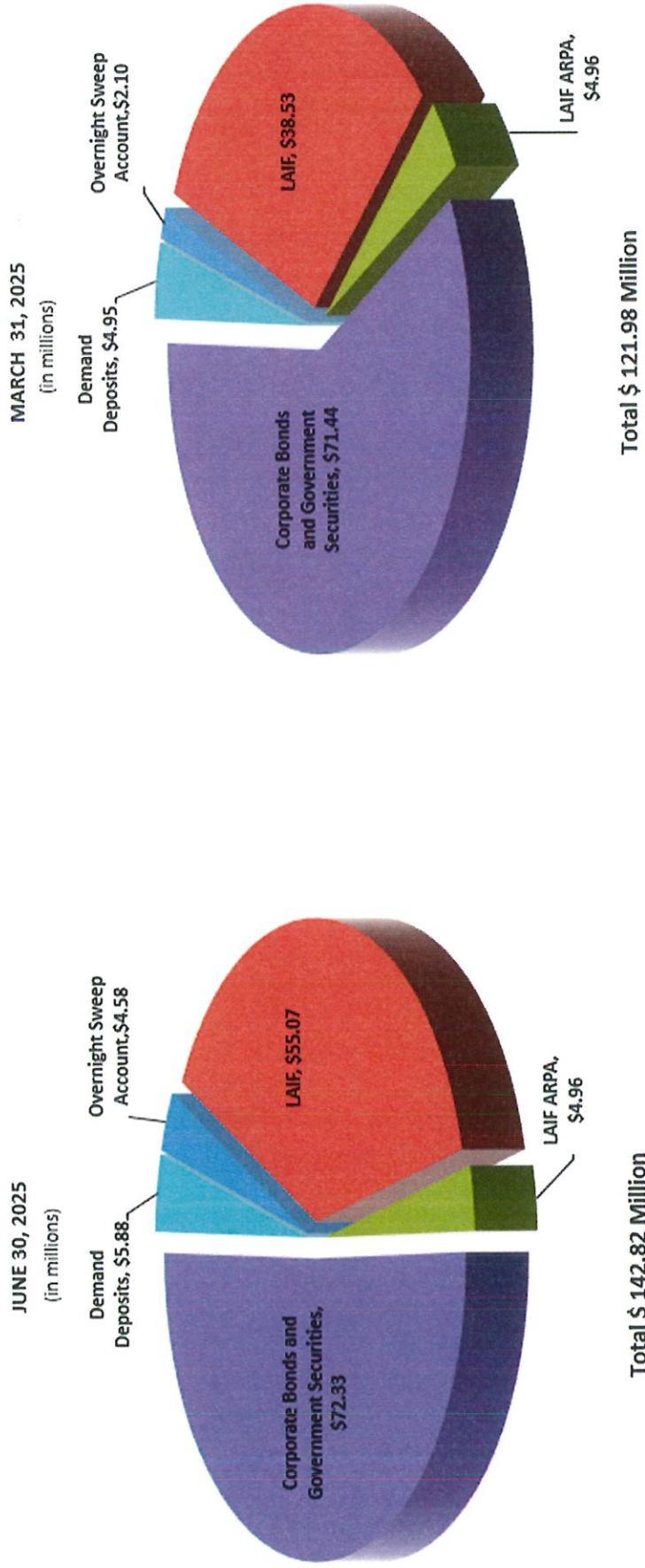
Total \$ 142.82 Million

JUNE 30, 2024  
(in millions)



Total \$ 146.42 Million

City of El Monte Cash and Investment Compared to Previous Quarter



### City of El Monte Cash and Investment Last 2 Years

- Demand Deposits
- Corporate Bonds and Government Securities
- LAIF ARPA
- LAIF
- Overnight Sweep Account



	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025
Demand Deposits	5.94	5.88	5.88	5.90	6.23	5.75	5.08	5.28	5.27	5.22	4.49	4.76	4.78	4.55	4.49	4.80	5.00	5.03	4.87	4.64	5.11	5.00	4.84	5.17	5.00
Corporate Bonds and Government Securities	28.55	28.48	28.75	28.79	29.01	28.80	29.22	36.29	36.20	46.01	46.92	46.27	46.29	46.32	46.92	57.51	67.65	67.49	67.40	66.81	68.07	68.39	69.25	69.83	70.38
LAIF ARPA	35.85	35.85	32.85	32.88	32.88	31.13	29.13	29.13	27.53	15.63	15.63	21.53	21.63	20.53	15.63	15.65	21.85	11.85	11.19	11.19	11.39	11.39	11.42	8.75	8.75
LAIF	63.75	63.75	62.25	62.29	72.79	73.79	73.99	73.69	73.69	73.86	61.19	54.86	58.19	58.19	58.19	54.15	52.15	49.15	48.22	48.22	56.22	56.29	46.29	46.29	37.46
Overnight Sweep Account	4.41	2.15	5.84	2.38	1.91	6.33	3.44	3.02	2.82	3.78	3.78	3.66	5.30	5.33	1.31	3.75	0.56	2.07	2.44	5.78	3.39	2.03	4.20	3.25	4.58

## PORTFOLIO SUMMARY

City of El Monte | Account #10693 | As of June 30, 2025



### Portfolio Characteristics

Average Modified Duration	1.83
Average Coupon	3.84%
Average Purchase YTM	4.33%
Average Market YTM	4.08%
Average Credit Quality*	AA+
Average Final Maturity	2.20
Average Life	1.88

### Account Summary

	End Values as of 05/31/2025	End Values as of 06/30/2025
Market Value	71,867,428.54	72,329,450.86
Accrued Interest	595,775.52	615,416.23
Total Market Value	72,463,204.06	72,944,867.08
Income Earned	190,519.43	318,067.64
Cont/W/D	0.00	0.00
Par	72,079,034.85	72,358,277.79
Book Value	71,652,066.82	71,882,395.76
Cost Value	71,262,928.76	71,481,979.82

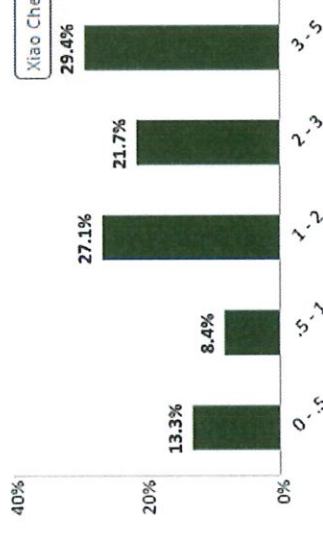
### Top Issuers

Government of The United States	39.19%
FHLMC	9.47%
Farm Credit System	4.56%
International Bank for Recon and Dev	4.14%
Federal Home Loan Banks	3.08%
State Street Corporation	1.92%
Morgan Stanley	1.89%
American Express Credit Master Trust	1.69%

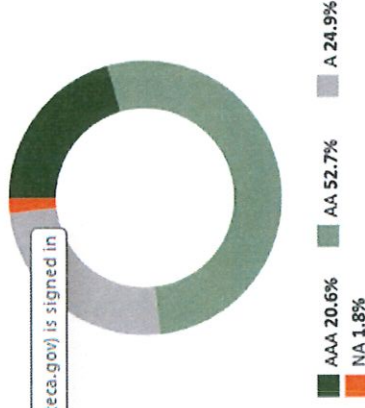
### Sector Allocation

US Treasury	39.19%
Corporate	26.02%
ABS	10.17%
Agency CMBS	9.47%
Agency	8.55%
Supras	5.94%
Money Mkt Fd	0.65%
Cash	0.01%

### Maturity Distribution



### Credit Quality (S&P)



### Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/20)
City of El Monte	0.67%	1.36%	3.09%	5.99%	5.50%	4.03%	1.82%	--	1.95%
Benchmark Return	0.60%	1.18%	2.78%	5.67%	5.10%	3.42%	1.37%	--	1.57%

\*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

\*\*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-3 Year US Treasury & Agency Index Secondary Benchmark:

**HOLDINGS REPORT**



City of El Monte | Account #10693 | As of June 30, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date	Purchase Yield	Cost Value Book Value	Mkt Price YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moodys/ S&P/ Fitch	Maturity Duration
ABS										
438158AC4	HAROT 2022-1 A3 1.88 05/15/2026	5,505.50	02/15/2022	0.28%	5,504.67 5,505.38	99.80 4.77%	5,494.35 4.60	0.01% (11.03)	Aaa/AAA NA	0.87 0.07
438159AC3	HAROT 2022-2 A3 3.73 07/20/2026	19,399.30	08/15/2022	3.87%	19,398.14 19,399.04	99.86 4.53%	19,372.37 26.13	0.03% (26.67)	NA/AAA AAA	1.05 0.18
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	26,181.01	01/05/2023	4.81%	25,494.78 25,967.46	99.82 4.56%	26,133.74 14.01	0.04% 166.28	Aaa/AAA NA	1.15 0.14
47787JAC2	JDOT 2022 A3 2.32 09/15/2026	6,730.16	03/10/2022	2.34%	6,728.67 6,729.87	99.72 4.16%	6,711.02 6.94	0.01% (18.85)	Aaa/NA AAA	1.21 0.15
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	100.82	10/13/2021	0.68%	100.81 100.82	99.84 4.51%	100.66 0.03	0.00% (0.16)	Aaa/AAA NA	1.21 0.04
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	1,077.64	01/11/2022	1.24%	1,077.54 1,077.62	99.86 4.72%	1,076.11 0.57	0.00% (1.51)	NA/AAA AAA	1.38 0.04
379299AD4	GMALT 2023-3 A3 5.38 11/20/2026	62,235.44	08/08/2023	5.38%	62,227.98 62,232.26	100.17 4.55%	62,343.45 102.31	0.09% 111.19	NA/AAA AAA	1.39 0.19
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	36,731.40	07/12/2022	3.77%	36,727.89 36,730.37	99.68 4.66%	36,612.50 61.06	0.05% (117.87)	Aaa/NA AAA	1.63 0.36
36269FAD8	GMALT 2024-1 A3 5.09 03/22/2027	390,000.00	02/08/2024	5.09%	389,951.25 389,972.89	100.30 4.53%	391,172.77 606.56	0.54% 1,199.88	NA/AAA AAA	1.73 0.49
448979AD6	HART 2023-A A3 4.58 04/15/2027	75,316.55	04/04/2023	5.14%	75,309.20 75,313.27	100.02 4.56%	75,333.19 153.31	0.10% 19.92	NA/AAA AAA	1.79 0.35
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	23,010.78	07/06/2022	3.93%	23,010.62 23,010.73	99.81 4.51%	22,966.89 34.90	0.03% (43.85)	Aaa/NA AAA	1.79 0.22
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	44,533.54	02/16/2023	5.09%	44,525.26 44,529.96	100.24 4.53%	44,641.14 62.35	0.06% 111.18	Aaa/NA AAA	1.81 0.43
478008AC2	JDOT 2022-C A3 5.09 06/15/2027	91,673.51	10/12/2022	3.29%	91,666.39 91,670.82	100.27 4.59%	91,919.48 207.39	0.13% 248.66	Aaa/NA AAA	1.96 0.48
38012CAD0	GMALT 2024-3 A3 4.21 10/20/2027	185,000.00	09/24/2024	4.61%	184,978.11 184,983.46	99.98 4.27%	184,956.32 237.98	0.26% (27.14)	NA/AAA AAA	2.31 1.01
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	50,266.00	01/18/2023	4.56%	50,259.97 50,263.11	100.00 4.56%	50,264.29 100.76	0.07% 1.18	NA/AAA AAA	2.38 0.51
58769GAD5	MBALT 2024-B A3 4.23 02/15/2028	280,000.00	09/17/2024	4.24%	279,952.88 279,963.50	99.97 4.29%	279,920.79 526.40	0.39% (42.71)	NA/AAA AAA	2.63 1.29

**HOLDINGS REPORT**



City of El Monte | Account #10693 | As of June 30, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date	Purchase Yield	Cost Value Book Value	Mkt Price	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
362588AD8	GMCAR 2023-2 A3 4.47 02/16/2028	78,137.87	04/04/2023	4.51%	78,135.72 78,136.71	99.98 4.56%	78,118.98 145.53	0.11% (17.72)	Aaa/AAA NA	2.63 0.53
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	67,717.56	07/11/2023	5.47%	67,705.56 67,710.65	100.59 4.49%	68,119.99 61.74	0.09% 409.34	NA/AAA AAA	2.66 0.57
02582JZ4	AMXCA 2023-1 A 4.87 05/15/2026	150,000.00	06/07/2023	4.92%	149,986.70 149,994.88	100.52 4.30%	150,774.14 324.67	0.21% 779.26	NA/AAA AAA	0.87 0.84
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	451,164.37	09/12/2023	5.55%	451,133.37 451,145.24	100.86 4.51%	455,063.34 1,098.84	0.63% 3,918.09	Aaa/NA AAA	2.88 0.83
36296ZAD4	GMALT 2025-2 A3 4.58 05/22/2028	330,000.00	05/20/2025	4.84%	329,994.52 329,994.69	100.64 4.23%	332,107.48 461.82	0.46% 2,112.79	NA/AAA AAA	2.90 1.62
438123AC5	HAROT 2023-4 A3 5.67 06/21/2028	160,000.00	11/01/2023	5.74%	159,971.82 159,981.86	101.07 4.39%	161,706.40 252.00	0.22% 1,724.54	Aaa/NA AAA	2.98 0.78
89239FAD4	TAOT 2023-D A3 5.54 08/15/2028	195,000.00	11/07/2023	5.61%	194,978.98 194,986.18	101.17 4.40%	197,287.70 480.13	0.27% 2,301.52	NA/AAA AAA	3.13 0.97
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	640,000.00	02/13/2024	5.27%	639,972.16 639,980.60	100.86 4.32%	645,486.59 1,481.96	0.89% 5,506.00	Aaa/AAA NA	3.13 0.90
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	510,000.00	09/07/2023	5.23%	509,858.63 509,909.31	101.16 4.21%	515,894.02 1,169.60	0.71% 5,984.71	NA/AAA AAA	3.21 1.14
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2026	510,000.00	09/12/2023	5.29%	509,977.20 509,990.79	101.13 4.30%	515,777.28 1,185.47	0.71% 5,785.49	NA/AAA AAA	1.21 1.14
89238DAD0	TAOT 2024-A A3 4.83 10/16/2028	305,000.00	01/23/2024	4.89%	304,938.97 304,957.34	100.60 4.25%	306,816.85 654.73	0.42% 1,859.52	Aaa/AAA NA	3.30 0.94
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	250,000.00	09/04/2024	4.34%	253,388.67 252,519.71	100.92 4.29%	252,309.40 551.11	0.35% (210.31)	Aaa/NA AAA	3.38 1.27
448973AD9	HART 2024-A A3 4.99 02/15/2029	275,000.00	03/11/2024	5.05%	274,939.36 274,955.19	100.90 4.26%	277,472.00 609.89	0.38% 2,516.82	NA/AAA AAA	3.63 1.14
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	305,000.00	06/04/2024	5.18%	304,953.67 304,964.03	101.26 4.11%	308,845.44 263.32	0.43% 3,881.41	Aaa/AAA NA	3.66 1.12
02582JKH2	AMXCA 2024-1 A 5.23 04/16/2029	545,000.00	04/16/2024	5.30%	544,888.28 544,914.94	102.00 4.11%	555,882.29 1,266.82	0.77% 10,967.35	NA/AAA AAA	3.79 1.67
437921AD1	HAROT 252 A3 4.15 10/15/2029	225,000.00	04/29/2025	4.15%	224,974.87 224,975.71	100.20 4.09%	225,446.22 415.00	0.31% 470.51	Aaa/NA AAA	4.29 2.14
44935CAD3	HART 2025-A A3 4.32 10/15/2029	435,000.00	03/04/2025	4.84%	434,935.84 434,940.08	100.39 4.16%	436,580.23 835.20	0.60% 1,740.15	NA/AAA AAA	4.29 1.98

**HOLDINGS REPORT**



City of El Monte | Account #10693 | As of June 30, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt. YTM	Market Value Accrued Inc.	% of Port. Gain/Loss	Moodys/ S&P Fitch	Maturity Duration
92970QA4	WFGIT 2025-1 A 4.34 05/15/2030	570,000.00	06/03/2025 4.33%	569,990.54 569,990.65	100.78 4.09%	574,464.13 1,443.05	0.79% 4,473.48	NA/AAA AAA	4.87 2.65
<b>Total ABS</b>		<b>7,299,781.43</b>	<b>4.96%</b>	<b>7,301,639.04</b> <b>7,301,499.10</b>	<b>100.79</b> <b>4.28%</b>	<b>7,357,271.52</b> <b>14,846.14</b>	<b>10.17%</b> <b>55,772.42</b>		<b>3.06</b> <b>1.25</b>
<b>AGENCY</b>									
3133ERRC7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 08/27/2025	1,100,000.00	08/22/2024 4.45%	1,099,190.40 1,099,873.57	99.99 4.38%	1,099,874.69 16,576.39	1.52% 1.12	Aa1/A-1+ FL+	0.16 0.15
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	335,000.00	11/18/2020 0.51%	332,869.40 334,898.83	99.09 4.41%	331,947.67 341.98	0.46% (2,951.16)	Aa1/AA+ AA+	0.23 0.23
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	335,000.00	11/18/2020 0.52%	334,654.95 334,975.46	98.68 4.32%	330,578.49 251.25	0.46% (4,396.97)	Aa1/AA+ AA+	0.36 0.34
3130AV6I6	FEDERAL HOME LOAN BANKS 4.5 03/13/2026	800,000.00	05/02/2023 4.00%	810,760.00 802,625.65	100.23 4.15%	801,879.10 10,800.00	1.11% (746.54)	Aa1/AA+ AA+	0.70 0.68
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	465,000.00	08/09/2023 4.58%	463,930.50 464,600.89	100.55 3.99%	467,561.71 7,963.13	0.65% 2,960.82	Aa1/AA+ AA+	1.12 1.07
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	705,000.00	11/16/2023 4.69%	703,752.15 704,426.17	100.87 3.96%	711,157.03 3,985.21	0.98% 6,730.85	Aa1/AA+ AA+	1.38 1.32
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	700,000.00	05/23/2024 4.79%	694,344.00 696,433.25	101.30 3.78%	709,123.67 3,587.50	0.98% 12,690.43	Aa1/AA+ AA+	1.89 1.79
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	700,000.00	03/21/2023 3.99%	715,799.00 708,556.70	101.97 3.72%	713,785.14 9,712.50	0.99% 5,228.44	Aa1/AA+ AA+	2.70 2.49
3133ERGI9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	1,000,000.00	06/25/2024 4.44%	1,002,185.95 1,001,625.06	101.82 3.84%	1,018,165.73 3,000.00	1.41% 16,540.67	Aa1/AA+ AA+	2.94 2.72
<b>Total Agency</b>		<b>6,140,000.00</b>	<b>3.99%</b>	<b>6,157,486.35</b> <b>6,148,015.58</b>	<b>100.73</b> <b>4.04%</b>	<b>6,184,073.24</b> <b>56,217.95</b>	<b>8.55%</b> <b>36,057.66</b>		<b>1.41</b> <b>1.32</b>
<b>AGENCY CMBS</b>									
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	404,002.90	02/15/2023 4.65%	383,629.16 400,415.56	98.93 4.50%	399,678.73 924.16	0.55% (736.83)	Aa1/AA+ AAA	0.57 0.51
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	680,000.00	02/06/2024 4.48%	660,290.63 669,763.06	98.81 4.16%	671,918.61 1,943.67	0.93% 2,155.55	Aa1/AA+ AAA	1.57 1.36

**HOLDINGS REPORT**



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Cusip	Security Description	Par Value/ Units	Purchase Date	Purchase Yield	Cost Value Book Value	Mkt Price	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137FBU79	FHMS K-069 A2 3.187 09/25/2027	736,024.46	06/12/2023	4.43%	700,977.04	98.15	722,401.45	1.00%	Aa1/AAA	2.24
					717,988.36	4.01%	1,954.76	4,413.09	AA+	2.06
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	545,000.00	05/24/2023	4.34%	523,796.09	98.31	535,785.19	0.74%	Aa1/AA+	2.57
					533,443.43	4.01%	1,521.46	2,341.77	AAA	2.31
3137FGR31	FHMS K-078 A2 3.854 06/25/2028	275,000.00	01/10/2024	4.41%	268,683.59	99.44	273,469.27	0.38%	Aa1/AA+	2.99
					270,786.42	4.00%	883.21	2,682.84	AAA	2.65
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	610,000.00	01/23/2024	4.45%	596,513.28	99.63	607,760.63	0.84%	Aaa/AA+	3.07
					600,864.37	4.00%	1,995.72	6,896.26	AA+	2.82
3137FIEH8	FHMS K-081 A2 3.9 08/25/2028	700,000.00	05/28/2024	5.00%	670,468.75	99.55	696,819.41	0.96%	Aa1/AA+	3.15
					678,147.26	4.00%	2,275.00	18,672.15	AAA	2.89
3137FIKE8	FHMS K-082 A2 3.92 09/25/2028	550,000.00	09/20/2024	3.81%	551,439.45	99.65	548,091.01	0.76%	Aa1/AA+	3.24
					551,159.97	3.98%	1,796.67	(3,068.97)	AAA	2.92
3137FIZ93	FHMS K-084 A2 3.78 10/25/2028	355,000.00	10/20/2023	5.40%	331,065.23	99.13	351,902.48	0.49%	Aaa/AA+	3.32
					339,229.34	4.02%	1,118.25	12,673.15	AA+	3.01
3137FKSH0	FHMS K-086 A2 3.859 11/25/2028	135,000.00	01/19/2024	4.56%	130,828.71	99.34	134,104.41	0.19%	Aaa/AA+	3.41
					132,082.73	4.02%	434.14	2,021.68	AA+	3.09
3137FKZZ2	FHMS K-088 A2 3.69 01/25/2029	590,000.00	01/18/2024	4.43%	570,387.11	98.76	582,690.25	0.81%	Aaa/AA+	3.57
					576,076.26	4.03%	1,814.25	6,613.99	AA+	3.21
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	690,000.00	04/11/2024	4.94%	613,048.83	94.13	649,486.44	0.90%	Aa1/AA+	3.57
					632,767.29	4.06%	1,299.50	16,719.16	AAA	3.28
3137FLMV3	FHMS K-090 A2 3.422 02/25/2029	690,000.00	07/08/2024	4.63%	655,553.91	97.84	675,084.68	0.93%	Aa1/AAA	3.66
					662,893.86	4.04%	1,967.65	12,190.82	AA+	3.32
<b>Total Agency CMBS</b>		<b>6,960,027.35</b>	<b>4.57%</b>	<b>6,656,681.78</b>	<b>98.43</b>	<b>6,849,192.57</b>	<b>19,928.42</b>	<b>83,574.65</b>	<b>9.47%</b>	<b>2.84</b>
<b>CASH</b>					<b>6,765,617.92</b>	<b>4.06%</b>				<b>2.57</b>
<b>CCYUSD</b>	Receivable	5,918.75	-		5,918.75	1.00	5,918.75	0.01%	Aaa/AAA	0.00
					5,918.75	0.00%	0.00	0.00	AAA	0.00
<b>Total Cash</b>		<b>5,918.75</b>			<b>5,918.75</b>	<b>1.00</b>	<b>5,918.75</b>	<b>0.01%</b>	<b>0.00</b>	<b>0.00</b>
					<b>5,918.75</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CORPORATE</b>										

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
931142EW9	WALMART INC 3.9 09/09/2025	80,000.00	09/06/2022 3.92%	79,944.00 79,996.42	99.91 4.33%	79,928.00 970.67	0.11% (68.43)	Aa2/AA AA	0.19 0.19
891140CK2	TORONTO-DOMINION BANK 0.75 09/11/2025	100,000.00	04/27/2022 3.35%	91,681.00 99,513.43	99.23 4.72%	99,232.25 229.17	0.14% (281.18)	A2/A- AA-	0.20 0.19
437076CR1	HOME DEPOT INC 4.0 09/15/2025	105,000.00	09/12/2022 4.01%	104,962.20 104,997.37	99.90 4.46%	104,890.89 1,236.67	0.15% (106.48)	A2/A A	0.21 0.20
61747YET8	MORGAN STANLEY 4.679 07/17/2026	500,000.00	- 5.67%	497,373.60 499,947.80	99.98 6.05%	499,922.64 10,657.72	0.69% (25.15)	A1/A- A+	1.05 0.04
857477CD3	STATE STREET CORP 5.272 08/03/2026	600,000.00	10/27/2023 5.83%	591,486.00 596,634.98	101.00 4.31%	606,024.97 13,004.27	0.84% 9,389.98	Aa3/A AA-	1.09 0.95
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	550,000.00	08/21/2023 5.56%	549,472.00 549,800.12	101.42 4.22%	557,800.41 11,228.53	0.77% 8,000.28	Aa2/A+ AA	1.13 0.99
931142ER0	WALMART INC 1.05 09/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,981.66	96.64 3.91%	38,657.88 121.33	0.05% (1,323.78)	Aa2/AA AA	1.22 1.18
46625HRV4	JPMORGAN CHASE & CO 2.95 10/01/2026	500,000.00	06/16/2025 4.36%	491,220.00 491,480.98	98.54 4.15%	492,721.33 3,687.50	0.68% 1,240.35	A1/A AA-	1.25 1.20
63743HKF3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	510,000.00	11/14/2023 5.25%	514,794.00 512,117.12	101.68 4.32%	518,575.33 3,808.00	0.72% 6,458.21	A2/A- A	1.37 1.22
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	240,000.00	12/04/2023 5.26%	240,000.00 240,000.00	101.35 4.29%	243,247.26 701.87	0.34% 3,247.26	A2/A- AA-	1.45 1.38
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	695,000.00	01/10/2024 4.88%	694,826.25 694,910.11	100.97 4.22%	701,747.99 15,246.56	0.97% 6,837.88	A1/A AA-	1.56 1.45
617468EF9	MORGAN STANLEY 3.625 01/20/2027	875,000.00	02/13/2024 4.93%	844,121.25 858,608.29	99.14 4.20%	867,484.33 14,185.33	1.20% 8,856.04	A1/A- A+	1.56 1.47
06051GLE7	BANK OF AMERICA CORP 5.08 01/20/2027	375,000.00	01/26/2023 4.98%	375,986.25 375,184.36	100.27 5.30%	375,999.13 8,519.58	0.52% 814.78	A1/A- AA-	1.56 0.53
17275R8Q4	CISCO SYSTEMS INC 4.8 02/26/2027	365,000.00	02/21/2024 4.85%	364,525.50 364,738.07	101.21 4.03%	369,426.19 6,083.33	0.51% 4,688.12	A1/AA- NA	1.66 1.48
857477CL5	STATE STREET CORP 4.993 03/18/2027	775,000.00	03/13/2024 4.99%	775,000.00 775,000.00	101.45 4.11%	786,216.04 11,071.28	1.09% 11,216.04	Aa3/A AA-	1.71 1.53
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	400,000.00	10/05/2022 4.70%	388,364.00 395,292.83	99.88 4.07%	399,510.80 2,266.67	0.55% 4,217.97	A2/A+ A+	1.86 1.76

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Cusp	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	855,000.00	05/21/2024 4.93%	856,569.78 855,985.81	101.70 4.04%	869,555.71 5,581.25	1.20% 13,569.90	A2/A A+	1.87 1.76
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	400,000.00	10/05/2022 4.71%	383,352.00 393,235.82	99.09 4.21%	396,354.93 1,891.11	0.55% 3,119.10	A2/A+ A	1.87 1.78
991142EX7	WALMART INC 3.95 09/09/2027	300,000.00	09/27/2022 4.70%	290,118.00 295,822.59	100.09 3.91%	300,261.66 3,686.67	0.42% 4,639.07	Aa2/AA AA	2.19 1.98
693475BV6	PNC FINANCIAL SERVICES GROUP INC 5.3 01/21/2028	850,000.00	01/26/2024 5.08%	855,049.00 852,642.94	101.50 4.84%	862,772.07 20,022.22	1.19% 10,129.13	A3/A- A	2.56 1.45
438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	500,000.00	05/02/2023 4.11%	517,895.00 509,563.75	102.14 4.08%	510,691.14 9,350.00	0.71% 1,127.39	A2/A A	2.63 2.33
57636CAW4	MASTERCARD INC 4.875 03/09/2028	500,000.00	05/02/2023 4.00%	518,900.00 510,339.67	102.26 3.98%	511,298.01 7,583.33	0.71% 958.34	Aa3/A+ NA	2.69 2.40
00287YDY2	ABBVIE INC 4.65 03/15/2028	445,000.00	02/18/2025 4.70%	444,408.15 444,474.62	101.51 4.05%	451,727.53 7,184.90	0.62% 7,252.91	A3/A- NA	2.71 2.41
8085138P9	CHARLES SCHWAB CORP 2.0 03/20/2028	540,000.00	06/25/2025 4.17%	510,035.40 510,185.52	94.64 4.10%	511,080.17 3,030.00	0.71% 894.65	A2/A- A	2.72 2.59
74456QB09	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	480,000.00	09/06/2023 5.10%	452,481.60 463,216.53	99.12 4.03%	475,781.68 2,960.00	0.66% 12,565.15	A1/A NA	2.84 2.65
58933YBH7	MERCK & CO INC 4.05 05/17/2028	105,000.00	05/08/2023 4.07%	104,914.95 104,951.07	100.46 3.88%	105,482.60 519.75	0.15% 531.52	Aa3/A+ NA	2.88 2.61
74340XCG4	PROLOGIS LP 4.875 06/15/2028	855,000.00	- 4.79%	857,442.85 856,774.17	102.01 4.14%	872,205.87 1,852.50	1.21% 15,431.69	A2/A NA	2.96 2.66
02665WEM9	AMERICAN HONDA FINANCE CORP 5.125 07/07/2028	725,000.00	01/18/2024 4.68%	737,919.50 733,745.26	102.03 4.40%	739,712.29 17,958.85	1.02% 5,967.03	A3/A- A	3.02 2.71
89236TLL7	TOYOTA MOTOR CREDIT CORP 4.65 01/05/2029	720,000.00	01/12/2024 4.46%	725,896.80 724,171.62	101.19 4.28%	728,535.51 16,368.00	1.01% 4,363.89	A1/A+ A+	3.52 3.14
91324PEU2	UNITEDHEALTH GROUP INC 4.25 01/15/2029	600,000.00	02/13/2025 4.77%	588,966.00 590,022.36	99.82 4.30%	598,935.11 11,758.33	0.83% 8,912.75	A2/A+ A	3.54 3.19
24422EXH7	JOHN DEERE CAPITAL CORP 4.5 01/16/2029	725,000.00	01/11/2024 4.47%	726,092.22 725,774.18	101.09 4.16%	732,917.30 14,953.13	1.01% 7,143.13	A1/A A+	3.55 3.18
46647PEU6	JPMORGAN CHASE & CO 4.915 01/24/2029	410,000.00	01/16/2025 4.92%	410,000.00 410,000.00	101.34 4.58%	415,505.71 8,788.29	0.57% 5,505.71	A1/A AA-	3.57 2.34
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 739,135.13	101.37 4.18%	750,119.73 14,277.89	1.04% 10,984.60	A1/A+ NA	3.59 3.22

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Cusip	Security Description	Par Value/ Units	Purchase Date	Cost Value Book Value	Mkt. Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	510,000.00	02/07/2024 4.51%	509,663.40 509,756.99	101.47 4.06%	517,500.79 9,052.50	0.72% 7,743.80	Aa3/A+ NA	3.61 3.18
437076DC3	HOME DEPOT INC 4.75 06/25/2029	655,000.00	- 4.73%	655,472.25 655,393.97	102.07 4.18%	668,579.87 518.54	0.92% 13,185.90	A2/A A	3.99 3.53
713448FX1	PEPSICO INC 4.5 07/17/2029	625,000.00	07/15/2024 4.53%	624,031.25 624,216.41	101.59 4.07%	634,963.48 12,812.50	0.88% 10,747.07	A1/A+ NA	4.05 3.53
69371RT48	PACCAR FINANCIAL CORP 4.0 09/26/2029	425,000.00	09/23/2024 4.05%	424,124.50 424,257.79	99.47 4.14%	422,734.21 4,486.11	0.58% (1,523.58)	A1/A+ NA	4.24 3.82
<b>Total Corporate</b>		<b>18,675,000.00</b>	<b>4.77%</b>	<b>18,575,606.90</b> <b>18,611,669.77</b>	<b>100.79</b> <b>4.28%</b>	<b>18,818,080.81</b> <b>277,654.35</b>	<b>26.02%</b> <b>206,411.04</b>		<b>2.48</b> <b>2.14</b>
<b>MONEY MARKET FUND</b>									
31846V203	FIRST AMER:GVT OBLG Y	467,550.25	- 3.96%	467,550.25 467,550.25	1.00 3.96%	467,550.25 0.00	0.65% 0.00	Aaa/AAAm AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>467,550.25</b>	<b>3.96%</b>	<b>467,550.25</b> <b>467,550.25</b>	<b>1.00</b> <b>3.96%</b>	<b>467,550.25</b> <b>0.00</b>	<b>0.65%</b> <b>0.00</b>		<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
459058EP4	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 2.5 07/29/2025	850,000.00	02/28/2024 4.96%	821,839.50 848,468.94	99.85 4.43%	848,696.02 8,972.22	1.17% 227.07	Aaa/AAA AAA	0.08 0.08
459058LK7	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	360,000.00	08/20/2024 4.06%	359,582.40 359,758.59	100.05 3.96%	360,162.80 4,960.00	0.50% 404.21	Aaa/AAA NA	1.16 1.10
45950KDF4	INTERNATIONAL FINANCE CORP 4.375 01/15/2027	355,000.00	11/29/2023 4.49%	353,842.70 354,426.44	100.74 3.87%	357,639.94 7,163.27	0.49% 3,213.50	Aaa/AAA NA	1.54 1.45
4581X0EM6	INTER-AMERICAN DEVELOPMENT BANK 4.375 02/01/2027	940,000.00	12/05/2023 4.41%	939,201.00 939,595.97	100.76 3.87%	947,153.48 17,135.42	1.31% 7,557.50	Aaa/AAA NA	1.59 1.49
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	405,000.00	09/27/2023 4.77%	402,545.70 403,435.52	102.47 3.77%	415,023.31 7,804.69	0.57% 11,587.79	Aaa/AAA NA	3.09 2.81

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Cusip	Security Description	Par Value/ Units	Purchase Date	Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Markets Value Accrued Int.	% of Port. Gain/Loss	Mooody's/ S&P/ Fitch	Maturity Duration
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	635,000.00	10/08/2024	3.93%	633,342.65 633,576.82	100.24 3.81%	636,492.62 5,126.30	0.38% 2,915.80	Aaa/AAA NA	4.30 3.89
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	725,000.00	03/19/2025	4.25%	720,990.75 721,216.90	101.23 3.84%	733,881.93 8,390.36	1.01% 12,665.03	Aaa/AAA NA	4.72 4.21
<b>Total Supranational</b>		<b>4,270,000.00</b>	<b>4.43%</b>	<b>4,231,344.70</b>	<b>100.69</b>	<b>3.97%</b>	<b>4,299,050.09</b>	<b>5.94%</b>	<b>38,570.89</b>	<b>2.33</b> <b>2.12</b>
<b>US TREASURY</b>										
91282CEY3	UNITED STATES TREASURY 3.0 07/15/2025	1,300,000.00	02/13/2024	4.78%	1,268,667.97 1,299,151.55	99.95 4.33%	1,299,365.11 17,991.71	1.80% 153.56	Aa1/AA+ AA+	0.04 0.04
91282CFK2	UNITED STATES TREASURY 3.5 09/15/2025	1,000,000.00	06/13/2023	4.56%	977,421.88 997,917.55	99.89 3.99%	998,906.25 10,271.74	1.38% 988.70	Aa1/AA+ AA+	0.21 0.20
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	800,000.00	10/30/2024	4.31%	799,562.50 799,867.12	99.97 4.31%	799,773.44 7,153.01	1.11% (93.68)	Aa1/AA+ AA+	0.29 0.29
912797RD1	UNITED STATES TREASURY 10/21/2025	800,000.00	06/25/2025	4.31%	789,086.50 789,552.89	98.69 4.32%	789,544.80 0.00	1.09% (8.09)	P-1/A-1+ F1+	0.31 0.30
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	600,000.00	--	1.29%	581,003.91 597,819.96	98.39 4.31%	590,361.33 190.57	0.82% (7,458.63)	Aa1/AA+ AA+	0.42 0.41
91282CGA3	UNITED STATES TREASURY 4.0 12/15/2025	1,000,000.00	06/13/2023	4.46%	989,296.88 998,046.53	99.92 4.16%	999,248.05 1,748.63	1.38% 1,201.52	Aa1/AA+ AA+	0.46 0.45
912797NU7	UNITED STATES TREASURY 12/26/2025	800,000.00	06/25/2025	4.25%	783,296.17 783,752.56	97.97 4.25%	783,742.66 0.00	1.08% (9.89)	P-1/A-1+ F1+	0.49 0.48
91282CGL9	UNITED STATES TREASURY 4.0 02/15/2026	1,000,000.00	06/13/2023	4.42%	989,570.31 997,555.37	99.87 4.20%	998,740.23 15,027.62	1.38% 1,184.86	Aa1/AA+ AA+	0.63 0.60
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	600,000.00	--	2.27%	599,820.32 599,930.34	98.65 4.10%	591,902.35 3,393.44	0.82% (8,027.99)	Aa1/AA+ AA+	0.75 0.73
91282CGV7	UNITED STATES TREASURY 3.75 04/15/2026	1,000,000.00	06/13/2023	4.37%	983,515.63 995,417.47	99.74 4.08%	997,402.34 7,889.34	1.38% 1,984.87	Aa1/AA+ AA+	0.79 0.76
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	780,000.00	--	2.45%	757,336.33 774,770.34	97.92 4.07%	763,805.86 1,618.82	1.06% (10,964.48)	Aa1/AA+ AA+	0.87 0.85
91282CH7	UNITED STATES TREASURY 4.125 06/15/2026	1,400,000.00	08/22/2024	4.04%	1,402,023.44 1,401,088.35	100.12 3.99%	1,401,722.66 2,524.59	1.94% 654.31	Aa1/AA+ AA+	0.96 0.93

**HOLDINGS REPORT**



City of El Monte | Account #10693 | As of June 30, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
912828Y95	UNITED STATES TREASURY 1.875 07/31/2026	1,000,000.00	06/13/2023 4.28%	930,195.31 975,876.77	97.78 3.99%	977,813.00 7,821.13	1.35% 1,936.23	Aa1/AA+ AA+	1.08 1.05
912828Y99	UNITED STATES TREASURY 1.625 09/30/2026	800,000.00	— 2.27%	779,171.89 793,930.38	97.24 3.91%	777,937.50 3,267.76	1.08% (15,992.87)	Aa1/AA+ AA+	1.25 1.21
91282CL58	UNITED STATES TREASURY 4.125 10/31/2026	1,000,000.00	12/17/2024 4.26%	997,578.13 998,270.60	100.28 3.91%	1,002,773.44 6,949.73	1.39% 4,502.84	Aa1/AA+ AA+	1.34 1.28
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	725,000.00	— 2.94%	696,376.95 716,242.72	97.50 3.88%	706,903.32 1,851.90	0.98% (9,339.40)	Aa1/AA+ AA+	1.38 1.33
91282CE44	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	06/09/2022 3.05%	731,513.67 743,279.61	97.86 3.77%	733,974.61 4,713.11	1.01% (9,305.01)	Aa1/AA+ AA+	1.75 1.68
91282CK19	UNITED STATES TREASURY 4.5 04/15/2027	600,000.00	02/24/2025 4.19%	603,773.44 603,163.10	101.25 3.77%	607,476.56 5,680.33	0.84% 4,313.46	Aa1/AA+ AA+	1.79 1.69
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	750,000.00	06/09/2022 3.08%	725,712.89 740,784.39	97.53 3.75%	731,455.08 2,274.97	1.01% (9,329.31)	Aa1/AA+ AA+	1.87 1.80
91282CKV2	UNITED STATES TREASURY 4.625 06/15/2027	800,000.00	03/28/2025 3.93%	811,562.50 810,242.71	101.66 3.74%	813,250.40 1,617.49	1.12% 3,007.69	Aa1/AA+ AA+	1.96 1.86
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	1,000,000.00	12/17/2024 4.23%	1,003,554.69 1,002,816.50	101.25 3.73%	1,012,460.94 20,183.01	1.40% 9,644.44	Aa1/AA+ AA+	2.04 1.90
912828Z90	UNITED STATES TREASURY 2.25 08/15/2027	750,000.00	10/04/2024 3.78%	719,121.09 727,033.44	97.00 3.73%	727,500.00 6,339.78	1.01% 466.56	Aa1/AA+ AA+	2.13 2.03
91282CLL3	UNITED STATES TREASURY 3.375 09/15/2027	1,000,000.00	01/21/2025 4.30%	976,992.19 980,803.01	99.31 3.70%	993,085.94 9,904.89	1.37% 12,282.93	Aa1/AA+ AA+	2.21 2.09
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	385,000.00	04/19/2023 3.81%	389,917.77 387,486.14	100.91 3.70%	388,504.10 3,992.01	0.54% 1,017.96	Aa1/AA+ AA+	2.25 2.11
91282CFZ9	UNITED STATES TREASURY 3.875 11/30/2027	800,000.00	05/09/2023 3.52%	811,687.50 806,191.22	100.38 3.71%	803,062.50 2,625.68	1.11% (3,128.72)	Aa1/AA+ AA+	2.42 2.28
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	05/09/2023 3.51%	804,062.50 802,282.46	99.83 3.69%	798,625.00 7,289.62	1.10% (3,657.46)	Aa1/AA+ AA+	2.75 2.57
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	1,500,000.00	04/29/2025 3.65%	1,504,042.97 1,503,811.09	100.13 3.70%	1,501,875.00 11,834.02	2.08% (1,936.09)	Aa1/AA+ AA+	2.79 2.61
9128286T2	UNITED STATES TREASURY 2.375 05/15/2029	1,400,000.00	11/18/2024 4.32%	1,290,132.81 1,305,157.38	95.13 3.74%	1,331,750.00 4,246.60	1.84% 26,592.62	Aa1/AA+ AA+	3.87 3.64
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	500,000.00	09/25/2024 3.51%	502,636.72 502,229.49	99.50 3.75%	497,519.53 6,058.08	0.69% (4,709.96)	Aa1/AA+ AA+	4.17 3.79

**HOLDINGS REPORT**



City of El Monte | Account #10693 | As of June 30, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moodys/ S&P/ Fitch	Maturity Duration
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	1,000,000.00	12/05/2024 4.09%	1,001,640.63 1,001,454.03	101.47 3.76%	1,014,888.00 3,493.85	1.40% 13,233.97	Aa1/Aa+ Aa+	4.42 4.00
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	900,000.00	05/22/2025 4.11%	890,789.06 890,988.30	100.39 3.78%	903,515.63 5,875.68	1.25% 12,527.33	Aa1/Aa+ Aa+	4.83 4.34
91282CNG2	UNITED STATES TREASURY 4.0 05/31/2030	1,000,000.00	06/06/2025 4.12%	994,687.50 994,751.82	100.97 3.78%	1,009,888.00 3,387.98	1.40% 14,936.18	Aa1/Aa+ Aa+	4.92 4.42
<b>Total US Treasury</b>		<b>28,540,000.00</b>	<b>3.87%</b>	<b>28,085,752.05 28,321,645.20</b>	<b>99.35 3.93%</b>	<b>28,348,313.62 187,217.11</b>	<b>39.19% 26,668.43</b>		<b>1.82 1.70</b>
<b>Total Portfolio</b>		<b>72,358,277.79</b>	<b>4.33%</b>	<b>71,481,979.82 71,882,395.76</b>	<b>99.34 4.08%</b>	<b>72,329,450.86 615,416.23</b>	<b>100.00% 447,055.09</b>		<b>2.20 1.83</b>
<b>Total Market Value + Accrued</b>						<b>72,944,867.08</b>			

Vendor Type	Vendor Name	Vendor Code	Check #	Check Date	Invoice #	Invoice Date	Description	Amount	Vendor Total
<b>Net Payroll 08/16/2025-08/31/2025</b>								1,458,246.45	
									<b>\$1,458,246.45</b>
O	CASTANEDA, ROBERT	14912	1133642	9/4/2025	08.17-22.2025	8/28/2025	REIMB. FOR PARKING & PER DIEM FOR ICI CORE COURSE, SAN DIEGO, CA - PD	207.49	
O	CASTANEDA, ROBERT	14912	1133957	9/11/2025	09.22-26.2025	9/4/2025	LODGING FOR ICI ADVANCED GANG INVESTIG. - EL CAJON, CA.	1,068.89	<b>1,276.38</b>
O	HERNANDEZ, NATHAN	14930	1133651	9/4/2025	08.28.25	8/28/2025	REIMB: LODGING - ICI ADVANCED GANG INVESTIGATIONS - 09.22-9.26.25 EL CAJON,	1,096.44	<b>1,096.44</b>
O	LUONGO, KATHERINE	10198	1133821	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM & RETIREE CONTRIBUTION	540.11	<b>540.11</b>
O	SAUNDRA CRISP SYMA	15998	1134012	9/11/2025	MR206380	9/10/2025	FRAUD SCHEME VICTIM - PD	20,000.00	<b>20,000.00</b>
O	SMITH, DAVID	14928	1133888	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	1,730.68	<b>1,730.68</b>
O	TANAKA FARMS, LLC.	14533	1133688	9/4/2025	2025-006	8/26/2025	PUMPKINS FOR HARVEST FESTIVAL PUMPKIN SPLASH 10.11.25 - P/R	2,020.00	
O	TANAKA FARMS, LLC.	14533	1133688	9/4/2025	TICKET #1	8/19/2025	10.22.25 - SENIOR EXCURSION TO PUMPKIN PATCH - GRP RESERVATIONS - P/R	396.00	<b>2,416.00</b>
O	<b>One Time Vendor Total</b>								<b>27,059.61</b>
P	CA PUBLIC EMPLOYEES RETIREMENT, SYSTEM (INSURANCE)	03048	1002998512	9/8/2025	SEPT 2025	8/14/2025	SEPT 2025 MED. FOR RET/ACTIVE MEMBERS	440,819.19	<b>440,819.19</b>
P	CALIF STATE DISBURSEMENT/JUNIT	04723	09102504	9/10/2025	P/E: 08/31/25	9/10/2025		7,646.50	<b>7,646.50</b>
P	CATALYST CORPORATE FEDERAL CU, ABA 311990511	04610	09102505	9/10/2025	P/E: 08/31/25	9/10/2025	EL MONTE CREDIT UNION: PAYMENT	39,190.65	<b>39,190.65</b>
P	CITY OF EL MONTE	04622	1133930	9/10/2025	P/E: 08/31/25	9/10/2025	GARNISHMENT FEE/LOAN: PAYMENT	660.00	<b>660.00</b>
P	DEPARTMENT OF TREASURY	04731	09102501	9/10/2025	P/E: 08/31/25	9/10/2025	FEDERAL TAX: PAYMENT	252,134.05	
P	DEPARTMENT OF TREASURY	04732	09102502	9/10/2025	P/E: 08/31/25	9/10/2025	MEDICARE TAX: PAYMENT	63,160.64	<b>315,294.69</b>
P	EL MONTE CITY EMPLOYEES CR UN, CY YRD FND	06796	09102513	9/10/2025	P/E: 08/31/25	9/10/2025	CREDIT UNION YARD ACCOUNT: PAYMENT	348.00	<b>348.00</b>
P	EL MONTE CITY EMPLOYEES CR UN, PD	04613	09102506	9/10/2025	P/E: 08/31/25	9/10/2025	POLICE CREDIT UNION: PAYMENT	165.00	<b>165.00</b>
P	EL MONTE POLICE ASSOCIATION, DUES FOR SWORN OFFICERS	04631	1133931	9/10/2025	P/E: 08/31/25	9/10/2025	ADMINISTRATOR PD DUES: PAYMENT	10,286.76	<b>10,286.76</b>
P	EL MONTE POLICE ASSOCIATION, EMP DED LONG TERM DISABLY	04630	1133932	9/10/2025	P/E: 08/31/25	9/10/2025	LONG TERM DISABILITY - POLICE: PAYMENT	1,390.50	<b>1,390.50</b>
P	EMPLOYMENT DEVELOPMENT, DEPARTMENT	04730	09102503	9/10/2025	P/E: 08/31/25	9/10/2025	STATE WITHOLDING TAX: PAYMENT	103,351.19	<b>103,351.19</b>
P	FRANCHISE TAX BOARD	04616	1133933	9/10/2025	P/E: 08/31/25	9/10/2025	STATE OF CAL FRAN TAX BOARD: PAYMENT	2,098.89	<b>2,098.89</b>
P	LA COUNTY SHERIFF'S DEPT.	08162	1133935	9/10/2025	P/E: 08/31/25	9/10/2025	LOS ANGELES COUNTY SHERIFF DEP: PAYMENT	537.84	<b>537.84</b>
P	NATIONAL DEFERRED, PST 457 PLAN #717	04633	09102508	9/10/2025	P/E: 08/31/25	9/10/2025	PART TIME DEF. COMPENSATION: PAYMENT	12,769.53	<b>12,769.53</b>
P	NATIONWIDE RETIREMENT SOLUTION, 401A PLAN ADMIN	11991	09102510	9/10/2025	P/E: 08/31/25	9/10/2025	401 (A) EXECUTIVE PLAN: PAYMENT	6,822.32	<b>6,822.32</b>
P	NATIONWIDE RETIREMENT SOLUTION, 457 PLAN ADMIN	04635	09102509	9/10/2025	P/E: 08/31/25	9/10/2025	457 DEFERRED COMP BENEFIT: PAYMENT	68,084.99	<b>68,084.99</b>
P	PARS SUPPLEMENTAL RETIREMENT, U.S. BANK	03734	09102507	9/10/2025	P/E: 08/31/25	9/10/2025	PARS SUPPLEMENTAL RETIREMENT: PAYMENT	13,717.01	<b>13,717.01</b>
P	PERS LONG TERM CARE PROGRAM	04612	1133937	9/10/2025	P/E: 08/31/25	9/10/2025	LONG TERM CARE-MID MANAGEMENT: PAYMENT	189.71	<b>189.71</b>
P	PUBLIC EMPLOYEES' RETIREMENT, SYSTEM (PENSION)	03047	1003002467	9/11/2025	P/E: 08/15/25	8/25/2025	PENSION PLAN (PERS): PAYMENT	431,705.66	<b>431,705.66</b>
P	SEIU LOCAL #721, DUES PAYING SEIU MEMBERS	04628	09102511	9/10/2025	P/E: 08/31/25	9/10/2025	SEIU DUES, FEES, COPE: PAYMENT	8,193.10	<b>8,193.10</b>
P	<b>Payroll Vendor Total</b>								<b>1,463,271.53</b>
R	10-8 RETROFIT INC	03655	1133938	9/11/2025	21652	9/2/2025	10-8 MAG MIC MOUNT - PD	176.18	<b>176.18</b>
R	34ED LLC, CENTEGIX	15993	1133634	9/4/2025	INV4985	4/1/2025	WE TIP LIVE 24/7/365 PHONE CALL CENTER INCL., TRIAGE - PD	500.00	<b>500.00</b>
R	ABARCA, DANIEL	14246	1133939	9/11/2025	08.28.25	8/28/2025	REIMB. FOR ADVERTISING SUPPLIES FOR NATIONAL NIGHT OUT - PW UTIL.	112.92	<b>112.92</b>
R	ACCENTURE LLP	15676	1133940	9/11/2025	1101100171	8/31/2025	SEPT 2025 - MANAGED SQL DBA SVCS - REMOTE DC-R-78963-1- IT	2,499.98	<b>2,499.98</b>
R	ACTIVE COLLISION INC.	15877	1133941	9/11/2025	2222648	9/5/2025	REPAIRS FOR PD VEH #502 2024 CHEVROLET SILVERADO - PD	2,000.00	<b>2,000.00</b>
R	AGUIRRE, REBECCA	10431	1133699	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM & RETIREE CONTRIBUTION	630.48	<b>630.48</b>
R	ALESSANDRO-MATTHEWS, NANCY	03277	1133700	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	370.08	<b>370.08</b>
R	ALVA, KEN	08000	1133701	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	1,667.51	<b>1,667.51</b>
R	ALVAREZ, ANTHONY	05577	1133702	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	1,129.42	<b>1,129.42</b>
R	ALVAREZ, ANTONIO	03271	1133703	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	ANCHETA, HENRY	03236	1133704	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	ANDREOLI, BROOK	03260	1133705	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	1,129.42	<b>1,129.42</b>
R	ANKENY, JAMES WILLIAM	03239	1133706	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	2,088.00	<b>2,088.00</b>
R	ANTONITIS, GARY	05580	1133707	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	2,297.28	<b>2,297.28</b>
R	AREA D CIVIL DEFENSE/DISASTER, MGMT	01360	1133942	9/11/2025	2509	9/1/2025	FY 2025/2026 RESIDENTIAL POPULATION - PD	8,510.16	<b>8,510.16</b>
R	ARELLANO, SARA	03286	1133708	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	649.16	<b>649.16</b>
R	ARMSTRONG, AARON	11671	1133709	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	786.34	<b>786.34</b>
R	ARMSTRONG, THOMAS	07045	1133710	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	1,874.98	<b>1,874.98</b>
R	ARROYO BACKGROUND, INVESTIGATIONS	12490	1133943	9/11/2025	3759	8/27/2025	POST BACKGROUND INVESTIGATIONS - PD	1,500.00	<b>1,500.00</b>
R	AT & T	01394	1133944	9/11/2025	9391063195-08/25	9/1/2025	BILL PAYER (BAN) 9391063195 INV#24003788(VOIP)	3,584.60	
R	AT & T	01395	1133945	9/11/2025	000023972776	8/27/2025	ACCT# CLAPDELMONTE 07.27.25-08.26.25 - PD	329.59	
R	AT & T	10324	1133946	9/11/2025	287493117-08/25	8/20/2025	ACH#287493117 (08/21/25- 09/20/25) SCADA - WATER DIV.	149.80	
R	AT & T	01391	1133947	9/11/2025	495349-09/25	9/1/2025	ACH#626 449-5349 (09/01/25 - 09/31/25) - PD	61.79	<b>4,125.78</b>
R	AT & T MOBILITY	01397	1133635	9/4/2025	510-07.14-08-13.25	8/13/2025	INV#287314509510X08212025- PD ACCT#287314509510 - PD	6,198.55	<b>6,198.55</b>
R	AUGUST JR, HENRY	03298	1133711	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	118.23	<b>118.23</b>
R	AVANT GARDE INC	11139	1133636	9/4/2025	12029	8/18/2025	JULY 2025 - CARB STEP ADMIN - GRANT ADMIN & MGMT - TRANSP DIV.	2,700.00	
R	AVANT GARDE INC	11139	1133637	9/4/2025	11188	1/22/2025	DEC 2024 - HOUSING REHAB- CDBG - HOUSING DIV.	4,193.75	<b>6,893.75</b>
R	AYALA CAR DETAIL, LLC.	15682	1133948	9/11/2025	0080-0081-0082	8/29/2025	CAR WASHES, DETAIL AND POLISH OF PD VEH.	1,100.00	<b>1,100.00</b>
R	BALLINGER, KENNETH	08690	1133712	9/8/2025	SUBSDY SEP 25	9/8/2025	INS PREMIUM	185.08	<b>185.08</b>

R	BALZANO, MICHAEL	12926	1133949	9/11/2025 08.11-22.2025	9/4/2025 REIMB. MILEAGE, HOTEL, PER DIEM FOR ICI CORE COURSE (DETECTIVE SCHOOL) - SAI	2,757.75	<b>2,757.75</b>
R	BEACON MEDIA INC.	08350	1133950	9/11/2025 A84944	8/28/2025 NOTICE RUN DATE 08/28/25 REF:4045 GILMAN ROAD - CED	88.50	<b>88.50</b>
R	BECNEL UNIFORMS	14367	1133951	9/11/2025 84392	8/28/2025 WORK BOOTS FOR TRANSP DIV. - CLARA JAIMES	118.95	
R	BECNEL UNIFORMS	14367	1133952	9/11/2025 84544	9/3/2025 SHOES FOR TRANSP. DIV. DRIVER - TRANSP DIV.	178.95	<b>297.90</b>
R	BILLINGSLEY, TERESA	03225	1133713	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	708.40	<b>708.40</b>
R	BIOMETRICS4ALL INC	01485	1133638	9/4/2025 ELMON0103	9/1/2025 AUG 2025 - CONTRACT ADJUSTMENTS- ELMO - HR	776.00	<b>776.00</b>
R	BLUE LINE ACADEMY, LLC	15995	1133639	9/4/2025 08.27.25	8/27/2025 TRANSNATIONAL ORGANIZED CRIME WEBINAR - PD - ARTURO MARTINEZ 09.25.25	100.00	<b>100.00</b>
R	BRAPGA SECURITY SYSTEMS, INC.	15744	1133640	9/4/2025 114-005	8/1/2025 JULY 2025 SECURITY GUARD SVCS FOR METROLINK/TRANSIT STN - TRNSP DIV.	12,286.94	
R	BRAPGA SECURITY SYSTEMS, INC.	15744	1133953	9/11/2025 114-006	9/1/2025 AUG 2025 SECURITY GUARD SVCS FOR METROLINK/TRANSIT STN - TRNSP DIV.	5,447.52	<b>17,734.46</b>
R	BUEHLER, DANIEL	10166	1133714	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	BULLINGTON, FRANK	03317	1133715	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	BUNNELL, PAUL	03322	1133716	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,296.60	<b>1,296.60</b>
R	BURKHART, TERESA	03233	1133717	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	370.08	<b>370.08</b>
R	BURLINGHAM, DAN	08881	1133718	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,607.51	<b>2,607.51</b>
R	BUSTILLOS, ROBERT C	03200	1133719	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	CALACT	01561	1133954	9/11/2025 5948141	9/4/2025 EARLY REGISTRATION FOR FULL 2025 AUTUMN CONF/ EVENING EVENT REG. FOR SAF	730.00	<b>730.00</b>
R	CALIF. TRANSIT INDEMNITY POOL, (CAL TIP)	10611	1133641	9/4/2025 99-2025-June	7/14/2025 JULY 2025 - DEDUCTIBLE DUE - HR	2,253.13	
R	CALIF. TRANSIT INDEMNITY POOL, (CAL TIP)	10611	1133641	9/4/2025 99-2025-July	8/4/2025 JULY 2025 - DEDUCTIBLE DUE - HR	4,936.50	<b>7,189.63</b>
R	CANNON CORPORATION	13192	1133955	9/11/2025 92781	8/8/2025 PROF SVCS THRU 07.31.25 - EL MONTE ELEVATED WTER TANK SEISMIC EVAL- PW UTI	4,242.00	<b>4,242.00</b>
R	CANO, CHRISTOPHER	01638	1133720	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,498.96	<b>1,498.96</b>
R	CANO, RICHARD	08882	1133721	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	CARLSON, CHARLES	05121	1133722	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,499.42	<b>1,499.42</b>
R	CARTER, DARRELL L.	01654	1133723	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	CASC ENGINEERING & CONSULTING,, INC.	09107	1133956	9/11/2025 0053817	7/31/2025 WORK ORDER 005 - ZAMORA PARK RENOVATION PROJ SCWP SUPPORT - ENG DIV.	1,240.00	<b>1,240.00</b>
R	CASSETTA, RICHARD	11053	1133724	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	CASTRUITA, FELIX	03202	1133725	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	CEBALLOS, VICTOR F.	12954	1133726	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	746.34	<b>746.34</b>
R	CHAO, JASON	14318	1133727	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	CHARTER COMMUNICATIONS	03671	1133958	9/11/2025 1135689082025	8/20/2025 ACCT#8448 30 0118 1135689 (08/20/25 - 09/19/25 TROLLEY STATION INTERNET & PH	241.25	<b>241.25</b>
R	CHARTER COMMUNICATIONS, (ACCT 103883501 - PD)	13054	1133959	9/11/2025 188618001-09/25	9/1/2025 INV#188618001080125 SEPT 2025 09.05.25-10.04.25 FOR PC	649.00	
R	CHARTER COMMUNICATIONS, (ACCT 103883501 - PD)	13054	1133959	9/11/2025 103883501-09/25	9/1/2025 INV#1003883501090125 SEPT 2025 SVRC ICI RADIO CONNECTION - PD	714.26	<b>1,363.26</b>
R	CHARTER COMMUNICATIONS, (ACCT 164263201 - CED)	14692	1133960	9/11/2025 164263201090125	9/1/2025 ACCT 164263201 FOR SEPT 2025 - CED	2,187.20	<b>2,187.20</b>
R	CHARTER COMMUNICATIONS, (ACCT 188618401 - P&R)	15513	1133961	9/11/2025 188618401090125	9/1/2025 ACCT#188618401 FOR 09.05.25-10.04.25 - P/R	548.33	<b>548.33</b>
R	CHARTER COMMUNICATIONS, ACCT 187846801 - CITYWIDE	15533	1133643	9/4/2025 187846801081425	8/14/2025 ACCT#187846801 FOR 08.16-09.15.25 CITYWIDE CABLE TV & INTERNET SRVC	1,918.88	<b>1,918.88</b>
R	CHARTER COMMUNICATIONS, ACCT 188615401 - PW UTIL	15546	1133644	9/4/2025 188615401080125	8/1/2025 ACCT#188615401 08.05.25-09.04.25 PW UTIL DIV.	1,096.66	<b>1,096.66</b>
R	CHAVEZ, ABRAHAM	11931	1133728	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	<b>728.52</b>
R	CHAVIRA, ARTURO	08069	1133962	9/11/2025 07.17.25	7/17/2025 REIMB. FOR WORK BOOTS - PW	225.00	<b>225.00</b>
R	CLARK, KEVIN	12255	1133963	9/11/2025 9.10.25	9/10/2025 LODGING FOR DIVERSIONARY DEVICE INSTRUCTORS COURSE - 9.18-9.19.25 - PD SAN	468.18	<b>468.18</b>
R	CLAYTON, WAYNE	03227	1133729	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	840.53	<b>840.53</b>
R	COBIAN, MANUELA	03267	1133730	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	COLEMAN, CHRISTINE	03234	1133731	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	COLLARI, JOHN	03235	1133732	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	1,055.78	<b>1,055.78</b>
R	CONVERGINT TECHNOLOGIES LLC.	15810	1133964	9/11/2025 IN00360643	7/8/2025 PURCHASE & INSTALLATION OF PUBLIC SAFETY CAMERAS RFP - PD	225,255.40	<b>225,255.40</b>
R	CRAMER, ERNIE CHARLES	13689	1133733	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,129.42	<b>1,129.42</b>
R	CWEA (CALIF WATER ENVIRONMENT, ASSN)	09041	1133965	9/11/2025 ID#433331 DA	8/5/2025 CERT. RENEWAL FOR COLL. SYS. MAINT. GRADE 2 09.30.25-09.30.26 FOR DANIEL ABA	119.00	<b>119.00</b>
R	DAHL, BRIAN	03248	1133734	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	DAKE LANDSCAPE	15680	1133966	9/11/2025 888	7/1/2025 CONTRACT NO. 24PW08131 - REAL ESTATE ACQUISITION SVCS FOR AREA Y PARK PRC	562.50	<b>562.50</b>
R	DAPELLO, RAYMOND	15397	1133735	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	<b>728.52</b>
R	DARROW, DAVID	01813	1133736	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	DE LA FUENTE, IRENE	04392	1133737	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	DEL REAL, LISA	14440	1133738	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	DEL REAL, MIGUEL	06438	1133739	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	<b>728.52</b>
R	DELL MARKETING LP C/O DELL USA, LP	01832	1133645	9/4/2025 10831602516	8/19/2025 DELL PRO 24 PLUS MONITOR - P2425H - TRANSPORTATION SVCS	561.94	<b>561.94</b>
R	DEMERJIAN, DENNIS	09296	1133740	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,111.60	<b>1,111.60</b>
R	DEPARTMENT OF TOXIC SUBSTANCES, CONTROL	01844	1133967	9/11/2025 25SM1411	9/3/2025 EL MONTE GATEWAY SPECIFIC PLAN PROJ. CODE 301579-SM - CED	2,642.69	<b>2,642.69</b>
R	DIGGS ORGANIZATION INC.	13563	1133646	9/4/2025 1326	8/2/2025 JULY 2025 - CONSULTING SVCS - PW UTIL.	950.00	<b>950.00</b>
R	DOMINGUEZ, ERIC	06471	1133741	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	<b>2,250.95</b>
R	DOYLE, MARTHA JEANNE	03195	1133742	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	113.00	<b>113.00</b>
R	DURAN, BRUCE	06362	1133743	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	ECKLER, JOHN	03221	1133744	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	713.16	<b>713.16</b>
R	EDWARDS, JONATHAN	01918	1133745	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	ELKIN JR, ROBERT L	03321	1133746	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	787.16	<b>787.16</b>
R	ELLIS, DAVE	03304	1133747	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	31.45	<b>31.45</b>
R	ESPINOSA, JOE H	04386	1133748	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	EUGENIO, GLEN	09966	1133749	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	359.78	<b>359.78</b>
R	EVERETT, JOEL	03223	1133750	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>

R	EXCEL PAVING COMPANY	06302	1133969	9/11/2025 R-28649	4/28/2025 RETENTION RELEASE - ENG DIV.	233,555.12	<b>233,555.12</b>
R	FAMA, GINA	08691	1133751	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	120.35	<b>120.35</b>
R	FENTRESS, JOHN	03245	1133752	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	FETNER, ORTENCIA	05123	1133753	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	FISCHER, CATHERINE	02048	1133754	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	FISHER, REX J	03306	1133755	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	898.16	<b>898.16</b>
R	FISK, LYNDA	03247	1133756	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	FLORES, CLEMENTINA	05255	1133757	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	FONSECA, MICHAEL	06361	1133758	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	FORENSIC NURSE RESPONSE, TEAM	07256	1133970	9/11/2025 08-24-25	9/1/2025 SART MEDICAL EXAMS FOR PD	1,942.92	<b>1,942.92</b>
R	FOURR, PAULETTE	12000	1133759	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	FRANCHISE TAX BOARD	15882	1133934	9/10/2025 P/E: 08/31/25	9/10/2025 STATE OF CAL FRAN TAX BOARD: PAYMENT	251.39	<b>251.39</b>
R	FRANKCO FINE UPHOLSTERY	15016	1133971	9/11/2025 2053	8/28/2025 RECOVER SUB, BUCKET SEAT, FABRIC MATERIAL, EXTRA PADDING - PD UNIT#29	387.81	<b>387.81</b>
R	FRASER, KENNETH	11932	1133760	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	670.48	<b>670.48</b>
R	FREY, CHRISTOPHER	02077	1133972	9/11/2025 08.25-26.2025	9/4/2025 REIMB FOR PER DIEM - OFFICER INVOLVED SHOOTINGS FOR SUPERVISORS- SALINAS,	72.08	<b>72.08</b>
R	FRY, WILLIAM	10726	1133761	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,996.05	<b>1,996.05</b>
R	FULLINGTON, CHARLES	03250	1133762	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	769.17	<b>769.17</b>
R	GALINDO, MARIO	10577	1133763	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	GALLS, LLC	05590	1133647	9/4/2025 032342766	8/25/2025 VALSETZ ZIP BOOT - CED	167.01	<b>167.01</b>
R	GARCIA, DAVID	14071	1133764	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	GARLICK, CARL	13639	1133765	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	GEE, KEITH	03287	1133766	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	713.16	<b>713.16</b>
R	GEORGE, LESLIE E	03212	1133767	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	GEORGE, RICKIE D.	10974	1133768	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	GERONIMO, LORNA	02137	1133769	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	GIBBONEY, MARK	03280	1133770	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,046.16	<b>1,046.16</b>
R	GIRGLE, JEFF A.	13503	1133771	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	GLASS, DANIEL	05578	1133772	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,711.96	<b>1,711.96</b>
R	GLICK, BRIAN	14072	1133773	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,297.28	<b>2,297.28</b>
R	GLOBALSTAR USA	02154	1133973	9/11/2025 00000096746571	8/16/2025 ACCT#AC00126870 SATELLITE PHONE BILL 08/16/25 -09/15/25 - PD	673.96	<b>673.96</b>
R	GLUSKOTER, LISA	08277	1133774	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	GOZERO STRATEGIES, LLC	15975	1133648	9/4/2025 2024527	8/6/2025 65 GALLON COMPOST BINS	3,675.00	<b>3,675.00</b>
R	GOLDEN STATE WATER COMPANY	02160	1133974	9/11/2025 07.25-08.28.25	8/29/2025 AC#59388300002 (07/25/25 - 08/28/25) - PW	241.39	<b>241.39</b>
R	GONDEK, CHRISTINA A.	08689	1133775	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	GONZALEZ, ENRIQUE	14189	1133776	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	<b>2,250.95</b>
R	GOODWIN, MICHAEL	10578	1133777	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,094.64	<b>2,094.64</b>
R	GOVCONNECTION, INC.	14499	1133649	9/4/2025 76814348	8/29/2025 EMAIL PROTECTION ADVANCED PLA MFG# EP-ADVANCED-U-1M - IT	14,968.80	<b>14,968.80</b>
R	GUADARRAMA, BEATRIZ	02202	1133778	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	670.48	<b>670.48</b>
R	GUZMAN, ALEX	03310	1133779	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	668.40	<b>668.40</b>
R	GUZMAN, DAVID	04478	1133780	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	HAGER, STEPHEN	03316	1133781	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	<b>2,250.95</b>
R	HAIDET, GARY	03300	1133782	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,926.51	<b>1,926.51</b>
R	HASA, INC.	11900	1133650	9/4/2025 1066597	8/25/2025 MURIATIC 7, 1 GAL BULK MINI - P/R	2,170.63	<b>2,170.63</b>
R	HAWKINSON, CYNTHIA	03268	1133783	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	HAYES, SHERYL	03242	1133784	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	HELLEIN, BRYAN	07060	1133785	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	HERNANDEZ, JESSE A	04541	1133786	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	HERNANDEZ, SANTOS	09967	1133787	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	HERNANDEZ, VICTOR	02263	1133788	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	HIGA, BYRON	08331	1133789	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,129.42	<b>1,129.42</b>
R	HOPKINS, GEORGE	02290	1133790	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	HR GREEN INC.	14348	1133976	9/11/2025 186389	4/8/2025 PROF SVCS THRU 03/31/25 -GARVEY AVE GRADE SEPARATION STORM DRN/ST IMPR	23,632.40	
R	HR GREEN INC.	14348	1133976	9/11/2025 185551	3/18/2025 PROF SVCS THRU 02/28/25 -GARVEY AVE GRADE SEPARATION STORM DRN/ST IMPR	33,551.00	
R	HR GREEN INC.	14348	1133976	9/11/2025 189820	7/9/2025 PROF SVCS THRU 06/30/25 -GARVEY AVE GRADE SEPARATION STORM DRN/ST IMPR	5,906.18	
R	HR GREEN INC.	14348	1133976	9/11/2025 188466	6/30/2025 PROF SVCS THRU 05/31/25 -GARVEY AVE GRADE SEPARATION STORM DRN/ST IMPR	15,946.25	
R	HR GREEN INC.	14348	1133976	9/11/2025 187779	5/12/2025 PROF SVCS THRU 04/30/25 -GARVEY AVE GRADE SEPARATION STORM DRN/ST IMPR	21,386.50	<b>100,422.33</b>
R	HUBBELL, DONALD	03167	1133791	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	HUERTAS, ALVA C	04475	1133792	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	HUNT, TOM	03259	1133793	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	HURTADO JR, RUBEN	13961	1133794	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	HUTSELL, WAYNE	07048	1133795	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	IKREAT	12900	1133977	9/11/2025 ELO72025	8/5/2025 MGMT ANALYST ASSIST. FOR JUNE 2025 - PW UTIL DIV.	2,080.00	<b>2,080.00</b>
R	INDUSTRIAL PIPE & STEEL CO	02334	1133653	9/4/2025 SB13391	7/3/2025 ROUND TUBE REM, CUTTING CHARGE, BASE PLATE NO HOLES - PW UTIL.	15.42	<b>15.42</b>
R	INTERSTATE BATTERIES OF	02369	1133978	9/11/2025 20162249	9/2/2025 BATTERIES FOR PD VEH.	156.90	
R	INTERSTATE BATTERIES OF	02369	1133979	9/11/2025 20162256	9/3/2025 BATTERIES FOR PD VEH.	355.79	<b>512.69</b>
R	ISHIGAKI, RONALD	03284	1133796	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	64.10	<b>64.10</b>

R	JARAMILLO, FREDDY	11057	1133797	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	<b>728.52</b>
R	JENKINS, JACK	11054	1133798	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	JENKINS, THOMAS	05787	1133799	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	JESKE, KEN	03289	1133800	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	JIMENEZ, FRANCISCO	02399	1133801	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	JOHANSON, HAROLD	03254	1133802	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,331.10	<b>2,331.10</b>
R	JOHNSTON, RUTH	03238	1133803	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	KANE CONSTRUCTION SVCS, INC.	15303	1133654	9/4/2025 EMRNG-015	8/19/2025 JULY 2025 - CM & INSPECTION SVCS FOR RNG STN CONSTRUCTION - TRANSP DIV	58,583.43	<b>58,583.43</b>
R	KELLEY, PATRICE	03261	1133804	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	KENNY, BARBARA	03206	1133805	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	KLEMS, PATRICIA	03285	1133806	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	128.38	<b>128.38</b>
R	KRIGBAUM, STEVEN	03294	1133807	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	KULM, LINDA	04838	1133808	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	LAKIN, JANINE	13737	1133809	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	LANGAN, TIMOTHY	03232	1133810	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,087.87	<b>2,087.87</b>
R	LARRIVA, RAYMOND	11055	1133811	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	LARSEN, LINDA	02488	1133812	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	LAST, MARIAN	05991	1133813	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	LEBLANC, CAROL	04387	1133814	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	88.38	<b>88.38</b>
R	LEGASPE, MANUEL	10109	1133815	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	<b>728.52</b>
R	LEGERE, RICHARD	03318	1133816	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	LEO WEB PROTECT, INC	15812	1133980	9/11/2025 121216188491	9/3/2025 12 MONTH SUBSCRIPTION - SEPT 25 PD	75.00	
R	LEO WEB PROTECT, INC	15812	1133980	9/11/2025 81113127990	7/8/2025 12 MONTH SUBSCRIPTION JULY 25 - PD	50.00	
R	LEO WEB PROTECT, INC	15812	1133981	9/11/2025 81154365937	8/8/2025 12 MONTH SUBSCRIPTION - AUGUST 2025 PD	56.25	<b>181.25</b>
R	LEONARD, MARK	03303	1133817	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	LEONARD CONSTRUCTION SERVICES	12759	1133982	9/11/2025 20265002	8/28/2025 AUG 2025 CONSTRUCTION INSPECTION SVCS - ENGINEERING DIV.	15,347.50	<b>15,347.50</b>
R	LIGHT BULB CITY / LBC LIGHTING	07343	1133983	9/11/2025 4782	9/3/2025 SATCO S5835 1000W BT56 METAL HALIDE HIB BULB - PW UTIL.	86.36	<b>86.36</b>
R	LOPEZ, CARLOS	04760	1133818	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	LOPEZ, FRANK	11933	1133819	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133655	9/4/2025 IN0481063	8/25/2025 LACO/CUPA # AR0063653 - HAZ MAT DISC PROG - PW UTIL.	665.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133655	9/4/2025 IN0481375	8/25/2025 LACO/CUPA # AR0064682 - HAZ MAT DISC PROG - PW UTIL.	480.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133655	9/4/2025 IN0484699	8/25/2025 LACO/CUPA # AR0073295 - HAZ MAT DISC PROG - PW UTIL.	480.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133655	9/4/2025 IN0481059	8/25/2025 LACO/CUPA # AR0063641 - HAZ MAT DISC PROG - PW UTIL.	665.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133656	9/4/2025 IN0475516	8/25/2025 HAZ WASTE GEN PROG FEE, HAZ MAT DISC PROG FEE - PD	2,276.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133984	9/11/2025 IN0481058	8/25/2025 LACO/CUPA#AR0063639 - HAZ MAT DISC PROG, STSATE SVC CHRNG - PW UTIL.	480.00	
R	LOS ANGELES COUNTY FIRE, DEPARTMENT	02569	1133985	9/11/2025 IN0475839	8/25/2025 LACO/CUPA#AR0031267 - HAZ MATERIALS DISC PROG/HAZ WASTE GEN PROG - TRAN	2,781.00	<b>7,827.00</b>
R	LOS ANGELES COUNTY SHERIFF'S, DEPT	02580	1133986	9/11/2025 260061BL	8/20/2025 JULY 2025 INMATE MEAL SERVICE - PD	1,487.20	<b>1,487.20</b>
R	LUONGO, DANIEL	15171	1133820	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	MACHLIS, MICHAEL	05256	1133822	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	MACIAS GINI & O'CONNELL LLP	05389	1133987	9/11/2025 501991	8/21/2025 SUBSCRIPTION MGMT SOFTWARE SVS FOR 2025 DEBTBOOK LEASE	12,000.00	<b>12,000.00</b>
R	MACKINTOSH, PATRICIA	03226	1133823	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	370.08	<b>370.08</b>
R	MAGANA, GENARO	03266	1133824	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	MAIN SAN GABRIEL BASIN, WATERMASTER	02624	1133657	9/4/2025 FY24-25	8/15/2025 2024-25 PRODUCTION ASSESSMENTS - PW UTIL.	399,567.90	<b>399,567.90</b>
R	MALONE, VICKI	04390	1133825	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	MARIN, JERILYN	09312	1133826	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	<b>2,250.95</b>
R	MARRUJO, SALLY	04389	1133827	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	MARTINEZ, ALEJANDRO	14756	1133828	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,099.19	<b>2,099.19</b>
R	MCCLUNG JR, ROBERT D	03313	1133988	9/11/2025 SEPT 2025	9/8/2025 SEPT 2025 MEDICARE REIMBURSEMENT	1,853.00	<b>1,853.00</b>
R	MCGRIFF, A MARSH & MCLENNAN, AGENCY LLC COMPANY	15671	1133936	9/10/2025 P/E: 08/31/25	9/10/2025 SEC. 125 DEPENDENT CARE: PAYMENT	6,167.95	<b>6,167.95</b>
R	MENART, MS. KARLA	10334	1133829	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	670.48	<b>670.48</b>
R	MENDEZ, THERESA	12001	1133830	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	MENDOZA, GEORGE	08001	1133831	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,926.51	<b>1,926.51</b>
R	MENDOZA, LOUIS A.	07903	1133832	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	METASOURCE, LLC	15354	1133989	9/11/2025 INV102261	8/31/2025 JUL 2025 - SCANNING, INDEXING, ONSITE PACKING, RE-ASSEMBLY, DELIVERY - CED	7,353.38	<b>7,353.38</b>
R	METOYER, RICKY	11697	1133833	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	METROPOLITAN LIFE INSURANCE, COMPANY	12956	1133990	9/11/2025 AUG 2025	7/15/2025 AUG 2025 GRP# 11353453, INV#87274280 WHOLE LIFE INS PREM. - HR	25,037.18	<b>25,037.18</b>
R	MICHAEL BAKER INT'L INC	10220	1133991	9/11/2025 1259611	8/28/2025 PROF SVCS THRU AUG 24, 2025 - GARVEY AVE COMPLETE STREETS - ENG DIV.	13,972.50	<b>13,972.50</b>
R	MILLER, DENNIS	03314	1133834	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	MIRELES, JUAN	03255	1133836	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,345.43	<b>2,345.43</b>
R	MIRELES JR., PETER	03191	1133835	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	MITCHELL, JUDY KAY	03274	1133837	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	MONTIERTH, CRAIG	13861	1133838	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,297.28	<b>2,297.28</b>
R	MORALES, EMILY	03281	1133839	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	MORAZA, DEBORAH	02742	1133840	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	703.79	<b>703.79</b>
R	MOSELEY, CLARKE	04955	1133841	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,024.90	<b>1,024.90</b>
R	MOTORCYCLE TECH	15997	1133992	9/11/2025 09.09.25	9/9/2025 VEHICLE MAINT. REPAIRS FOR PD #302	2,502.00	<b>2,502.00</b>

R	MOY, EUGENE	07049	1133842	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	MOY, JONATHAN	14160	1133843	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,297.28	2,297.28
R	MUSE, ROBERT	09373	1133844	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	768.52
R	MUSSENDEEN, JAMES	05550	1133845	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,457.66	1,457.66
R	MV CHENG & ASSOCIATES INC.	15999	1133993	9/11/2025 07/31/2025	8/4/2025 PAYROLL TECHNICIAN CONSULTING SERVICES - JULY 2025	3,440.00	
R	MV CHENG & ASSOCIATES INC.	15999	1133993	9/11/2025 8/31/2025	9/2/2025 PAYROLL TECHNICIAN CONSULTING SERVICES - AUG 2025	3,440.00	6,880.00
R	NAFARRATE, EDUARDO	14119	1133846	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	1,695.04
R	NATIONAL AUTO FLEET GROUP	08341	1133660	9/4/2025 15747272	8/18/2025 2025 FORD EXPLORER VIN# 1FM5K8AB3SGB59776- PD	59,840.15	59,840.15
R	NETTIES PARTY PALS INC	10249	1133994	9/11/2025 09.03.25	9/3/2025 DEPOSIT FOR CHILDREN'S DAY PARADE EVENT - P/R	525.00	
R	NEUMEYER, FREDERICK	05307	1133847	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	NGUYEN, JACK	15701	1133995	9/11/2025 08.29.25	8/29/2025 P.O.S.T. SETTLEMENT FOR APRIL 2025	945.22	945.22
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1087	7/15/2025 JULY 2025 - TREE MAINT SVCS - PW	6,078.92	
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1109	7/31/2025 JULY 2025 - TREE MAINT SVCS - PW	10,274.25	
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1086	7/15/2025 JULY 2025 - TREE MAINT SVCS - PW	16,181.94	
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1110	7/31/2025 JULY 2025 - STUMP REMOVAL SERVICES - PW	1,895.20	
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1116	8/15/2025 AUG 2025 - TREE MAINT SVCS - PW	23,973.25	
R	NORTH STAR LAND CARE	13229	1133996	9/11/2025 1601-1076	7/1/2025 JULY 2025 - ARBORIST REPORTS FOR P/W	3,300.00	61,703.56
R	NTH GENERATION COMPUTING, INC.	12089	1133997	9/11/2025 42876H24	8/29/2025 OCT - DEC 2026 ILAND SECURE CLOUD BACKUP W/ VEEAM CLOUD CONNECT - PD	426.77	
R	NTH GENERATION COMPUTING, INC.	12089	1133997	9/11/2025 43173H26	8/29/2025 OCT - DEC 2026 ILAND SECURE CLOUD BACKUP W/ VEEAM CLOUD CONNECT - PD	106.69	533.46
R	NUNEZ, ANGEL R	04516	1133848	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	OCCUPATIONAL HEALTH CTRS OF CA	13984	1133661	9/4/2025 87780195	8/11/2025 EXAMS PERFORMED PER HR	211.00	
R	OCCUPATIONAL HEALTH CTRS OF CA	13984	1133661	9/4/2025 87861214	8/18/2025 EXAMS PERFORMED PER HR	386.00	
R	OCCUPATIONAL HEALTH CTRS OF CA	13984	1133999	9/11/2025 87940315	8/25/2025 EXAMS PERFORMED PER HR	61.00	
R	OCCUPATIONAL HEALTH CTRS OF CA	13984	1133998	9/11/2025 88018374	8/28/2025 EXAMS PERFORMED PER HR	119.00	777.00
R	ODYSSEY POWER CORPORATION	10966	1133662	9/4/2025 79442987	7/31/2025 CITYWIDE GENERATOR SERVICE	4,736.00	4,736.00
R	OGDEN, BRIAN	03192	1133849	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	OLIVA, ELEANOR	07050	1133850	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	PARENT PROJECT INC	02953	1134000	9/11/2025 1164-3316	2/19/2025 UPDATED CHANGING DESTRUCTIVE ADOLESCENT BEHAVIOR PARENT GUIDES-ENG,SF	2,592.00	2,592.00
R	PAWASARAT, MARY	03299	1133851	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	776.98	776.98
R	PENNEY, MARTY	05306	1133852	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,489.96	1,489.96
R	PEPPERBALL, UNITED TACTICAL SYSTEMS	15888	1133663	9/4/2025 0099907-IN	8/16/2025 REGISTRATION FOR JUSTIN CALATAYUD - PEPPERBALL INSTR/ARMORER COURSE- BU	650.00	650.00
R	PITTS, JIMMIE	03004	1133853	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,996.05	1,996.05
R	PLUMBING WHOLESALE OUTLET, INC	13386	1133664	9/4/2025 S100890985.001	8/1/2025 CORONA ROUND POINT SHOVELS, CRAFTSMAN X-TRACT SAE T-HANDLE SET FOR PW	38.51	38.51
R	POLANCO JR, RIGOBERTO	11056	1133854	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,099.19	2,099.19
R	POPPERWELL, RANDOLPH	03278	1133855	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	POTIKOM, SOMPONG	03292	1133856	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	PREST, MICHAEL	07051	1133857	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	111.44	111.44
R	PRIETO, JOSEPH	03218	1133858	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	786.34	786.34
R	PRIME ACTUARIAL CONSULTING LLC	13101	1133665	9/4/2025 31682	8/15/2025 ACTUARIAL REVIEW OF WORKERS' COMP PROGRAM - HR/RM	2,800.00	2,800.00
R	PRIMO BRANDS, BLUETRITON BRANDS INC	15890	1134001	9/11/2025 05H8710155987	9/3/2025 AUGUST 2025 RENTAL FEES - PD SVC	159.96	159.96
R	PRISTINE UNIFORMS	09951	1133666	9/4/2025 16280	12/16/2024 UNIFORM SUPPLIES FOR PD	310.29	310.29
R	PROVIDENTE, MICHAEL	06673	1133859	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	556.85	556.85
R	PRUDENTIAL OVERALL SUPPLY	15104	1134002	9/11/2025 52913014	8/28/2025 UNIFORM RENTAL SERVICES FOR TRANSPORTATION DIV.	58.69	
R	PRUDENTIAL OVERALL SUPPLY	15104	1134002	9/11/2025 52911135	8/21/2025 UNIFORM RENTAL SERVICES FOR TRANSPORTATION DIV.	54.44	
R	PRUDENTIAL OVERALL SUPPLY	15104	1134003	9/11/2025 52914762	9/4/2025 UNIFORM RENTAL SERVICES FOR TRANSPORTATION DIV.	75.56	188.69
R	PUENTE HILLS FORD LLC	03051	1134004	9/11/2025 653792	9/3/2025 RADIATOR FOR PD VEH.	382.62	
R	PUENTE HILLS FORD LLC	03051	1134005	9/11/2025 653659	8/29/2025 VEHICLE REPAIRS FOR PD #255	377.36	759.98
R	QUALITY AUTO SUPPLY	08931	1133667	9/4/2025 277270-1	8/11/2025 PW1- DRIVE SOCKET SET, AC KIT, UNIV AC KIT - PW	1,080.10	1,080.10
R	QUINTANA, FRANCISCO	11802	1133860	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	768.52
R	RAMIREZ, EDWARD	03241	1133861	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	RASIC, PETER	03082	1133862	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	1,730.68
R	REGIONAL TAP SERVICE CENTER	05275	1133668	9/4/2025 6025593	7/31/2025 JULY 2025 BUS PASS SUBSIDY PROGRAM	32.32	32.32
R	RENDON, MARIE E.	07054	1133863	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	RENDON, MICHAEL	07053	1133864	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	RENEER, ALBERT	05579	1133865	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	528.16
R	REYBURN, KAREN	03230	1133866	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	REYES, CHRISTINA	14400	1133669	9/4/2025 08.20-21.2025	7/8/2025 REIMB. FOR HOTEL, PER DIEM, MILEAGE - CALTIP STRAT. PLANNING SESSION - SAN D	570.26	570.26
R	REYES, RAMONA	03319	1133867	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	REYNOSO, DAVID	14159	1133868	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	1,695.04
R	RICOH USA INC	08128	1134006	9/11/2025 5071923044	9/1/2025 CONTRACT #5333463 BLACK AND WHITE, COLOR READS (06/01/25-08/31/25) - PIO	1,125.54	
R	RICOH USA INC	08128	1134006	9/11/2025 9033277637	9/2/2025 CONTRACT #300-3211733-100 (09/01/25-09/30/25) PERIODIC PYMT, BASE - CITYWID	3,561.14	4,686.68
R	RIOS, DAVID	10311	1133869	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,498.96	1,498.96
R	RITTER, TIMOTHY	03131	1133870	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	630.48	630.48
R	ROACH, ROBERT	07444	1133871	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	1,695.04
R	RODARTE, OLIVIA	03217	1133872	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	RODRIGUEZ, CHRISTINE	14599	1133873	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	670.48	670.48

R	RODRIGUEZ, JACK	13075	1133874	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	<b>2,250.95</b>
R	RODRIGUEZ, JESUS M.	11185	1133875	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	ROMAN, MICHAEL	03305	1133876	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	776.98	<b>776.98</b>
R	ROMERO, ROBERT	04476	1133877	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	ROSARIO, ANTHONY	13800	1133878	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	746.34	<b>746.34</b>
R	RRM DESIGN GROUP	09004	1134007	9/11/2025 0518-00-CU21-3	8/19/2025 JULY 2025 - ON CALL ARCHITECTURAL AND LANDSCAPE REVIEW (2021 -2024) - CED	17,758.00	
R	RRM DESIGN GROUP	09004	1134007	9/11/2025 0518-00-CU21-2	7/18/2025 JUNE 2025 - ON CALL ARCHITECTURAL AND LANDSCAPE REVIEW (2021 -2024) - CED	8,814.75	<b>26,572.75</b>
R	RUDNICK, LEWIS	13457	1133879	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	S&S WORLDWIDE INC	03347	1134008	9/11/2025 IN101665252	9/5/2025 NEON FANNY PACKS, UNO FLIP CARD GAME - P/R	300.15	
R	S&S WORLDWIDE INC	03347	1134008	9/11/2025 IN101662681	8/30/2025 BEAD ASSORT., FOLDING FANS, BACKPACKS, CLOTH PINS, MARKERS HALF CONE SETS	3,733.42	<b>4,033.57</b>
R	SAENZ, ARTURO	06954	1133670	9/4/2025 08.11-13. 25	8/25/2025 REIMB. FOR PER DIEM - SHERMAN BLOCK - SLI COURSE - SAN DIEGO, CA	77.59	<b>77.59</b>
R	SAM'S CLUB DIRECT, (0402 11393111 7) CMO	03365	1134009	9/11/2025 8524	9/4/2025 HOT CUPS FOR CMO	47.12	<b>47.12</b>
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1133671	9/4/2025 1866	8/14/2025 MM HALLOSNAFC TINY TOT BACK TO SCHOOL REC FAIR EVENT SUPPLIES - P/R	21.56	
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1134010	9/11/2025 3876	8/28/2025 HALLOWEEN THROWS FOR P/R	48.09	
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1134010	9/11/2025 3875	8/28/2025 TOTE CONTAINERS FOR P/R	356.92	<b>426.57</b>
R	SAN GABRIEL BASIN WATER, QUALITY AUTH.	03378	1133672	9/4/2025 0005165-IN	8/21/2025 FY 25/26 ASSESSMENT ON PRESCRIPTIVE PUMPING RIGHTS - COMBINED ASSESSMEN	16,705.38	<b>16,705.38</b>
R	SAN GABRIEL VALLEY TRIBUNE, SO CA NEWS CIRCULATION	09807	1133673	9/4/2025 08.20.25	8/20/2025 SUBSCRIPTION FOR ACCT#900048086 - 13 WEEKS - CMO	398.48	<b>398.48</b>
R	SANCHEZ, DAVID	03175	1133880	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	SANTANA, GABRIEL	09313	1133881	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,985.17	<b>1,985.17</b>
R	SC FUELS	10059	1134013	9/11/2025 1094281	8/31/2025 NEIGHBORHOOD SVCS FUEL (08/15/25 - 08/31/25)	493.31	
R	SC FUELS	10059	1134013	9/11/2025 1094043	8/31/2025 PD FUEL (08/16/2025 - 08/31/2025)	18,496.79	
R	SC FUELS	10059	1134013	9/11/2025 1094198	8/31/2025 TRANSPORTATION DEPT FUEL (08/15/25-08/31/25)	203.04	<b>19,193.14</b>
R	SCATCHARD, STEPHEN	03222	1133882	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	<b>185.08</b>
R	SCHUSTER, MARGARET	03264	1133883	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	786.34	<b>786.34</b>
R	SCHUSTER, STEVEN E.	10149	1133884	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	796.70	<b>796.70</b>
R	SGV COUNCIL OF GOVERNMENTS	03388	1134014	9/11/2025 2610	6/4/2025 FY 2025-2026 ANNUAL MEMEBERSHIP DUES - FIN DIV.	42,600.22	<b>42,600.22</b>
R	SHERWOOD, ROBIN	03456	1133885	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	SHIMAZU, BLAINE	13456	1133886	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	SHRED-IT, C/O STERICYCLE, INC.	12563	1133675	9/4/2025 8011839291	8/25/2025 08/13/25 ON-SITE SHREDDING SERVICES FOR TREASURY DIV.	70.14	
R	SHRED-IT, C/O STERICYCLE, INC.	12563	1133676	9/4/2025 8011839289	8/25/2025 08/13/25 ON-SITE SHREDDING SERVICES FOR HR	70.14	<b>140.28</b>
R	SIEDENTOPP, TIM	10113	1133887	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	<b>768.52</b>
R	SITEONE LANDSCAPE SUPPLY, LLC	11586	1133677	9/4/2025 152747841-003	5/29/2025 FEBCO 825Y Y -PATTERN REDUCED PRESSURE ZONE ASSEMB. W/BALL VALVES , ROUIN	1,811.13	<b>1,811.13</b>
R	SMART & FINAL, (CMO 40010373369)	11740	1134015	9/11/2025 322055	9/3/2025 LAND O LAKES MINI MOOS, STARBUCKS VERANDA K CUPS, EQUAL, BELVITA BRKFST E	78.44	
R	SMART & FINAL, (CMO 40010373369)	11740	1134015	9/11/2025 235933	9/4/2025 DON FRANCISCO KONA BLEND COFFEE - CMO	40.99	<b>119.43</b>
R	SMART & FINAL, (PARKS #40010373012)	03484	1134016	9/11/2025 845533	8/28/2025 POLYSACKS FOR P/R	99.41	
R	SMART & FINAL, (PARKS #40010373012)	03484	1134017	9/11/2025 781688	8/20/2025 SNACKS FOR SCHOOL RESOURCE FAIR CHEWY GRANOLA BARS, FOREST REAL FRUIT B.	18.68	
R	SMART & FINAL, (PARKS #40010373012)	03484	1134018	9/11/2025 549011	9/4/2025 CHEEZ IT CRACKERS FOR SPARK MVSD SCHOOLS SNACKS - P/R	63.96	<b>182.05</b>
R	SMART & FINAL, (SENIOR/10373361)	03487	1133678	9/4/2025 044511	8/19/2025 80Z HOT CUPS FOR ENP -P/R	86.01	
R	SMART & FINAL, (SENIOR/10373361)	03487	1134019	9/11/2025 176411	8/29/2025 WHIPPED CREAM, COOKIES, ICE CREAM, CHERRIES, SPRINKLES, SYRUP- P/R	78.47	<b>164.48</b>
R	SMARTCOVER SYSTEMS	10327	1133679	9/4/2025 42187	5/30/2025 MONITORING SYSTEMS	8,305.12	<b>8,305.12</b>
R	SNOOK, THOMAS	03291	1133889	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,046.16	<b>1,046.16</b>
R	SOLORZANO, MICHELLE	03508	1133890	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	710.15	<b>710.15</b>
R	SOSA, RUDY	07371	1133891	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	671.82	<b>671.82</b>
R	SOUTHERN TIRE MART LLC	13924	1134022	9/11/2025 7080030291	9/5/2025 FIREHAWK TIRES FOR PD VEH.	2,256.92	<b>2,256.92</b>
R	SOUTHLAND MOBILITY	07423	1134023	9/11/2025 6224	9/3/2025 TR14-B WHEEL CHAIR LIFT CYLINDER REPAIRS - TRANSP DIV.	615.00	<b>615.00</b>
R	SPARKS, LESLIE	08251	1133892	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	<b>145.08</b>
R	SPERRY, CRAIG	03307	1133893	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	479.16	<b>479.16</b>
R	SSD SYSTEMS	08999	1133685	9/4/2025 R-00600568	8/31/2025 AUG 2025 BURGLAR/FIRE ALARM, FOR CITY HALL EAST, PW YARD, PW FACILITY, MAII	280.71	
R	SSD SYSTEMS	08999	1133685	9/4/2025 R-00607400	9/30/2025 SEPT 2025 BURGLAR/FIRE ALARM, FOR CITY HALL EAST, PW YARD, PW FACILITY, MAI	285.50	
R	SSD SYSTEMS	08999	1133685	9/4/2025 S-01151708	7/28/2025 KEYFOB ADDLED TO SYSTEM - CMO	361.40	
R	SSD SYSTEMS	08999	1134024	9/11/2025 R-00609331	8/23/2025 SEPT 2025 BURGLAR/FIRE ALARM- PARKS & REC FACILITIES -P/R	483.90	<b>1,411.51</b>
R	STACY, RONALD	03257	1133894	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	<b>1,695.04</b>
R	STANLEY, ERIC	12592	1133895	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,498.96	<b>1,498.96</b>
R	STAPLES BUSINESS ADVANTAGE, DEPT LA	04277	1133686	9/4/2025 7006706364	8/31/2025 AUG 2025 - STAPLES CITYWIDE PURCHASES	25,347.42	<b>25,347.42</b>
R	STATES, MICHELLE	10139	1133896	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	STEALTH PARTNER GROUP, LLC.	15886	1134025	9/11/2025 AUG 2025	8/28/2025 GRP POL#SM064DHA-2 - CONSOLID. INS PREM. BILLS FOR PARTICIPATING EMPLOYEE	81,542.17	<b>81,542.17</b>
R	STEVENS, GWYNN	12166	1133897	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	786.34	<b>786.34</b>
R	STRATIS, NICHOLAS E.	13211	1133898	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	<b>1,730.68</b>
R	SULLIVAN, WILLIAM	03295	1133899	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	528.16	<b>528.16</b>
R	SUPER UNIQUE AUTO REPAIR	12311	1134026	9/11/2025 25790	9/3/2025 VEH #256 PD VEH REPAIRS FOR PD	273.83	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25750	8/28/2025 MAINT SVCS FOR VEH #426 - PD	892.11	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25772	8/30/2025 MAINT SVCS FOR VEH #300 - PD	267.14	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25742	8/28/2025 MAINT SVCS FOR VEH #241 - PD	1,316.57	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25767	8/30/2025 MAINT SVCS FOR VEH #255 - PD	332.50	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25765	8/28/2025 MAINT SVCS FOR VEH #317 - PD	348.97	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25764	9/2/2025 MAINT SVCS FOR VEH #422 - PD	187.18	

R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25748	8/28/2025 MAINT SVCS FOR VEH #429 - PD	455.33	
R	SUPER UNIQUE AUTO REPAIR	12311	1134027	9/11/2025 25763	9/2/2025 MAINT SVCS FOR VEH #430 - PD	189.49	
R	SUPER UNIQUE AUTO REPAIR	12311	1134028	9/11/2025 25798	9/5/2025 MAINT SVCS FOR VEH #420 - PD	155.18	
R	SUPER UNIQUE AUTO REPAIR	12311	1134028	9/11/2025 25799	9/5/2025 MAINT SVCS FOR VEH #429 - PD	130.18	
R	SUPER UNIQUE AUTO REPAIR	12311	1134028	9/11/2025 25786	9/4/2025 MAINT SVCS FOR VEH #312 - PD	1,218.17	
R	SUPER UNIQUE AUTO REPAIR	12311	1134028	9/11/2025 25796	9/4/2025 MAINT SVCS FOR VEH #432 - PD	115.20	
R	SUPER UNIQUE AUTO REPAIR	12311	1134028	9/11/2025 25794	9/4/2025 MAINT SVCS FOR VEH #419 - PD	187.18	6,069.03
R	SUSAN SAXE-CLIFFORD PHD	03422	1133687	9/4/2025 25-0825-5	8/25/2025 PSYCHOLOGICAL EVALUATION FOR POLICE OFFICER APPLICANTS - HR	900.00	900.00
R	SZETO, AMBER	15917	1133900	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	728.52
R	TAFOYA, BERTHA	13688	1133901	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	728.52
R	TALAMANTEZ, VINCENT	07055	1133902	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	TATE, MARTHA	07278	1133903	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	1,695.04
R	TCHARKHOUTIAN, KEVORK	05845	1133904	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	TERRA COMPLIANCE LLC.	15745	1133689	9/4/2025 001	7/25/2025 1 YEAR SAAS SOFTWARE AGREEMENT	15,000.00	15,000.00
R	TERRA REALTY ADVISORS INC	10703	1133690	9/4/2025 2025-02115	8/4/2025 JULY 2025 - PROF SVCS RE: EL MONTE-SRS - PLANNING DIV.	1,013.33	
R	TERRA REALTY ADVISORS INC	10703	1134029	9/11/2025 2025-02138	9/1/2025 AUG 2025 - PROF SVCS RE: EL MONTE-SRS/AJ - PLANNING DIV.	1,173.34	2,186.67
R	THE TRUST FOR PUBLIC LAND	12539	1134030	9/11/2025 12036	8/18/2025 JAN-JUNE 2025 - ZAMORA PARK RENOVATION - P/R	1,591,091.00	1,591,091.00
R	THE WORKSHOP	03914	1134031	9/11/2025 74740	8/25/2025 AP CHECK STOCK - FINANCE	1,635.40	
R	THE WORKSHOP	03914	1134031	9/11/2025 74785	9/3/2025 RETURN ADDRESS RUBBER STAMPS - PD	282.88	1,918.28
R	THOMAS, RICHARD	15407	1133691	9/4/2025 SEPT 2025	8/29/2025 SEPT 2025 SPOUSAL RETIREE MEDICARE REIMBURSEMENT	591.90	
R	THOMAS, RICHARD	06701	1133905	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,120.06	1,711.96
R	TIMKEN II, HENRY	09283	1133906	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	786.34	786.34
R	TRANSTECH ENGINEERS INC	04950	1133692	9/4/2025 20252580	4/18/2025 220087 ELM M MOTEL AS NEEDED PROJ SUPPORT SVCS - HOUSING DIV.	5,672.50	
R	TRANSTECH ENGINEERS INC	04950	1133692	9/4/2025 20253554	6/11/2025 220087 ELM M MOTEL AS NEEDED PROJ SUPPORT SVCS - HOUSING DIV.	15,890.00	
R	TRANSTECH ENGINEERS INC	04950	1133692	9/4/2025 20253626	7/21/2025 220087 ELM M MOTEL AS NEEDED PROJ SUPPORT SVCS - HOUSING DIV.	26,462.50	
R	TRANSTECH ENGINEERS INC	04950	1133692	9/4/2025 20251985	3/11/2025 PROF SVCS THRU 02.28.25 ELM PM SERV FOR CITY SPECIAL GRANTS PROG, SUB AVA	31,818.75	79,843.75
R	TROMP, ALBERT	08260	1133907	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,111.60	1,111.60
R	TULA, BARBARA	05251	1133908	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	TURNER, DENNIS	03297	1133909	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,498.96	1,498.96
R	TYLER TECHNOLOGIES	03723	1133693	9/4/2025 045-535577	8/28/2025 08.11-22 .2025 EERP MIGRATION CONTRACT SERVICES - FINC.	8,596.17	8,596.17
R	U S ARMOR	03759	1134032	9/11/2025 50693	8/29/2025 ENFORCER MODEL 6316M1 LEVEL IIIA MALE BALLISTICS NIJ.06, CARRIER - PD	1,538.31	
R	U S ARMOR	03759	1134033	9/11/2025 50722	9/4/2025 ENFORCER MODEL 6316M1 LEVEL IIIA MALE BALLISTICS NOI.06, CONCEALABLE REMC	936.95	2,475.26
R	U.S. BANK INSTITUTIONAL TRUST, PARS #6745000100	08004	1134034	9/11/2025 AE-EXS00B 08.25.25	8/25/2025 PUB. AGY RET. SVCS EXCESS BENEFIT PLAN 10/01/25	5,660.00	5,660.00
R	URIAS, JULIAN	03758	1133910	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,250.95	2,250.95
R	VAIL, MARCIA	06360	1133911	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	786.34	786.34
R	VALENTI-COHEN, JACQUELINE	03189	1133912	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	VALENZUELA, ARMANDO	03778	1133913	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,695.04	1,695.04
R	VASQUEZ & COMPANY, LLP	06575	1134035	9/11/2025 2251129-IN	9/3/2025 PROF SVCS FOR THE AUDIT OF FINC STMTS - FY ENDED 06/30/25 1ST PROGRESS BILL	10,700.00	10,700.00
R	VAUTRIN, DAVID	13212	1133914	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,730.68	1,730.68
R	VERIZON WIRELESS, ACCT #772108629-00003	15343	1133694	9/4/2025 6121144485	8/15/2025 ACCT# 772108629-00003 07.16.25-08.15.25 - P/R	349.50	349.50
R	VERIZON WIRELESS, ACCT#772108629-00002	15090	1133695	9/4/2025 6121144484	8/15/2025 ACCT#772108629-00002 07.16.25-08.15.25 - P/R	204.00	204.00
R	VERIZON WIRELESS, ACCT#972054175-00001 -PD	06985	1133696	9/4/2025 6121396001	8/18/2025 ACCT#972054175-00001 07.19-08.18.25 - PD	2,615.91	2,615.91
R	VULCAN MATERIALS COMPANY	03824	1133697	9/4/2025 4233485	8/15/2025 203 3C3 PG64-10 - ENVIRONMENTAL FEE TPM - AGG & ASPHALT - PW UTIL.	182.67	182.67
R	WALMART (6032202020133477, SENIOR)	03831	1134036	9/11/2025 845241645301767	8/29/2025 PICTURE FRAMES FOR P/R	16.19	
R	WALMART (6032202020133477, SENIOR)	03831	1134036	9/11/2025 705245698223233	9/2/2025 INSTX FIRLM INSTCAMERAS, LED4INA ROW, CHPPD WAL, ALM SLC - P/R	237.94	
R	WALMART (6032202020133477, SENIOR)	03831	1134037	9/11/2025 135241611596239	8/29/2025 PIC FRAME, LED CORNHOLE, PAINT FOR P/R	154.56	408.69
R	WATERMAN, DAVID	03256	1133915	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,011.40	1,011.40
R	WEINTRAUB, MATTHEW	05640	1133916	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,046.16	1,046.16
R	WELCH, SHARON	03258	1133917	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	832.00	832.00
R	WELDON, ANGELA	10976	1133918	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	WELDON, KENNETH	05180	1133919	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,391.76	1,391.76
R	WENRICK, JILL	12233	1133920	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	721.00	721.00
R	WHARY II, KENNETH R	03312	1133921	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	894.16	894.16
R	WILLIAMS, CHRISTOPHER J.	14013	1133923	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	2,297.28	2,297.28
R	WILLIAMS JR., RICHARD	07056	1133922	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	185.08	185.08
R	WILLS, JACK	03903	1133924	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	728.52	728.52
R	WONG, ALAN K.	13687	1133925	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	WONG, CLARA	03309	1133926	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	1,381.40	1,381.40
R	YO FIRE	12271	1133698	9/4/2025 1034416	7/30/2025 MJ SOLID SLEEVE LONG, 4000P PVC STARGRIP FOR PW UTIL.	370.03	370.03
R	YOUNGQUIST, ERIC	03953	1133927	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	768.52	768.52
R	ZINK, RAINER	03301	1133928	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM & RETIREE CONTRIBUTION	145.08	145.08
R	ZUNIGA, JESSICA	03962	1133929	9/8/2025 SUBSDY SEP 25	9/8/2025 INS PREMIUM	708.40	708.40
<b>R</b>	<b>Regular Vendor Total</b>						<b>3,524,800.13</b>
T	DETROIT AUTO PARTS	01847	1133968	9/11/2025 S1-118665	8/14/2025 GLASS CLEANER, WINDSHIELD WASHER FLUID - PD	66.30	
T	DETROIT AUTO PARTS	01847	1133968	9/11/2025 S1-119110	9/3/2025 SUPER S PW20 T QUART CONTAINER FOR PD	464.10	

T	DETROIT AUTO PARTS	01847	1133968	9/11/2025 51-118670	8/14/2025 CREDIT ON ACCT FOR RETURNED GLASS CLEANER & WINDSHIELD WASHER FLUID - P/	(81.22)	449.18
T	HOME DEPOT, (6035 3225 0199 7914 PRT)	02285	1133975	9/11/2025 0545403	9/8/2025 DELUXE SPRAYER, FISH GUANO FERTILIZER FOR P/R	35.29	
T	HOME DEPOT, (6035 3225 0199 7914 PRT)	02285	1133975	9/11/2025 WG98511319	9/8/2025 ALUM PUSH TILT PATIO UMBRELLAS - P/R	848.64	883.93
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 1275295	7/29/2025 2 CU FT KELLOGG ORG RAISED FOR PW	253.39	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 6515338	8/13/2025 3/4"X 11-3/4" WHT MELAMINE SHELF, PRIMED BOARD, TAPE MEASURE, BRUSH SET,	82.10	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 4532706	7/16/2025 HD WHITE FOAM 4 IN MINI 5PK, ROLELRS, BRUSHES, CHISEL, DIA TUR VP, MIXING CO	203.53	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 9545272	7/31/2025 PEQUA HVY DUTY DRAIN OPENERS FOR PW	66.21	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 5542461	7/15/2025 TITANIUM BIT SETS, WRENCH SET, MULTI-MAT, SLIP JOINT PLIE, SCREWDRIVER SET, S	863.79	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 3546284	8/6/2025 HVY DUTY UNSCENTED MULTI SURFACE D, SWIFFER DUSTER, DUST PAN, VELCRO STR	147.55	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 3042543	7/17/2025 CHISEL SET, VELCRO STRAPS, NEEM MAX CONC., CARR BOLT ZINC, HEX NUT, WASHEF	60.92	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 7543923	7/23/2025 HUSKY DBL SPEDD ADJ WR., BAG, SCREWDRIVER SET, HAMMER, SLIP JOINT PLIE, TAP	290.29	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1133652	9/4/2025 4284537	8/5/2025 16 IN 3 SPEED TURBO FAN FOR PW	109.40	2,077.18
T	MAINTEX INC	02625	1133658	9/4/2025 1145750-00	8/13/2025 SUPPLIES FOR TRANSPORTATION VEHICLE MAINT. SHED - PW	1,243.76	
T	MAINTEX INC	02625	1133658	9/4/2025 1145750-01	8/18/2025 JANITORIAL SUPPLIES FOR TRANSP DIV.	179.74	1,423.50
T	NAPA AUTO PARTS	02791	1133659	9/4/2025 461126	8/18/2025 VEHICLE MAINTENANCE SUPPLIES - MOTOR OIL, WINDSHIELD WASH	354.52	354.52
T	SAN GABRIEL VALLEY WATER CO	03406	1133674	9/4/2025 117524-08/25	8/28/2025 ACH#10023455-117524 (07/24-08/27/25)	10,445.11	
T	SAN GABRIEL VALLEY WATER CO	03406	1133674	9/4/2025 100058-08/25	8/28/2025 ACH#10023454-100058 (07/24-08/27/25)	164.11	
T	SAN GABRIEL VALLEY WATER CO	03406	1133674	9/4/2025 169980-08/25	8/28/2025 ACH#10023454-169980 (07/24-08/27/25)	718.55	
T	SAN GABRIEL VALLEY WATER CO	03406	1134011	9/11/2025 110001-09/25	9/4/2025 ACH#10023454-110001 (08/05-09/03/25)	5,127.24	
T	SAN GABRIEL VALLEY WATER CO	03406	1134011	9/11/2025 172974-09/25	9/3/2025 ACH#10023454-172974 (08/04-09/02/25)	25.75	
T	SAN GABRIEL VALLEY WATER CO	03406	1134011	9/11/2025 109812-09/25	9/4/2025 ACH#10023454-109812 (08/05-09/03/25)	146.73	
T	SAN GABRIEL VALLEY WATER CO	03406	1134011	9/11/2025 171978-09/25	9/4/2025 ACH#10023454-171978 (08/05-09/03/25)	170.27	
T	SAN GABRIEL VALLEY WATER CO	03406	1134011	9/11/2025 110293-09/25	9/4/2025 ACH#10023454-110293 (08/05-09/03/25)	237.43	17,035.19
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6779892-0825	8/27/2025 ACH#700346779892 (07/29-08/26/25)	117.56	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 7120282-0825	8/25/2025 ACH#700097120282 (07/25-08/24/25)	2,462.53	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 8198607-0825	8/25/2025 ACH#700368198607 (07/25-08/24/25)	378.37	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 8207109-0825	8/25/2025 ACH#700348207109 (07/25-08/24/25)	206.92	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6557907-0825	8/26/2025 ACH#700346557907 (07/28-08/25/25)	144.54	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 9784548-0825	8/22/2025 ACH#700379784548 (07/24-08/21/25)	33.18	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5316812-0825	8/25/2025 ACH#700345316812 (07/25-08/24/25)	24.11	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5433717-0825	8/27/2025 ACH#700345433717 (07/29-08/26/25)	17.43	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 0367223-0825	8/25/2025 ACH#700010367223 (07/25-08/24/25)	16.05	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 7067927-0825	8/25/2025 ACH#700537067927 (07/25-08/24/25)	15.21	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5446346-0825	8/25/2025 ACH#700345446346 (07/25-08/24/25)	14.51	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 9937223-0825	8/22/2025 ACH#700379937223 (07/24-08/21/25)	13.96	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5531828-0825	8/26/2025 ACH#700345531828 (07/28-08/25/25)	34.04	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5413408-0825	8/22/2025 ACH#700345413408 (07/24-08/21/25)	26.14	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5837658-0825	8/25/2025 ACH#700375837658 (07/25-08/24/25)	18.58	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5382486-0825	8/27/2025 ACH#700345382486 (07/29-08/26/25)	16.10	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 4836223-0825	8/25/2025 ACH#700114836223 (07/25-08/24/25)	15.21	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 3675920-0825	8/22/2025 ACH#700863675920 (07/24-08/21/25)	14.52	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 2027982-0825	8/27/2025 ACH#700372027982 (07/29-08/26/25)	14.03	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 3387811-0825	8/25/2025 ACH#700363387811 (07/25-08/24/25)	96.51	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6639749-0825	8/25/2025 ACH#700346639749 (07/25-08/24/25)	87.82	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6598121-0825	8/25/2025 ACH#700346598121 (07/25-08/24/25)	84.56	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 8126475-0825	8/25/2025 ACH#700348126475 (07/25-08/24/25)	83.59	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 9260769-0825	8/25/2025 ACH#700349260769 (07/25-08/24/25)	80.61	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 3310501-0825	8/26/2025 ACH#700243310501 (07/28-08/25/25)	78.48	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6793838-0825	8/27/2025 ACH#700346793838 (07/29-08/26/25)	74.97	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5519401-0825	8/22/2025 ACH#700345519401 (07/24-08/21/25)	70.33	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 7571282-0825	8/28/2025 ACH#700027571282 (07/30-08/27/25)	62.90	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5485752-0825	8/28/2025 ACH#700345485752 (07/30-08/27/25)	43.23	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 4021355-0825	8/27/2025 ACH#700344021355 (07/29-08/26/25)	7,878.76	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 2335835-0825	8/25/2025 ACH#700542335835 (07/25-08/24/25)	602.16	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 0145648-0825	8/22/2025 ACH#700550145648 (07/24-08/21/25)	248.32	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5260632-0825	8/28/2025 ACH#700345260632 (07/30-08/27/25)	160.71	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6662078-0825	8/25/2025 ACH#70034662078 (07/25-08/24/25)	123.88	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 8440919-0825	8/25/2025 ACH#700348440919 (07/25-08/24/25)	35.44	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 9556151-0825	8/26/2025 ACH#700299556151 (07/28-08/25/25)	30.67	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5334592-0825	8/28/2025 ACH#700345334592 (07/30-08/27/25)	20.67	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5349952-0825	8/25/2025 ACH#700345349952 (07/25-08/24/25)	16.28	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 5849075-0825	8/27/2025 ACH#700375849075 (07/29-08/26/25)	15.34	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 2494167-0825	8/25/2025 ACH#700402494167 (07/25-08/24/25)	14.75	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 6908610-0825	8/25/2025 ACH#700086908610 (07/25-08/24/25)	14.43	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 8528724-0825	8/25/2025 ACH#700348528724 (07/25-08/24/25)	41.01	
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025 7102103-0825	8/25/2025 ACH#700367102103 (07/25-08/24/25)	30.82	

T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8795588-0825	8/28/2025	AC#700188795588	(07/30-08/27/25)	22.30
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6838092-0825	8/28/2025	AC#700346838092	(07/30-08/27/25)	17.18
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6524887-0825	8/25/2025	AC#700036524887	(07/25-08/24/25)	16.05
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	1013338-0825	8/25/2025	AC#700351013338	(07/25-08/24/25)	14.97
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5299634-0825	8/25/2025	AC#700345299634	(07/25-08/24/25)	14.43
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5084113-0825	8/25/2025	AC#700345084113	(07/25-08/24/25)	13.96
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	3980434-0825	8/26/2025	AC#700343980434	(07/28-08/25/25)	9,957.11
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5518024-0825	8/22/2025	AC#700015518024	(07/24-08/21/25)	12,778.72
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	7902244-0825	8/26/2025	AC#700237902244	(07/28-08/25/25)	2,978.72
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5179897-0825	8/28/2025	AC#700345179897	(07/30-08/27/25)	1,399.01
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5715404-0825	8/22/2025	AC#700785715404	(07/24-08/21/25)	249.68
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9384142-0825	8/25/2025	AC#700349384142	(07/28-08/25/25)	186.69
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8254090-0825	8/25/2025	AC#700348254090	(07/25-08/24/25)	127.87
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	1924417-0825	8/27/2025	AC#700371924417	(07/29-08/26/25)	105.23
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	0781346-0825	8/26/2025	AC#700350781346	(07/28-08/25/25)	93.12
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	1873193-0825	8/25/2025	AC#700361873193	(07/24-08/24/25)	84.80
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6676529-0825	8/25/2025	AC#700346676529	(07/25-08/24/25)	83.86
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6918928-0825	8/28/2025	AC#700346918928	(07/30-08/27/25)	82.90
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6653893-0825	8/25/2025	AC#700346653893	(07/25-08/24/25)	79.21
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6545476-0825	8/26/2025	AC#700346545476	(07/28-08/25/25)	76.83
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	4668442-0825	8/25/2025	AC#700184668442	(07/25-08/24/25)	70.83
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6569627-0825	8/26/2025	AC#700346569627	(07/28-08/25/25)	67.31
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	7793253-0825	8/25/2025	AC#700607793253	(07/25-08/24/25)	45.39
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6166616-0825	8/26/2025	AC#700286166616	(07/28-08/25/25)	8,546.04
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6823342-0825	8/28/2025	AC#700346823342	(07/30-08/27/25)	97.09
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5594047-0825	8/22/2025	AC#700375594047	(07/24-08/21/25)	91.03
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	3736294-0825	8/28/2025	AC#700233736294	(07/30-08/27/25)	84.75
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	6591451-0825	8/25/2025	AC#700346591451	(07/25-08/24/25)	83.64
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5455137-0825	8/26/2025	AC#700345455137	(07/28-08/25/25)	81.74
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	4782580-0825	8/25/2025	AC#700374782580	(07/25-08/24/25)	78.73
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9730022-0825	8/28/2025	AC#700469730022	(07/30-08/27/25)	76.13
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9895692-0825	8/25/2025	AC#700379895692	(07/25-08/24/25)	70.73
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	3442566-0825	8/25/2025	AC#700373442566	(07/25-08/24/25)	66.88
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9802029-0825	8/25/2025	AC#700379802029	(07/25-08/24/25)	45.12
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5070066-0825	8/22/2025	AC#700345070066	(07/24-08/21/25)	2,015.90
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8109705-0825	8/22/2025	AC#700348109705	(07/24-08/21/25)	343.83
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9082302-0825	8/26/2025	AC#700529082302	(07/28-08/25/25)	192.58
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8712404-0825	8/25/2025	AC#700368712404	(07/25-08/24/25)	135.05
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8188517-0825	8/25/2025	AC#700348188517	(07/25-08/24/25)	114.35
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	8134862-0825	8/25/2025	AC#700348134862	(07/25-08/24/25)	93.42
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9119888-0825	8/26/2025	AC#700249119888	(07/28-08/25/25)	85.43
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5473123-0825	8/28/2025	AC#700345473123	(07/30-08/27/25)	84.52
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	5201523-0825	8/25/2025	AC#700345201523	(07/25-08/24/25)	83.16
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	3524210-0825	8/25/2025	AC#700373524210	(07/25-08/24/25)	79.21
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	7251340-0825	8/25/2025	AC#700367251340	(07/25-08/24/25)	78.03
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	3056081-0825	8/27/2025	AC#700373056081	(07/29-08/26/25)	72.09
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9511413-0825	8/22/2025	AC#700269511413	(07/24-08/21/25)	69.63
T	SOUTHERN CALIFORNIA EDISON	03520	1133682	9/4/2025	9872757-0825	8/25/2025	AC#700379872757	(07/25-08/24/25)	59.18
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5789966-0925	9/2/2025	AC#700375789966	(08/01-08/31/25)	27.78
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	7177013-0925	9/2/2025	AC#700037177013	(08/01-09/01/25)	16.05
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	8996916-0925	9/2/2025	AC#700258996916	(08/01-09/01/25)	14.98
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5217889-0925	9/4/2025	AC#700345217889	(08/05-09/03/25)	24.83
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5330386-0825	8/29/2025	AC#700155330386	(07/31-08/28/25)	15.34
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	7067380-0925	9/4/2025	AC#700037067380	(08/05-09/03/25)	14.76
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	1107282-0925	9/2/2025	AC#700521107282	(08/01-08/31/25)	85.19
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	1805286-0925	9/2/2025	AC#700371805286	(08/01-09/01/25)	83.19
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6862445-0825	8/29/2025	AC#700346862445	(07/31-08/29/25)	77.31
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0302492-0925	9/2/2025	AC#700510302492	(08/01-08/31/25)	5,826.71
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0205593-0925	9/2/2025	AC#700510205593	(08/01-08/31/25)	847.23
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	4686671-0925	9/2/2025	AC#700264686671	(08/01-08/31/25)	371.11
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6906194-0825	8/29/2025	AC#700346906194	(07/31-08/28/25)	27.52
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	7135280-0925	9/4/2025	AC#700037135280	(08/05-09/03/25)	16.34
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5212305-0825	8/29/2025	AC#700525212305	(07/31-08/28/25)	14.87
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5056528-0925	9/4/2025	AC#700345056528	(08/05-09/03/25)	4,215.63
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0332707-0925	9/2/2025	AC#700510332707	(08/01-08/31/25)	800.14
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	7009763-0925	9/2/2025	AC#700347009763	(08/01-08/31/25)	182.71

T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6714117-0925	9/3/2025	ACH#700346714117 (08/04-09/02/25)	94.07	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6849513-0825	8/29/2025	ACH#700346849513 (07/31-08/28/25)	84.98	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	1696768-0825	8/29/2025	ACH#700371696768 (07/31-08/28/25)	80.80	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5724086-0925	9/2/2025	ACH#700375724086 (08/01-08/31/25)	27.78	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	8719944-0925	9/2/2025	ACH#700418719944 (08/01-08/31/25)	23.50	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	3885396-0825	8/29/2025	ACH#700143885396 (07/31-08/29/25)	15.11	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	1222706-0825	8/19/2025	ACH#700201222706 (07/31-08/28/25)	16,951.73	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6153377-0925	9/2/2025	ACH#700286153377 (08/01-08/31/25)	54.99	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5396735-0825	8/29/2025	ACH#700345396735 (07/31-08/28/25)	14.03	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	7593514-0825	8/29/2025	ACH#700027593514 (07/31-08/28/25)	76.67	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	8203275-0925	9/2/2025	ACH#700198203275 (08/01-08/31/25)	54.15	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5192227-0925	9/4/2025	ACH#700345192227 (08/05-09/03/25)	13.96	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0443649-0925	9/2/2025	ACH#700510443649 (08/01-08/31/25)	1,502.02	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0353270-0925	9/2/2025	ACH#700020353270 (08/01-08/31/25)	603.88	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6689764-0925	9/3/2025	ACH#700346689764 (08/04-09/02/25)	99.20	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6701888-0925	9/3/2025	ACH#700346701888 (08/04-09/02/25)	93.37	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0310616-0925	9/2/2025	ACH#700320310616 (08/01-08/31/25)	84.88	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5693872-0925	9/3/2025	ACH#700795693872 (08/04-09/02/25)	77.75	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0234087-0925	9/2/2025	ACH#700510234087 (08/01-08/31/25)	51,563.50	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	8227145-0925	9/2/2025	ACH#700998227145 (08/01-08/31/25)	55.56	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6837875-0925	9/2/2025	ACH#700506837875 (08/01-08/31/25)	32.24	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	2563097-0925	9/2/2025	ACH#700512563097 (08/01-08/31/25)	947.54	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6580438-0825	8/29/2025	ACH#700346580438 (07/31-08/28/25)	378.02	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	0488514-0925	9/4/2025	ACH#700370488514 (08/05-09/03/25)	96.17	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	6724625-0925	9/4/2025	ACH#700346724625 (08/05-09/03/25)	91.05	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	9556151-0925	9/2/2025	ACH#700299556151 (08/01-09/01/25)	84.59	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	1513884-0825	8/29/2025	ACH#700091513884 (07/31-08/28/25)	77.47	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	2391519-0925	9/2/2025	ACH#700252391519 (08/01-08/31/25)	61.61	
T	SOUTHERN CALIFORNIA EDISON	03520	1134021	9/11/2025	5652752-0925	9/2/2025	ACH#700375652752 (08/01-08/31/25)	47.31	141,023.98
T	SOUTHERN CALIFORNIA GAS CO	03525	1133683	9/4/2025	179944-08/25	8/21/2025	ACH#179 944 9667 1 (07/18-08/19/25)	24.94	
T	SOUTHERN CALIFORNIA GAS CO	03525	1133683	9/4/2025	140317-08/25	8/25/2025	ACH#140 317 4100 3 (07/22-08/21/25)	81.48	
T	SOUTHERN CALIFORNIA GAS CO	03525	1133683	9/4/2025	144517-08/25	8/25/2025	ACH#144 517 4100 4 (07/22-08/21/25)	21.40	
T	SOUTHERN CALIFORNIA GAS CO	03525	1133683	9/4/2025	188644-08/25	8/25/2025	ACH#188 644 8039 9 (07/22-08/21/25)	3,433.49	
T	SOUTHERN CALIFORNIA GAS CO	03525	1133684	9/4/2025	169617-08/25	8/22/2025	ACH#169 617 4100 2 (07/21-08/20/25)	586.32	
T	SOUTHERN CALIFORNIA GAS CO	03525	1133684	9/4/2025	138217-08/25	8/25/2025	ACH#138 217 4100 9 (07/22-08/21/25)	164.62	4,312.25
<b>T</b>	<b>Top Vendor Total</b>								<b>167,559.73</b>
<b>Voided Checks</b>									
V	LOS ANGELES REGIONAL FOOD BANK	13868	1133331	8/7/2025	AO-632555-1	7/31/2025	FOOD SUPPLIES FOR P/R	(\$42.00)	
									<b>-\$42.00</b>
<b>Grand Total</b>									<b>\$6,640,895.45</b>

APPROVAL OF MINUTES  
EL MONTE CITY COUNCIL REGULAR MEETING  
OF JULY 30, 2025

MEETING JOINTLY AND REGULARLY WITH THE EL MONTE HOUSING AUTHORITY; EL MONTE PUBLIC FINANCING AUTHORITY; EL MONTE WATER AUTHORITY; EL MONTE PARKING AUTHORITY; SUCCESSOR AGENCY TO THE FORMER EL MONTE COMMUNITY REDEVELOPMENT AGENCY; HOUSING SUCCESSOR AGENCY; AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERSHIP IS COMPOSED EXCLUSIVELY OF THE MEMBERSHIP OF THE CITY COUNCIL

1. CALL TO ORDER: **6:04 p.m.**

2. ROLL CALL FOR CITY COUNCIL AND AUTHORITY BODIES:

Jessica Ancona, Mayor/Chair – **absent**  
Marisol Cortez, Mayor Pro Tem/Authority Member – **present**  
Sheila Crippen-Thomas, Councilmember/Authority Member – **present**  
Cindy Galvan, Councilmember/Authority Member – **present**  
Martin Herrera, Councilmember/Authority Member – **present**  
Viviana Longoria, Councilmember/Authority Member – **present**  
Dr. Julia Ruedas, Councilmember/Authority Member – **present**

3. APPROVAL OF AGENDA:

**m) Councilmember Galvan**  
**s) Councilmember Longoria** **6-0 (Mayor Ancona absent)**

4. CLOSED SESSION:

The City Council and the various legislative bodies whose membership is composed exclusively of the membership of the City Council will attempt to address and complete all Closed Session business between 6:00 p.m. and 7:00 p.m. If the City Council completes all Closed Session business prior to 7:00 p.m., the City Council will take a short recess and commence all Open Session proceedings promptly at 7:00 p.m. In the event the City Council is unable to address or complete all agendized Closed Session items by 7:00 p.m., the City Council will hear all such remaining items toward the end of the meeting, immediately following Council Communications. Should any member of the public wish to address the City Council on any *agendized* Closed Session matter, the City Council shall allow such person to address the City Council on such matter(s) prior to going into Closed Session, provided that all persons wishing to address the Council on an agendized Closed Session matter shall (i) call-in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, prior to the City Council going into closed session; and (ii) be subject to a single speaker time allotment of three (3) continuous minutes total per speaker to address the City Council on any or all closed session items of business.

***City Council Meeting Minutes of July 30, 2025***

**Mayor Pro Tem Cortez invited members of the public to address the City Council on Closed Session Items 4.1 through 4.7.**

Julio Ramirez – Spoke about hiring an Assistant City Manager

**Mayor Pro Tem Cortez and the City Council recessed into Closed Session at approximately 6:07 p.m. At 6:55 p.m. City Clerk Gabriel Ramirez announced the City Council would reconvene at 7:20 p.m. Mayor Pro Tem Cortez and the City Council reconvened from Closed Session at approximately 7:32 p.m.**

- 4.1 Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation - Filomena Garcia vs. City of El Monte, LASC Case No. 23PSCV02430.

**Reports given, no final reportable action taken.**

- 4.2 Closed Session Pursuant to Government Code Section 54956.9 Subparts (a), (d)(2), and (e)(3) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.

**Reports given, no final reportable action taken.**

- 4.3 Closed Session Pursuant to Government Code Section 54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation – Two (2) Matters.

**Reports given, no final reportable action taken.**

- 4.4 Closed Session Pursuant to Government Code Section 54956.9(d)(4)– Conference with Legal Counsel – Initiation of Litigation – One (1) Matter.

**Reports given, no final reportable action taken.**

- 4.5 Closed Session Pursuant to Government Code Section 54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.

**Reports given, no final reportable action taken.**

- 4.6 Closed Session Pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiator:

Proper Location:  
10817 Valley Boulevard

Name of Party City is Negotiating with:  
Successor Agency and City

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City's Representative in Negotiations:  
Jake Fisher, Acting City Manager

Under Discussion:  
Discussion of price and terms.

**Reports given, no final reportable action taken.**

- 4.7 Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Bargaining Units Subject to Negotiations: El Monte General Unit (SEIU Local 721); El Monte General Mid-Management Unit (SEIU Local 721); El Monte Police Officers Association; and El Monte Police Mid-Manager's Association; and All Unrepresented Employees of the City including the Executive Team and Part-Time.

City's Designated Negotiator: Jake Fisher, Acting City Manager; and Rigoberto Gutierrez, Human Resources/Risk Management Director.

**Reports given, no final reportable action taken.**

OPEN SESSION PROCEEDINGS

(Commencing at 7:00 p.m. or as soon thereafter as the City Council reconvene from Closed Session/Short Recess).

5. INVOCATION: Chaplain. **Chaplain Esrom Lempao**
6. FLAG SALUTE: Melanie Duarte, 6<sup>th</sup> Grade Student from Columbia School. **Present**
7. RECOGNITIONS, HONORS AND COMMUNITY INTEREST PRESENTATIONS:
- 7.1 Presentation by the City Council to Melanie Duarte from Columbia School for Leading the Pledge of Allegiance. **Present**

8. GENERAL PUBLIC COMMENT:

This time has been set aside for members of the public to directly address the City Council on agenda items of business (other than those agenda items as public hearing or closed session items) or on any other matter of interest to the speaker/caller that is within the subject matter jurisdiction of the City Council, the Housing Authority, the Financing Authority and/or the Water Authority (collectively, the "Council"). Each speaker/caller will be limited to a single allotment of three (3) continuous minutes total to address the Council on any or all matters covered by this section. As explained more specifically under the Public Hearing portion of this agenda, members of the public wishing to offer comment on

## ***City Council Meeting Minutes of July 30, 2025***

items of business agendized under the Public Hearing portion of the agenda shall have a separate allotment of three (3) continuous minutes per speaker per public hearing item. Except as otherwise provided under the Brown Act (Gov. Code Section 54950 et seq.), the Council may not deliberate or take action upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent meeting. The Council may also direct staff to investigate certain matters for consideration at a future meeting. Persons wishing to address the Council on matters covered under General Public Comment shall call in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, by or before the General Public Comment portion of the agenda is closed. The City Council shall be under no obligation to entertain comments from speakers/callers who submit cards or call in to speak on matters covered by the section after the General Public Comment portion of the agenda is closed.

Ricardo Padilla – Spoke about item 14.12.

Ann Bowes – Gave updates for the El Monte Library.

Pilar Mejia – Spoke about item 14.12.

Genevieve Vega – Spoke on various items.

Robert Dominguez – Spoke about item 14.12.

Robert Arnett – Spoke on various items.

Carmen Zamarripa – Spoke about item 14.12.

Susan Garcia – Spoke about ICE.

Julio Ramirez – Spoke on various items.

Mario Lopez – Spoke about item 14.12.

Melissa – Spoke on various items.

Armando Herman – Spoke on various items.

Eduardo Lopez – Spoke about the Farmer's Market.

Innocent Honest Ancona – Spoke on various items.

Erika Santillan – Spoke about item 14.12.

Tomas Solis – Spoke about item 14.12.

Beverly Sanchez – Spoke about item 14.12.

Jane Myring – Spoke about Senior Programs.

Patricia Valencia – Spoke about Public Works employee Steve Romero.

Sue Librenjak – Spoke about item 14.12.

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Cosme Jimenez – Spoke about item 14.12.

Mike Gomez – Spoke on various items.

Jerry Velasco - Spoke on various items.

9. CITY TREASURER'S REPORT: **None**

10. DEMAND RESOLUTION NO. D-735

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES RESOLVE AS FOLLOWS: SECTION 1. That the attached list of claims and demands totaling \$17,692,252.24 have been examined by the City Treasurer and that warrant numbers 1132168 through 1132651, and the payroll period June 16, 2025 through June 30, 2025 inclusive are hereby allowed in the amounts and ordered paid out of the respective funds as set forth.

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

11. APPROVAL OF MINUTES: Regular Meeting Minutes of July 9, 2025; Special Meeting Minutes of July 9, 2025; and Special Meeting Minutes of July 17, 2025.

**m) Councilmember Galvan**

**s) Councilmember Crippen-Thomas**

**6-0 (Mayor Ancona absent)**

12. CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that they may be discussed, considered, and voted upon individually by the Council. A matter may be removed from the Consent Calendar and taken up separately by way of a seconded motion of any member of the Council with the approval of a majority of the Council quorum.

12.1 Waiver of Full Reading of Ordinance(s).

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

**City Council Meeting Minutes of July 30, 2025**

1. Approval to waive full reading (except title) of all ordinances appearing on the City Council agenda as authorized under Government Code Section 36934, unless otherwise directed by the City Council.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.2 Consideration and Approval of Purchase Orders with 20 Uniform and Safety Equipment Vendors for Uniforms, Safety Equipment, Body Armor and Supplies for the Police Department on an As-Needed Basis.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the selection of 20 vendors: 5.11 Tactical, Adamson Police Products, Aetco Industries, All State Police Equipment, Amazon, Condor Outdoor Products, Crye Precision, Curtis Blue Line, Galls, Keystone Uniform Depot, LA Police Gear, Mr. Uniform, Pristine Uniforms, Sinatra LA Uniform, Sparkle Cleaners, Streamlight, TYR Tactical, U.S. Armor Corporation, Under Armour, and V&V Manufacturing to serve on the El Monte Police Department's Bench List of suppliers for uniforms, safety equipment, body armor, and supplies;
2. Consider and approve Purchase Orders with the 20 selected uniform and safety equipment vendors for uniforms, body armor, safety equipment and supplies for the Police Department on an as-needed basis for a cumulative not-to-exceed amount of \$87,000; and
3. Authorize the City Manager, and/or the Chief of Police, to administratively manage the Purchase Agreement and/or the approved Purchase Order funds for the approved vendors, as needed, through the City's internal Change Order process.

Total Cost: \$87,000

Account No: 100-71-711-6248

Is the cost of this item budgeted? Yes

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.3 Consideration and Approval of Purchase Orders with Two (2) Vendors for Police Department Duty Ammunition and Practice Ammunition on an As-Needed Basis.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

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1. Consider and approve the selection of Dooley Enterprises and San Diego Police Equipment to serve on the Police Department's Bench List of suppliers for purchase of practice ammunition and duty ammunition;
2. Consider and approve Purchase Orders with the two (2) selected ammunition suppliers on an as-needed basis for cumulative not-to-exceed amount of \$100,000; and
3. Authorize the City Manager and the Chief of Police to administratively manage the purchase agreements and/or approved Purchase Order funds for the approved vendors, as needed, through the City's internal Change Order process.

Total Cost: \$100,000

Account No: 100-71-711-6211

Is the cost of this item budgeted? Yes

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.4 Consideration and Approval to Use Asset Forfeiture Funds for the Purchase of 97 CTS Cannisters of CS and OC Chemical Agent Munitions Tear Gas and 37 CTS Light and Sound Diversionary Distraction Devices for the Police Department's Special Weapons and Tactics (SWAT) Team.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the appropriation of Asset Forfeiture funds from Account No. 259-71-711-6211 to purchase 97 CTS cannisters of CS and OC chemical agent munitions (tear gas) and 37 CTS light and sound diversionary distraction devices for use by the Special Weapons and Tactics (SWAT) Team in tactical operations, for an amount not-to-exceed \$6,000;
2. Consider and approve the purchase of the chemical agent munitions and light and sound diversionary distraction devices from the selected dealer, identified as Aardvark Tactical;
3. Instruct the Finance Department to encumber the necessary funds to complete this purchase;
4. Authorize the City Manager, or Chief of Police, to sign and approve all documents, purchase, or contractual modifications or adjustments; and
5. Consider and approve the presentation of this purchase and identification of the funding source before the local governing body (Honorable Mayor and City Council) as following the guidelines set forth in State of California Assembly Bill 481 pertaining to the acquisition or intended use of military type equipment.

Total Cost: \$6,000

Account No: 259-71-711-6211

Is the cost of this item budgeted? No

Asset Forfeiture

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

**City Council Meeting Minutes of July 30, 2025**

- 12.5 Consideration and Adoption of a Resolution Accepting the Terms and Conditions of a Grant Agreement with the Department of California Highway Patrol CHP to Participate in the Cannabis Tax Fund Grant Program CTFGP.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and adopt a Resolution accepting the terms and conditions of a grant agreement with the Department of California Highway Patrol to participate in the Cannabis Tax Fund Grant Program;
2. Authorize the Chief of Police to execute a grant agreement with the Department of California Highway Patrol, and all amendments thereof;
3. Authorize an increase in appropriation in the total amount of the awarded grant \$498,900 for the Fiscal Year 2025/2026 Municipal Budget to designated expense account numbers and corresponding revenue account numbers and authorize the use of CTFGP grant funds for this budget amendment;
4. Direct Finance staff to appropriate funds in accordance with the attached budget and schedule and amend the Fiscal Year 2025/2026 comprehensive budget of the City of El Monte to include these grant funds; and
5. Authorize the City Manager, or the Chief of Police, to sign and approve all documents, purchase, or contractual modifications or adjustments.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10627

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.6 Consideration and Approval of a Professional Services Agreement with Comcate, Inc. for an Amount Not-to-Exceed \$81,162 to Provide the City with Continued Code Enforcement and Animal Control Case Management System Services for Three (3) Years from July 1, 2025 to June 30, 2028.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Authorize the City Manager, or her designee, to enter into and execute the Professional Services Agreement with Comcate, Inc. for an amount not-to-exceed \$81,162 to the City with continued Code Enforcement and Animal Control Case Management System Services for three (3) years from July 1, 2025 to June 30, 2028; and
2. Authorize the City Manager, or her designee, to make all conforming modifications and edits and execute all implementing documents.

Total Cost: \$81,162

Account No: 100-61-613-6111

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Is the cost of this item budgeted? Yes

100-61-613-6221

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.7 Consideration and Approval of the Recurring Annual Renewal of Energov Development Services Module Software, Data Integration, and Software as a Service from Tyler Technologies, Inc. for City Operations.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the recurring annual renewal of the EnerGov Development Services Module Software Data Integration and Software as a Service Agreement with Tyler Technologies, Inc. since the Initial Term of three (3) years (Contract No. 21PW05059.1A) has expired;
2. Authorize the City Manager to exercise judgement and authorize payment for the automatic one (1) year extensions, with a 5% annual escalator, as necessary, provided that the contracted services are budgeted for and are not otherwise expanded beyond what has been approved by the City Council under the SaaS Agreement; and
3. Authorize the City Manager to make all conforming modifications and edits and execute all implementing documents related to the continuation of the Tyler Technologies, Inc. SaaS Agreement.

Total Cost: \$87,141.60

Account No: 100-61-611-6221  
100-61-612-6221

Is the cost of this item budgeted? Yes

100-67-677-6221

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.8 Consideration and Approval of a First Amendment to a Lease Agreement for a Lease Extension Through October 31, 2025 Between the City of El Monte and Don Tony Food Enterprise, Inc. for Short-Term Commercial Kitchen Lease of 11357 Valley Boulevard.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a First Amendment to a Lease Agreement for a month-to-month lease extension through October 31, 2025, between the City of El Monte and Don Tony Food Enterprise, Inc. for a short-term commercial kitchen lease of 11357 Valley Boulevard;
2. Authorize the City Manager and City Attorney to make any non-substantive minor modifications and execute the Lease Agreement; and

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3. Further authorize the City Manager and City Attorney to provide all notices to the Tenant for the end and termination of the tenancy, and to take all actions if necessary to reclaim possession, including but not limited to initiating eviction proceedings.

Total Cost: N/A  
Is the cost of this item budgeted? N/A

Account No: N/A

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.9 Consideration and Approval of a Professional Services Agreement with Kelly Associates Management Group, LLC for On-Call Consulting Services.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the Professional Services Agreement with Kelly Associates Management Group, LLC for Fiscal Year 2025-26 in an amount not-to-exceed \$100,000; and
2. Authorize the City Manager to make all conforming modifications and edits and execute all implementing documents pertaining to the Agreement with KAMG.

Total Cost: \$100,000  
Is the cost of this item budgeted? Yes

Account No: Various

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.10 Consideration and Approval of a Professional Services Agreement with Foster and Foster Consulting Actuaries, Inc. for Actuarial Analysis Consulting Services.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the Professional Services Agreement with Foster & Foster Consulting Actuaries, Inc. for a term of four (4) year term with an option to extend for one (1) additional two (2) year term in an aggregate amount not-to-exceed \$58,500;
2. Authorize the City Manager, or her designee, to make all conforming modifications and edits and execute all implementing documents pertaining to the Agreement with Foster & Foster; and
3. Authorize the City Manager, or her designee, to exercise judgement and execute an Amendment to authorize the Extension at the conclusion of the Initial term, as necessary.

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Total Cost: \$58,500  
Is the cost of this item budgeted? Yes

Account No: 100-11-111-6111

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.11 Consideration and Approval to Accept Funding from the Los Angeles County Aging & Disability Department (Formerly Known as the Workforce Development Aging and Community Services) for the Supportive Services Program for Contract Years 2025-2026 in the Amount of \$81,788 Per Annum.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve and authorize the City of El Monte Parks, Recreation and Community Services Department to accept funding from the Los Angeles County Aging & Disability Department for the Supportive Services Program for Contract Year 2025-2026 in the amount of \$81,788 per year. This baseline funding amount is reflected in the June 18, 2025 allocation letter from the County;
2. Authorize the City Manager, or her designee, to execute the SSP Subaward Agreement SSP232402 Amendment 5 between the City and the County for an initial term of July 2025-2026. This Agreement may be extended by the County for up to three (3) additional one (1) year terms for a maximum total term of four (4) years. Under the Program, the City will provide services as specified in the Agreement's Statement of Work in exchange for the County's reimbursement to the City for those services;
3. Authorize the City Manager, or her designee, to sign all necessary documents to execute Grant documentation and receipt; and
4. Authorize the appropriation in the amount of \$81,788 to the Supportive Services Program Fund 255 for the FY 2025/26 fiscal budget of which \$81,788 will go to expenditure Account Number 255-55-551-5111 and \$81,788 to Revenue Account Number 255-55-4221 respectively and authorize the use of the SSP funds as part of this Program budget.

Total Cost: \$81,788  
Is the cost of this item budgeted? No

Account No: 255-55-4221

**m) Councilmember Herrera**  
**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.12 Consideration and Approval of a Purchase Order with Northgate Gonzalez Markets LLC Inc. for Youth Snack/Produce Supplies on an As-Needed Basis and Senior Produce Markets for Seniors 50 Years and Older in the Amount of \$68,284.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

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1. Consider and approve the Purchase Order with Northgate Gonzalez Markets LLC Inc. for youth snacks/produce on an as needed basis and senior produce market for the amount of \$68,284.

Total Cost: \$68,284

Account No: 222-51-041-6211

Is the cost of this item budgeted? Yes

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.13 Consideration and Adoption of Concurrent Resolutions of the City Council of the City of El Monte and the Successor Agency for the Former El Monte Community Redevelopment Agency Approving an Amendment to the Public Property Municipal Use Transfer Agreement Regarding the Disposition of a Portion of Long-Range Property Management Plan "Area Y" for a Future Park at 10817 Valley Boulevard.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council and the Successor Agency:

1. Adopt the City Council Resolution approving an amendment to the City of El Monte as Successor Agency Public Property Municipal Use Transfer Agreement for the Area Y Park Site;
2. Adopt the Successor Agency Resolution approving an Amendment to the City of El Monte as Successor Agency Public Property Municipal Use Transfer Agreement for the Area Y Park Site; and
3. Authorize the City Manager/Executive Director, or her designee, to make any non-substantive modifications and directed to sign the Amendment, enter into any compensation agreement (if required), and any related documents along with taking any further action consistent with the Resolutions as needed to implement the Resolutions.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10628

Resolution No. SA-100

**m) Councilmember Herrera  
s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.14 Consideration to Accept the Transportation Yard Roof Repairs, CIP 576, as Complete and File the Notice of Completion with the Los Angeles County Recorder's Office.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

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It is recommended that the City Council:

1. Consider and accept the Transportation Yard Roof Repairs Project, CIP 576 as completed and authorize staff to file the Notice of Completion with the Los Angeles County Recorder's Office; and
2. Authorize staff to release the retention 35 days after the acceptance by the City Council.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.15 Consideration and Approval of a Resolution Approving a List of Approved Consultants Required from Time-to-Time to Perform On-Call Consulting Construction Management and Inspection Services and Approval of Multiple On-Call Professional Services Agreements with Consultants on the Approved List.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approve the attached Resolution approving an On-Call Consultant list comprised of five (5) consultants to provide construction management and inspection services related to the City's Capital Improvement Program Projects;
2. Approve the multiple On-Call Consulting Services Agreements with the consultants identified in the approved list and authorize the City Manager, or her designee, to execute the same on behalf of the City; and
3. Authorize the Director of Public Works, or his designee, to execute Work Orders for services on an as-needed basis as provided under the terms of each On-Call Consulting Services Agreement.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10629

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.16 Consideration and Approval of a Resolution Approving a List of Approved Consultants Required from Time-to-Time to Perform On-Call Consulting Project Management Services and Approval of Multiple On-Call Professional Services Agreements with Consultants on the Approved List.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

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It is recommended that the City Council:

1. Approve the attached Resolution approving On-Call Consultant list comprised of the five (5) consultants to provide project management services related to the City's Capital Improvement Program Projects;
2. Approve the multiple On-Call Consulting Services Agreements with the consultants identified in the approved list and authorize the City Manager, or her designee, to execute the same on behalf of the City; and
3. Authorize the Director of Public Works to execute Work Orders for services on an as-needed basis as provided under the terms of each On-Call Consulting Services Agreement.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10630

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 12.17 Consideration and Approval of Submittal of Support Letter for Immigration Reform that Includes Amnesty Programs for Non-Criminal Undocumented Individuals.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the submittal of a support letter for immigration reform that includes amnesty programs for non-criminal undocumented individuals.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Councilmember Galvan**

**s) Councilmember Longoria**

**6-0 (Mayor Ancona absent)**

13. **PUBLIC HEARINGS:**

Members of the public wishing to address the Council on any item of business agenda under this Public Hearing portion of the agenda are asked to submit a speaker card for each Public Hearing item of business they wish to address the Council on. Each speaker will be allotted three (3) continuous minutes per Public Hearing item. Members of the public are asked to submit speaker cards to the City Clerk or the Sergeant-of-Arms before the Council's approval of the agenda, if possible. The Council is under no obligation to recognize a speaker who submits a speaker card for a particular Public Hearing item of business after the public comment portion of the public hearing for that item has closed.

***[No Public Hearing Items Agendized for this Council meeting]***

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**m) Mayor Pro Tem Cortez  
s) Councilmember Galvan  
Motion to move up Item 14.12**

**6-0 (Mayor Ancona absent)**

**14. REGULAR AGENDA:**

- 14.1 Consideration and Approval of Purchase Orders with 43 Vehicle Maintenance, Auto Body Repair, Tires and Parts Vendors for the Police Department Fleet on an As-Needed Basis.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the selection of 43 vendors: 10-8 Retrofit, 5 points, A & A Auto Wrecking, ABS of South El Monte, Active Collision, Advance Auto Parts, Autosquare Collision Center, Autozone, AV Auto Collision, Ayala Car Detail, Baldwin Carwash, Black & White Emergency, Bravo Dodge, Bumper Express, Calliber Collision Center, Classic Custom Tint, Dana Safety, Detroit Auto Parts, Dr. Auto Glass, El Monte Collision Center, Emergency Response Crime Scene, Ford of Upland, Frankco Fine Upholstery, Ideal Automotive, IML Security Supply, Interstate Battery, JBC Electronics, Kimball Midwest, Lenco Armored Vehicles, Long Beach BMW Motorcycle, Napa Auto Parts, O'Reilly Auto Parts, Parkhouse Tires, Performance Ford, Puente Hills Ford, Safety Kleen, Sheldon Extinguisher, Sierra Auto Group, Sierra Chevrolet of Monrovia, Sosa's Auto Repair & Smog, Southern Tire Mart LLC, Super Unique, and World PAC to serve on the El Monte Police Department's Bench List of suppliers for vehicle maintenance, repairs, tires, parts and supplies services;
2. Consider and approve Purchase Orders with the 43 selected vehicle maintenance, auto body repair, tires, parts and supplies services vendors on an as-needed basis for cumulative not-to-exceed amount of \$335,000; and
3. Authorize the City Manager and/or the Chief of Police to administratively manage the Purchase Agreements and/or approved Purchase Order funds for the approved vendors, as needed, through the City's internal Change Order process.

Total Cost: \$335,000

Account No: 100-71-711-6335

Is the cost of this item budgeted? Yes

**m) Councilmember Galvan  
s) Councilmember Longoria**

**6-0 (Mayor Ancona absent)**

- 14.2 Consideration and Approval of the Professional Services Agreement with Adminsure, Inc. to Operate as the City of El Monte's Third-Party Administrator of Record in Connection with Worker's Compensation Claims.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

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It is recommended that the City Council:

1. Consider and approve a Professional Services Agreement with AdminSure, Inc. to serve as the City's third-party administrator for Workers' Compensation Claims; and
2. Authorize the City Manager, or her designee, to execute all related documents.

Total Cost: \$232,128 plus other applicable costs

Account No: Various

Is the cost of this item budgeted? Yes

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 14.3 Consideration and Approval of Contract Award to Carahsoft to Procure the OpenGov Inc. Budgeting Software Solution for a Three (3) Year Term for a Total Amount Not-to-Exceed \$409,972.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Contract with Carahsoft Technology Corporation utilizing the Cooperative Purchase NASPO ValuePoint Master Agreement No. AR2472 for the purchase and implementation of OpenGov Budgeting & Performance software and associated professional services for a total amount not-to-exceed \$409,972 for a three (3) year term;
2. Authorize the City Manager in coordination with the City Attorney's Office and Finance Department to negotiate and make all conforming modifications and edits pertaining to the Contract with Carahsoft for the Budget Software; and
3. Authorize the City Manager, or her designee, to execute the Contract with Carahsoft and all related documents pertaining to the Budget Software purchase.

Total Cost: \$409,972

Account No: 100-31-311-6111

Is the cost of this item budgeted? Yes

**m) Councilmember Longoria**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 14.4 Consideration and Approval of the Purchase and Implementation of OpenGov, Inc. Budgeting & Performance Software and Associated Professional Services Utilizing the Cooperative Purchase NASPO Valuepoint Master Agreement with Carahsoft Technology Corporation.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

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1. Approval of the purchase and implementation of OpenGov, Inc. Budgeting & Performance software and associated professional services utilizing the Cooperative Purchase NASPO ValuePoint Master Agreement No. AR2472 with Carahsoft Technology Corporation for a total amount not-to-exceed \$409,972 for a three (3) year term; and
2. Authorize the City Manager, or her designee, to execute all related documents pertaining to the purchase of OpenGov Budgeting & Performance software and associated professional services purchased under the NASPO Agreement with Carahsoft.

Total Cost: \$409,972

Account No: 600-31-321-8145

Is the cost of this item budgeted? Yes

500-31-311-5145

**m) Councilmember Herrera**

**s) Councilmember Dr. Ruedas**

**6-0 (Mayor Ancona absent)**

- 14.5 Consideration and Approval of a Professional Services Agreement with RSG, Inc. for On-Call Successor Agency Consulting Services.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the Professional Services Agreement with RSG, Inc. for a three (3) year term with an option to extend two (2) additional one (1) year terms for an aggregate amount not-to-exceed \$130,000;
2. Authorize the City Manager to make all conforming modifications and edits and execute all implementing documents pertaining to the Agreement with RSG, Inc.; and
3. Authorize the City Manager to exercise judgement and execute Amendments to authorize the two (2) Extensions at the conclusion of the Initial Term, as necessary.

Total Cost: \$130,000

Account No: 808-91-911-6111

Is the cost of this item budgeted? Yes

**m) Councilmember Longoria**

**s) Councilmember Crippen-Thomas**

**6-0 (Mayor Ancona absent)**

- 14.6 Consideration and Approval of Recommendation to Accept Funding from the Los Angeles County Aging & Disability Department (Formerly Known as the Workforce Development Aging and Community Services) for the Elderly Nutrition Program for Contract Year 2025-2026 in the Amount of \$191,100.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

**City Council Meeting Minutes of July 30, 2025**

1. Approve and authorize the City of El Monte Parks, Recreation and Community Services Department to accept funding from the Los Angeles County Aging & Disability Department for the Elderly Nutrition Program for Contract Year 2025-2026 in the amount of \$191,100;
2. Authorize the City Manager, or her designee, to sign the 2025-2026 Subaward Agreement ENP252602 between the City and the County for FY 2025-2026 and to sign all necessary documents to execute Grant documentation and receipt; and
3. Authorize an appropriation in the amount of \$191,100 in the Elderly Nutrition Program Fund 256 for the FY 2025-2026 budget of which \$191,100 will go to expenditure fund 256 and Revenue Account Number 256-55-4244 respectively; and authorize the use of funds for this budget.

Total Cost: \$191,100

Account No: 256-55-4244

Is the cost of this item budgeted? No

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**6-0 (Mayor Ancona absent)**

- 14.7 Consideration and Authorization to Accept Funding from the El Monte City School District for the After School Program for Contract Year 2025-2026.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Authorize the City of El Monte Parks, Recreation and Community Services Department, to accept funding from the El Monte City School District, for the Youth Sports and After School Program for Contract Year 2025-2026;
2. Authorize the City Manager, or her designee, to sign all necessary documents and to execute any relevant agreements; and
3. Authorize the acceptance and appropriation of funding in the amount of \$822,000 from the District for the After School Program Fund as part of the Fiscal Year 2025-2026 Budget.

Total Cost: \$822,000

Account No: 210-51-518-\*\*\*\*

Is the cost of this item budgeted? No

**m) Councilmember Galvan**

**s) Councilmember Dr. Ruedas**

**6-0 (Mayor Ancona absent)**

- 14.8 Consideration and Authorization to Accept Funding from the Mountain View School District for the Youth Sports and After School Program for Contract Year 2025-2026.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

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1. Authorize the City of El Monte Parks, Recreation and Community Services Department, to accept funding from the Mountain View School District for the Youth Sports and After School Program for Contract Year 2025-2026;
2. Authorize the City Manager, or her designee, to sign all necessary documents and to execute any relevant agreements; and
3. Authorize the acceptance and allocation by the City of funding in the amount of \$1,600,000 from the District for appropriation to the Youth Sports and After School Program Fund for the budget for Fiscal Year 2025-2026.

Total Cost: \$1,600,000

Account No: 210-51-519-\*\*\*\*

Is the cost of this item budgeted? No

**m) Councilmember Dr. Ruedas**

**s) Councilmember Longoria**

**6-0 (Mayor Ancona absent)**

- 14.9 Consideration and Authorization to Terminate the Food Services Award with Everytable to Provide Congregate Meals for the Elderly Nutrition Program and Instead Award the Contract to the Second Bidder Trio Community Meals for a Not-to-Exceed Amount of \$163,000 for Fiscal Year 2025-2026.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consideration and authorization to terminate the award to Everytable for the 2025-2026 Food Services Agreement to provide congregate meals for the Elderly Nutrition Program, consistent with the February 2025 Request for Proposals, Section 9, which enables the City to terminate negotiations and decline to enter into the proposed Agreement;
2. Authorize the award of the Elderly Nutrition Program solicitation to the alternate bidder Trio Community Meals;
3. Approve a Food Service Agreement with Trio Community for the Elderly Nutrition Program for a not-to-exceed amount of \$163,000 for Fiscal Year 2025-2026 with the option to extend for two (2) additional one (1) year terms, subject to the approval by the County of Los Angeles under the Subaward Agreement;
4. Authorize the City Manager to make all conforming modifications and edits and execute all implementing documents pertaining to the Agreement with Trio Community; and
5. Authorize the City Manager, or her designee, to execute the Food Services Agreement and to exercise judgement to execute the two (2) extension at the conclusion of the Initial Term, as necessary.

Total Cost: \$163,000

Account No: 256-55-551-XXXX

Is the cost of this item budgeted? Yes

**m) Councilmember Galvan**

**s) Councilmember Crippen-Thomas**

**6-0 (Mayor Ancona absent)**

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- 14.10 Consideration and Approval of a Professional Services Agreement with Karbonous Inc. for Granular Activated Carbon Media and Carbon Changeout Services for a One (1) Year Term for a Not-to-Exceed Amount of \$150,000.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Professional Services Agreement with Karbonous Inc. for granular activated carbon media and carbon changeout services for a one (1) year term for a not-to-exceed amount of \$150,000; and
2. Authorize the City Manager, or her designee, to execute the Professional Services Agreement.

Total Cost: \$150,000

Account No: 600-67-679-6111

Is the cost of this item budgeted? Yes

600-67-696-6111

**m) Councilmember Galvan**

**s) Councilmember Ruedas**

**6-0 (Mayor Ancona absent)**

- 14.11 Consideration and Approval of Contract Award to Rain Drop Products LLC to Procure the El Monte Aquatic Center Water Slide and Tower for a Total Amount Not-to-Exceed \$480,678.30.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Contract with Rain Drop Products LLC utilizing the Cooperative Purchase Sourcewell Contract No. 010521-RDP for the purchase and fabrication of the El Monte Aquatic Center Water Slide and Tower for a total amount not-to-exceed \$480,78.30; and
2. Authorize the City Manager, or her designee, to execute the Contract with Rain Drop and all related documents pertaining to the slide and tower purchase.

Total Cost: \$480,678.30

Account No: 220-67-083-8221

Is the cost of this item budgeted? Yes

**m) Councilmember Galvan**

**s) Councilmember Crippen-Thomas**

**6-0 (Mayor Ancona absent)**

- 14.12 Consideration and Approval of a First Amendment to Extend the Franchise Agreement for Solid Waste Services with Valley Vista Services for 10 Years and an Annual Auto-Renewal Based on Performance.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

**City Council Meeting Minutes of July 30, 2025**

1. Consider and approve a first amendment to extend the Franchise Agreement for solid waste services with Valley Vista Services for 10 years and an annual auto-renewal based on performance; and
2. Authorize the Mayor to execute the Agreement.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**At 9:56 p.m.**

**m) Mayor Pro Tem Cortez**

**s) Councilmember Crippen-Thomas**

**Motion to extend until all business**

**Of the City is done**

**6-0 (Mayor Ancona absent)**

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**To approve Errata and allow**

**City Attorney staff to make**

**conforming edits to the Errata**

**6-0 (Mayor Ancona absent)**

**Break at 10:14 p.m.**

**Return at 10:23 p.m.**

15. CITY ATTORNEY'S AGENDA: **None**

16. CITY MANAGER'S AGENDA: **None**

17. WRITTEN COMMUNICATIONS: **None**

18. COUNCIL COMMUNICATIONS/REPORTS:

18A. Mayor Ancona

18B. Mayor Pro Tem Cortez

18C. Councilwoman Crippen-Thomas

18D. Councilwoman Galvan

18E. Councilman Herrera

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18F. Councilwoman Longoria

18F.1 Discussion Regarding "Dine El Monte" a Collaboration with Our Local Restaurants to Promote our Local Businesses.

Councilmember Longoria – Would like to discuss bringing a program to collaborate with local business.

Councilmember Galvan – Requested Clarification if the program is in regard to the Olympics coming soon to South El Monte

Councilmember Longoria – Would like to promote local businesses now and for future events such as the Olympics

Councilmember Galvan – Suggested created an Ad Hoc

Councilmember Crippen-Thomas – Suggested a local business pamphlet or having business of the month

Councilmember Dr. Ruedas – Expressed her interest in joining the Ad Hoc.

Mayor Pro Tem – Gave direction to create the Ad Hoc

Councilmember Crippen-Thomas – Suggested to do "A taste of El Monte"

Mayor Pro Tem Cortez – Suggested each member provide restaurants in their districts.

Acting City Manager Chief Fisher –Will work with staff on this.

18G. Councilwoman Dr. Ruedas

**City Council Meeting Minutes of July 30, 2025**

19. ADJOURNMENT: **Meeting was adjourned at 10:58 p.m.**

The next Regular Meeting of the City Council will be held on **September 10, 2025** at 6:00 p.m. This Agenda will be posted on the City's website, [www.ci.el-monte.ca.us](http://www.ci.el-monte.ca.us), and physically posted no less than 72 hours prior to the start of the subject regular meeting. Although it is the City's practice and desire to electronically post a copy of this Agenda along with supporting material as part of its website posting, the size or formatting of certain supporting materials may render their website posting infeasible. Nevertheless, all supporting materials related to any item on this Agenda, that is made available to the members of the council may be inspected by members of the public at the City Clerk's Office located at 11333 Valley Boulevard, El Monte, Monday through Thursday, 7:00 am – 5:30 pm. For more information, please call the City Clerk's Office at 626-580-2016.

All public meetings and events sponsored or conducted by the City of El Monte are held in sites accessible to persons with disabilities. Requests for accommodations may be made by calling the office of the City Clerk at (626) 580-2016 at least three (3) working days prior to the event, if possible. This Agenda and copies of documents distributed at the meeting are available in alternative formats upon request.

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Gabriel Ramirez, City Clerk  
City of El Monte

APPROVED:

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Jessica Ancona, Mayor  
City of El Monte

APPROVAL OF MINUTES  
EL MONTE CITY COUNCIL REGULAR MEETING  
OF SEPTEMBER 10, 2025

MEETING JOINTLY AND REGULARLY WITH THE EL MONTE HOUSING AUTHORITY; EL MONTE PUBLIC FINANCING AUTHORITY; EL MONTE WATER AUTHORITY; EL MONTE PARKING AUTHORITY; SUCCESSOR AGENCY TO THE FORMER EL MONTE COMMUNITY REDEVELOPMENT AGENCY; HOUSING SUCCESSOR AGENCY; AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERSHIP IS COMPOSED EXCLUSIVELY OF THE MEMBERSHIP OF THE CITY COUNCIL

1. CALL TO ORDER: **6:02 p.m.**

2. ROLL CALL FOR CITY COUNCIL AND AUTHORITY BODIES:

Jessica Ancona, Mayor/Chair – **present**  
Marisol Cortez, Mayor Pro Tem/Authority Member – **present**  
Sheila Crippen-Thomas, Councilmember/Authority Member – **present**  
Cindy Galvan, Councilmember/Authority Member – **present**  
Martin Herrera, Councilmember/Authority Member – **present**  
Viviana Longoria, Councilmember/Authority Member – **present**  
Dr. Julia Ruedas, Councilmember/Authority Member – **present**

3. **APPROVAL OF AGENDA:**

**m) Councilmember Herrera**

**s) Councilmember Galvan**

**7-0**

4. CLOSED SESSION:

The City Council and the various legislative bodies whose membership is composed exclusively of the membership of the City Council will attempt to address and complete all Closed Session business between 6:00 p.m. and 7:00 p.m. If the City Council completes all Closed Session business prior to 7:00 p.m., the City Council will take a short recess and commence all Open Session proceedings promptly at 7:00 p.m. In the event the City Council is unable to address or complete all *agendized* Closed Session items by 7:00 p.m., the City Council will hear all such remaining items toward the end of the meeting, immediately following Council Communications. Should any member of the public wish to address the City Council on any *agendized* Closed Session matter, the City Council shall allow such person to address the City Council on such matter(s) prior to going into Closed Session, provided that all persons wishing to address the Council on an *agendized* Closed Session matter shall (i) call-in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, prior to the City Council going into closed session; and (ii) be subject to a single speaker time allotment of three (3) continuous minutes total per speaker to address the City Council on any or all closed session items of business.

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**Mayor Ancona invited members of the public to address the City Council on Closed Session Items 4.1 through 4.4.**

Erik Valdivia – Spoke on Item 14.4

Armando Herman – Spoke on various items

**Mayor Ancona and the City Council recessed into Closed Session at approximately 6:10 p.m.**

**At 7:07 p.m. Mayor Ancona announced the City Council would reconvene in a few minutes. Mayor Ancona and the City Council reconvened from Closed Session at approximately 7:34 p.m.**

- 4.1 Closed Session Pursuant to Government Code Section 54956.9 Subparts (a), (d)(2), and (e)(1) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.

**Direction was given but not reportable action was taken.**

- 4.2 Closed Session Pursuant to Government Code Section 54956.9 Subparts (a), (d)(2), and (e)(3) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.

Direction was given but not reportable action was taken.

- 4.3 Closed Session Pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiator:

Proper Location:

3709 Monterey Avenue, APN No. 8575-022-011

Name of Party City is Negotiating with:

Jacobo Marie E et al.

City's Representative in Negotiations:

Alma K. Martinez, City Manager; Jerry Moreno, Public Works/Utilities Director; and Lloyd Pilchen, Assistant City Attorney

Under Discussion:

Discussion of price and terms.

**Direction was given but not reportable action was taken.**

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- 4.4 Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.

Bargaining Units Subject to Negotiations: El Monte General Unit (SEIU Local 721); El Monte General Mid-Management Unit (SEIU Local 721); El Monte Police Officers Association; and El Monte Police Mid-Manager's Association; and All Unrepresented Employees of the City including the Executive Team and Part-Time.

City's Designated Negotiator: Alma K. Martinez, City Manager and Rigoberto Gutierrez, Human Resources/Risk Management Director.

**Direction was given to approve the agreement as presented to the Council**

OPEN SESSION PROCEEDINGS

(Commencing at 7:00 p.m. or as soon thereafter as the City Council reconvene from Closed Session/Short Recess).

5. INVOCATION: Chaplain. **Chaplain George Ussery**
6. FLAG SALUTE: Jaymie Andrade, 8<sup>th</sup> Grade Student from Parkview School. **Present**
7. RECOGNITIONS, HONORS AND COMMUNITY INTEREST PRESENTATIONS:
- 7.1 Presentation by the City Council to Jaymie Andrade from Parkview School for Leading the Pledge of Allegiance. **Present**
- 7.2 Presentation to the City Council by Core and Herald Christian Health Center. **Present**
8. GENERAL PUBLIC COMMENT:

This time has been set aside for members of the public to directly address the City Council on agenda items of business (other than those agenda items as public hearing or closed session items) or on any other matter of interest to the speaker/caller that is within the subject matter jurisdiction of the City Council, the Housing Authority, the Financing Authority and/or the Water Authority (collectively, the "Council"). Each speaker/caller will be limited to a single allotment of three (3) continuous minutes total to address the Council on any or all matters covered by this section. As explained more specifically under the Public Hearing portion of this agenda, members of the public wishing to offer comment on items of business agenda items under the Public Hearing portion of the agenda shall have a separate allotment of three (3) continuous minutes per speaker per public hearing item. Except as otherwise provided under the Brown Act (Gov. Code Section 54950 et seq.), the Council may not deliberate or take action upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent

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meeting. The Council may also direct staff to investigate certain matters for consideration at a future meeting. Persons wishing to address the Council on matters covered under General Public Comment shall call in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, by or before the General Public Comment portion of the agenda is closed. The City Council shall be under no obligation to entertain comments from speakers/callers who submit cards or call in to speak on matters covered by the section after the General Public Comment portion of the agenda is closed.

Tony Garcia – Spoke about the Goody’s location.

Armando Herman – Spoke on various items.

Robert Arnett – Spoke on various items.

Cecilia Urrea – Spoke about Mundo de Ninos Academy.

Rachel Lizotte – Spoke about the upcoming Norwood Library renovations.

Irma Zamorano – Spoke on various items.

Genevieve Vega – Spoke on various items.

Ancona Flores-13 – Spoke on various item.

9. CITY TREASURER’S REPORT: **None**

10. DEMAND RESOLUTION NO. D-736

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES RESOLVE AS FOLLOWS: SECTION 1. That the attached list of claims and demands totaling \$27,690,888.78 have been examined by the City Treasurer and that warrant numbers 1132652 through 1133633, and the payroll period July 1, 2025 through August 15, 2025 inclusive are hereby allowed in the amounts and ordered paid out of the respective funds as set forth.

**m) Councilmember Galvan**  
**s) Councilmember Longoria**

**7-0**

11. APPROVAL OF MINUTES: **None**

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12. CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that they may be discussed, considered, and voted upon individually by the Council. A matter may be removed from the Consent Calendar and taken up separately by way of a seconded motion of any member of the Council with the approval of a majority of the Council quorum.

12.1 Waiver of Full Reading of Ordinance(s).

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approval to waive full reading (except title) of all ordinances appearing on the City Council agenda as authorized under Government Code Section 36934, unless otherwise directed by the City Council.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

12.2 Consideration and Approval of a Resolution Authorizing the Destruction of Records for the Police Department.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the attached Resolution authorizing for the destruction of personnel, background, and training records of deceased employees; the training records of 44 disqualified background applicants; and CCW and Self-Defense Tear Gas applicants, Crossing Guards, expired CCW permits applicants, and School Enforcement Traffic Safety officers background records.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10631

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

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- 12.3 Consideration and Approval of a Resolution Adopting and Implementing an Early Retirement Incentive Program.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the attached Resolution adopting and implementing an Early Retirement Incentive Program.

Total Cost: TBD

Account No: Various

Is the cost of this item budgeted? No

Resolution No. 10632

**m) Councilmember Herrera**

**s) Councilmember Longoria**

**Motion to Approve with Amendment**

**7-0**

- 12.4 Consideration and Approval of a Memorandum of Understanding Between the City of El Monte and the Los Angeles County Metropolitan Transportation Authority for Collecting and Reporting Data for the Federal Transit Administration's National Transit Database for Report Year 2023.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a Memorandum of Understanding between the City of El Monte and the Los Angeles County Metropolitan Transportation Authority for voluntary reporting of Fiscal Year 2022-23 financial and statistical transit and paratransit data for the Federal Transit Administration's National Transit Database; and
2. Adopt a Resolution authorizing the City Manager to sign all required documentation to receive Prop A Discretionary Incentive Program funds for voluntary reporting of the City's FY 2022-23 financial and statistical transit and paratransit data for the FTA's NTD.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10633

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

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- 12.5 Consideration and Authorization to Advertise and Publish the Notice Inviting Bids for the Pedestrian Safety Improvements Project Along Santa Anita Avenue and Peck Road, CIP No. 040.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the Plan(s) and Specification(s) for the Pedestrian Safety Improvements Project along Santa Anita Avenue and Peck Road, CIP No. 040;
2. Authorize staff to file the California Environmental Quality Act Notice of Exemption with the Los Angeles County Recorder's Office; and
3. Authorize staff to advertise and publish the Notice of Inviting Bids for the Pedestrian Safety Improvements Project along Santa Anita Avenue and Peck Road, CIP No. 040.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

- 12.6 Consideration and Authorization to Advertise and Publish the Notice Inviting Bids for the Pedestrian Safety Improvements Project Along Durfee Avenue and Garvey Avenue, CIP No. 070.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the Plan(s) and Specification(s) for the Pedestrian Safety Improvements Project along Durfee Avenue and Garvey Avenue, CIP No. 070;
2. Authorize staff to file the California Environmental Quality Act Notice of Exemption with the Los Angeles County Recorder's Office; and
3. Authorize staff to advertise and publish the Notice of Inviting Bids for the Pedestrian Safety Improvements Project along Durfee Avenue and Garvey Avenue, CIP No. 070.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

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- 12.7 Consideration and Approval of a Resolution Approving a Pre-Qualified List of On-Call Consultants to Perform Traffic Engineering Services and Approval of Multiple On-Call Professional Services Agreements with Consultants on the List.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Resolution approving a pre-qualified list of On-Call consultants on an as-needed basis to provide Traffic Engineering services related to the City's Capital Improvement Program and Land Development Projects;
2. Approve the multiple On-Call Professional Services Agreements with the consultants identified in the pre-qualified list and authorize the City Manager, or her designee, to execute the same on behalf of the City; and
3. Authorize the Director of Public Works, or his designee, to execute Work Orders for services on an as-needed basis as provided under the terms of each On-Call Services Agreement.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10634

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

- 12.8 Consideration and Approval of a Resolution Approving a Pre-Qualified List of On-Call Consultants to Perform Land Development Engineering Services and Approval of Multiple On-Call Professional Services Agreements with Consultants on the List.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Resolution approving a pre-qualified list of On-Call consultants on an as-needed basis to provide Land Development Engineering services related to the City's Land Development Projects;
2. Approve the multiple On-Call Professional Services Agreements with the consultants identified in the pre-qualified list and authorize the City Manager, or her designee, to execute the same on behalf of the City; and
3. Authorize the Public Works and Utilities Director, or his designee, to execute Work Orders for services on an as-needed basis as provided under the terms of each On-Call Services Agreement.

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Total Cost: N/A  
Is the cost of this item budgeted? N/A

Account No: N/A

Resolution No. 10635

**m) Mayor Ancona**  
**s) Councilmember Dr. Ruedas**

**7-0**

- 12.9 Consideration and Approval of a Resolution Approving a Pre-Qualified List of On-Call Consultants to Perform Civil Engineering Plan Review Services and Approval of Multiple On-Call Professional Services Agreements with Consultants on the List.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve a Resolution approving a pre-qualified list of On-Call consultants on an as-needed basis to provide Civil Engineering Plan Review services related to the City's Capital Improvement Program and Land Development Projects;
2. Approve the multiple On-Call Professional Services Agreements with the consultants identified in the pre-qualified list and authorize the City Manager, or her designee, to execute the same on behalf of the City; and
3. Authorize the Public Works and Utilities Director, or his designee, to execute Work Orders for services on an as-needed basis as provided under the terms of each On-Call Services Agreement.

Total Cost: N/A  
Is the cost of this item budgeted? N/A

Account No: N/A

Resolution No. 10636

**m) Mayor Ancona**  
**s) Councilmember Dr. Ruedas**

**7-0**

- 12.10 Consideration and Approval of a Contract Services Agreement with ATI Restoration, Inc. to Complete Mold Remediation and Asbestos Abatement at the Cypress Yard Facility for a Not-to-Exceed Amount of \$69,822.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve a Contract Services Agreement with ATI Restoration, Inc. to complete mold remediation and asbestos abatement at the Cypress Yard; and
2. Authorize the City Manager, or her designee, to execute a Contract Services Agreement with ATI Restoration, Inc.

Total Cost: \$69,822

Account No: 100-67-673-6111

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Is the cost of this item budgeted? Yes

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

- 12.11 Consideration and Approval to Reject all Bids Received on July 22, 2025 for the Citywide Curb Address Painting Project, CIP 096; and Authorize Staff to Re-Advertise and Publish the Notice Inviting Bids.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve to reject all bids received on July 22, 2025 for the Citywide Curb Address Painting Project, CIP 096; and
2. Authorize staff to re-advertise and publish the Notices Inviting Bids.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**m) Mayor Ancona**

**s) Councilmember Dr. Ruedas**

**7-0**

13. **PUBLIC HEARINGS:**

Members of the public wishing to address the Council on any item of business agendized under this Public Hearing portion of the agenda are asked to submit a speaker card for each Public Hearing item of business they wish to address the Council on. Each speaker will be allotted three (3) continuous minutes per Public Hearing item. Members of the public are asked to submit speaker cards to the City Clerk or the Sergeant-of-Arms before the Council's approval of the agenda, if possible. The Council is under no obligation to recognize a speaker who submits a speaker card for a particular Public Hearing item of business after the public comment portion of the public hearing for that item has closed.

***[No Public Hearing Items Agendized for this Council meeting]***

14. **REGULAR AGENDA:**

- 14.1 Consideration and Approval of a Successor Memorandum of Understanding with the City of El Monte General Unit for the Term of July 1, 2024 through June 30, 2027.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

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1. Consider and approve the attached successor Memorandum of Understanding with the City of El Monte General Unit for the term of July 1, 2024 through June 30, 2027.

Total Cost: TBD

Account No: Various

Is the cost of this item budgeted? No

**m) Mayor Ancona**

**s) Councilmember Crippen-Thomas**

**7-0**

- 14.2 Consideration and Approval of an Amendment to the Professional Services Agreement with RSG, Inc., to Increase the Not-to-Exceed Amount of ~~\$50,000~~\$150,000 by an Additional ~~\$150,000~~\$100,000 and Extend the Term of the Agreement by Two (2) Years to Continue Professional Services for the City's Housing Programs on an "On-Call" Basis.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the amendment to the Professional Services Agreement with RSG, Inc., to increase the not-to-exceed amount of \$50,000 by an additional \$150,000 and extend the term of the Agreement by two (2) years for the City's Housing programs on an "on-call" basis for the City of El Monte; including but not limited to the subject matter areas of: administration, technical, affordable housing and property management; and
2. Authorize the City Manager, or her designee, to execute the Amendment to the Professional Services Agreement.

Total Cost: ~~\$150,000~~\$100,000

Account No: General Fund

Is the cost of this item budgeted? Yes

**m) Councilmember Galvan**

**s) Councilmember Herrera**

**7-0**

- 14.3 Consideration and Approval of a Contract Services Agreement with General Pump Company for On-Call Services for Water Well and Pump Station Repairs, Maintenance, and Rehabilitation for a One (1) Year Term for a Total Not-to-Exceed Amount of \$150,000.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve a Contract Services Agreement with General Pump Company for On-Call services for water well and pump station repairs, maintenance, and rehabilitation for a one (1) year term for a total not-to-exceed amount of \$150,000; and

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2. Authorize the City Manager, or her designee, to execute a CSA with General Pump Company.

Total Cost: \$150,000

Account No: 600-67-679-6111

Is the cost of this item budgeted? Yes

Water Fund

**m) Councilmember Galvan**

**s) Councilmember Dr. Ruedas**

**7-0**

- 14.4 Consideration and Approval of Purchase Orders with Three (3) Transit Vehicle Maintenance Vendors for Auto Parts and Maintenance Services for the City's Public Works & Utilities Department Transit Fleet on an As-Needed Basis for a Cumulative Not-to-Exceed Amount of \$135,000.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the selection of The Bus Doctor 1, 3L Fleet Services, and Valley Brake & Wheel Service to serve on the City of El Monte Public Works & Utilities Department Bench List of vendors for transit vehicle maintenance auto parts and maintenance services;
2. Consider and approve Purchase Orders with the three (3) selected vehicle maintenance vendors for auto parts and maintenance services for the City's Public Works & Utilities Department transit vehicle fleet on an as-needed basis for a cumulated not-to-exceed amount of \$135,000; and
3. Authorize the City Manager and the Public Works & Utilities Director, to administratively manage the purchase agreements and/or the approved Purchase Order funds for the approved vendors, as-needed, through the City's internal Change Order process.

Total Cost: \$135,000

Account No: 202-67-576-6335

Is the cost of this item budgeted? Yes

Prop A

**m) Councilmember Crippen-Thomas**

**s) Councilmember Dr. Ruedas**

**7-0**

- R14.5 Consideration and Approval of a Purchase Order with Maintex, Inc. for Citywide Janitorial Supplies on an As-Needed Basis for a Total Not-to-Exceed Amount of \$118,000.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve a Purchase Order with Maintex, Inc. for Citywide janitorial supplies on an as-needed basis for a total not-to-exceed amount of \$118,000; and



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Total Cost: \$283,327  
Is the cost of this item budgeted? Yes

Account No: 232-67-095-8221  
Prop A/Measure A M&S Fund

**m) Councilmember Dr. Ruedas**  
**s) Councilmember Galvan** 7-0

- 14.8 Consideration and Approval for the Purchase of Daniel Defense Patrol Rifle Systems, Magazines, Rifle Sights, Suppressors, Holosun Red-Dot Sights and Firearm System Accessories.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the appropriation of Asset Forfeiture funds for the purchase of: 130 Daniel Defense M4 V7S 11.5" rifles; 260 PMAG 30 round rifle magazines; 130 Magpul front sights; 130 Magpul rear sights; 130 Vicker push button slings; 130 Surefire weapon lights; 130 Holosun HE515 red dot optics; 130 Tac Ops Titanium CQB 556 suppressors; and 130 BHP Sportster tactical carbine rifle cases, for use by the El Monte Police Department in an amount not-to-exceed \$500,000;
2. Consider and approve the purchase of the above-mentioned rifle system equipment, suppressors, and accessories from ProForce Law Enforcement and Tactical Operations Incorporated;
3. Instruct the Finance Department to encumber the necessary funds to complete this purchase; and
4. Authorize the City Manager, or Chief of Police, to sign and approve all documents, purchase, or contractual modifications or adjustments.

Total Cost: \$500,000

Account No: 259-71-711-6270 - \$150,000  
259-71-712-6270 - \$100,000  
259-71-717-6270 - \$250,000  
Asset Forfeiture

Is the cost of this item budgeted? No

**m) Mayor Pro Tem Cortez**  
**s) Councilmember Galvan** 7-0

- 14.9 Consideration and Approval of Request for Action to Designate One (1) Voting Delegate and Two (2) Alternates for the League of California Cities Annual Conference to be Held October 8-10, 2025 in Long Beach, California.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and approve the request for action to designate one (1) voting delegate and two (2) alternates to the League of California Cities Annual Conference.

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Total Cost: N/A  
Is the cost of this item budgeted? N/A

Account No: N/A

**m) Mayor Ancona**  
**s) Councilmember Galvan**  
**Delegate: Councilmember Herrera**  
**Alternate: Mayor Pro Tem Cortez**  
**Councilmember Galvan**

**7-0**

- 14.10 Consideration and Adoption of a Resolution to Enforce Resolution No. 10609 by Appointing Certain Elected Official to the San Gabriel Valley Council of Governments.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Consider and adopt a Resolution to enforce Resolution No. 10609 reaffirming the removal of Mayor Jessica Ancona as a City alternate to the San Gabriel Valley Council of Governments Board and related committees;
2. Reaffirm the appointment of Mayor Pro Tem Marisol Cortez as delegate and Councilmember Martin Herrera as alternate to the SGVCOG Board; and
3. Appoint a delegate and alternate representative to represent the City on the SGVCOG Olympic Ad Hoc Committee and all other SGVCOG committees.

Total Cost: N/A  
Is the cost of this item budgeted? N/A

Account No: N/A

Resolution No. 10637

**m) Mayor Pro Tem Cortez**  
**s) Councilmember Galvan**  
**Delegate: Councilmember Herrera**  
**Alternate: Mayor Pro Tem Cortez**

**6-0-1 (Mayor Ancona Abstain)**

- 14.11 Discussion and Action Regarding the Appointment of Planning Commissioners.

**RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:**

It is recommended that the City Council:

1. Approve the appointment of one (1) new member to the Planning Commission from District 4;
2. Approve the appointment of one (1) new member to the Planning Commission from District 5; and

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3. Approve the appointment of one (1) new member to the Planning Commission from District 6.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**Item not considered**

- 14.12 Consideration to Receive and File a Report Regarding the Purpose of Councilmember Communication/Reports Pursuant to the Requirements of Subsection (d) of Government Code Section 53232.3.

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Receive and file this staff report outlining the purpose of Council Communications/Reports.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**Receive and file report.**

15. CITY ATTORNEY'S AGENDA:

- 15.1 Discussion Regarding Limiting Council Communications to Three (3) Minutes and City Council Agenda Procedures.

**Received report form City Attorney's Office.**

16. CITY MANAGER'S AGENDA:

- 16.1 Presentation to the City Council Regarding Dine El Monte.

Provided a recap of the Dine El Monte program and informed the community that the program will happen again February 2026.

- 16.2 Presentation Regarding Crime Statistics.

Item Tabled

- 16.3 Presentation Regarding an Update on Spidr Tech.

Item Tabled

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17. WRITTEN COMMUNICATIONS:

18. COUNCIL COMMUNICATIONS/REPORTS:

18A. Mayor Ancona

18B. Mayor Pro Tem Cortez

18C. Councilwoman Crippen-Thomas

Reminded the Community about Bingo on Monday and Thursday.

Invited the community to Join REI who will create a pollinating paradise for hummingbirds and bees on September 18, 2025, at 8am.

18D. Councilwoman Galvan

18E. Councilman Herrera

18F. Councilwoman Longoria

18G. Councilwoman Dr. Ruedas

The Community Clean-up is happening in District 4 next.

Would like the date of the next coordinating Council Meeting.

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**19. ADJOURNMENT:**

**Meeting was adjourned at 9:33 p.m. in memory of Millie and Mr. Gary Powers.**

The next Regular Meeting of the City Council will be held on **September 24, 2025** at 6:00 p.m. This Agenda will be posted on the City's website, [www.ci.el-monte.ca.us](http://www.ci.el-monte.ca.us), and physically posted no less than 72 hours prior to the start of the subject regular meeting. Although it is the City's practice and desire to electronically post a copy of this Agenda along with supporting material as part of its website posting, the size or formatting of certain supporting materials may render their website posting infeasible. Nevertheless, all supporting materials related to any item on this Agenda, that is made available to the members of the council may be inspected by members of the public at the City Clerk's Office located at 11333 Valley Boulevard, El Monte, Monday through Thursday, 7:00 am – 5:30 pm. For more information, please call the City Clerk's Office at 626-580-2016.

All public meetings and events sponsored or conducted by the City of El Monte are held in sites accessible to persons with disabilities. Requests for accommodations may be made by calling the office of the City Clerk at (626) 580-2016 at least three (3) working days prior to the event, if possible. This Agenda and copies of documents distributed at the meeting are available in alternative formats upon request.

---

Gabriel Ramirez, City Clerk  
City of El Monte

APPROVED:

---

Jessica Ancona, Mayor  
City of El Monte



**CITY OF EL MONTE**  
*PARKS, RECREATION AND  
COMMUNITY SERVICES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 8, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A PURCHASE ORDER WITH REBEL ATHLETIC FOR THE PURCHASE OF CHEERLEADING UNIFORMS FOR THE EXPANDED LEARNING PROGRAM AT THE EL MONTE CITY SCHOOL DISTRICT AND MT. VIEW SCHOOL DISTRICT, FOR A NOT-TO-EXCEED AMOUNT OF \$84,800**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consideration and approval of a purchase order with Rebel Athletic for the purchase of Cheerleading uniforms for the expanded learning program at the El Monte City School District and Mt. View School District, for a not-to-exceed amount of \$84,800.

**BACKGROUND**

On July 30, 2025, the El Monte City Council approved a partnership with the El Monte City School District (EMCSD) and Mt. View School District (MVSD) to offer after-school recreation services at the schools within the City. The Cheerleading Program (the "Program") will run from August 2025 through June 2026. The purchase of cheerleading uniforms will be utilized for the Program.

**PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION**

The City of El Monte Parks, Recreation and Community Services Department, solicited three (3) quotes from cheerleading uniform vendors (Attachment 1). Quotes were obtained from each vendor for commonly purchased items such as: Body liner, skirt, and pom poms. Rebel Athletic provided the lowest competitive pricing.

**12.2**

Staff recommends the approval of a purchase order with Rebel Athletic for the purchase of cheerleading uniforms, for a not-to-exceed amount of \$84,800.

**FISCAL IMPACT/FINANCING**

There is no fiscal impact to the General Fund as funding for this purchase will be from the Expanded Learning Program grant funds awarded to the City.

Detailed below is the breakdown by the respective School Districts:

<b>School District</b>	<b>Fund/Account</b>	<b>Amount</b>
EMCSD	210-51-518-****	\$ 53,000
MVSD	210-51-519-****	\$ 31,800
<b>Total</b>		<b>\$ 84,800</b>

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal Six (6): Enhance Parks, Recreation, and Community Services.


**CONCLUSION**

Staff recommends that the City Council approve a purchase order with Rebel Athletic for a total amount not-to-exceed amount of \$84,800.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



CLAUDIA ZAVALA  
Director of Parks, Recreation and Community Services

Attachment(s):

Attachment 1 – Bid Summary

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVE AND FILE <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PARKS, RECREATION AND  
COMMUNITY SERVICES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

**ATTACHMENT 1**

**LIST OF BIDS**

<b>Vendor</b>	<b>Bid</b>
Rebel Athletic	\$140.50
Cheerzone	\$143.97
Omni Cheer	\$168.64
<b>Summary</b>	
Quote totals reflect the combined cost of all bid items. Bid items are commonly purchased items such as tops, skirts, and pom poms.	

Customer: El Monte SPARK After  
School Program  
Rep: Alanna Tarango  
Designer: Joye Wu  
Date: 09/05/2025



Option #: Revision 1 Options: 1  
Prototype Status: Bypass PP  
Eligible (under 75 qty)  
Prototype Size: N/A

## Art Approval Agreement

Congratulations on approving your final artwork design of the below items!

Item #	Style	Wholesale Price	Price	Option #
2564022	U101	\$93	\$78	1
2564023	U201B	\$57	\$46	1
POM15	Mixed Pom - 1 Plastic + 2 Metallic Mix	-	\$16.5	1

\*Once we receive your signature, your approved design will be added to the processing queue. = \$140.50

### Pricing and Fees

- I agree to the pricing listed and am aware of deadlines or stipulations for locking in pricing shown.
- If my quantity is below minimum required, I understand my order may not be processed or may incur a surcharge of 15-20%. See further Terms and Conditions below.

### Bypass Prototype Requirements

By selecting to bypass prototype stage, I understand that a physical prototype will not be sent to me. I further understand that a prototype nor a sew-guide reference sample will be created for my approved design.

- I am aware to be able to bypass prototype stage, my quantity (per piece of the uniform) must be 75 or less.
- I understand my design must be Silver Label, plain stock, and/or standardized items, basic Racerback and Hotpant Practicewear styles, and certain School Poly/Competition styles to meet the requirements to bypass the prototype.
- I understand by selecting to bypass the prototype stage, there will be no revisions or adjustments made to my approved design, and bulk production is final.

### Artwork

-Delicate fabrics such as mesh, velvet, and lace that may be incorporated in my design, may shorten the life expectancy of the uniform/ product and may tear in high stress areas. Crystals on mesh have less surface area to adhere. Rebel Athletic is not responsible for repairs to the uniform/product incorporating design elements that are not practical for a contact sport like cheerleading.

-I understand this artwork is a pre-production representative image of the product, intended to provide me a general view of the design, including among other features, colors, design elements, logo placement, and further that the artwork is not a guarantee the prototype or end product will look exactly as rendered in the artwork. I understand many factors can give rise to differences between the artwork and the prototype/end product, such as computer, or monitor types and settings, adjustments required to transition artistic digital renderings to patterning, production methods employed, etc. I further understand Rebel Athletic logos may also need to be added, relocated, resized, and/or otherwise adjusted, as determined by Rebel Athletic, to properly fit and flow with the overall design and end production.

-I confirm fabric, color, spelling of logos, font usage, construction and decorative detail/placement listed and shown on artwork are correct. I also confirm styles, prototype status, prototype size, and length adjustment allowance listed above are correct.

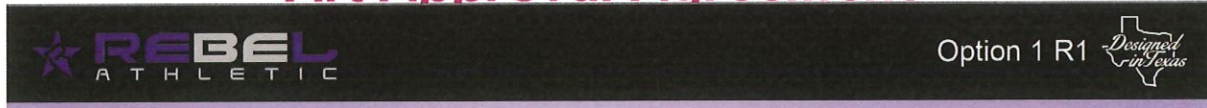
\*By electronically signing, I am approving the design and pricing as shown and confirm I have read, fully understand, and agree to all Terms and Conditions.

Customer: El Monte SPARK After School Program  
 Rep: Alanna Tarango  
 Designer: Joye Wu  
 Date: 09/05/2025



Option #: Revision 1 Options: 1  
 Prototype Status: Bypass PP Eligible (under 75 qty)  
 Prototype Size: N/A

## Art Approval Agreement



POM15



SLEEVE VIEW



Purple Label collection



### LOGOS



Front Large Dye sub logo with 2-1 Spangle Burst



El Monte SPARK After School Program  
 Dye sub Pop Warner #13/School

3mm, 4mm  
 Silver Dot Spangles (FB-H101)



Yello Gold AthleticFlex



Navy Blue AthleticFlex



Dye Sub FeatherFlex 5.0 (Match to AthleticFlex Navy, Yellow Gold)



White Lining



Bottom Waistband Color:  
 Dye Sub Athleticflex  
 Attached Boycut Brief:  
 Navy Blue Athleticflex

\*Disclaimer: Graphics shown going across seams may not align perfectly when garment is sewn\*

© 2025 Rebel Athletic, LLC, all rights reserved. Copying, manufacturing, or other use by anyone, specifically including other vendors, is prohibited by law without prior written consent of Rebel Athletic, LLC. Jy 093786

\*I confirm fabric, color, spelling of logos, font usage, construction and decorative detail/placement listed and shown on artwork are correct.

ArtApprovalPdf\_ByPassLabel15

\*I understand this artwork is a pre-production representative image of the product, intended to provide me a general view of the design, including among other features, colors, design elements, logo placement, and further that the artwork is not a guarantee the prototype or end product will look exactly as rendered in the artwork.

\*I understand many factors can give rise to differences between the artwork and the prototype/end product, such as screen, computer, or monitor types and settings, adjustments required to transition artistic digital renderings to patterning, production methods employed, etc.

\*I further understand Rebel Athletic logos may also need to be added, relocated, resized, and/or otherwise adjusted, as determined by Rebel Athletic, to properly fit and flow with the overall design and end production.



- Uniforms ▾
- Apparel ▾
- Bodywear ▾
- Accessories ▾
- Shoes ▾
- Phones
- Eight Count
- Glasses ▾
- Poms ▾



Home > Your Cart

## Your Cart (3 items)

Item	Price	Quantity	Total
<p><b>Custom Uniform Shirt CP2312</b></p> <p><i>Cheer Fantastic</i></p> <ul style="list-style-type: none"> <li>Poly Color Option #1: Navy</li> <li>Poly Color Option #2: Gold</li> <li>Poly Color Option #3: White</li> <li>Poly Color Option #4: Red/Applechee</li> <li>Custom Start Size: Ladies 15</li> </ul> <p>Change</p>	\$60.99	1	\$60.99
<p><b>Custom Bodyliner CF7941B</b></p> <p><i>Cheer Fantastic</i></p> <ul style="list-style-type: none"> <li>Poly Color Option #1: Navy</li> <li>Poly Color Option #2: Gold</li> <li>Poly Color Option #3: White</li> <li>Bodyliner Size: Adult Small</li> </ul> <p>Change</p>	\$71.99	1	\$71.99
<p><b>Cheer Fantastic® Two Color Mix Metallic Pom 00027BA</b></p> <p><i>Cheer Fantastic</i></p> <ul style="list-style-type: none"> <li>Color: Navy/Gold</li> </ul> <p>Change</p>	\$10.99	1	\$10.99

Subtotal: \$143.97

Shipping: [Add Info](#)

Coupon Code: [Add Coupon](#)

**Grand Total: \$143.97**

**CHECK OUT**

Hi! How can we help?

[I have a question](#)

[Tell me more](#)

# Omni Cheer Shopping Bag

WE ACCEPT PURCHASE ORDERS  
FREE SHIPPING ON ORDERS OVER \$200

HI, VERONICA

CONTINUE SHOPPING >

PRODUCT	QUANTITY	TOTAL
 <p><b>GK ALL STAR ACCLAIM GLAMOUR TOP</b> ITEM #: UGK2203 Color:  Black/Metallic Silver Size: S Price: \$69.99</p>	<input type="text" value="1"/> UPDATE	\$69.99
 <p><b>GK ALL STAR FLUTTER SKIRT</b> ITEM #: GB711 Color:  Black Size: AS Price: \$55.99</p>	<input type="text" value="1"/> UPDATE	\$56.99
 <p><b>2-COLOR METALLIC 6 INCH POM</b> ITEM #: P14427 Color:  Metallic Black/Metallic Silver Price: \$12.99</p>	<input type="text" value="1"/> UPDATE	\$12.99

+ ADD COUPON CODE  
VIEW ACTIVE OFFERS

**ORDER SUMMARY**

APPLIED PROMOTION: \$0.00

SUBTOTAL: \$139.97

ESTIMATED TAX: \$14.68


ESTIMATED SHIPPING: \$13.99

**You are \$60.03 away from free shipping**

Estimate only. Final tax and shipping determined at Checkout

ESTIMATED TOTAL: **\$168.64**

CHECKOUT 

SUBMIT PURCHASE ORDER 

**Klarna** From \$15.14/month or 4 payments at 0% interest with Klarna Check purchase power

 **FREE SHIPPING** on orders of \$200+



**CITY OF EL MONTE**  
*PARKS, RECREATION AND  
COMMUNITY SERVICES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 8, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A PURCHASE ORDER WITH BSN SPORTS FOR THE PURCHASE OF SPORTS EQUIPMENT FOR THE EXPANDED LEARNING PROGRAM AT MT. VIEW SCHOOL DISTRICT FOR A NOT-TO-EXCEED AMOUNT OF \$60,000**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a purchase order with BSN Sports for the purchase of sports equipment for the expanded learning program at Mt. View School District for a not-to-exceed amount of \$60,000.

**BACKGROUND**

On July 30, 2025, the El Monte City Council approved a partnership with the Mt. View District (MVSD) to offer after-school recreation services at the schools within the City. After-school programming includes homework assistance, youth sport teams, cheer programs and field trips. This Program ( the "Program") will run from August 2025 through June 2026. The purchase of sports equipment will be utilized for the Program.

**PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION**

The City of El Monte Parks, Recreation and Community Services Department, solicited three (3) quotes from sports equipment vendors (Attachment 1). Quotes were obtained from each vendor for commonly purchased items such as; basketballs, footballs, and volleyballs. BSN Sports provided the lowest competitive pricing.

Staff recommends the approval of a Purchase Order with BSN Sports for the purchase of sports equipment, for a not-to-exceed amount of \$60,000.

**FISCAL IMPACT/FINANCING**

There is no fiscal impact to the General Fund as funding for this purchase will be from Expanded Learning Program grant funds awarded to the City.

<b>School District</b>	<b>Fund/Account</b>	<b>Amount</b>
MVSD	210-51-519-****	\$60,000

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal Six (6): Enhance Parks, Recreation, and Community Services.

**CONCLUSION**

Staff recommends that the City Council approve a Purchase Order with BSN Sports for a total amount not-to-exceed \$60,000.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



CLAUDIA ZAVALA  
Director of Parks, Recreation and Community Services

Attachment(s):

Attachment 1 – Bid Summary

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PARKS, RECREATION AND  
COMMUNITY SERVICES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

**ATTACHMENT 1**

**LIST OF BIDS**


<b>Vendor</b>	<b>Bid</b>
BSN Sports	\$229.93
Anthem Sports	\$239.85
Gopher	\$249.85
<b>Summary</b>	
Quote totals reflect the combined cost of all bid items. Bid items are commonly purchased items such as basketballs, footballs, and volleyballs.	

Fundraising made easy with Snap! Raise | [Learn more](#)



# MY CART (3)

Have questions about your order? Call [1-800-856-3488](tel:1-800-856-3488) for assistance or visit our [Help Center](#).

**WILSON**  
 Wilson GST Speedskin Football - Official Size

**UNIT PRICE: \$49.99**

SKU: 493551\_WLWF1006201XBOF


**QUANTITY**  
1

---

**Subtotal: \$49.99**

Ships FedEx

[Edit](#)

**WILSON**  
 WILSON OPTX

**COLOR: AVP**

**UNIT PRICE: \$99.95**

SKU: 416830\_WLWTH00020XB1

**QUANTITY**  
1

## ORDER SUMMARY

[Proceed To Checkout](#)

[Edit](#) 



**SPALDING**

LEGACY TF-1000 NJCAA Official - 29.5 in.

**UNIT PRICE: \$79.99**

**QUANTITY**

SKU: 265796\_1457058  
Available on 09/07/2025

1 

**Subtotal: \$79.99**

Ships FedEx

[Edit](#) 

**All Things BSN SPORTS. Straight to Your Inbox.**

Sign up now to receive the latest BSN SPORTS news, discounts and benefits.

Enter your email

Join Us

Total: \$229.93

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OUR COMPANY



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TEAM SALES  
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ACCOUNT

MY CART

BASEBALL

BASKETBALL

FIELD HOCKEY

FOOTBALL

LACROSSE

PICKLEBALL

SOCCER

SOFTBALL

TRACK & FIELD

VOLLEYBALL

MORE...

SALE

COACH'S CORNER

Home / Cart

# SHOPPING CART

PRODUCT



Wilson GST Speedskin Official Composite Football  
SKU: A48-206  
In Stock! Ships today (order by 2pm EST M-F)

PRICE

\$49.95

-

1

+

EDIT

\$49.95

REMOVE

QTY

SUBTOTAL



Wilson OPTX AVP NCAA Beach Composite Leather Volleyball  
SKU: A25-484  
In Stock! Ships today (order by 2pm EST M-F)

\$99.95

-

1

+

EDIT

\$99.95

REMOVE



Spalding 29.5" (Size 7) Legacy TF-1000 Men's Basketball  
SKU: A55-961  
In Stock! Ships today (order by 2pm EST M-F)

\$89.95

-

1

+

EDIT

\$89.95

REMOVE

## SUMMARY

PROCEED TO CHECKOUT

- OR -

Buy with **Pay**

PayPal

As low as \$22.91/mo with [PayPal](#). [Learn more](#)

Monthly payments

Subtotal **\$239.85**

Tax **\$0.00**

**GRAND TOTAL: \$239.85**

affirm Buy now, pay over time  
[LEARN MORE](#)

UPDATE CART

By clicking "Continue Shopping", you agree to the storing of cookies on your device to enhance site navigation, analyze site usage, and assist in our marketing efforts.

CONTINUE SHOPPING

Cookies Settings

Reject All

Accept All Cookies

Q Search



11:11 AM  
9/8/2025



Unconditional 100% Satisfaction Guarantee

1-855-899-9560

Menu

Search the store...



# Shopping Cart

## Summary

Shipping and tax are estimated at checkout.

Subtotal

**\$249.85**

Enter Promo Code

Apply

Proceed to Checkout



### Wilson GST Speedskin Composite Footballs

Options: **Official**

Item # **62-551**

✓ In Stock

Price (ea)

\$59.95

Qty

1

Subtotal

\$59.95



### Wilson AVP Official Beach Volleyball

Item # **60-556**

✓ In Stock

Price (ea)

**\$99.95**

Qty

Subtotal

**\$99.95**



### Spalding Legacy TF-1000 Composite Basketballs

Options: **Men's, Size 7**

Item # **60-214**

✓ In Stock

Price (ea)

**\$89.95**

Qty

Subtotal

**\$89.95**





**CITY OF EL MONTE**  
*PARKS, RECREATION AND  
COMMUNITY SERVICES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 16, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A DONATION TO THE EL MONTE/SOUTH  
EL MONTE MEALS ON WHEELS PROGRAM**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a donation to the El Monte/South El Monte Meals on Wheels Program in the amount of \$25,000.

**BACKGROUND**

The El Monte/South El Monte Meals on Wheels (the "Program") provides home-delivered meals for homebound people of any age who due to age, disability or illness are unable to shop or cook for themselves. The Program is housed out of the Jack Crippen Senior Center in the City of El Monte (the "City"). El Monte is a low-income community, and the Program has seen an increase in participants in the past year. Many seniors and individuals with disabilities in these areas struggle with transportation or the physical ability to shop and cook for themselves.

**DISCUSSION**

Monetary donations are vital to the continued success of the Program, as they help cover essential costs such as purchasing nutritious food, and supporting staff and volunteers who ensure timely meal distribution. These funds enable the Program to reach more homebound seniors and individuals with limited mobility, providing them not only with healthy meals but also regular social contact that combats isolation. Donations also allow the Program to adapt and expand services to meet the growing needs of the community, ensuring that vulnerable populations receive the support they rely on to maintain their health and independence.

**12.4**

**FISCAL IMPACT**

Staff recommends the City expend \$25,000 from General Fund Account No. 100-21-231-6294 to support the Program.

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal Six (6): Enhance Parks, Recreation, and Community Services.

**CONCLUSION**

It is recommended that the City Council approve a donation to the El Monte/South El Monte Meals on Wheels Program in the amount of \$25,000 to support the Program.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 16, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



CLAUDIA ZAVALA  
Director Parks, Recreation and Community Services

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVED AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*POLICE DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 11, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL FOR THE PURCHASE AND OUTFIT OF AN EXECUTIVE STAFF VEHICLE FOR USE BY THE POLICE DEPARTMENT.**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the appropriation of funds from Account No. 100-71-711-8132, to purchase and outfit an executive staff vehicle (2025 Toyota 4Runner SR5), for use by the Police Department for an amount not-to-exceed \$58,000;
2. Consider and approve the purchase of the vehicle from El Monte Longo Toyota and the vehicle outfitting and equipment from Dana Safety Supply;
3. Instruct the Finance Department to encumber the necessary funds to complete this purchase; and
4. Authorize the City Manager, or Chief of Police, to sign and approve all documents, purchase, or contractual modifications or adjustments.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff seek to purchase a 2025 Toyota 4Runner, SR5 Sport Utility Vehicle for use by Police executive staff. Throughout the workday, Police executive staff complete duties in and about the City or throughout Southern California. They often transport other executive staff, City officials, and personnel to critical incidents, public safety emergencies, training, or public events. In 2021, three (3) police administration vehicles (2021 Toyota 4Runners)

were purchased for such activities. Two (2) of the vehicles have already been replaced and re-assigned to investigative support roles. The third vehicle, which has excess miles for staff executive use, now needs to be replaced. The vehicle will also be re-assigned to an investigative support role for continued use.

Sport utility vehicles, such as the Toyota 4Runner SR5, have been identified as best suited for Police executive staff use, due to their size, fuel efficiency, and ability to transport personnel, resources, and support equipment. The new vehicle will remain at an unmarked capacity but will be outfitted with a radio system and subdued emergency lighting.

### **PURCHASING PROCESS**

El Monte Longo Toyota provided the lowest comparable vehicle purchase price. The total price, including tax, licensing, and all fees, is \$47,721.43.

Dana Safety Supply provided the lowest comparable, vehicle outfitting price. The total purchase price, including tax, is \$5,279.13.

### **FISCAL IMPACT/FINANCING**

This purchase will have an impact on the General Fund. The total purchase price for the vehicle and outfitting is \$53,000.56, plus a contingency amount for a total not-to-exceed amount of \$58,000 from Account No. 100-71-711-8132.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Goal 5: Enhance Public Safety.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on other City services.

### **CONCLUSION**

It is recommended that the City Council consider and approve the appropriation of General Funds for the purchase and outfit of a Police executive staff vehicle (2025 Toyota 4Runner SR5), for use by the Police Department.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JAKE FISHER  
Chief of Police

- ATTACHMENT 1: Four (4) Quotes from Longo Toyota of El Monte, Toyota of Whittier, Toyota of Pasadena, and Toyota of Glendora
- ATTACHMENT 2: Three (3) Quotes from Dana Safety Supply, Inc., 10-8 Retrofit, and JBC Electronics
- ATTACHMENT 3: SAM.Gov

DATE: SEPTEMBER 24, 2025	
PRESENTED TO EL MONTE CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILE
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
CHIEF DEPUTY CITY CLERK	

# ATTACHMENT 1

FOUR (4) QUOTES FROM  
LONGO TOYOTA OF EL  
MONTE, TOYOTA OF  
WHITTIER, TOYOTA OF  
PASADENA, AND TOYOTA  
OF GLENDORA

# LONGO TOYOTA

3534 North Peck Rd  
El Monte, CA 91731  
626-580-6000 fax 626-580-6058

PO No. 8-15-25-1EMPD

## Purchase Order

### Customer

Name El Monte Police Department  
Address 11333 Valley Blvd  
City El Monte Police De State CA ZIP 91731  
Attention \_\_\_\_\_

Date 8/15/2025  
Order No. 8-15-25-1EMPD  
Rep Julio Contreras  
STK# 2025 4RUNNER

Qty	Description	Unit Price	TOTAL
1	2025 Toyota 4Runner SR5	\$42,512.00	\$42,512.00
1	Tax	\$4,472.68	\$4,472.68
1	Fees	\$736.75	\$736.75
<b>Vin: JTMWFREV5JD124163</b> <b>ATTN: Victor Smith</b> <b>Penske Motor Group</b> <b>3534 North Peck Road</b> <b>El Monte, CA 91731</b>			
<b>Terms - Net 10 Days</b>			
*A \$10 per day, per vehicle, will be incurred if payment is not received in our offices			

### Payment Details

- Cash  
 Check  
 Credit Card

Name \_\_\_\_\_  
CC # \_\_\_\_\_  
Expires \_\_\_\_\_

SubTotal	\$47,721.43
Shipping & Handling	\$0.00
Taxes	
<b>TOTAL</b>	<b>\$47,721.43</b>

Office Use Only



*"why go anywhere else"*



# TOYOTA OF WHITTIER

Date: 8/22/2025  
 Salesperson: JEISSON FONSECA  
 Manager: Mack Alsabbagh

FOR INTERNAL USE ONLY

<b>BUSINESS NAME</b>	<u>EL MONTE PD</u>	Home Phone :
<b>CONTACT</b>		
Address :	<u>EL MONTE, CA 91731 LOS ANGELES</u>	Work Phone :
E-Mail :	<u>MSANCHEZ@ELMONTEPD.ORG</u>	Cell Phone : <u>(626) 258-8776</u>

<b>VEHICLE</b>			
Stock # :	<u>S132AZ03*O</u>	New / Used :	<u>New</u>
VIN :	<u>JTEVA5BR4S5053085</u>	Mileage:	
Vehicle :	<u>2025 Toyota 4Runner</u>	Color :	<u>BLK</u>
Type :	<u>SR5 (A8) 4dr 4x48664</u>		

Market Value Selling Price	46,468.00
Doc Fee	85.00
Tax	4,888.06
Non Tax Fees	678.75
Balance	52,119.81



Sanchez  
 2025 Toyota 4Runner Sr5  
 VIN: JTEVA5BRXS5044486  
 Stock# T251373  
 8/15/2025 11:23 AM

Incentive programs and rebates are estimates, subject to change and verification. Tax Profile: 10.50% Tax

CASH PURCHASE	
Vehicle Price	47,582.00
Taxes / Fees	5,779.79
<b>Due On Delivery</b>	<b>53,361.79</b>

PURCHASE DETAILS		TAXES AND FEES	
Net Vehicle Price .....	47,582.00	Document Prep Fee .....	85.00
		License/Title .....	681.00
		Tire/Battery/VTR .....	8.75
		Sales/Use Tax .....	5,005.04
		<b>TOTAL .....</b>	<b>53,361.79</b>

Thank You for keeping your tax dollars close to home.

Interest Rates, Pricing, Rebates and Terms are estimates, subject to change and apply only on 8/15/2025.  
 FOR INTERNAL USE ONLY Toyota of Pasadena -- (626) 795-9787 01.06.78.51



Date: 0/22/2025  
Salesperson: Ramiro Hernandez  
Manager: Jorge Robles

FOR INTERNAL USE ONLY

CUSTOMER: CADET SANCHEZ Home Phone: (626) 258-8776  
Address: EL MONTE, CA 91731 Work Phone: \_\_\_\_\_  
LOS ANGELES  
E-Mail: MSANCHEZ@ELMONTEPD.ORG Cell Phone: (626) 258-8776

VEHICLE  
Stock #: \_\_\_\_\_ New / Used: **New** VIN: \_\_\_\_\_ Mileage: \_\_\_\_\_  
Vehicle: 2025 Color: \_\_\_\_\_  
Type: \_\_\_\_\_

Market Value Selling Price	47,337.00
Discount	500.00
Adjusted Price	46,837.00
Doc Fee	85.00
Tax	4,926.81
Non Tax Fees	627.75
Balance	52,476.56

# ATTACHMENT 2

THREE (3) QUOTES FROM  
DANA SAFETY SUPPLY,  
INC., 10-8 RETROFIT, AND  
JBC ELECTRONICS

# Sales Quote

DANA SAFETY SUPPLY, INC  
 4809 KOGER BLVD  
 GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	593120-B
Customer No.	ELMONTEPD

**Bill To**

EL MONTE POLICE DEPARTMENT  
 11333 VALLEY BLVD  
 EL MONTE, CA 91731  
 United States

**Ship To**

(For Pickup - RANC)  
 RANCHO WAREHOUSE  
 11699 6th Street  
 Rancho Cucamonga, CA 91730

Contact: JULIO CONTRERAS  
 Telephone: 626-580-2128  
 E-mail: Jcontreras@elmontepd.org

Contact:  
 Telephone:  
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
09/05/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Steve Nugent		Steve Nugent- Rancho CA	Julio Contreras		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	CCAS-SB-7-800 STICO CONCEALED INTERNAL ANTENNA (760-896 MHz) Warehouse: RANC MOUNT IN BACK WINDOW, PASS. SIDE	145.0000	145.00
1	1	N	INFO *****CURCUIT EQUIPMENT***** Warehouse: RANC	0.0000	0.00
1	1	Y	4703-070B EGIS CIRCUIT BREAKER SURFACE MOUNT 70 AMP Warehouse: RANC	35.0000	35.00
1	1	Y	5601B CE PT Series 30 A Time Delay Relay, Bulk Warehouse: RANC	85.0000	85.00
1	1	Y	8025B EGIS RT FUSE BLOCK 6 POS W/GROUND & LED IND., BULK Warehouse: RANC	30.0000	30.00
1	1	Y	8020-1034B EGIS CUSTOM LABEL SET, CALIFORNIA SPEC Warehouse: RANC	5.0000	5.00
1	1	Y	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: RANC LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****	185.0000	185.00

Print Date	09/08/25
Print Time	11:29:21 AM
Page No.	4

Printed By: Steve Nugent

Continued on Next Page

# Sales Quote

DANA SAFETY SUPPLY, INC  
 4809 KOGER BLVD  
 GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	593120-B
Customer No.	ELMONTEPD

**Bill To**

EL MONTE POLICE DEPARTMENT  
 11333 VALLEY BLVD  
 EL MONTE, CA 91731  
 United States

**Ship To**

(For Pickup - RANC)  
 RANCHO WAREHOUSE  
 11699 6th Street  
 Rancho Cucamonga, CA 91730

Contact: JULIO CONTRERAS  
 Telephone: 626-580-2128  
 E-mail: Jcontreras@elmontepd.org

Contact:  
 Telephone:  
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
09/05/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Steve Nugent		Steve Nugent- Rancho CA	Julio Contreras		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: RANC  Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities Quote Good for 30 Days	2,560.0000	2,560.00

Print Date	09/08/25
Print Time	11:29:21 AM
Page No.	5

Subtotal	4,706.00
Freight	79.00
10.500 % Sales Tax	494.13
<b>Order Total</b>	<b>5,279.13</b>

Printed By: Steve Nugent

10-8 RETROFIT, INC

415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
9/5/2025	21487

Name / Address
CITY OF EL MONTE POLICE 11333 VALLEY BLVD EL MONTE, CA.91731-3292 ATT: Monica

Ship To
CITY OF EL MONTE POLICE 11333 VALLEY BLVD EL MONTE, CA.91731-3292

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
		Net 30			10/5/2025

Item	Description	Qty	Rate	Total
	>>>2025 TOYOTA 4RUNNER U/C-JULIO<<<			
EMPS2STS4J	>>>VISOR LIGHTS<<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/Blue(VISOR)	2	105.00	210.00T
PMP2WSSSB	MPOWER 4" WINDSHIELD SHROUD BLACK	2	18.00	36.00T
EMPS2STS4J	>>>FRONT LIGHTS<<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/Blue	2	105.00	210.00T
MISC. CUSTOM H. FLASHER / ETHFSS-S...	CUSTOM MADE BRACKETS SOUND OFF H. FLASHER ISOLATION SELECT A PATTERN ETHFSS-SP-ISO	2 1	20.00 56.70	40.00T 56.70T
EMPS2STS4J	>>>REAR LIGHTS<<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/Blue (REAR WINDOW)	4	105.00	420.00T
PMP2WSDDDB TAIL/ETFBSSN-P	DUAL WINDOW SHROUD KIT SOUND OFF REAR FLASHER FLASHBACK ETFBSSN-P /	2 1	25.00 51.98	50.00T 51.98T
ETSS100J ENGSA5100HPP	>>>SIREN/SPEAKER<<< 100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt bluePRINT® 500 Series Handheld Remote Control System, 10-16v - 100 watt single-tone	1 1	194.50 732.50	194.50T 732.50T
	>>>INSTALL RADIO IN CENTER CONSOLE<<<			

**Subtotal**

**Sales Tax (8.75%)**

**Total**

Phone #	Fax #	E-mail
909-986-5551	909-986-5506	Dan@10-8retrofit.com

10-8 RETROFIT, INC  
 415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
9/5/2025	21487

Name / Address
CITY OF EL MONTE POLICE 11333 VALLEY BLVD EL MONTE, CA.91731-3292 ATT: Monica

Ship To
CITY OF EL MONTE POLICE 11333 VALLEY BLVD EL MONTE, CA.91731-3292

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
		Net 30			10/5/2025

Item	Description	Qty	Rate	Total
	>>>WIRE/LABOR<<<			
MIC / MAGNETIC CLIP	MAGNETIC MIC CLIP	1	40.00	40.00T
ANTENNA KIT	ANTENNA KIT CABLE AND ANTENNA	1	65.00	65.00T
CB-150	4703-150B 150 AMP CIRCUIT BREAKER RESETABLE	1	40.00	40.00T
6001-3001B	140 A TIME DELAY RELAY	1	130.00	130.00T
8028B / FUSE BLOCK E...	6 POS CONNECTABLE FUSE BLOCK WITH LED INDICATOR	1	25.00	25.00T
8030B / GROUND TERM...	12 POSITION GROUND TERMINAL CONNECTS WITH EGIS FUSE BLOCK 8028B	1	13.58	13.58T
ELECTRONIC BOARD	ELECTRONIC BOARD FOR EQUIPMENT SIREN/ FUSE / RADIO	1	75.00	75.00T
WIRE & TERMINAL	RELAYS 30 AMP , CIRCUIT BREAKER, FUSES, WIRE, CONNECTORS, ETC.	1	250.00	250.00T
LABOR 1	LABOR SHOP	1	2,520.00	2,520.00T

QUOTE GOOD FOR 30 DAYS FROM DATE ON ESTIMATE CALIFORNIA CERTIFIED SMALL BUSINESS #1758177 SALES TAX WILL BE CHARGED ON ANY LABOR FOR VEHICLES WITH FEWER THAN 500 MILES PER CA STATE BOE REGULATIONS			<b>Subtotal</b>	\$5,160.26
			<b>Sales Tax (8.75%)</b>	\$451.52
Phone #	Fax #	E-mail	<b>Total</b>	\$5,611.78
909-986-5551	909-986-5506	Dan@10-8retrofit.com		

**Luna, Richard**

---

**From:** Contreras, Julio  
**Sent:** Tuesday, September 16, 2025 9:27 AM  
**To:** Luna, Richard  
**Subject:** FW: Quote

Rich,

QUOTE #3  
NO RESPONSE FROM  
VENDOR

This email was sent to JBC Electronics Inc. No response or call back yet.



**EL MONTE  
POLICE DEPARTMENT**

**Julio Contreras  
Vehicle Maintenance**

11333 Valley Blvd,  
El Monte, CA 91731  
(626) 580-2128

CAUTION – CONFIDENTIAL: The information contained in this E-Mail message is confidential information intended only for the use of the individual(s) named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this communication is strictly prohibited. If you have received this communication in error, please contact the sender by reply E-Mail and destroy all copies of the original message. Thank you.

---

**From:** Contreras, Julio  
**Sent:** Friday, September 5, 2025 7:17 AM  
**To:** Benjamin Carrillo <bcarrillo41@gmail.com>  
**Subject:** Quote

Hello Ben,

Sir was reaching to see if you can help me with a quote. I am looking in getting a quote on a 2025 Toyota 4runner SR5 Need, 4 corners Red/Blue , head light flashers, front windshield Red/Blue, Rear glass top Red/Blue. Siren with P.A mic and Radio installed. Let me know if you have any questions. If possible, can you get this to me by Monday afternoon.

Thank you



**EL MONTE  
POLICE DEPARTMENT**

**Julio Contreras  
Vehicle Maintenance**

11333 Valley Blvd,  
El Monte, CA 91731  
(626) 580-2128

CAUTION – CONFIDENTIAL: The information contained in this E-Mail message is confidential information intended only for the use of the individual(s) named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this communication is strictly

# ATTACHMENT 3

SAM.GOV  
DANA SAFETY SUPPLY,  
INC.



# DANA SAFETY SUPPLY, INC.

Unique Entity ID <b>FDNXL5D5KUF3</b>	CAGE / NCAGE <b>66FR2</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Sep 2, 2026</b>	
Physical Address <b>561 Stevens ST Jacksonville, Florida 32254-6622 United States</b>	Mailing Address <b>4809 Koger BLVD. Greensboro, North Carolina 27407-2669 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>Florida 04</b>	State / Country of Incorporation <b>Florida / United States</b>	URL <b>https://danasafetysupply.com/</b>

## Registration Dates

Activation Date <b>Sep 4, 2025</b>	Submission Date <b>Sep 2, 2025</b>	Initial Registration Date <b>Nov 1, 2010</b>
---------------------------------------	---------------------------------------	---

## Entity Dates

Entity Start Date <b>Jan 4, 2010</b>	Fiscal Year End Close Date <b>Dec 31</b>
---	---

## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USApending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?  
**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:  
**Yes**

## Entity Types

Entity Structure <b>Corporate Entity (Not Tax Exempt)</b>	Entity Type <b>Business or Organization</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>For Profit Organization</b>		

**Socio-Economic Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Financial Information**

Accepts Credit Card Payments <b>Yes</b>	Debt Subject To Offset <b>No</b>
--	-------------------------------------

EFT Indicator <b>0000</b>	CAGE Code <b>66FR2</b>
------------------------------	---------------------------

**Points of Contact**

**Electronic Business**

☒ Wanda J. Hobbs, Chief Operations Officer	4809 Koger BLVD Greensboro, North Carolina 27407 United States
---	--

**Government Business**

☒ David Simons	3810A West Osborne AVE Tampa, Florida 33614 United States
-------------------	---

**Past Performance**

☒ DAVID G Simons, Dir. Special Projects	5221 West Market ST. Greensboro, North Carolina 27409 United States
--	---

MARK SEVIGNY	5221 West Market ST. Greensboro, North Carolina 27409 United States
--------------	---

**Service Classifications**

**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	334290	Other Communications Equipment Manufacturing
	315250	Cut And Sew Apparel Manufacturing (Except Contractors)
	332999	All Other Miscellaneous Fabricated Metal Product Manufacturing
	336320	Motor Vehicle Electrical And Electronic Equipment Manufacturing
	337215	Showcase, Partition, Shelving, And Locker Manufacturing
	339113	Surgical Appliance And Supplies Manufacturing

**Disaster Response**

This entity does not appear in the disaster response registry.



**CITY OF EL MONTE**  
*COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 10, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND ADOPTION OF A RESOLUTION TO FORMALLY DESIGNATE THE NAME HILDA L. SOLIS COMMUNITY PARK FOR THE FUTURE COMMUNITY PARK LOCATED AT 4045 GILMAN ROAD**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and adopt a Resolution (Attachment 1) to formally designate the name Hilda L. Solis Community Park for the future community park located at 4045 Gilman Road

**BACKGROUND**

The City of El Monte (the "City") is requesting approval to formally designate a name for the community park (the "Project") located at 4045 Gilman Road (the "Subject Property").

Pursuant to a Memorandum of Understanding dated July 31, 2021 and amended on January 30, 2024 (the "MOU"), the Los Angeles County (the "County") and the City are working together to develop the Specific Plan Area with a mix of affordable housing, community-serving uses, County-related uses, and a community park. This collaborative effort includes working with Prima Development ("Applicant"), a nonprofit affordable housing developer, to develop 6.10 acres of the Subject Property with affordable housing units for low- and extremely low-income individuals, families, and seniors and community-serving and County-related uses, including a vocational training school, medical clinic, senior health center, community-based organizations, and social services.

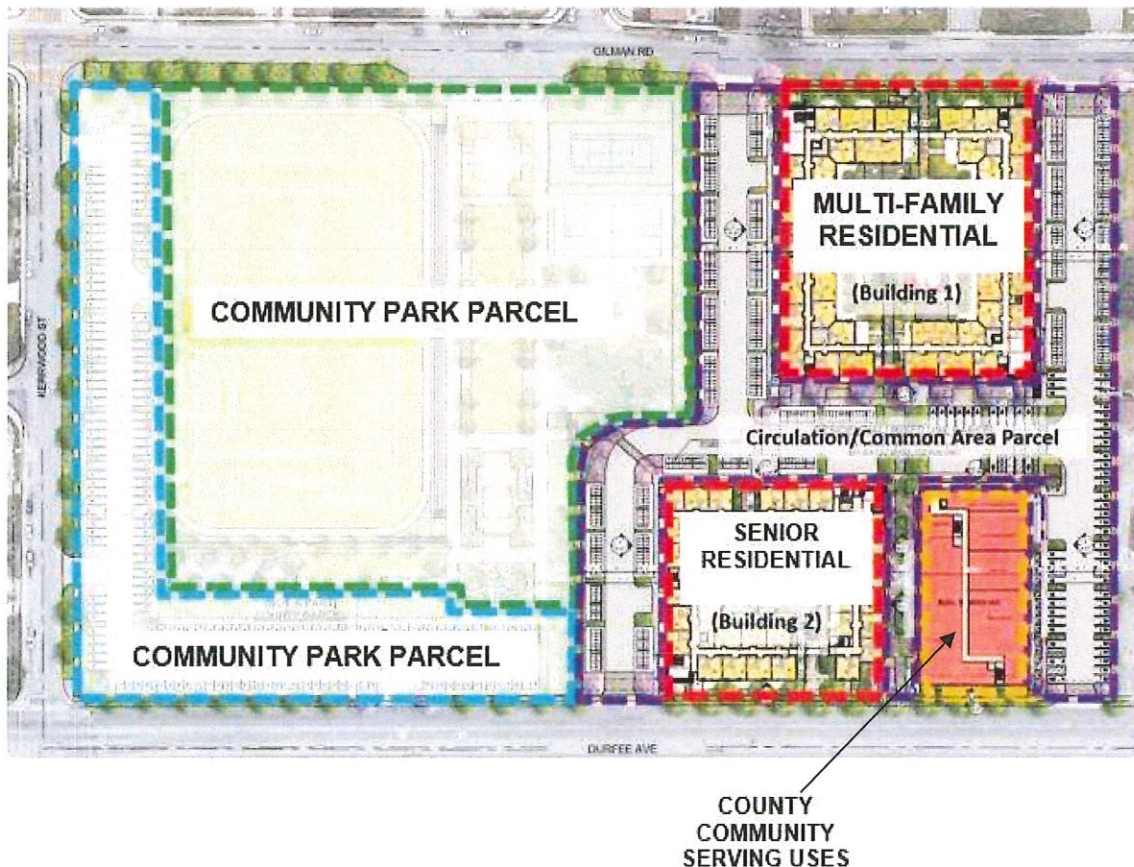
On November 29, 2022, the City Council approved the General Plan Amendment, Zone

**12.6**

Change, Specific Plan, Code Amendment, and Tentative Tract Map for the 13.66-acre Specific Plan Area, along with the Design Review and Development Agreement for the residential and non-residential mixed-use development on the 6.10-acre Development Site.

On August 20, 2024, the City Council approved the modification to the Project which included the request to reduce the number of proposed dwelling units from 340 affordable dwelling units to 202 affordable dwelling units. The community park and County-related uses were intended to be developed by County separately from the revised development. The community park was previously approved by the County Board of Supervisors on October 19, 2021.

### OVERALL SITE PLAN



On January 9, 2024, the City Council adopted a Resolution approving the Policy and Procedures (the "Policy") for the Naming of City-Owned Facilities; including parks, alleyways, streets, recreational areas, municipal buildings, and public right-of-way. The Policy requires City staff to administratively review the proposed name(s) and then present the proposed name(s) to the Planning Commission for review, analysis, and

recommendation to the City Council. The Policy is included as Attachment 2.

Per the Policy, the City received a request to name the proposed park site. The request was received and reviewed by staff and is recommended as follows:

- Hilda Solis Park.

### **COMMUNITY OUTREACH NOTIFICATION:**

On Thursday August 28, 2025, a Planning Commission Notice of Public Meeting was published in the El Monte Examiner and mailed to property owners and residents within a 1,000-foot radius of the Project site to invite the community to provide further opportunity for the public to offer public comment.

### **PLANNING COMMISSION RECOMMENDATION**

On Tuesday, September 9, 2025, the Planning Commission adopted a Resolution (Attachment 3) recommending “Hilda L. Solis Community Park” to be designated as the formal name for the Project to be considered by the City Council for final approval.

### **PURPOSE/ JUSTIFICATION OF RECCOMENDED ACTION**

Per the Policy, a request by the Community & Economic Development Department to name the community park and is recommended as follows:

Hilda L. Solis Community Park

In order to formally designate a name for the Project, the Planning Commission is required to review, analyze, and make a recommendation to the City Council for final consideration and approval per the Policy.

The following criteria shall be used in determining the names of City facilities:

- To recognize native wildlife, flora, fauna, or natural features related to the community and the City;
- To recognize the geographical location of the park or facility;
- To celebrate local history, places, events, ancestral and community culture;
- To strengthen neighborhood identity and cohesiveness; or
- To honor the name of an individual or noteworthy person who has made a significant contribution to the community, county, country, state, or the field of parks and recreation or to commemorate noteworthy persons associated with the City.

Noteworthy persons may include:

- A local or regional leader with strong, identifiable ties to the community or, specifically, to the area connected to the public property being named;
- A City resident or an individual who has served the nation, the State of California, and/or the City in an exceptional and distinguished manner; and where such action is warranted by contribution, which is deemed to be of major significance;
- A resident or former resident having lived 10+ years in El Monte who through distinction has brought prominent recognition to the City.; or
- An individual or family who has donated the land of funds for the capital project, particularly if such naming is set forth as a condition of the donation.

After evaluating the proposed name to ensure consistency with the Policy, staff recommends: Hilda L. Solis Community Park for City Council consideration for the following reasons:

1. To honor the name of Supervisor Solis who has made a significant contribution to the community, county, country, and state. Supervisor Solis served on the Presidential Cabinet as the United States Secretary of Labor for President Barack Obama. Supervisor Solis' public service extends across the Rio Hondo Board of Trustees, both chambers of the California State Legislature, and the House of Representatives. Supervisor Solis became the first Latina ever elected to the State Senate, and the first woman to win the John F. Kennedy Profile in Courage Award; and
2. Supervisor Solis has been a long-time resident and supporter of the City by developing and instituting services and assistance for the community. One (1) of the ways she has contributed and has been supportive is through the funding and backing of this subject community park. Supervisor Solis and the County Board of Supervisors allocated over \$40 million dollars for design and construction. Supervisor Solis authored groundbreaking Measure A to invest in communities without green space, expand open and recreational park space, and the protection of water quality. She has demonstrated her noteworthiness in her leadership who has strong ties to the El Monte community as a current resident.

### **STRATEGIC PLAN IMPLEMENTATION**

The recommended action will further the following Citywide Strategic Plan Goals and Objectives:

- Goal 1: Create Strong Community and Economic Development Activities; and maintain fiscal responsibility and stability and support and promote the quality of life and local economy.

**FISCAL IMPACT**

The recommended action has no impact to the General Fund.

**CONCLUSION**

It is recommended that the City Council consider and adopt a Resolution to formally designate the name Hilda L. Solis Community Park for the future community park located at 4045 Gilman Road.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



STEVEN FOWLER  
Community & Economic Development Director

Attachment:

1. Resolution
2. Policy and Procedures for the Naming of City-Owned Facilities
3. Planning Commission Resolution No. 3689

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVED AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

**ATTACHMENT 1**  
**RESOLUTION**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FORMALLY DESIGNATING A PARK NAME: HILDA L. SOLIS COMMUNITY PARK FOR THE FUTURE COMMUNITY PARK LOCATED AT 4045 GILMAN ROAD.**

WHEREAS, City-owned facilities, including parks, are named in accordance with the City of El Monte ("City") City-Owned Facility Policy and Procedures ("Policy"); and

WHEREAS, the Policy requires the Planning Commission of the City of El Monte ("Planning Commission") to review, analyze and recommend names for the naming of parks at a regularly scheduled meeting of the Planning Commission at which the public may offer testimony; and

WHEREAS, on September 9, 2025, the Planning Commission adopted Planning Commission Resolution No. 3689, recommending that the City Council designate Hilda L. Solis Community Park as the name for the future community park located at 4045 Gilman Road; and

WHEREAS, the Policy requires the City Council to make its determination as to the naming of parks at a regularly scheduled meeting of the City Council at which staff, representative of advisory bodies, and the public may offer testimony; and

WHEREAS, the City Council has sufficiently considered all testimony presented to them in order to make the following determination.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council formally designates Hilda L. Solis Community Park as the name for the future community park located at 4045 Gilman Road.

**SECTION 2.** That the designation of a name for a community park is exempt from the California Environmental Quality Act ("CEQA") per Section 15061(b)(3).

**SECTION 3.** The City Clerk shall attest and certify to the passage and adoption of this Resolution, and it shall become effective immediately upon its approval.

PASSED, APPROVED AND ADOPTED by the City Council of the City of El Monte at its regular meeting on this 24<sup>th</sup> day of September, 2025.

---

Jessica Ancona, Mayor  
City of El Monte

ATTEST:

---

Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    )  
CITY OF EL MONTE            )        SS:

I, Gabriel Ramirez, City Clerk of the City of El Monte, hereby certify that the foregoing Resolution No. \_\_\_\_\_ was passed and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24<sup>th</sup> day of September, 2025 and that said Resolution was adopted by the following vote, to-wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

**ATTACHMENT 2**

**POLICY AND PROCEDURES FOR THE NAMING OF CITY-OWNED FACILITIES**



# CITY OF EL MONTE

## CITY-OWNED FACILITY NAMING POLICY AND PROCEDURES

### ARTICLE I. AUTHORITY AND PURPOSE

The City of El Monte ("City") is committed to providing a fair, consistent, and efficient process while respecting the important need for public consultation and legislative approval in regards to the naming of City-owned facilities such as parks, recreational areas, municipal buildings, and public right-of-way.

The intent of this policy is to guide the naming of City-owned property in a fair, objective and thoughtful manner, and aid in the selection of names suitable for the property, respective of the history of the site or area, useful to the public and reflecting the community culture. The goal is to establish a uniform policy to develop a formal process for requests to name parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way subject to the approval of the City Council. Therefore, it is in the best interest of the community to establish a set of guidelines and procedures for the selection of names for City-owned properties.

### ARTICLE II. POLICY

The City will adopt a name for parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way based on the following criteria and, when deemed appropriate, may do the same for a facility located within the physical boundaries of City property. The following criteria shall be used in determining the names of City facilities:

- To recognize native wildlife, flora, fauna, or natural features related to the community and the City.
- To recognize the geographical location of the park or facility.
- To celebrate local history, places, events, ancestral and community culture.
- To strengthen neighborhood identity and cohesiveness.
- To honor the name of an individual or noteworthy person who has made a significant contribution to the community, county, country, state, or the field of parks and recreation or to commemorate noteworthy persons associated with the City.

Noteworthy persons may include:

- A local or regional leader with strong, identifiable ties to the community or, specifically, to the area connected to the public property being named.
- A City resident or an individual who has served the nation, the State of California, and/ or the City in an exceptional and distinguished manner; and where such action is warranted by contribution, which is deemed to be of major significance.
- A resident or former resident having lived 10+ years in El Monte who through distinction has brought prominent recognition to the City.
- An individual or family who has donated the land or funds for the capital project, particularly if such naming is set forth as a condition of the donation.



The naming of parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way in honor of a deceased person shall generally not take place until after a minimum of one-year waiting period unless the City Council determines that there are overriding considerations deviating from this policy guideline. This particular policy guideline is not intended in any way to reflect on the merits of any deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish some type of waiting period to ensure that an individual's accomplishments or contributions will stand the test of time; and that a decision shall not be made on an emotional basis immediately following a person's death.

The City Council may approve the naming of parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way based on an organization or individual's monetary contribution to the City for that purpose. The funds from that contribution may be used for any purpose deemed appropriate by the City Council unless there is a specified use as a condition of the contribution. The duration of the name is on a case-by-case basis at the discretion of the City Council unless otherwise set forth as a condition of the contribution approved by the Council.

A consideration to name public property after an individual or group shall possess the following characteristics:

- Demonstrated excellence of contributions to the City's development, community service, personal sacrifice for public service or national defense, or efforts to foster equality and equity among the citizens of the City.
- Demonstrated a contribution to Arts, Culture or Historical significance locally, regionally, nationally or globally with local and regional ties.

A request may be denied if the proposed naming is controversial, may tend to bring disrepute upon the community, or is not recommended by the City Council.

### **ARTICLE III. EXCLUSIONS**

The City and the City Council reserves the right to exclude requests that are contrary to El Monte public policy or the following purposes;

- No naming rights will be given to any public property which limits its use.
- Naming associated to drugs, alcohol, tobacco, religious organizations, spiritual groups, and political affiliations will not be considered.

### **ARTICLE IV. RESCIND**

The City Council reserves the right to rescind previously approved naming of all City public property. Information learned following the naming of public property that may bring disrepute upon the community may be sent to the City Council for review and action within 45 days of receipt.



## **ARTICLE V. RENAMING**

Existing names will stand permanently and shall not be subject to change unless, after investigation and review, the proposed name is found to be more appropriate than the existing name, based on the criteria listed in this policy. Any action to change the name of an existing property shall follow the same process as outlined in this policy.

Requests for renaming of parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way shall be submitted in writing, accompanied by a statement summarizing the justification for the recommended names(s).

The City Council reserves the right to rename any and all public property.

## **ARTICLE VI. PROCEDURE**

Naming property owned by the City requires administrative action. The City Council retains the authority to establish formal legal names for City-owned properties, including public right-of-way.

The City Council will consider proposals for naming City-owned facilities (including parks, recreational areas, municipal buildings, public rights-of-way). Any person may submit to the City Manager and the Mayor - a written request to name a facility. Such requests should include the proposed name, the facility and location, and the reasons for the proposed name. The City Manager's Office shall acknowledge receipt of the request within 10 business days.

When the written request is received, the City Manager shall review to provide input on the feasibility and logistics related to implementation, including cost estimates and historical information related to the requested site. The City will notify and accept input from all property owners and residents within a 1,000-foot radius of the subject site.

After an administrative review, the request will be sent to the Planning Commission for review, analysis and recommendation to the City Council. Staff will be expected to submit their evaluation and recommendation to the Planning Commission within 60 days following the receipt of the request to the City Manager's Office. The Planning Commission will make its recommendation to the City Council as to the naming or renaming of parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way at a regularly scheduled meeting of the Planning Commission at which the public may offer testimony. Review of the request and any documents submitted by the requester and administration is designed to ensure the integrity and completeness of the naming process.

The City Council will make its determination as to the naming or renaming of parks, alleyways, streets, recreational areas, municipal buildings, facilities and public right-of-way at a regularly scheduled meeting of the City Council at which staff, representatives of advisory bodies, and the public may offer testimony. If the request is denied by the Council, no further action is taken. If the City Council approves the request, staff is directed to go forward with implementing the naming of the facility. The steps taken to implement the request will be developed as an internal City process.



In the event a previously approved naming location is impacted by a change of use the City Manager will advise the City Council and provide alternatives for appropriate relocation that meets the intent of the original naming request. Any relocation of a previously approved naming location must be acted upon by the City Council through a majority vote.

**ATTACHMENT 2**

**PLANNING COMMISSION RESOLUTION NO. 3689**

**RESOLUTION NO. 3689**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF EL MONTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT A RESOLUTION TO FORMALLY DESIGNATE A PARK NAME: HILDA L. SOLIS COMMUNITY PARK FOR THE FUTURE COMMUNITY PARK LOCATED AT 4045 GILMAN ROAD.**

WHEREAS, City-owned facilities, including parks, are named in accordance with the City of El Monte ("City") City-Owned Facility Policy and Procedures ("Policy"); and

WHEREAS, the Policy requires the Planning Commission of the City of El Monte ("Planning Commission") to review, analyze and recommend names for the naming of parks at a regularly scheduled meeting of the Planning Commission at which the public may offer testimony; and

WHEREAS, on August 28, 2025, a public notice was published in the El Monte Examiner, specifying the date, time and location of the public meeting to consider the recommendation that the City Council approve and formally designate a park name for the future community park located at 4045 Gilman Road; and

WHEREAS, City staff has presented the Planning Commission with the following name for consideration in the naming of the future community park: Hilda L. Solis Community Park; and

WHEREAS, the Planning Commission has sufficiently considered all testimony presented to them in order to make the following determination.

**NOW, THEREFORE, BE IT RESOLVED**, by the Planning Commission of the City of El Monte hereby finds, determines, resolves and orders as follows:

**SECTION 1.** That the Planning Commission recommends that the City Council designate Hilda L. Solis Community Park as the name of the future park located at 4045 Gilman Road.

**SECTION 2.** That the designation of a name for a community park is exempt from the California Environmental Quality Act ("CEQA") per Section 15061(b)(3).

**SECTION 3.** That the Secretary of the Planning Commission of the City of El Monte, California, shall certify to the adoption of this resolution.

**SECTION 4 – PLANNING COMMISSION APPROVAL.** The Secretary of the Planning Commission of the City of El Monte, California, shall certify the adoption of this resolution and shall cause a copy of the same to be forwarded to the applicant.



Chairperson

ATTEST:



Sandra Elias, Secretary  
El Monte City Planning Commission

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    )  
CITY OF EL MONTE             )       SS:

I, Sandra Elias, Secretary of the Planning Commission of the City of El Monte, do hereby certify that the above and foregoing is a full, true, and correct copy of Resolution No. 3689 adopted by the Planning Commission of the City of El Monte, at a regular meeting by said Commission held on September 9, 2025 by the following votes to wit:

AYES: *Tamashiro, Salas, Moreno, Covarrubias.*

NOES: *None.*

ABSTAIN: *None.*

ABSENT: *None.*



Sandra Elias, Secretary  
El Monte City Planning Commission



**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 3, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A CONTRACT SERVICES AGREEMENT WITH PIPE PROS PLUMBING, INC. FOR ON-CALL AS-NEEDED CITYWIDE PLUMBING SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$80,000**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a Contract Services Agreement (CSA) with Pipe Pros Plumbing for on-call as-needed Citywide plumbing services for a not-to-exceed amount of \$80,000; and
2. Authorize the City Manager, or her designee, to execute a Contract Services Agreement with Pipe Pros Plumbing, Inc.

**BACKGROUND**

The Public Works & Utilities Department (the "Department") is responsible for the maintenance and repair of the City's plumbing and irrigation systems. This includes maintenance at all City facilities, parks, and right-of-way. While small plumbing issues are managed by City staff, complex and large-scale issues must be executed by a qualified, licensed plumbing contractor.

The services provided by a qualified, licensed plumbing contractor have been on-call through a Work Order process. Each Work Order is submitted by the Department's Maintenance Division Supervisor or Manager to service City assets. The number of requests varies each year; however, the service area guarantees that only the General Fund will be utilized.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff solicited time and material bids from three (3) qualified plumbing contractors (Attachment 1). Staff recommends awarding a CSA to the lowest responsible bidder, Pipe Pros Plumbing, Inc., to perform on-call as-needed plumbing services (Attachment 2).

**FISCAL IMPACT/FINANCING**

The Department will utilize General Fund monies for a total not-to-exceed amount of \$80,000. All work combined will not exceed \$80,000 in Fiscal Year 2025-2026.

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

**CONCLUSION**

Staff recommends that the City Council consider and approve a CSA with Pipe Pros Plumbing, Inc., and authorize the City Manager, or her designee, to execute the CSA on behalf of the City for a not-to-exceed amount of \$80,000.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 3, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works & Utilities Director

Attachment(s):

Attachment 1 – Bid Summary Sheet

Attachment 2 – Contract Services Agreement

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2024

## ATTACHMENT 1

### LIST OF BIDS

Vendor	Bid
Pipe Pros Plumbing	\$1,228.50
Western Rooter	\$1,260
Pomona Valley Plumbing, Heating, & Air Conditioning	\$1,342
<b>Nexus</b>	
Bid totals were made by adding together the regular, overtime and double overtime rate of a Foreman and a Journeyman.	



# **CITY OF EL MONTE**

*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

## **ATTACHMENT 2**

### **Contract Services Agreement**



2025

CONTRACT SERVICES AGREEMENT

(Contractor: Pipe Pros Plumbing, Inc.)

(Nature of Engagement: On-Call, As-Needed Plumbing Services)

THIS CONTRACT SERVICES AGREEMENT (hereinafter, "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by and between the CITY OF EL MONTE, a municipal corporation (hereinafter, "CITY") and PIPE PROS PLUMBING, INC. (hereinafter, "CONTRACTOR"). For the purposes of this Agreement, CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

RECITALS

WHEREAS, CITY is a municipal corporation organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose; and

WHEREAS, CITY requires on-call, as-needed plumbing services; and

WHEREAS, CITY staff has determined that CONTRACTOR possess the skills, experience and expertise required to competently provide the services and tasks contemplated under this Agreement; and

WHEREAS, the execution of this Agreement was approved by the El Monte City Council at its Regular Meeting of \_\_\_\_\_, 2025, under Agenda Item No. \_\_\_\_\_.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

**Section 1. Scope of Services.**

- A. Subject to the terms and conditions of this Agreement, CONTRACTOR agrees to provide the plumbing services and tasks described in CITY's "Plumbing Services – City Requirements" (hereinafter the "City Requirements") and the written proposal of CONTRACTOR (hereinafter, the "Contractor Proposal"). The City Requirements and the Contractor Proposal are attached and incorporated hereto as **Exhibits "A"** and **"B"** respectively. The term "Scope of Services" shall be a collective reference to the City Requirements and the Contractor Proposal. The capitalized term "Services" shall be a collective reference to all the various services and tasks referenced in the Scope of Services. In the event of any conflict or inconsistency between the provisions of the document entitled City Requirements

and the provisions of the document entitled Contractor Proposal, the requirements of the document entitled City Requirements shall govern and control but only to the extent of the conflict or inconsistency and no further. In the event of any conflict or inconsistency between the provisions of the Scope of Services and the provisions of this Agreement to which the Scope of Services is attached, the provisions of this Agreement shall govern and control.

- B. CONTRACTOR shall provide all labor, materials, tools, supplies, equipment, services, tasks, and incidental and customary work necessary to competently perform and timely complete the Services. CONTRACTOR shall perform the Services in accordance with the terms and conditions of this Agreement and in accordance with such other written or verbal directives as may be issued by CITY.
- C. CONTRACTOR warrants that CONTRACTOR: (i) has thoroughly investigated and considered the nature of the Services to be performed under this Agreement; and (ii) has carefully considered how the Services should be performed. CONTRACTOR will inspect any location where the Services are to be performed and acquaint itself with the conditions of the location before commencing any of the Services requested by CITY. Should the CONTRACTOR discover any latent or unknown condition(s) which will materially affect the performance of the Services, CONTRACTOR shall immediately inform the CITY of such discovery and shall not proceed, except at CONTRACTOR's risk until written instructions are received from the City Representative as defined herein.
- D. In the event CONTRACTOR ceases to perform the Services agreed to under this Agreement or otherwise abandons any undertaking contemplated herein prior to completion and/or acceptance of the Services performed by CITY, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records, and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs, or additional expenses which CITY may incur as a result of CONTRACTOR's cessation or abandonment.

## **Section 2. Term.**

- A. The term of this Agreement (hereinafter, the "Term") shall commence as of the date the Agreement is executed by all the Parties and will terminate on June 30, 2026.
- B. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.
- C. CONTRACTOR shall diligently and continuously pursue all Service-related projects and tasks assigned by CITY to completion. CONTRACTOR shall cooperate with CITY and in no manner interfere with business activities of CITY, its employees or other consultants, contractors, or agents.

- D. CONTRACTOR shall not claim or be entitled to receive any additional compensation or damages because of the failure of CONTRACTOR, or its subcontractors, to perform, properly perform or timely complete related services or tasks necessary for CONTRACTOR to perform, properly perform or timely complete any of the Services contemplated under this Agreement.
- E. CONTRACTOR shall, at all times, enforce strict discipline and good order among CONTRACTOR's employees and agents.
- F. CONTRACTOR, at its sole expense, shall pay all sales taxes, transactions and use taxes and other similar consumer taxes as required by law.
- G. CONTRACTOR shall complete all Services requested CITY within the deadlines specified in each Work Order as referenced under Section 3, below.

**Section 3. Performance of Services.**

- A. CONTRACTOR shall perform the Services contemplated under this Agreement on an as-needed, as requested basis. Nothing in this Agreement shall be construed to grant CONTRACTOR the exclusive right to perform any of the Services nor shall anything in this Agreement be construed to entitle CONTRACTOR to the receipt of any sums under this Agreement, except to the extent CITY requests the performance of Services by CONTRACTOR and such Services are in fact performed and completed by CONTRACTOR and accepted by CITY. CITY requests for the performance of any Services shall be made in the form of a written work order(s) issued by the City Representative (each such written request hereinafter referred to as a "Work Order"). Each Work Order shall include the following information:
  - 1. A detailed description of the specific Services requested;
  - 2. The location of where the Services are to be performed, if applicable or otherwise relevant to the engagement;
  - 3. A not-to-exceed budget for performing the Services;
  - 4. A timeline for completing the requested Services;
  - 5. Any other information CITY deems necessary or relevant to CONTRACTOR's performance of the requested Service; and
  - 6. The signature of the City Representative or his designee, confirming that performance of the Services has been authorized by the City Representative or his designee.
- B. CONTRACTOR shall not perform any Services without a written request from the City Representative, containing the information set forth in Section 3(A), above.
- C. Time is of the essence in the performance of Services specified in each Work Order, and in the absence of a specific schedule or other instructions from the City Representative, CONTRACTOR shall commence its performance of the Services in a timely manner and will complete the Services in each Work Order in a timely manner.

**Section 4. Compensation.**

- A. CONTRACTOR shall perform all Services in accordance with the schedule of rates and charges provided in the Contractor's Proposal (the "Approved Rate Schedule"), which is attached and incorporated hereto as **Exhibit "B"**. The foregoing notwithstanding, CONTRACTOR's total compensation may not exceed the aggregate sum of **EIGHTY THOUSAND DOLLARS (\$80,000)** during the Term of this Agreement (hereinafter, the "Not-to-Exceed Sum"). CONTRACTOR further agrees that the Not-to-Exceed Sum is inclusive of compensation for all labor, materials, tools, supplies, equipment, services, tasks, and incidental and customary work necessary to competently perform and timely complete at Services requested by CITY.
- B. Following the conclusion of each calendar month, CONTRACTOR will submit to CITY an itemized invoice segregated by Work Order indicating the Services performed and completed during the recently concluded calendar month, including and the reimbursable out-of-pocket expenses incurred. If the amount of CONTRACTOR's monthly compensation is a function of hours worked by CONTRACTOR's personnel, the invoice should identify the Work Order under which the Services were provided; the number of hours worked in the recently concluded calendar month under each Work Order; the personnel responsible for performing the Services requested under the Work Order; the rate of compensation at which such Services were performed, the subtotal for each Service performed and a grand total for all Services performed. Within thirty (30) calendar days of receipt of each invoice, CITY will notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar days of receipt of each invoice, CITY will pay all undisputed amounts included on the invoice. CITY will not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

**Section 5. Standard of Care.**

- A. CONTRACTOR agrees as follows:
1. CONTRACTOR will perform all Services using the degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality;
  2. CONTRACTOR represents all personnel assigned to perform the Services for CITY under this Agreement shall possess the skill, training, and experience necessary to competently perform the Services and shall at all times possess and maintain all licenses, certifications and/or qualifications necessary to perform the Services;
  3. CONTRACTOR shall perform and complete all Services in a manner that is reasonably satisfactory to CITY;
  4. CONTRACTOR shall comply with all applicable federal, State, and local laws and regulations, including all applicable Cal/OSHA regulations in the performance of this Agreement;

5. CONTRACTOR understands the nature and scope of the Services to be performed under this Agreement as well as any and all applicable schedules of performance;
  6. In the performance of this Agreement, CONTRACTOR shall supply and deploy personnel, equipment, tools, and materials necessary, in the reasonable opinion of CITY, to perform all Services in compliance with the standard of care set forth in this Section and to time complete all Services specified in each Work Order; and
  7. CONTRACTOR shall perform, at CONTRACTOR's sole cost and expense, any tasks necessary to correct any errors or omissions caused by CONTRACTOR's failure to comply with the standard of care set forth in this Section or by any like failure on the part of CONTRACTOR's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendars days from the date of discovery or such other extended period of time authorized by the City Representative in writing in the City Representative's sole and absolute discretion.
- B. CONTRACTOR acknowledges and agrees that CITY's acceptance of any Services performed by CONTRACTOR or on CONTRACTOR's behalf shall not constitute a release of any deficiency or delay in performance. CONTRACTOR further acknowledges, understands, and agrees that CITY has relied upon the representations of CONTRACTOR under paragraph A of this Section, above, and that such representations were a material inducement to CITY entering into this Agreement with CONTRACTOR.

#### **Section 6. Representatives.**

- A. City Representative. For the purposes of this Agreement, the contract administrator and CITY's representative shall be Jerry Moreno, Director of Public Works/City Engineer (hereinafter, the "City Representative"). It shall be CONTRACTOR's responsibility to keep the City Representative informed of the progress of all Services provided under each Work Order. CONTRACTOR shall refer any decisions which must be made by CITY to the City Representative. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the City Representative. Except as otherwise provided under this Agreement, written notice to City Representatives shall constitute notice to the CITY.
- B. Contractor Representative. For the purposes of this Agreement, Joe Maestas, Owner, is hereby designated as the primary representative of CONTRACTOR authorized to act on its behalf with respect to CONTRACTOR's performance under this Agreement and to make all decisions in connection therewith (hereinafter, the "Contractor Representative"). Notice to the Contractor Representative whether written or verbal shall constitute notice to CONTRACTOR. The Contractor's Representative shall supervise and direct the performance of all Services, using his best skill and attention. The Contractor Representative shall be responsible

for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

**Section 7. Contractor's Personnel.**

- A. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required to perform the Services, and all other related tasks contemplated under this Agreement.
- B. CONTRACTOR shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Services.
- C. CONTRACTOR shall be solely responsive for the payment of any fees, assessments and taxes, plus applicable penalties, and interest, which may be imposed by law and arise from or are necessary for the CONTRACTOR's performance of the Services.
- D. CONTRACTOR shall be solely responsible for the satisfactory performance of all personnel working on CONTRACTOR's behalf in the performance of this Agreement.
- E. If at any time during the term of this Agreement, CITY requests the removal of any of CONTRACTOR's employees or subcontractors assigned by CONTRACTOR to perform on CONTRACTOR's behalf under this Agreement, CONTRACTOR shall remove such employees or subcontractors immediately upon receiving notice from CITY.
- F. CONTRACTOR shall be solely responsible for the payment of all wages and benefits owed to CONTRACTOR's employees and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security. CONTRACTOR shall also be solely responsive for the payment of all subcontractors acting on its behalf in the performance of this Agreement.

**Section 8. Provisions Applicable to Services Constituting Public Works Under Labor Code Section 1720.**

- A. The provisions of this Section shall apply to the extent any of the Services to be performed by CONTRACTOR constitute a "public work" within the meaning of Section 1720(a)(1) of the Labor Code. CONTRACTOR shall comply with the provisions of the Labor Code applicable to public works, in the manner set forth under this Section. In addition to any other indemnification obligation set forth under this Agreement, CONTRACT shall indemnify, hold harmless, and defend City concerning any liability arising out of Labor Code Section 1720 *et seq.*
- B. Hours of Work.
  - 1. In accordance with California Labor Code Section 1810, eight (8) hours of labor in performance of the Services subject to this Section shall constitute a legal day's work under this Agreement.

2. In accordance with California Labor Code Section 1811, the time of service of any worker employed in performance of the Services subject to this Section is limited to eight (8) hours during any one calendar day, and forty (40) hours during any one (1) calendar week, except in accordance with Labor Code Section 1815, which provides that work in excess of eight (8) hours during any one (1) calendar day and forty (40) hours during any one calendar week is permitted upon compensation for all hours worked in excess of eight (8) hours during any one (1) calendar day and forty (40) hours during any one (1) calendar week at not less than one-and-one-half times the basic rate of pay.
3. CONTRACTOR and its subcontractors shall forfeit as a penalty to the CITY \$25 for each worker employed in the performance of the Services subject to this Section for each calendar day during which the worker is required or permitted to work more than eight (8) hours in any one calendar day, or more than forty (40) hours in any one calendar week, in violation of the provisions of Labor Code Section 1810 and following.

C. Wages.

1. In accordance with Labor Code Section 1773.2, the CITY has determined the general prevailing wages for the locality in which Services subject to the Section are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file at the CITY and shall be made available on request. CONTRACTOR and subcontractors engaged in the performance of the Services subject to this Section shall pay no less than these rates to all persons engaged in performance of the Services subject to this Section.
2. In accordance with Labor Code Section 1775, CONTRACTOR and any subcontractors engaged in performance of the Services subject to this Section shall comply with Labor Code Section 1775, which establishes a penalty of up to \$50 per day for each worker engaged in the performance of the Services that are subject to this Section that CONTRACTOR or any subcontractor pays less than the specified prevailing wage. The amount of such penalty shall be determined by the Labor Commissioner and shall be based on consideration of the mistake, inadvertence, or neglect of CONTRACTOR or subcontractor in failing to pay the correct rate of prevailing wages, or the previous record of CONTRACTOR or subcontractor in meeting applicable prevailing wage obligations, or the willful failure by CONTRACTOR or subcontractor to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if CONTRACTOR or subcontractor had knowledge of their obligations under the California Labor Code. CONTRACTOR or subcontractor shall pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate. If a subcontractor worker engaged in performance of the Services

subject to this Section is not paid the general prevailing per diem wages by the subcontractor, CONTRACTOR is not liable for any penalties therefore unless CONTRACTOR had knowledge of that failure or unless CONTRACTOR fails to comply with all of the following requirements:

- (i) The contract executed between CONTRACTOR and the subcontractor for the performance of part of the Services subject to this Section shall include a copy of the provisions of California Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.
  - (ii) CONTRACTOR shall monitor payment of the specified general prevailing rate of per diem wages by the subcontractor by periodic review of the subcontractor's certified payroll records.
  - (iii) Upon becoming aware of a subcontractor's failure to pay the specified prevailing rate of wages, CONTRACTOR shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the subcontractor for performance of the Services subject to this Section.
  - (iv) Prior to making final payment to a subcontractor, CONTRACTOR shall obtain an affidavit signed under penalty of perjury from the subcontractor that the subcontractor has paid the specified general prevailing rate of per diem wages for employees engaged in the performance of the Services subject to this Section and any amounts due pursuant to California Labor Code Section 1813.
3. In accordance with Labor Code Section 1776, CONTRACTOR and each subcontractor engaged in performance of the Services subject to this Section shall keep accurate payroll records showing the name, address, social security number, work, straight time, and overtime hours worked each day and week, and the actual *per diem* wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the Services subject to this Section. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:
- (i) The information contained in the payroll record is true and correct.
  - (ii) The employer has complied with the requirements of Sections 1771, 1811, and 1815 for any work performed by the employer's employees on the public works project.

The payroll records required pursuant to Labor Code Section 1776 shall be certified and shall be available for inspection by the CITY and its authorized representatives, the Division of Labor Standards Enforcement, the Division of Apprenticeship Standards of the Department of Industrial Relations and shall otherwise be available for inspection in accordance with Labor Code Section 1776.

4. In accordance with Labor Code Section 1777.5, CONTRACTOR, on behalf of itself and any subcontractors acting on CONTRACTOR's behalf in performance of the Services subject to this Section, shall be responsible for ensuring compliance with Labor Code Section 1777.5 governing employment and payment of apprentices on public works contracts.
5. In case it becomes necessary for CONTRACTOR and any subcontractors performing Services on CONTRACTOR's behalf to employ for the Services subject to this Section any person in a trade or occupation (except executive, supervisory, administrative, clerical, or other non-manual workers as such) for which no minimum wage rate has been determined by the Director of the Department of Industrial Relations, CONTRACTOR shall pay the minimum rate of wages specified therein for the classification which most nearly corresponds to specific Services subject to this Section to be performed by that person. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

#### **Section 9. Conflicts of Interest.**

- A. CONTRACTOR may serve other clients, but none whose activities within the corporate limits of CITY or whose business, regardless of location, would place CONTRACTOR in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*
- B. CONTRACTOR shall not employ any official or employee of the CITY during the Term of this Agreement or any extension term. No officer or employee of CITY shall have any financial interest in this Agreement that would violate Government Code Sections 1090 *et seq.* CONTRACTOR warrants and represents that no owner, principal, partner, officer, or employee of CONTRACTOR is or has been an official, officer, employee, agent, or appointee of the CITY within the twelve-month period of time immediately preceding the Effective Date. If an owner, principal, partner, officer, employee, agent, or appointee of CONTRACTOR was an official, officer, employee, agent, or appointee of the CITY within the twelve-month period immediately preceding the Effective Date, CONTRACTOR warrants that any such individuals did not participate in any manner in the forming of this Agreement. CONTRACTOR understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and CONTRACTOR will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and CONTRACTOR will be required to reimburse the CITY for any sums paid to CONTRACTOR. CONTRACTOR understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code §1090.
- C. CONTRACTOR warrants, represents, and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid, nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent

upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the absolute and unfettered right to rescind this Agreement without liability or penalty.

**Section 10. Independent Contractor.** CONTRACTOR shall at all times during the term of this Agreement be an independent contractor and shall not be an employee of CITY or engaged in any joint venture relationship with the CITY. CONTRACTOR shall determine the method, details, and means of performing all of the Services to be performed by CONTRACTOR under this Agreement. CONTRACTOR shall be responsible to CITY only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to CITY's control with respect to the physical action or activities of the CONTRACTOR in fulfillment of this Agreement. CONTRACTOR is permitted to provide services to others during the same period as it provides services to CITY under this Agreement. Notwithstanding any other CITY, state, or federal policy, rule, regulation, law, or ordinance to the contrary, CONTRACTOR and any of its employees, agents, and subcontractors performing the Services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by CITY, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of CITY and entitlement to any contribution to be paid by CITY for employer contributions and/or employee contributions for PERS benefits.

**Section 11. Non-Discrimination.**

- A. CONTRACTOR shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any Services provided by CONTRACTOR under this Agreement. CONTRACTOR shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any Services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of CONTRACTOR thereby.
- B. CONTRACTOR and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, Section 12990 et seq.) and the applicable regulations promulgated hereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Contract by reference and made a part hereof as if set forth in full. CONTRACTOR and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. CONTRACTOR shall include the nondiscrimination and compliance provisions of this Section in all subcontracts to provide Services under this Agreement.

**Section 12. Indemnification.**

- A. To the fullest extent permitted by law, CONTRACTOR hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless CITY and CITY's elected and appointed officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of CONTRACTOR or any of CONTRACTOR's officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants, or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to this Agreement and the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by CONTRACTOR and shall operate to fully indemnify the Indemnitees against any such negligence. The foregoing notwithstanding, nothing in this Section shall be construed to encompass (i) Indemnitees' sole negligence or willful misconduct to the extent that the Agreement is subject to Civil Code §2782(a), or (ii) CITY's active negligence to the extent that the underlying Agreement is subject to Civil Code §2782(b).
- B. Attorneys and other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees. CONTRACTOR, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. CITY shall have the right to offset against the amount of any fees due to CONTRACTOR under this Agreement any amount due to CITY from CONTRACTOR because of CONTRACTOR's failure to promptly pay to CITY any reimbursement or indemnification arising under this Section.
- C. CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations for the benefit of CITY, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged, intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of CONTRACTOR or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

- D. CITY does not and shall not; waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement.
- E. The indemnification duty established under this Section is effective without reference to the existence or applicability of any insurance coverage(s) which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees. The hold harmless and indemnification provisions of this Section shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost, or expense.
- F. Payment is not required as a condition precedent to an Indemnitee's right to recover under the indemnification provisions of this Section, and an entry of judgment against any one or more of the Indemnitees shall be conclusive in favor of the Indemnitees' right to recover under such indemnification provisions. CONTRACTOR shall pay Indemnitees for any attorney's fees and costs incurred in enforcing this indemnification provision.
- G. CONTRACTOR's obligations under this Section or any other provision of this Agreement will not be limited by the provisions of any workers compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to the Indemnities. CONTRACTOR shall fully comply with the workers' compensation laws regarding CONTRACTOR and CONTRACTOR's employees. CONTRACTOR further agrees to indemnify and hold CITY harmless from any failure of CONTRACTOR to comply with applicable workers' compensation laws.
- H. The provisions of this Section shall survive the termination of this Agreement and the completion of all Services contemplated under this Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law or elsewhere under this Agreement.

**Section 13. Insurance.**

- A. CONTRACTOR shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:
  - 1. Commercial General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and in the aggregate for any personal injury, death, loss, or damage.
  - 2. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.
  - 3. Worker's Compensation insurance as required by the State of California.
- B. CONTRACTOR shall require each of its sub-consultants or sub-contractors to

maintain insurance coverage that meets all of the requirements of this Agreement.

- C. The policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- D. CONTRACTOR agrees that if it does not keep the insurance required in this Agreement in full force and effect, CITY may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, CITY may take out the necessary insurance and pay, at CONTRACTOR'S expense, the premium thereon.
- E. Prior to commencement of any Services under this Agreement, CONTRACTOR shall file with CITY's Risk Manager a certificate or certificates of insurance showing that the insurance policies are in effect and satisfy the required amounts and specifications required pursuant to this Agreement.
- F. CONTRACTOR shall provide proof that policies of insurance expiring during the Term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- G. The general liability and automobile policies of insurance shall contain an endorsement naming CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns as additional insureds. All of the policies shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days' prior written notice to CITY. CONTRACTOR agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- H. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the CITY, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.
- I. All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR, and CONTRACTOR's employees, agents, subcontractors, or volunteers from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY, its officials, officers, employees, agents, and volunteers.
- J. Any deductibles or self-insured retentions must be approved by CITY. At the option of CITY, CONTRACTOR shall either reduce or eliminate the deductibles or self-insured retentions with respect to CITY, or CONTRACTOR shall procure a bond guaranteeing payment of losses and expenses.
- K. If CONTRACTOR is a Limited Liability Company, general liability coverage must

be amended so that the Limited Liability Company and its managers, affiliates, employees, agents, and other persons necessary or incidental to its operation are insureds.

- L. Procurement of insurance by CONTRACTOR shall not be construed as a limitation of CONTRACTOR's liability or as full performance of CONTRACTOR's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.
- M. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement effective upon notice.
- N. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. Any amendment to the insurance requirements of this Article shall be memorialized and approved in the form of a written amendment to this Agreement, signed by the Parties. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver will be void or invalid.

**Section 14. Records and Inspection.** CONTRACTOR shall keep, and require subcontractors to keep, such books and records as shall be necessary to document the performance of the Services and to enable the CITY to evaluate the performance of the Services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of CITY, including the right to inspect, copy, audit, and make records and transcripts from such records. Such records shall be maintained for a period of four (4) years following completion of the services hereunder, and the CITY shall have access to such records in the event any audit is required.

**Section 15. Termination.**

- A. Termination for Convenience. CITY may immediately terminate this Agreement for convenience, without cause and without penalty or liability at any time upon the issuance of written notice to CONTRACTOR specifying the effective date of such termination. Such termination for convenience shall be made in writing signed by either the City Representative, the City Manager or the Assistant City Manager. CONTRACTOR may only terminate this Agreement for cause.
- B. Termination for Cause. In the event either Party fails to perform any duty, obligation, service, or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service, or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which

shall not be less than the applicable cure period set forth in this Section or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement. An Event of Default shall include, but shall not be limited to the following: (i) CONTRACTOR's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (ii) CONTRACTOR's and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iii) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary or involuntary; (iv) CONTRACTOR's refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (v) CITY's discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false or erroneous in any material respect, including any statement, representation or warranty set forth in the Equipment Specifications.

1. CONTRACTOR shall cure the following Event of Default within the following time periods:

- i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation, or work product which CONTRACTOR is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this subsection that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
- ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this subsection that exceeds thirty (30) calendar days from the end of the initial 30-day cure period.

If an Event of Default relates to a material falsehood or misrepresentation set forth in CONTRACTOR's Proposal that is not susceptible to a cure, CITY in its sole and absolute discretion may elect to treat the falsehood or misrepresentation as a breach of this Agreement or waive the falsehood or

misrepresentation. The foregoing notwithstanding, the prior waiver of a falsehood or misrepresentation as an Event of Default shall not operate as a waiver or any other falsehood or misrepresentation later discovered by CITY.

2. Except as otherwise specified in this Agreement, CITY shall cure any Event of Default asserted by CONTRACTOR within thirty (30) calendar days of CONTRACTOR's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 30-day cure period. Prior to the expiration of the 30-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONTRACTOR shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR's Default Notice to CITY.
3. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR's performance under this Agreement (or the performance of any specific task or function performed by CONTRACTOR under this Agreement) pending CONTRACTOR's cure of any Event of Default by giving CONTRACTOR written notice of CITY's intent to suspend CONTRACTOR's performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
4. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
5. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights, and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon written notice to CONTRACTOR, the CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONTRACTOR, the CITY may extend the time of performance;

- iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR's breach of the Agreement or to terminate the Agreement; or
- iv. The CITY may exercise any other available and lawful right or remedy.

CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

- 6. In the event CITY is in breach of this Agreement, CONTRACTOR's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks. In no event shall CONTRACTOR be entitled to receive more than the amount that would be paid to CONTRACTOR for the full performance of the services required by this Agreement.
- 7. No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

**Section 16. Force Majeure.** The deadline for completion of Services undertaken may be extended in the event of any delays due to unforeseeable causes beyond the control of CONTRACTOR and without the fault or negligence of CONTRACTOR, including but not limited to severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the CITY. CONTRACTOR shall within three (3) calendar days of the commencement of such delay notify the City Representative in writing of the causes of the delay. The City Representative shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the City Representative such delay is justified. The City Representative's determination shall be final and conclusive upon the parties to this Agreement. In no event shall CONTRACTOR be entitled to recover damages against the CITY for any delay in the performance of this Agreement, however caused, CONTRACTOR'S sole remedy being extension of the Agreement pursuant to this Section.

**Section 17. Notices.** Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (a) the day of delivery if delivered by hand or overnight courier service during CONTRACTOR's and CITY's regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing.

**If to CITY:**

City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731  
Phone: (626) 580-2058  
Attn: Jerry Moreno

**If to CONTRACTOR:**

Pipe Pros Plumbing, Inc.  
726 N. Georgia Ave.  
Azusa, CA 91702  
Phone: (626) 969-6161  
Attn: Joe Maestas

**Section 18. Prohibition.** CONTRACTOR shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without CITY's prior written consent, and any attempt to do so shall be void and of no effect. CITY shall not be obligated or liable under this Agreement to any party other than CONTRACTOR.

**Section 19. Attorneys' Fees.** In the event that CITY or CONTRACTOR commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs of suit, including reasonable attorneys' fees.

**Section 20. Entire Agreement.** All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. Except as expressly provided in this Agreement or its Exhibits, in the event of any conflict or inconsistency between the express provisions of this Agreement and provisions of any document incorporated by reference, the provisions of this Agreement shall prevail and control. This instrument contains the entire Agreement between CITY and CONTRACTOR with respect to the subject matter herein. No other prior oral or written agreements are binding on the parties. Any modification of this Agreement will be effective only if it is in writing and executed by both CITY and CONTRACTOR.

**Section 21. Governing Law; Jurisdiction.** This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

**Section 22. Severability.** Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

**Section 23. Captions.** The captions used in this Agreement are solely for reference and the convenience of the Parties. The captions are not a part of the Agreement, in no way bind, limit, or describe the scope or intent of any provision, and shall have no effect upon the construction or interpretation of any provision herein.

**Section 24. Execution.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF EL MONTE:**

**PIPE PROS PLUMBING INC.:**

By: \_\_\_\_\_  
Alma K. Martinez  
City Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Richard Padilla  
Assistant City Attorney

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**CITY REQUIREMENTS**

**CITY OF EL MONTE  
PLUMBING SERVICES  
CITY REQUIREMENTS**

Contractor will perform on-call (24-hour) service for the following plumbing issues, repairs and installation including but not limited to the following:

- Water heaters and boilers
- Sinks
- Faucets
- Showers
- Toilets
- Drains
- Garbage disposals
- Water lines and pipework
- Gas lines

**EXHIBIT "B"**  
**CONTRACTOR PROPOSAL**



**Information:**

7/1/25 - 6/30/26

Contractor: Pipe Pros Plumbing, Inc.	E-mail: joe@pipeprosplumbinginc.com
Address: 726 N. Georgia Ave. Azusa, CA 91702	Office: (626) 969-6161
	Mobile: (626) 926-2127

**Hourly Rates:**

	Regular Rate	Overtime Rate	Double Overtime Rate
Superintendent	\$138.00	\$207.00	\$276.00
Foreman	\$138.00	\$207.00	\$276.00
Journeyman	\$135.00	\$202.50	\$270.00
Apprentice	\$125.00	\$187.50	\$250.00
Trade Specialist	\$125.00	\$187.50	\$250.00
Trade Technician	\$125.00	\$187.50	\$250.00
Trade Laborer	\$125.00	\$187.50	\$250.00
Other:			
None			

Please specify the days/hours that qualify Regular Hours, Overtime, and Double Overtime.

Regular Hours	M-F 7:00 am - 3:30 pm
Overtime	M-F 3:30 pm - 5:30 pm
Double Overtime	M-F 5:30 pm - 7:00 am All Day Saturday, Sunday, and Holidays

**Equipment:**

Equipment	Rate
Truck	\$20.00/Day + Parking
Boom/Lift Truck	\$350.00 Per Day
Crane	\$225.00 Per Hour (Minimum 4 Hours)
Other:	
Hydro-Jetter	\$375.00 Per Day
Trip Charges	\$50.00 Per Day
Material Mark-up Percentage	15%

**Information:**

Contractor: <b>Western Rooter</b>	E-mail: <b>service@westernrooter.com</b>
Address: <b>136 E Santa Clara #1, Arcadia</b>	Office: <b>626-448-6455</b>
	Mobile: <b>626-221-6460</b>

**Hourly Rates:**

	<b>Regular Rate</b>	<b>Overtime Rate</b>	<b>Double Overtime Rate</b>
Superintendent	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Foreman	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Journeyman	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Apprentice	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Trade Specialist	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Trade Technician	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Trade Laborer	<b>\$140.00</b>	<b>\$210.00</b>	<b>\$280.00</b>
Other:			

Please specify the days/hours that qualify Regular Hours, Overtime, and Double Overtime.

Regular Hours	<b>M-F 8-5 PM</b>
Overtime	<b>SAT 7-5 PM</b>
Double Overtime	<b>M-F 5PM-7AM    SAT 5PM-MON 7AM</b>

**Equipment:**

<b>Equipment</b>	<b>Rate</b>
Truck	
Boom/Lift Truck	
Crane	
Other: Hydro Jetter	<b>\$585.00</b>
Trip Charges	
Material Mark-up Percentage	

**Information:**

Contractor: Pomona Valley Plumbing and HVAC	E-mail: <a href="mailto:Info@pvphac.com">Info@pvphac.com</a> Robert@pvphac.com
Address: 675 Brea Canyon Rd. #12 Walnut, Ca 91789	Office: (909) 326-6101
	Mobile: (909) 964-2705

**Hourly Rates:**

	Regular Rate	Overtime Rate	Double Overtime Rate
Superintendent	162.00	208.00	310.00
Foreman	157.00	205.00	310.00
Journeyman	155.00	205.00	310.00
Apprentice	65.00	90.00	125.00
Trade Specialist	TBD of trade rate	TBD of trade rate	TBD of trade rate
Trade Technician	195.00	285.00	400.00
Trade Laborer	TBD of trade rate	TBD of trade Rate	TBD of trade Rate
Other:			

Please specify the days/hours that qualify Regular Hours, Overtime, and Double Overtime.

Regular Hours	6am - 6pm
Overtime	6pm - 12am
Double Overtime	12am - 6am

**Equipment:**

Equipment	Rate
Truck	TBD by rental company
Boom/Lift Truck	TBD by rental company
Crane	Minimum 1600.00 per day 4 hour minimum
Other:	
Trip Charges	Estimates and job walk -90.00



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 8, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF PURCHASE ORDERS WITH VARIOUS WATER UTILITIES MATERIALS AND SUPPLIES VENDORS FOR THE CITY'S WATER UTILITIES DIVISION ON AN AS-NEEDED BASIS FOR A ONE (1) YEAR TOTAL NOT-TO-EXCEED AMOUNT OF \$90,000**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the selection of Yo-Fire, Western Water Works Supply Company, Inc., and S&J Supply Co. to serve on the City of El Monte (the "City") Utilities Division ("Division") Bench List of suppliers for water system materials and supplies;
2. Consider and approve Purchase Orders with the three (3) selected Vendors for water system materials and supplies for the Division on an as-needed basis for a one (1) year total not-to-exceed amount of \$90,000; and
3. Authorize the City Manager, or her designee and the Public Works & Utilities Director, to administratively manage the Purchase Agreement and the approved Purchase Order funds for the approved vendors, as-needed, through the City's internal Change Order process.

## **BACKGROUND**

The City oversees the maintenance and operation of the water system and provides drinking water to a portion of the customers in the City. Our mission is to continue providing reliable, safe drinking water for the City's customers now and into the future at reasonable rates. The City has four (4) Granular Activated Carbon (GAC) water treatment plants, over 40 miles of pipeline, two (2) reservoirs, nine (9) wells, and 3,877 service

connections, serving drinking water to approximately 23,000 residents.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff solicited informal bids from three (3) water system materials and supplies vendors (Attachment 1) to establish a bench list of qualified vendors for the Division. Staff will rely on these vendors for water system supply needs. Vendors were requested to bid on the City's Utilities Division's most commonly purchased items, such as Municipex blue poly piping, copper piping, water repair clamps, meter couplings, and corporation valves, among other supplies. All three (3) vendors submitted proposals, and all are being recommended for bench list approval for water system materials and supplies for Fiscal Year 2025-2026. The bench list of vendors is as follows:

1. Yo-Fire;
2. Western Water Works Supply Company; and
3. S&J Supply Co., Inc.

Staff recommends the approval of the Purchase Orders with the above supply vendors for water system materials and supplies purchases on an as-needed basis.

### **FISCAL IMPACT/FINANCING**

The Division has budgeted funds available for a not-to-exceed amount of \$90,000 in Fiscal Year 2025-2026 under Water Fund Account 600-67-696-6211. The Purchase Orders with the above vendor bench list will be fiscally managed throughout the Fiscal Year as needs and priorities shift.

Staff recommends granting fiscal management of purchase agreement account balances through the Finance Department-administered Change Order process. The total cost for the Fiscal Year shall not exceed \$90,000 across the above vendors.

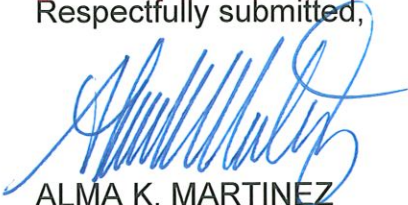
### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

### **CONCLUSION**

It is recommended that the City Council consider and approve the Purchase Orders with the three (3) selected suppliers for water system materials and supplies on an as-needed basis for a not-to-exceed amount of \$90,000.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works & Utilities Director

Attachment(s):

Attachment 1 – Vendor Quotes

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PUBLIC WORKS & UTILITIES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

**ATTACHMENT 1**

**Vendor Quotes**



# CITY OF EL MONTE

PUBLIC WORKS UTILITIES DEPARTMENT

## REQUEST FOR SERVICES

July 14, 2025

To Whom It May Concern:

The City of El Monte is seeking quotes for materials. Please fill out the information or send in a company quote with all requested information. If you have any questions, please do not hesitate to reach out directly.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Website/Email: \_\_\_\_\_

	Item	Qty	Unit Msr.	Cost Per Unit	Total
1	PE CTS OD TUBING SDR-9 BLUE	100	FT		
2	PE IPS ID PIPE SIDR-7 BLUE	100	FT		
3	PE IPS ID PIPE SIDR-7 BLUE	100	FT		
4	PE CTS OD TUBING SDR-9 BLUE	100	FT		
5	PEXa CTS OD TUBING SDR-9 MUNICIPEX BLUE	100	FT		
6	PEXa CTS OD BL TUBING SDR-9 MUNICIPEX	100	FT		
7	FULL CIRCLE REDI-CLAMP 1.32" O.D. 3" WIDE w/GALV B & N	1	EA		
8	FULL CIRCLE REDI-CLAMP 1.05" O.D. 3" WIDE w/GALV B & N	1	EA		
				Sub-Total	
				Taxes (10.5%)	
				Shipping/Freight	
				<b>TOTAL</b>	



S & J SUPPLY COMPANY, INC.  
 13105 FLORENCE AVE  
 SANTA FE SPRINGS, CA 90670  
 562-944-7433  
 Fax 562-944-7224



# Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
09/24/2025	S100256827	1 of 1
S & J SUPPLY COMPANY, INC. 13105 FLORENCE AVE SANTA FE SPRINGS, CA 90670 562-944-7433 Fax 562-944-7224		

QUOTE TO:

SHIP TO:

CITY OF EL MONTE  
 UTILITIES DIVISION / ACCTS PAYABLE  
 3990 ARDEN DRIVE  
 EL MONTE, CA 91731

EL MONTE SHOP ACCT  
 3990 ARDEN DRIVE  
 EL MONTE, CA 91731

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / REF NUMBER	SALESPERSON	
8236	P-001897		JOHN GODLEWSKI	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
JOHN GODLEWSKI	WILL CALL	Net 30 Days	08/25/2025	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
100ft	PPCTS1100BLUE 1" X 100' CL200 CTS POLY PIPE BLUE SDR 9 X4-1250100		2.950/ft	295.00
100ft	PPIPS1100BLUE 1" X 100' CL250 IPS POLY PIPE BLUE SDR7		2.950/ft	295.00
100ft	MPCTS1100 1" X 100' CL200 CTS MUNICIPEX SDR9 #261076-100		3.050/ft	305.00
1ea	SB2441323 1" X 3" SB 244 1.32 FCRC W/ GALV B&N		48.000/ea	48.00
1ea	SB2441053 3/4" X 3" SB 244 1.05 FCRC W/ GALV B&N		44.000/ea	44.00

THIS IS ONLY S & J SUPPLY COMPANY, INC. INTERPRETATION OF WHAT IS NEEDED TO DO THE JOB. PLEASE VERIFY ALL MATERIALS AND QUANTITIES.

\*\*\*\*\*

\*\* PRICING SUBJECT TO CHANGE WITHOUT NOTICE \*\*

Subtotal	987.00
S&H Charges	0.00
Estimated Tax	106.11
Amount Due	1093.11



# PRICE QUOTE

Page 1  
Printed 07/16/25 BG

**Quoted**  
 CITY OF EL MONTE-UTILITIES WTR DE  
 ATTN: ACCOUNTS PAYABLE  
 3990 ARDEN DR  
 EL MONTE CA 91733  
 Buyer: RICH  
 Tel:626-580-2058 Fax:

**Ship To**  
 W/C STANTON  
 JOB:  
 STANTON

Quote # Q108335	Quote Date 07/16/2025	Exp Date 07/18/2025	Customer # 0024722	Customer P/O #	Ship Via W/C STANTON	Writer BG
Job ID			Customer Terms NET 30 DAYS	Salesman DIMAS AVILA		

Product	Description	UM	Quant	Unit Price	Extension
006CT10100B	1 X 100' SDR-9 CTS POLY "BLUE	FT	100	1.06	106.00
006IP10100B	1 X 100' SDR-7 IPS POLY "BLUE"	FT	100	1.10	110.00
006IP10100B	1 X 100' SDR-7 IPS POLY "BLUE"	FT	100	1.10	110.00
006CT10100B	1 X 100' SDR-9 CTS POLY "BLUE	FT	100	1.06	106.00
006261076100	MUNICIPEX 1" X 100' ROLL CTS POLY TUBING #261076-100	LF	100	2.20	220.00
006261076100	MUNICIPEX 1" X 100' ROLL CTS POLY TUBING #261076-100	LF	100	2.20	220.00
035FSC1323R	1 FSC-1.32-3R SS REP CLAMP	EA	1	38.71	38.71
035FSC1053R	3/4 FSC-1.05-3R SS REP CLAMP	EA	1	41.13	41.13

X: _____ (Accepted by)	Sub Total	\$951.84	
	Freight	\$0.00	<b>T o t a l</b>
	Misc Charges	\$0.00	
	Tax Amount	\$83.29	<b>\$1,035.13</b>

<p><b>MESSAGE</b></p> <p>Quotes are valid for 48 hours unless otherwise noted. Pricing subject to change at time of shipment due to changes in tariffs. Availability of product cannot be guaranteed.</p>	<p><b>TERMS</b></p> <p>Quotation is based on our interpretation of the plans and specs provided and must be verified by the customer. We will not be held responsible for material errors and or material approval.</p>
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# WESTERN WATER WORKS SUPPLY COMPANY

## PROPOSAL SUBMITTED BY:

**SANTA FE SPRINGS  
12247 LAKELAND RD  
SANTA FE SPRINGS, CA - 90670  
PHONE: (909)597-7000  
FAX: (626)579-1389**

[www.wwsco.com](http://www.wwsco.com)

## PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/17/25	08/16/25	1272651-00

PLEASE REVIEW THIS PROPOSAL VERY CAREFULLY. THANK YOU FOR YOUR CONSIDERATION.

### MATERIALS PRICING & AVAILABILITY:

Due to unprecedented global commodity supply issues, material pricing and availability cannot be guaranteed for any set period of time. Please contact your Western Water Works representative for the current status as this issue is fluid and changes regularly.

### DUE TO SUPPLY CHAIN ISSUES, THESE ARE THE ESTIMATED LEAD TIMES FOR MATERIALS:

- Valves - 4 to 8 weeks
- Hydrants - 6 to 10 weeks
- PVC Pipe - 1 to 2 weeks
- DI Pipe - 2 to 4 weeks
- Service Brass - 10 to 16 weeks
- DI Fittings - 1 to 2 weeks
- Sewer Fittings - 1 to 2 weeks
- Meter Boxes - 6 to 12 weeks

We can only hold prices in this proposal on a 15/30 basis, which means prices are firm for 15 days, and material must ship within 30 days.





# WESTERN WATER WORKS SUPPLY COMPANY

12247 LAKELAND RD SANTA FE SPRINGS, CA - 90670  
PHONE: (909)597-7000 | FAX: (626)579-1389

## PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/17/25	08/16/25	1272651-00
	JOB ID	PAGE NO.
	QUOTATION	1

CUST #: 5019

<b>BILL TO</b>
CITY OF EL MONTE
3990 ARDEN DR
EL MONTE, CA 91731

<b>SHIP TO</b>
CITY OF EL MONTE
3990 ARDEN DR
EL MONTE, CA 91731

<b>INSTRUCTIONS</b>	<b>SHIP POINT</b>	<b>VIA</b>	<b>SHIPPED</b>	<b>TERMS</b>
	SANTA FE SPRINGS	OUR TRUCK		NET 30 DAYS

<b>CONTACT</b>	RICHARD AVALOS
<b>WORK PHONE</b>	(626) 580-2276
<b>EMAIL</b>	ravalos@elmonteca.gov

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
-	***** CLOSED EVERY FRIDAY *****						
1	PET100-100 1X100 PE CTS OD TUBING SDR-9 BLUE	100		100	FT	0.62	62.00
2	PEP100-100 1X100 PE IPS ID PIPE SIDR-7 BLUE	100		100	FT	0.85	85.00
3	PET100-100-MUNICIPEX 1X100 PEXa CTS OD TUBING SDR-9 MUNICIPEX BLUE	100		100	FT	1.20	120.00
4	FSC-132-3R 1X3 WRAP CLAMP 1.32 IPS	1		1	EA	52.30	52.30
5	FSC-105-3R 3/4X3 WRAP CLAMP 1.05 IPS	1		1	EA	49.20	49.20
5	Lines Total		Qty Shipped Total	302	Total		368.50
					Taxes		38.69
					Invoice Total		407.19



*Smooth Running Jobs*

# PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/17/25	08/16/25	1272651-00

## Terms and Conditions of Sale:

All products and materials offered for sale are subject to these "Terms and Conditions of Sale." Quoted prices may be subject to a price adjustment after the expiration date noted due to a price adjustment from our vendor. The list of materials described in this agreement, and the quantity shown herein, represents our interpretation of the plans and specifications, if any, and is for estimating purposes only. It is not guaranteed for accuracy or completeness, but is furnished only as a guide. The obligation and the responsibility for ordering correct types and verifying quantities of materials rest solely with the Purchaser.

It is the Purchaser's responsibility to inspect materials for damage or shortage at the time of delivery. Claims for damage or shortage must be acknowledged at the time of delivery. Purchaser shall furnish people and equipment to unload material.

Material may not be returned without our consent and a copy of the invoice or delivery ticket.

- a) Standard items normally carried in our inventory and returned in a new condition, may be subject to a restocking charge.
- b) Non-standard items (non-stocking) will be subject to a restocking charge and no credit will be given until such credit is received by us from our vendor, less freight.

We shall not be responsible for shipment delays caused by strikes, embargos, fires, accidents, or any other causes beyond our control.

Purchaser agrees to pay in full and according to the terms of the sale as indicated on our invoices which is NET 30 DAYS unless stated otherwise. If Purchaser fails to pay according to terms, Purchaser agrees to pay a late charge at the highest legal rate per month on past due invoices. Should an attorney or a collection agency be employed by us to collect on any debts of the Purchaser, the Purchaser agrees to pay all actual cost of collection, attorney's fees, costs and interest on the past due amount.

Materials are warranted only under the conditions and to the extent that they are warranted by the manufacturer(s). We assume no liability of any kind for any direct or indirect damages including, but not limited to, labor cost, expenses, project delays or any type of consequential damages resulting from the use of the material claimed to be defective.

The terms and conditions of this agreement are the entire integrated agreement between the parties hereto and shall supersede all previous communications, representations or agreements either oral or written between the parties. Any order placed, orally or in writing, pursuant to the terms of this proposal shall be deemed acceptable of its terms, conditions, and pricing.





**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 4, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION TO ACCEPT THE MERCED AVENUE LINEAR AMENITIES INSTALLATION PROJECT – CIP NO. 003, PHASE 2 AS COMPLETE AND FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER’S OFFICE**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Accept the Merced Avenue Linear Park Amenities Installation Project – CIP No. 003, Phase 2 as complete; and
2. File the Notice of Completion (NOC) with the Los Angeles County Recorder’s Office.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On April 16, 2025, the City Council awarded a Contract to Estate Design and Construction, Inc. (the “Contractor”) for a not-to-exceed amount of \$155,250 which included a Contract amount of \$135,000, plus a 15% contingency totaling \$20,250 to complete the Merced Avenue Linear Park Amenities Installation Project – CIP No. 003, Phase 2 (“Project”). The Project commenced on May 19, 2025, and was completed on July 18, 2025.

The goal of Phase 2 of the Project was to provide additional amenities based on post-construction feedback from residents and park users of the Linear Park constructed during Phase 1. The scope of work for Phase 2 included additional solar lighting, relocation of the monument sign, uplighting for the monument sign, additional park rules signs, removable bollards, and exercise equipment.

At the completion of Phase 1, the City had a total of \$1,043,831 of grant funding remaining from the Clean California Local Grant Program ("CCLGP"). Staff was able to obtain an extension for the CCLGP grant until September 30, 2026, and received approval from Caltrans to include the additional amenities into the scope of the grant. As such, Phase 2 was fully funded by the CCLGP.

On July 18, 2025, City staff and the Contractor performed a final inspection to accept the Project as complete.

### **FISCAL IMPACT**

The Project was completed within the budget (Attachment 1). Closeout activities for the CCLGP grant are anticipated to be completed by December 31, 2025, and will also be fully funded by the remaining CCLGP grant funds.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

### **CONCLUSION**

It is recommended that the City Council accept the Merced Avenue Linear Park Amenities Installation Project – CIP No. 003, Phase 2 as complete. Upon City Council approval of the recommended action, Public Works staff will proceed with the recordation of the Notice of Completion (NOC) with the Los Angeles County Recorder's Office and release the retention 35 days after acceptance by the City Council.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

Attachment(s):

Attachment 1 – Project Budget

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

## ATTACHMENT 1

### MERCED AVENUE LINEAR PARK AMENITIES INSTALLATION PROJECT – CIP NO. 003, PHASE 2

#### PROJECT BUDGET

Project Activity	Project Budget	Actual Project Cost	Delta Change
Project Management, Grant Administration	\$25,000	\$14,945	(\$10,055)
Construction and Material Procurement	\$184,973	\$168,925	(\$16,048)
Construction Contingency (15%)	\$20,250	\$0	(\$20,250)
<b>TOTAL PROJECT BUDGET</b>	<b>\$230,223</b>	<b>\$183,870</b>	<b>(\$46,353)</b>

Funding Category	Allocated Project Budget	Final Project Cost	Delta Change
Remaining Clean California Local Grant 299-67-003-8221	\$1,043,831	\$183,870	(\$859,961)
<b>TOTAL FUNDING BUDGET</b>	<b>\$1,043,831</b>	<b>\$183,870</b>	<b>(\$859,961)</b>



# CITY OF EL MONTE

FINANCE DEPARTMENT  
CITY COUNCIL AGENDA REPORT

REGULAR COUNCIL MEETING OF SEPTEMBER 24, 2025

September 8, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **CONSIDERATION AND APPROVAL OF THE PURCHASE AND IMPLEMENTATION OF CORNERSTONE LEARNING MANAGEMENT SOFTWARE AND ASSOCIATED PROFESSIONAL SERVICES UTILIZING SINGLE SOURCE PURCHASE**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approval of the purchase and implementation of Cornerstone Learning Management software and associated professional services utilizing the single source purchase for a total amount not-to-exceed \$450,073.17 for a five (5) year term;
2. Authorize an increase in appropriations in General Fund and Enterprise Fund for FY2025/26 in the total amount of \$85,625; and
3. Authorize the City Manager to execute all related documents pertaining to the purchase of the Cornerstone Learning Management software and associated professional services purchased under single source purchasing.

### **DISCUSSION**

As the City modernizes its financial systems through the ongoing implementation of the Tyler Munis ERP system ("Munis"), staff have identified the opportunity to also implement a modernized learning management system.

Implementing a modernized learning management system is essential to addressing the challenges in the public sector workforce. This software will streamline compliance training to evolving legal and regulatory requirements efficiently. It will also help the City

to improve and reskill employees to keep pace with changing public sector needs and emerging technologies.

It will create internal mobility pathways to help employees advance within government roles. Unify talent management to improve visibility into the workforce skills and performance. Provide leverage to advanced skills, and analytics to inform strategic workforce planning and community workforce development.

Staff intend to utilize the single source purchasing in accordance with EMMC purchasing policy due compatibility with the new Tyler ERP financial system.

**FISCAL IMPACT/ FINANCING**

If approved by the City Council, the total fiscal impact of the contract with Cornerstone Learning Management Software and professional services will be for a not-to-exceed amount of \$450,073.17. Funding for these costs would be appropriate to the General Fund accounts 500-31-311-8145 and 500-23-251-8145 and Enterprise Fund 600-31-321-8145.

The five-year Contract pricing will be as follows:

YEAR	ANNUAL COST
1	\$85,625.00
2	\$87,765.62
3	\$89,959.78
4	\$92,208.77
5	\$94,514.00
<b>TOTAL FIVE-YEAR COST</b>	<b>\$450,073.17</b>

**STRATEGIC PLAN 2023 IMPLEMENTATION**

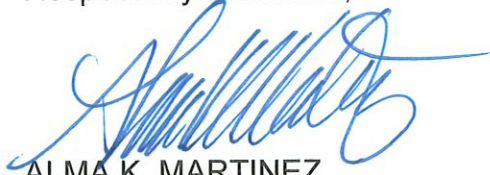
On November 7, 2023, the City Council adopted the 2023 Citywide Strategic Plan Goals and Objectives.

The recommended action will further the City’s Strategic Plan Goal 2 Enhance Financial Stability, Goal 4 Improve Infrastructure/ City Fleet and City-Wide Sustainability, and Goal 5 Improve Community Relations and Outreach.

**CONCLUSION**

It is recommended that the City Council approve the purchase and implementation of Cornerstone Learning Management software and associated professional services utilizing single source purchasing for a total amount not-to-exceed \$450,073.17 for a five (5) year term and authorize the City Manager to execute all related documents pertaining to the purchase of the Cornerstone Learning Management software and associated professional services purchased under single source purchasing.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



ANGEL F. CASTELLANOS  
Finance Director

Attachment(s):

1. Quote – Cornerstone

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



Quote Number: Q-123274  
 Order Effective Date: (Date of Last Signature Below)  
 Quote Expiration Date: 01/04/2026

Cornerstone OnDemand - ORDER			
Customer Name	City of El Monte, CA		
Order Start Date	09/30/2025		
Order End Date	08/31/2030		
Primary Customer Contact	Veronica Alvarez	valvarez@elmonteca.gov	626-580-2029
Customer Address (Ship To)	City of El Monte, CA,11333 Valley Blvd ,El Monte, California, United States,91731		
Primary Billing (Invoice) Contact	Veronica Alvarez	valvarez@elmonteca.gov	626-580-2029
Customer Billing (Invoice) Address	City of El Monte, CA,11333 Valley Blvd ,El Monte, California, United States,91731		

**Product(s)**

Product	Period 1 10/1/2025 - 9/30/2026			Period 2 10/1/2026 - 9/30/2027		
	Qty	Fee	Billing Frequency	Qty	Fee	Billing Frequency
Cornerstone Learn Bundle	550	USD 30,250.00	Annual	550	USD 31,006.25	Annual
Cornerstone Content Subscriptions Public Sector Enterprise Pricing	550	USD 28,875.00	Annual	550	USD 29,596.87	Annual
Cornerstone Content Creator	10	USD 3,500.00	Annual	10	USD 3,587.50	Annual
Certifications	1	USD 0.00	Annual	1	USD 0.00	Annual
Cornerstone Extend Import	1	USD 3,500.00	Annual	1	USD 3,587.50	Annual
Cornerstone Extend: Microsoft Teams VILT All Connectors	1	USD 3,500.00	Annual	1	USD 3,587.50	Annual
Single Sign On Provisioning (PSSO) Connector	1	USD 3,500.00	Annual	1	USD 3,587.50	Annual
Choice Customer Success Package - Inclusive	1	USD 12,500.00	Annual	1	USD 12,812.50	Annual
<b>Period Subtotal:</b>		<b>USD 85,625.00</b>			<b>USD 87,765.62</b>	

Product	Period 3 10/1/2027 - 9/30/2028			Period 4 10/1/2028 - 9/30/2029		
	Qty	Fee	Billing Frequency	Qty	Fee	Billing Frequency
Cornerstone Learn Bundle	550	USD 31,781.41	Annual	550	USD 32,575.94	Annual
Cornerstone Content Subscriptions Public Sector Enterprise Pricing	550	USD 30,336.80	Annual	550	USD 31,095.22	Annual
Cornerstone Content Creator	10	USD 3,677.19	Annual	10	USD 3,769.12	Annual
Certifications	1	USD 0.00	Annual	1	USD 0.00	Annual
Cornerstone Extend Import	1	USD 3,677.19	Annual	1	USD 3,769.12	Annual

Product	Qty	Fee	Billing Frequency	Qty	Fee	Billing Frequency
Cornerstone Extend: Microsoft Teams VILT All Connectors	1	USD 3,677.19	Annual	1	USD 3,769.12	Annual
Single Sign On Provisioning (PSSO) Connector	1	USD 3,677.19	Annual	1	USD 3,769.12	Annual
Choice Customer Success Package - Inclusive	1	USD 13,132.81	Annual	1	USD 13,461.13	Annual
<b>Period Subtotal:</b>		<b>USD 89,959.78</b>			<b>USD 92,208.77</b>	

**Period 5**  
**10/1/2029 - 9/30/2030**

Product	Qty	Fee	Billing Frequency
Cornerstone Learn Bundle	550	USD 33,390.34	Annual
Cornerstone Content Subscriptions Public Sector Enterprise Pricing	550	USD 31,872.60	Annual
Cornerstone Content Creator	10	USD 3,863.35	Annual
Certifications	1	USD 0.00	Annual
Cornerstone Extend Import	1	USD 3,863.35	Annual
Cornerstone Extend: Microsoft Teams VILT All Connectors	1	USD 3,863.35	Annual
Single Sign On Provisioning (PSSO) Connector	1	USD 3,863.35	Annual
Choice Customer Success Package - Inclusive	1	USD 13,797.66	Annual
<b>Period Subtotal:</b>		<b>USD 94,514.00</b>	

	One Time Fee(s)
<b>SERVICES (see attached Statement of Work)</b>	USD 0.00

**Special Terms**

Notwithstanding anything in section "Terms and Conditions", the Immerse Products listed on this Order shall also be governed by the terms linked immediately below ("**Talespin Terms**") with regard to Privacy Policy, Service Level Agreements (SLAs) and Platform Description, which are incorporated into this Order:

- [Talespin SLA](#) ,
- [Talespin Platform Description](#) ,
- [Talespin Privacy Policy](#) .

Where the Talespin Terms refer to Talespin it shall be deemed to refer to Cornerstone only; the obligations of Talespin set forth in the Talespin Terms shall apply to Cornerstone mutatis mutandis and notwithstanding anything to the contrary in the Agreement, Cornerstone shall at all times maintain appropriate safeguards for protection and processing of Customer data, including without limitation when deriving anonymized, aggregated, statistical data from the software, in accordance with Cornerstone's applicable security and privacy policies. The Talespin Terms may be updated and/or changed from time to time upon reasonable notice to Customer; provided, however, that the service levels shall not be materially diminished at any time during the Term. Cornerstone does not provide any hardware in conjunction with the Immerse products; hardware must be sourced separately.

Bundled pricing is contingent upon purchase of the entire product suite. Removal or separation of products/services from the bundle is not permitted and does not result in reduced pricing.

## Invoicing Schedule

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Payment terms for this Order shall be Net 30 (days).

Fees are invoiced beginning on the Start Date(s) in accordance with the Billing Frequency. If required, Fees are pro-rated based on the actual number of days in the billing frequency period. One-time fees are invoiced on the Order Start Date. Any usage product will be billed monthly in arrears based on actual usage. Notwithstanding the foregoing, one-time fees for services on a SOW shall be invoiced in accordance with the billing terms set out in the applicable SOW. Except as otherwise expressly set forth herein, all purchases are non-cancelable and non-refundable. Fees are exclusive of applicable sales, use, VAT, GST, digital tax, DST and other taxes and are net of withholding taxes.

## Product Details

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### Cornerstone Learn Bundle includes:

Cornerstone Learning Management  
Cornerstone Learning Experience  
Cornerstone Immerse Solution + Immerse Companion  
Cornerstone Guide Enterprise  
Grovo - Full Library (Content)  
Connector Package Plus (or Universe Upgrade)

Cornerstone Content Subscriptions content pricing above is based on an enterprise model that matches the number of content users to all active and licensed Learning users. Pricing assumes that only a portion of the Clients workforce will elect to participate and consume content, but all active Learning users will have access to all courses in the subscription and unlimited use of said content. When Client elects to add Learning licenses they must also add equal Cornerstone Content Subscriptions content licenses.

Original content created by Reseller or Client using the Grovo Create Tool will be deemed Reseller or Client Content. Any proprietary Cornerstone or Cornerstone contracted third parties' content adapted or modified by Reseller or Client using the Grovo Create Tool will be deemed Software.

By signing below, each party acknowledges that it has read, understands, and agrees to be bound by the Terms and Conditions.

### Choice Package:

New Functionality Readiness and Adoption – adopt and drive usage of new features  
Optimization and Curation – keep your system relevant and easy to use, increase adoption and build competencies  
S.O.S. (Sustain Our System) – get help with tasks and on-boarding new admins, and tune up your reports  
Education – an efficient way to learn Cornerstone products, features and functions  
Customer Success – proactive, strategic guidance and support to make the most of your investment  
Technical Support – enhanced support and issue resolution  
Customer Community – access self-help tools, connect with peers and stay up to speed on what's new  
Product Collaboration and Engagement – have a voice in the future of Cornerstone  
See [Choice Package](#) for detailed support descriptions.

### Connector Package – Plus includes:

HRIS Integrations  
2 SSO Configurations  
FTP integrations  
1 vILT Integration

### Cornerstone Only:

Extend Import (full)  
Google Tag Manager  
Payment Gateway Integrations  
5 Content Integrations (Learn customers only, 3 for LMS customers)  
2 Custom IDF (services not included)  
1 Custom ODF (services not included)  
Foundational APIs  
Basic ATS Integrations  
Premium ATS integrations

### Saba Only:

Saba APIs (500k API call pack)  
Skills APIs

Included connectors are necessarily limited by the other products being purchased. For example, ATS Connectors will only be available for customers who have purchased Cornerstone ATS, Learning Experience Connectors are only available for customers who have purchased Cornerstone Learning Experience, and Saba Connectors are only available for customers who have purchased Saba LMS, for example. In some circumstances, Connectors may require separate services implementation in order to use.

**Terms and Conditions**

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This Order is hereby incorporated into and made part of the parties' master agreement (the "Agreement"). If the term of the Agreement is set to expire prior to the end of the Order Term, the term of the Agreement is hereby extended through the end of the Order Term for the purposes of this Order.

Some Content is hosted by third-party content providers. These providers may process personal information (e.g., Active User identification, course tracking, etc.) only as necessary to provide the Content in accordance with AICC, SCORM, or equivalent standards. The list, locations, and security and privacy policies of such providers are available upon request.

Purchased course(s) shall be available from the Order Start Date above, through the earlier of: (i) the Order End Date above; or (ii) termination/ expiration of all Learning Orders; or (iii) termination of the Agreement, after which time all access / course registrations shall be terminated or expire without refund. Course loading and hosting services are included as a part of this Order. Content subscriptions are non-transferable; they are unique to individual users. Notwithstanding the foregoing, where Customer has purchased the Enterprise Content subscription, these subscriptions may each be reassigned one time per year of the Order. Subject to the foregoing, Cornerstone reserves the right to invoice Clients automatically for each subscription/registration exceeding the number purchased, based on the total Content price set forth in this Order, divided by the total number of Active Users subscribed to/registered for that Content.

**Agreed and accepted:**

By way of the initials, below, Customer's signatory confirms that they are knowledgeable about the Purchase Order process of Customer, and Customer hereby confirms that:

**(Please select from the below options, and initial where indicated)**

Customer will be sending a Purchase Order for this order:

If a Purchase Order will be sent, the number of such Purchase Order is: \_\_\_\_\_. If the Purchase Order number is not available at the time of signature, Customer agrees to provide same to Collections@finance.csod.com within seven (7) calendar days of the Order Effective Date. Following notice and a reasonable time to cure, Services are subject to suspension for failure to timely provide such Purchase Order. For the avoidance of doubt, Cornerstone does not require the Purchase Order to issue an invoice and may issue an invoice without waiting for the Purchase Order in the event of a delay.

Initial:

**Please note that Cornerstone may, at its sole discretion, elect to not process this Order if Customer does not provide the above information.**

Customer		Cornerstone OnDemand, Inc.	
Signature :		Signature :	
Name:		Name:	
Title:		Title:	
Date:		Date:	

Order Validation
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## STATEMENT OF WORK

### PROJECT RESOURCES

The table below outlines recommended resources and time estimates for each phase. Time durations are estimates and may vary based on client requirement. Each phase may overlap and may require a shifting of hours among phases based on Client's processes. The project lifecycle may be repeated for each additional module.

Phase	Estimated Duration	Cornerstone Resources	Client Resources
<b>Build Prototype</b>	2 Weeks	<ul style="list-style-type: none"> <li>• Implementation Consultant</li> <li>• Integration Consultant</li> </ul>	<ul style="list-style-type: none"> <li>• Project Manager</li> <li>• Business Process Owners</li> <li>• Technical Resources</li> <li>• System Administrators</li> </ul>
<b>Proof of Concept</b>	2 Weeks	<ul style="list-style-type: none"> <li>• Implementation Consultant</li> <li>• Integration Consultant</li> </ul>	<ul style="list-style-type: none"> <li>• Project Manager</li> <li>• Business Process Owners</li> <li>• Technical Resources</li> <li>• System Administrators</li> </ul>
<b>Validate and Launch</b>	4 Weeks	<ul style="list-style-type: none"> <li>• Implementation Consultant</li> <li>• Integration Consultant</li> </ul>	<ul style="list-style-type: none"> <li>• Project Manager</li> <li>• Business Process Owners</li> <li>• Technical Resources</li> <li>• System Administrators</li> </ul>

### IMPLEMENTATION SERVICES AND ESTIMATED TIMELINE

The Scope of Services outlined below provides a breakdown of the key components of the Implementation Services and the corresponding deliverables to be provided by Cornerstone and Client.

Phase	Cornerstone Deliverables	Client Deliverables
<b>Build Prototype</b>	<p><b>Week One:</b></p> <ul style="list-style-type: none"> <li>• Collect any client process documentation (via completed process Questionnaire)</li> <li>• Prepare prototype configuration of the Live portal based upon client response to process Questionnaire</li> <li>• Project initiation call with client. Confirm project scope with client project team</li> <li>• Identify and communicate to client the most important online courses for the project scope</li> <li>• Create meeting schedule for project lifecycle</li> <li>• Establish and document project controls and processes for status reporting, issue resolution, and risk management processes</li> <li>• Schedule kickoff meeting</li> <li>• Communicate requirement to complete Organizational Units, Security preferences and training</li> <li>• Complete remote kick-off meeting</li> <li>• Review technical projects in-scope</li> <li>• Deliver technical projects questionnaires</li> <li>• Deliver technical documentation (data design documents and templates)</li> <li>• Implementation Consultant schedules and leads Organizational Unit Workshop</li> </ul> <p><b>Week Two:</b></p> <ul style="list-style-type: none"> <li>• Schedule and lead technical kickoff calls when applicable or direct client to recorded technical workshops</li> </ul>	<p><b>Week One:</b></p> <ul style="list-style-type: none"> <li>• Complete process questionnaire (if not already completed)</li> <li>• Provide branding and marketing requirements (if not already provided through questionnaire)</li> <li>• Deliver documented learning processes including approvals, evaluations, process maps and supporting forms or documentation (if not already provided through questionnaire)</li> <li>• Provide external user approval workflows (if not already provided through questionnaire)</li> <li>• Provide external training requirements (if not already provided through questionnaire)</li> <li>• Client completes administrator training as prescribed in the training plan</li> <li>• Participates in remote kick-off meeting</li> <li>• Assemble project team</li> <li>• Define measures of project success</li> <li>• Attend technical project kickoff calls</li> <li>• Provide organization chart(s) to assist in designing Organization Unit structure</li> <li>• Provides sample user profile record and definition</li> <li>• Client content provider listing and courses</li> <li>• Provide use case scenarios to model recommended configuration</li> </ul> <p><b>Week Two:</b></p> <ul style="list-style-type: none"> <li>• Attend remote sessions</li> </ul>

	<ul style="list-style-type: none"> <li>• Complete options for any additional training that has been purchased</li> <li>• Review prototype with client</li> <li>• Deliver client tool kit for success</li> </ul>	<ul style="list-style-type: none"> <li>• Confirm meeting schedule</li> <li>• Take online training as needed</li> <li>• Complete design specifications for technical projects in scope.</li> </ul>
<p><b>Proof of Concept</b></p>	<p><b>Week Three:</b></p> <ul style="list-style-type: none"> <li>• Technical follow up meeting</li> <li>• Prep work for Proof of Concept sessions</li> </ul> <p><b>Week Four:</b></p> <ul style="list-style-type: none"> <li>• Conduct Proof of Concept sessions to review initial portal configuration</li> <li>• Cornerstone will update live portal (if required) based on outputs from Proof of Concept Sessions</li> <li>• Scope of updates will be limited to</li> <li>• <b>Configure for Learning Module</b> <ul style="list-style-type: none"> <li>• Platform preferences, email triggers</li> </ul> </li> <li>• eLearning (SCORM/AICC) content load (1 course) and one (1) Level 1 evaluation</li> <li>• One (1) instructor-led training example</li> <li>• One (1) curriculum</li> <li>• One (1) material</li> <li>• One (1) video</li> <li>• One (1) proxy enrollment</li> <li>• One (1) test</li> <li>• One (1) training request form</li> <li>• One (1) approval workflow</li> <li>• Deliver sample test scripts</li> </ul>	<p><b>Week Three:</b></p> <ul style="list-style-type: none"> <li>• Attend remote sessions</li> <li>• Complete administrator training as prescribed in the training plan</li> </ul> <p><b>Week Four:</b></p> <ul style="list-style-type: none"> <li>• Attend Proof of Concept remote sessions</li> <li>• Create customized acceptance test scripts</li> <li>• Complete administrator training as prescribed in the training plan</li> <li>• Complete setup in live portal including: <ul style="list-style-type: none"> <li>• Global Configurations – emails triggers, security roles, welcome page, preferences</li> <li>• Language translations, as necessary</li> <li>• Configuration of additional client security roles</li> </ul> </li> <li>• <b>Learning</b> <ul style="list-style-type: none"> <li>• Load eLearning course content and materials</li> <li>• Load all required documents including curriculums, test and evaluations, Instructor Led Training events and sessions, instructors, facilities, and certifications</li> <li>• Test content launching, tracking, and completion</li> </ul> </li> <li>• Complete and implement technical projects in scope</li> </ul>
<p><b>Validate and Launch</b></p>	<p><b>Week Five:</b></p> <ul style="list-style-type: none"> <li>• Copy pilot to stage if you need to preserve Historic Data</li> <li>• Schedule copy down from live to pilot to copy above configuration to pilot prior to commencement of UAT</li> <li>• Discuss User Acceptance Testing including test scripts and participants</li> <li>• Schedule daily User Acceptance Testing touch base to solution review open issues with client</li> <li>• Solidify configuration with client in preparation for User Acceptance Testing in pilot</li> <li>• Complete technical projects in scope:</li> </ul> <p><b>Week Six through Seven:</b></p> <ul style="list-style-type: none"> <li>• Daily User Acceptance Testing touch base to review open testing issues with client</li> <li>• Triage (categorize and prioritize) reported issues and address prior to go-live</li> <li>• Finalize integration projects in production</li> <li>• Support Client during testing and validation</li> </ul> <p><b>Week Eight:</b></p> <ul style="list-style-type: none"> <li>• Copy down executed to pilot (Can do copy over from pilot to stage prior to Live Copy Down if needed)</li> <li>• “Schedule copy down from live to pilot to copy above configuration to pilot prior to commencement of UAT</li> <li>• Copy down executed to pilot (Can do copy over from pilot to stage prior to Live Copy Down if needed)</li> <li>• Obtain named care admins from client</li> </ul>	<p><b>Week Five:</b></p> <ul style="list-style-type: none"> <li>• Attend follow-up remote sessions</li> <li>• Attend User Acceptance Testing prep meetings</li> <li>• Create and complete user acceptance test scripts</li> </ul> <p><b>Week Six through Seven:</b></p> <ul style="list-style-type: none"> <li>• Attend all User Acceptance Testing calls</li> <li>• Review UAT feedback with Implementation team</li> <li>• Make corrections or configuration changes based on UAT findings in Live portal</li> <li>• Test system interfaces end-to-end</li> <li>• Populate specific test data like tasks and users</li> <li>• Create and complete client-specific test assessment template</li> </ul> <p><b>Week Eight:</b></p> <ul style="list-style-type: none"> <li>• Client makes configuration adjustments on Pilot and Live portals</li> <li>• Update Live portal configuration based on testing feedback</li> <li>• Post Live issue remediation</li> <li>• Client Go-Live</li> </ul>

	<ul style="list-style-type: none"> <li>• Support Client during testing and validation</li> <li>• Close out any open issues/items for Go Live</li> <li>• Client Go-Live</li> <li>• Discuss post live survey with client</li> <li>• Schedule and execute final Historical Data Loads</li> <li>• Conduct project close out</li> </ul>	
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**ADDITIONAL SERVICES**

<b>PSSO-SAML 2.0 (User Account Management)</b>
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**Brief Summary**

Provide SAML Single Sign On (SSO) solution for Client's Cornerstone portal using SAML 2.0. This SSO includes the added functionality for user account provisioning via the SSO request. As a result, first time users logging into CSOD portal through SSO, will have an account created for them on the fly. Also, existing users profile, will be updated every time they log into the Cornerstone portal.

**Tasks**

- Cornerstone: Provide Client with the Cornerstone SSO and SAML Provisioning technical documentation
- Cornerstone: Lead Client in the discussion to review PSSO process and support the functional decisions of Client
- Cornerstone: Create design document for Client
- Client: Sign off on design document
- Client: Provide
  - Base64 encoded – X.509 public Certificate (.crt, .cer)
  - Base64 encoded sample SAML Response Assertion (.txt)
- Cornerstone: Provision Client's pilot portal with PSSO SAML V2.0 for Client's testing
- Client: Review and sign off on PSSO in pilot portal
- Cornerstone: Provision Client's live portal with PSSO SAML V2.0
- Client: Review and sign off on PSSO in live portal

**Assumptions**

- Client utilizes Cornerstone standard SSO design specifications and complies to Cornerstone requirements
- Client is responsible to make sure user identification value (Username) are unique and matching existing users in the Cornerstone portal
- There are specific precautions that Client needs to consider if they utilize both Provisioning SSO and user / OU Inbound Data Feed
- Client has skilled software resources available who can establish an SSO SAML protocol and configure authentication to support Cornerstone's SSO SAML V1.1 OR 2.0
- Client will transfer the Assertion and Certification files to Cornerstone as per Cornerstone requirements defined on design specification document and will only transfer them through FTP folder (not email)
- The assertion is signed using an X.509 certificate, RSA-SHA-256 algorithm and is Base64 encoded
- Client acknowledges that once the design document is approved, any changes or modifications to the work scope will require creation of a change request document. Change requests are reviewed and could result in additional charges to Client
- Any changes following Client signoff will require a work order or SOW submission

<b>Cornerstone Extend Import</b>
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**Brief Summary**

- Cornerstone Extend import enables customers to manage their data loads in a self-service manner. Cornerstone Extend Import supports the ability to map, validate, and load data into their Cornerstone application using flat files for the following data sets:
  - Capabilities Loads and Feeds
  - Compensation Loads and Feeds
  - Employee Loads and Feeds
  - Group Loads and Feeds
  - Learning Loads and Feeds
  - Organizational Unit (OU) Loads and Feeds
  - Performance Loads and Feeds
  - Recruiting Loads

**Tasks**

- Cornerstone: Enable Cornerstone Extend Import in client portals
- Cornerstone: Lead the client in a design workshop to review the data feed design process and supports the design decision process of the client
- Client: Prepares files for load

- Cornerstone: Guides client on loading files into the Pilot Portal
- Client: Reviews and corrects any errors detected in the load process
- Client: Reviews and approves data load on Pilot
- Client: Loads data to Live using Cornerstone Extend Import tool

**Assumptions**

- Utilizes Cornerstone standard Data feed specifications as designed for the Cornerstone Extend Import tool.
- Client has the ability to extract and transform source data to the Design Specifications format.
- Client has the ability to configure file transfers of data to Cornerstone

**Post-implementation Consulting Support**

**Brief Summary**

- Cornerstone will provide up to 8 hours of Implementation Consulting support after completion of the Now or Realize module implementation. The Post-implementation Consulting Support will be delivered entirely remotely via pre-scheduled web meetings and over two calendar weeks, and is intended to provide Clients with rapid response to issues experienced in the days immediately following completion of implementation.

**Tasks**

- Client: Records and reports items for review in project log
- Cornerstone: Implementation Consultant reviews project log daily and triages, investigates and identifies resolution path for each item and records in the project log (up to 5hrs)
- Cornerstone: Implementation Consultant conducts 3 x 30min remote sessions per calendar week (up to 3hrs) to discuss newly reported and closed items with Client
- Client: Actively participates in 3 x 30min remote sessions per calendar week (up to 3hrs) to discuss newly report and closed items with Implementation Consultant and then takes further action as needed

**Assumptions**

- The post-implementation consulting support will be consumed after completion of the scheduled Now or Realize module implementation and at mutually agreeable dates and times
- Consumption of the post-implementation consulting support service is linked with the module implementation and so consideration should be given to aligning this with the selection of Now or Realize module implementation slots in the published timetable
- The Client will make available up to two representatives available for the remote sessions. Representatives should be the nominated participants of the Now or Realize module implementation
- The post-implementation consulting support sessions are intended as an opportunity to verbally communicate on items recorded in the project log. There are no deliverables following the session. For example CSOD will not amend the configuration of update documented processes, training guides etc. on behalf of the Client
- This is in addition to the Intensive Go Live support provided by Cornerstone Client Success Management and ongoing help provided by Global Product Support teams.

**Pre-implementation Process Workshop**

**Brief Summary**

Cornerstone will provide up to 8 hours of process review work based on Clients documented process, to align the Client to CSOD best practice process and Points of View (POV), and to call-out any variations in their 'to be' process.

**Tasks**

- Pre-workshop (up to 2hrs): CSOD consultant conducts review of Clients 'to be' process documentation, and preparation for workshop
- Workshop (up to 6hrs): CSOD conducts Client walk through of the 'to be' process maps for priority/primary user community and contrast to key features/functions with Clients representatives

**Assumptions**

- The pre-implementation process workshop will be completed prior to the start of the scheduled Now or Realise module implementation and at mutually agreeable date(s) and time(s)
- The pre-implementation process workshop will cover the single module to be implemented for the priority/primary user community
- Selection of Now or Realise module implementation slots in the published timetable should consider the dependency of the pre-implementation process workshop
- Client will make up to four (4) representatives (typically Subject Matter Experts/Process Owners/System Administrators) available to actively participate in the Workshop sessions. Representatives should be empowered to make lasting real-time decisions on behalf of the Client. Two of the representatives should be the nominated participants for the Now! or Realise module implementation
- The pre-implementation process workshop will be conducted entirely remotely via web meetings, or a mix of remotely and visit to Client premises. If delivered entirely remotely the workshop will be split into 3 x 2hr web meetings. If a mix, then the pre-workshop activity will be remote and the workshop will be delivered in a single visit
- All travel related expenses for on-site visits/activities are the responsibility of the Client

- The pre-implementation process workshop is intended as an opportunity to verbally communicate and align ahead of the Now or Realise module implementation. There are no deliverables following the workshop. For example, CSOD will not document new processes etc. on behalf of the Client

**TIMELINE AND DELIVERY**

Project resources will be assigned within 15 business days from the order's effective date or start date, whichever is later. If the order start date is more than 15 business days after the effective date, project resources will be assigned on the start date unless otherwise specified in the special terms. Project resource assignment does not mean the project has kicked-off. The official kick-off date will be mutually agreed upon, after resource assignment.

The Implementation Services set forth and described in this Statement of Work will take eight (8) weeks in duration to complete. The Services will be performed remotely by Cornerstone, except for any on-site Services so expressly identified herein.

The Services will be performed for the below flat fee(s), plus reimbursement of pre-approved travel expenses for on-site activities.

Changes to the scope of this Statement of Work and/or Client delays will require a change order and may result in additional expense.

Client and Cornerstone will create the project plan to meet this completion date during the Initiate phase. Client and Cornerstone agree to provide the necessary resources to complete all of the deliverables as per the agreed project plan.

Some or all of this project may be delivered by consultants located within an India-based Cornerstone office. All Cornerstone resources will adhere to the working hours of the Customer's time zone.

Product Components		Investments
Consulting - Single Sign On Provisioning (PSSO) Connector	SVCSBUS0136	Included
Learning Implementation - Small Enterprise	SVCSIMP0120	Included
Consulting - Cornerstone Extend Import	SVCSBUS0161	Included
Certification Management Implementation - Small Enterprise	SVCSIMP0136	Included
Post-implementation Consulting Support	SVCSBUS0146	Included
Pre-Implementation Process Workshop	SVCSBUS0147	Included
<b>Total Service Investment</b>		<b>USD 0.00</b>

The end of the Implementation Services is defined as the completion of the above Cornerstone deliverables as outlined under the Implementation Services section of this document. Acceptance of the deliverables will be in accordance with the Agreement.

**ASSUMPTIONS AND CLIENT OBLIGATIONS**

- In order for Cornerstone to provide the Services outlined in this Statement of Work, Client shall provide the necessary resources to fulfill the obligations listed below:
  - Select and assign knowledgeable, empowered Implementation team including the following roles, which may overlap:
    - Business Process Owner for Learning Management System (aka, the Decision Maker)
    - Lead Cornerstone System Administrator
    - Project Manager of the Cornerstone implementation
    - HRIS Technical Administrator (Optional, depending on data requirements and extraction capabilities)
    - Executive Stakeholder (Optional)
  - Begin going through kick-off documentation in the Client Success Center.
  - Empower team to make real-time decisions regarding configuration and business process functions during the project.
  - Ensure project team attendance and active participation during all phases of the Implementation project.
  - Client will ensure the requisite training has been completed prior to the start of UAT.
  - Formally accept (sign-off) all key deliverables and implementation services per the Agreement.
  - Manage Client project staffing and milestones through Cornerstone provided work plan.
  - Ensure completion of Client project deliverables.
  - Attend and participate in implementation sessions.
  - Provide a primary point of contact for Cornerstone during and after the implementation.
  - Ensure proper change management communication to end-users during implementation in preparation for rollout.
  - The project will be conducted remotely.
  - Cornerstone and Client agree that changes to key members of implementation team or significant changes in business requirements or decisions, in each case by Client, that cause delays in the project timeline may require a change order to this Statement of Work. Change orders are reviewed and may result in additional charges.
  - Client is solely responsible for testing all processes during the UAT phase.

- Client will utilize the Cornerstone content loader to upload online content to the portal. All Client content is SCORM v1.2, SCORM 2004, xAPI or AICC v3.5 compliant.
- Client is solely responsible for testing (Tracking, Completion, etc.) all content loaded to the Cornerstone portal.
- Any technical integration or service, historical data load, master data load, or data migration not expressly listed in this Statement of Work with an accompanying price will be scoped as a separate work effort and is not included in the scope of this document.
- Requests for application code changes are out of scope.
- Additional contracts may be required to utilize third party (non-Cornerstone OnDemand services and integrations such as job board aggregation, video interview, background screening, employee eligibility and citizenship.
- Client will ensure that all data fields related to controlling data retention processes are captured correctly on the User record e.g. Legal Entity, Termination Date, Termination Reason and Employment Status. If Client only requires a single data retention period, Client will set-up one Legal Entity Organizational Unit. Client will activate the data retention processes for that Legal Entity by submitting a work order to Cornerstone's Global Product Support after the completion of the implementation deliverables. If Client requires multiple Legal Entities to fulfill Client's data retention policy requirements, Client will need to engage a Services Partner via a paid for Consulting engagement.
- Except where otherwise stated or agreed by the parties, Cornerstone's obligation to perform the Services set forth herein expires at the earlier of: (i) acceptance of the Service by Client; (ii) Twelve months of the later of the Order's effective date or start date.



**CITY OF EL MONTE**  
*PUBLIC WORKS & UTILITIES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 3, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A CONTRACT SERVICES AGREEMENT WITH AIR-EX AIR CONDITIONING, INC. FOR ON-CALL AS-NEEDED HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES CITYWIDE FOR A NOT-TO-EXCEED AMOUNT OF \$150,000**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a Contract Services Agreement (CSA) with Air-Ex Air Conditioning, Inc. for on-call as-needed heating, ventilation, and air conditioning (HVAC) services Citywide for a not-to-exceed amount of \$150,000; and
2. Authorize the City Manager, or her designee, to execute a Contract Services Agreement with Air-Ex Air Conditioning, Inc.

**BACKGROUND**

The Public Works & Utilities Department (the "Department") is responsible for the maintenance, repair, and replacement of 151 HVAC units. The City has multiple HVAC systems that are in excess of 20 years of age and are susceptible to system breakdowns and equipment malfunctions. These assets have complex mechanics that require inspection and maintenance by a qualified, licensed HVAC technician. This contract is established annually to keep up with necessary maintenance and repairs.

Services are requested through a Work Order process, with each Work Order being submitted by the Department's Maintenance Division Supervisor or Manager. The distribution of HVAC units contributes to a variable service area, and thus, more funds are needed.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff solicited time and material bids from three (3) qualified HVAC maintenance contractors (Attachment 1). Staff recommends awarding a CSA to the lowest responsible bidder, Air-Ex Air Conditioning, Inc., to perform on-call and as-needed HVAC maintenance and repairs (Attachment 2).

**FISCAL IMPACT/FINANCING**

The Department will utilize the General Fund, Water Authority Fund, and Sewer Fund for a total not-to-exceed amount of \$150,000. The amount used for each fund will vary depending on the location of the work. All work combined will not exceed \$150,000 in Fiscal Year 2025-2026.

<b>Fund</b>	<b>Account(s)</b>
General Fund	100-67-673-6111
Water Authority Fund	600-67-696-6111
Sewer Fund	650-67-693-6111

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

**CONCLUSION**

Staff recommends that the City Council approve and award a CSA with Air-Ex Air Conditioning, Inc., and authorize the City Manager, or her designee, to execute the CSAP on behalf of the City for a not-to-exceed amount of \$150,000.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 3, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works & Utilities Director

Attachment(s):

Attachment 1 – Bid Summary Sheet

Attachment 2 – Contract Services Agreement

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PUBLIC WORKS & UTILITIES DEPARTMENT*  
**CITY COUNCIL AGENDA REPORT**

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

**ATTACHMENT 1**

**LIST OF BIDS**

<b>Vendor</b>	<b>Bid</b>
Air-Ex Air Conditioning, Inc.	\$1290
Pomona Valley Plumbing & HVAC	\$1342
A-O-Reed and Co.	\$1350
<b>Nexus</b>	
Bid totals were made by adding together the regular, overtime and double overtime rate for a Foreman and Journeyman.	



**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

**ATTACHMENT 2**

**Contract Services Agreement**



2025

CONTRACT SERVICES AGREEMENT

(Contractor: Air-Ex Air Conditioning, Inc.)

(Nature of Engagement: On Call, As Needed HVAC Services)

THIS CONTRACT SERVICES AGREEMENT (hereinafter, "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by and between the CITY OF EL MONTE, a municipal corporation (hereinafter, "CITY") and AIR-EX AIR CONDITIONING (hereinafter, "CONTRACTOR"). For the purposes of this Agreement, CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

RECITALS

WHEREAS, CITY is a municipal corporation organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose; and

WHEREAS, CITY requires on call, as needed, HVAC services; and

WHEREAS, CITY staff has determined that CONTRACTOR possess the skills, experience and expertise required to competently provide the services and tasks contemplated under this Agreement; and

WHEREAS, the execution of this Agreement was approved by the El Monte City Council at its Regular Meeting of \_\_\_\_\_, 2025, under Agenda Item No. \_\_\_\_.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

**Section 1. Scope of Services.**

- A. Subject to the terms and conditions of this Agreement, CONTRACTOR agrees to provide CITY, on call-as needed HVAC services. The various tasks and related services to be performed by CONTRACTOR are more specifically described in the CITY's "Contract HVAC Maintenance Services City Requirements" (hereinafter the "City Requirements") and the written proposal of CONTRACTOR (hereinafter, the "Contractor Proposal"). The City Requirements and the Contractor Proposal are attached and incorporated hereto as **Exhibits "A" and "B"** respectively. The term "Scope of Services" shall be a collective reference to the City Requirements and the Contractor Proposal. The capitalized term "Services" shall be a collective reference to all the various services and tasks referenced in the Scope of Services.

In the event of any conflict or inconsistency between the provisions of the document entitled City Requirements and the provisions of the document entitled Contractor Proposal, the requirements of the document entitled City Requirements shall govern and control but only to the extent of the conflict or inconsistency and no further. In the event of any conflict or inconsistency between the provisions of the Scope of Services and the provisions of this Agreement to which the Scope of Services is attached, the provisions of this Agreement shall govern and control.

- B. CONTRACTOR shall provide all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the Services. CONTRACTOR shall perform the Services in accordance with the terms and conditions of this Agreement and in accordance with such other written or verbal directives as may be issued by CITY.
- C. CONTRACTOR warrants that CONTRACTOR: (i) has thoroughly investigated and considered the nature of the work, services and tasks to be performed under this Agreement; (ii) has carefully considered how the Services should be performed; and (iii) fully understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement. CONTRACTOR warrants that CONTRACTOR has or will investigate any location where the Services will be performed and is or will be fully acquainted with the conditions there existing, prior to undertaking any service or task requested by CITY in the manner described under Section 3, below. Should the CONTRACTOR discover any latent or unknown conditions which will materially affect the performance of the services hereunder, CONTRACTOR shall immediately inform the CITY of such fact and shall not proceed except at CONTRACTOR's risk until written instructions are received from the City Representative as defined herein.
- D. In the event CONTRACTOR ceases to perform the Services agreed to under this Agreement or otherwise abandons any undertaking contemplated herein prior to completion and acceptance of the Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR's cessation or abandonment.

## **Section 2. Term.**

- A. The term of this Agreement (hereinafter, the "Term") shall commence upon the date it is signed by all of the Parties and will terminate on June 30, 2026. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as provided under Section 17 (Termination), below.

- B. CONTRACTOR shall perform the Services continuously and with due diligence. CONTRACTOR shall cooperate with CITY and in no manner interfere with the work of CITY, its employees or other consultants, contractors or agents.
- C. CONTRACTOR shall not claim or be entitled to receive any compensation or damage because of the failure of CONTRACTOR, or its subcontractors, to have related services or tasks completed in a timely manner.
- D. CONTRACTOR shall at all times enforce strict discipline and good order among CONSULTANT's employees.
- E. CONTRACTOR, at its sole expense, shall pay all sales, consumer, use or other similar taxes required by law.
- F. CONTRACTOR shall complete the services within the term of this Agreement and shall meet any other established schedules and deadlines.

**Section 3. Prosecution of Services.**

- A. CONTRACTOR shall perform the Services contemplated under this Agreement on an as-needed, as requested basis. Nothing in this Agreement shall be construed to grant CONTRACTOR the exclusive right to perform any of the types of services or tasks contemplated under this Agreement nor shall anything in this Agreement be construed to entitle CONTRACTOR to the receipt of any sums under this Agreement, except to the extent CITY requests the performance of any Services in the manner described below and such Services are in fact performed and completed by CONTRACTOR and accepted by CITY. CITY requests for the performance of specific services or tasks contemplated under this Agreement shall be made in the form of a written work order(s) issued by the City Representative (each such written request hereinafter referred to as a "Work Order"). Each Work Order shall include the following information:
  - 1. A detailed description of the specific services or tasks requested;
  - 2. The location of where the particular services or tasks are to be performed, if applicable;
  - 3. A not-to-exceed budget for performing the services or tasks;
  - 4. A timeline for completing the requested services or tasks;
  - 5. Any other information CITY deems necessary and relevant to the requested services or tasks; and
  - 6. The signature of the City Representative, confirming that the services or tasks have been authorized by the City Representative.
- B. CONTRACTOR shall perform no Services under this Agreement without a written request from the City Representative, containing the information set forth in Section 3(A) above.
- C. Time is of the essence in the performance of Services under this Agreement, and in the absence of a specific schedule or other instructions from the City

Representative, CONTRACTOR shall begin and complete performance of the Work to completion in as timely and a diligently a manner as possible.

**Section 4. Compensation.**

- A. CONTRACTOR's total compensation during the Term of this Agreement shall not exceed the sum of **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000)** (hereinafter, the "Not-to-Exceed Sum"). CONTRACTOR further agrees that the Not-to-Exceed Sum is inclusive of compensation for all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the Services. CONTRACTOR shall have no right or entitlement to any overage contingency sums authorized by the City Council as part of the approval of this Agreement, unless the City Representatives authorize the expenditure of such overage contingency funds in writing in the City Representative's sole and absolute discretion.
  
- B. Following the conclusion of Services requested pursuant to Section 3 above, CONTRACTOR shall submit to CITY an itemized invoice indicating the services and tasks performed. If the amount of CONTRACTOR's compensation includes hours worked by CONTRACTOR's personnel, the invoice shall indicate the number of hours worked in connection with the specific service or task requested, the persons responsible for performing the Services, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar days of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

**Section 5. Standard of Care.**

- A. CONTRACTOR agrees as follows:
  - 1. CONTRACTOR will perform all Services using the degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality;
  - 2. CONTRACTOR represents all personnel assigned to perform the Services for CITY under this Agreement shall possess the skill, training, and experience necessary to competently perform the Services and shall at all times possess and maintain all licenses, certifications and/or qualifications necessary to perform the Services;
  - 3. CONTRACTOR shall perform and complete all Services in a manner that is reasonably satisfactory to CITY;
  - 4. CONTRACTOR shall comply with all applicable federal, State, and local

laws and regulations, including all applicable Cal/OSHA regulations in the performance of this Agreement;

5. CONTRACTOR understands the nature and scope of the Services to be performed under this Agreement as well as any and all applicable schedules of performance;
6. In the performance of this Agreement, CONTRACTOR shall supply and deploy personnel, equipment, tools, and materials necessary, in the reasonable opinion of CITY, to perform all Services in compliance with the standard of care set forth in this Section and to time complete all Services specified in each Work Order; and
7. CONTRACTOR shall perform, at CONTRACTOR's sole cost and expense, any tasks necessary to correct any errors or omissions caused by CONTRACTOR's failure to comply with the standard of care set forth in this Section or by any like failure on the part of CONTRACTOR's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendars days from the date of discovery or such other extended period of time authorized by the City Representative in writing in the City Representative's sole and absolute discretion.

- B. CONTRACTOR acknowledges and agrees that CITY's acceptance of any Services performed by CONTRACTOR or on CONTRACTOR's behalf shall not constitute a release of any deficiency or delay in performance. CONTRACTOR further acknowledges, understands, and agrees that CITY has relied upon the representations of CONTRACTOR under paragraph A of this Section, above, and that such representations were a material inducement to CITY entering into this Agreement with CONTRACTOR.

## **Section 6. Representatives.**

- A. City Representative. For the purposes of this Agreement, the contract administrator and CITY's representative shall be Jerry Moreno, Public Works and Utilities Director (hereinafter, the "City Representative"). It shall be CONTRACTOR's responsibility to assure that the City Representative is kept informed of the progress of the performance of the services, and CONTRACTOR shall refer any decisions which must be made by CITY to the City Representative. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the City Representative.
- B. Contractor Representative. For the purposes of this Agreement, Bob Carder, President, is hereby designated as the principal and representative of CONTRACTOR authorized to act on its behalf with respect to CONTRACTOR's performance under this Agreement and to make all decisions in connection therewith (the "Contractor Representative"). Notice to the Contractor Representative whether written or verbal shall constitute notice to CONTRACTOR.

The CONTRACTOR's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement

**Section 7. Contractor's Personnel.**

- A. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required to perform the Services and all other related tasks contemplated under this Agreement.
- B. CONTRACTOR shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Services.
- C. CONTRACTOR shall be solely responsive for the payment of any fees, assessments and taxes, plus applicable penalties, and interest, which may be imposed by law and arise from or are necessary for the CONTRACTOR's performance of the Services.
- D. CONTRACTOR shall be solely responsible for the satisfactory performance of all personnel working on CONTRACTOR's behalf in the performance of this Agreement.
- E. If at any time during the term of this Agreement, CITY requests the removal of any of CONTRACTOR's employees or subcontractors assigned by CONTRACTOR to perform on CONTRACTOR's behalf under this Agreement, CONTRACTOR shall remove such employees or subcontractors immediately upon receiving notice from CITY.
- F. CONTRACTOR shall be solely responsible for the payment of all wages and benefits owed to CONTRACTOR's employees and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security. CONTRACTOR shall also be solely responsive for the payment of all subcontractors acting on its behalf in the performance of this Agreement.

**Section 8. Provisions Applicable to Services Constituting Public Works Under Labor Code Section 1720.**

- A. The provisions of this Section shall apply to the extent any of the Services to be performed by CONTRACTOR constitute a "public work" within the meaning of Section 1720(a)(1) of the Labor Code. CONTRACTOR shall comply with the provisions of the Labor Code applicable to public works, in the manner set forth under this Section. In addition to any other indemnification obligation set forth under this Agreement, CONTRACT shall indemnify, hold harmless, and defend City concerning any liability arising out of Labor Code Section 1720 *et seq.*
- B. Hours of Work.

1. In accordance with California Labor Code Section 1810, eight (8) hours of labor in performance of the Services subject to this Section shall constitute a legal day's work under this Agreement.
2. In accordance with California Labor Code Section 1811, the time of service of any worker employed in performance of the Services subject to this Section is limited to eight (8) hours during any one calendar day, and forty (40) hours during any one (1) calendar week, except in accordance with Labor Code Section 1815, which provides that work in excess of eight (8) hours during any one (1) calendar day and forty (40) hours during any one calendar week is permitted upon compensation for all hours worked in excess of eight (8) hours during any one (1) calendar day and forty (40) hours during any one (1) calendar week at not less than one-and-one-half times the basic rate of pay.
3. CONTRACTOR and its subcontractors shall forfeit as a penalty to the CITY \$25 for each worker employed in the performance of the Services subject to this Section for each calendar day during which the worker is required or permitted to work more than eight (8) hours in any one calendar day, or more than forty (40) hours in any one calendar week, in violation of the provisions of Labor Code Section 1810 and following.

C. Wages.

1. In accordance with Labor Code Section 1773.2, the CITY has determined the general prevailing wages for the locality in which Services subject to the Section are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file at the CITY and shall be made available on request. CONTRACTOR and subcontractors engaged in the performance of the Services subject to this Section shall pay no less than these rates to all persons engaged in performance of the Services subject to this Section.
2. In accordance with Labor Code Section 1775, CONTRACTOR and any subcontractors engaged in performance of the Services subject to this Section shall comply with Labor Code Section 1775, which establishes a penalty of up to \$50 per day for each worker engaged in the performance of the Services that are subject to this Section that CONTRACTOR or any subcontractor pays less than the specified prevailing wage. The amount of such penalty shall be determined by the Labor Commissioner and shall be based on consideration of the mistake, inadvertence, or neglect of CONTRACTOR or subcontractor in failing to pay the correct rate of prevailing wages, or the previous record of CONTRACTOR or subcontractor in meeting applicable prevailing wage obligations, or the willful failure by CONTRACTOR or subcontractor to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if CONTRACTOR or subcontractor had knowledge of their obligations under the California Labor Code. CONTRACTOR or subcontractor shall pay the difference between the

prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate. If a subcontractor worker engaged in performance of the Services subject to this Section is not paid the general prevailing per diem wages by the subcontractor, CONTRACTOR is not liable for any penalties therefore unless CONTRACTOR had knowledge of that failure or unless CONTRACTOR fails to comply with all of the following requirements:

- (i) The contract executed between CONTRACTOR and the subcontractor for the performance of part of the Services subject to this Section shall include a copy of the provisions of California Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.
  - (ii) CONTRACTOR shall monitor payment of the specified general prevailing rate of per diem wages by the subcontractor by periodic review of the subcontractor's certified payroll records.
  - (iii) Upon becoming aware of a subcontractor's failure to pay the specified prevailing rate of wages, CONTRACTOR shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the subcontractor for performance of the Services subject to this Section.
  - (iv) Prior to making final payment to a subcontractor, CONTRACTOR shall obtain an affidavit signed under penalty of perjury from the subcontractor that the subcontractor has paid the specified general prevailing rate of per diem wages for employees engaged in the performance of the Services subject to this Section and any amounts due pursuant to California Labor Code Section 1813.
3. In accordance with Labor Code Section 1776, CONTRACTOR and each subcontractor engaged in performance of the Services subject to this Section shall keep accurate payroll records showing the name, address, social security number, work, straight time, and overtime hours worked each day and week, and the actual *per diem* wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the Services subject to this Section. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:
- (i) The information contained in the payroll record is true and correct.
  - (ii) The employer has complied with the requirements of Sections 1771, 1811, and 1815 for any work performed by the employer's employees on the public works project.

The payroll records required pursuant to Labor Code Section 1776 shall be certified and shall be available for inspection by the CITY and its authorized representatives, the Division of Labor Standards Enforcement, the Division

of Apprenticeship Standards of the Department of Industrial Relations and shall otherwise be available for inspection in accordance with Labor Code Section 1776.

4. In accordance with Labor Code Section 1777.5, CONTRACTOR, on behalf of itself and any subcontractors acting on CONTRACTOR's behalf in performance of the Services subject to this Section, shall be responsible for ensuring compliance with Labor Code Section 1777.5 governing employment and payment of apprentices on public works contracts.
5. In case it becomes necessary for CONTRACTOR and any subcontractors performing Services on CONTRACTOR's behalf to employ for the Services subject to this Section any person in a trade or occupation (except executive, supervisory, administrative, clerical, or other non-manual workers as such) for which no minimum wage rate has been determined by the Director of the Department of Industrial Relations, CONTRACTOR shall pay the minimum rate of wages specified therein for the classification which most nearly corresponds to specific Services subject to this Section to be performed by that person. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

#### **Section 9. Conflicts of Interest.**

- A. CONTRACTOR may serve other clients, but none whose activities within the corporate limits of CITY or whose business, regardless of location, would place CONTRACTOR in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*
- B. CONTRACTOR shall not employ any official or employee of the CITY during the Term of this Agreement or any extension term. No officer or employee of CITY shall have any financial interest in this Agreement that would violate Government Code Sections 1090 *et seq.* CONTRACTOR warrants and represents that no owner, principal, partner, officer, or employee of CONTRACTOR is or has been an official, officer, employee, agent, or appointee of the CITY within the twelve-month period of time immediately preceding the Effective Date. If an owner, principal, partner, officer, employee, agent, or appointee of CONTRACTOR was an official, officer, employee, agent, or appointee of the CITY within the twelve-month period immediately preceding the Effective Date, CONTRACTOR warrants that any such individuals did not participate in any manner in the forming of this Agreement. CONTRACTOR understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and CONTRACTOR will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and CONTRACTOR will be required to reimburse the CITY for any sums paid to CONTRACTOR. CONTRACTOR understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code §1090.
- C. CONTRACTOR warrants, represents, and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely

for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid, nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the absolute and unfettered right to rescind this Agreement without liability or penalty.

**Section 10. Independent Contractor.** CONTRACTOR shall at all times during the term of this Agreement be an independent contractor and shall not be an employee of CITY or engaged in any joint venture relationship with the CITY. CONTRACTOR shall determine the method, details, and means of performing all of the Services to be performed by CONTRACTOR under this Agreement. CONTRACTOR shall be responsible to CITY only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to CITY's control with respect to the physical action or activities of the CONTRACTOR in fulfillment of this Agreement. CONTRACTOR is permitted to provide services to others during the same period as it provides services to CITY under this Agreement. Notwithstanding any other CITY, state, or federal policy, rule, regulation, law, or ordinance to the contrary, CONTRACTOR and any of its employees, agents, and subcontractors performing the Services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by CITY, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of CITY and entitlement to any contribution to be paid by CITY for employer contributions and/or employee contributions for PERS benefits.

**Section 11. Non-Discrimination.**

- A. CONTRACTOR shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any Services provided by CONTRACTOR under this Agreement. CONTRACTOR shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any Services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of CONTRACTOR thereby.
- B. CONTRACTOR and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, Section 12990 et seq.) and the applicable regulations promulgated hereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Contract by reference and made a part hereof as if set forth in full. CONTRACTOR and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. CONTRACTOR shall include the nondiscrimination and compliance provisions of this Section in all subcontracts to

provide Services under this Agreement.

## **Section 12. Indemnification.**

- A. To the fullest extent permitted by law, CONTRACTOR hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless CITY and CITY's elected and appointed officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of CONTRACTOR or any of CONTRACTOR's officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants, or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to this Agreement and the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by CONTRACTOR and shall operate to fully indemnify the Indemnitees against any such negligence. The foregoing notwithstanding, nothing in this Section shall be construed to encompass (i) Indemnitees' sole negligence or willful misconduct to the extent that the Agreement is subject to Civil Code §2782(a), or (ii) CITY's active negligence to the extent that the underlying Agreement is subject to Civil Code §2782(b).
- B. Attorneys and other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees. CONTRACTOR, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. CITY shall have the right to offset against the amount of any fees due to CONTRACTOR under this Agreement any amount due to CITY from CONTRACTOR because of CONTRACTOR's failure to promptly pay to CITY any reimbursement or indemnification arising under this Section.
- C. CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations for the benefit of CITY, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged, intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of CONTRACTOR or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or

entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

- D. CITY does not and shall not; waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement.
- E. The indemnification duty established under this Section is effective without reference to the existence or applicability of any insurance coverage(s) which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees. The hold harmless and indemnification provisions of this Section shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost, or expense.
- F. Payment is not required as a condition precedent to an Indemnitee's right to recover under the indemnification provisions of this Section, and an entry of judgment against any one or more of the Indemnitees shall be conclusive in favor of the Indemnitees' right to recover under such indemnification provisions. CONTRACTOR shall pay Indemnitees for any attorney's fees and costs incurred in enforcing this indemnification provision.
- G. CONTRACTOR's obligations under this Section or any other provision of this Agreement will not be limited by the provisions of any workers compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to the Indemnities. CONTRACTOR shall fully comply with the workers' compensation laws regarding CONTRACTOR and CONTRACTOR's employees. CONTRACTOR further agrees to indemnify and hold CITY harmless from any failure of CONTRACTOR to comply with applicable workers' compensation laws.
- H. The provisions of this Section shall survive the termination of this Agreement and the completion of all Services contemplated under this Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law or elsewhere under this Agreement.

### **Section 13. Insurance.**

- A. CONTRACTOR shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:
  - 1. Commercial General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and in the aggregate for any personal injury, death, loss, or damage.
  - 2. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

3. Worker's Compensation insurance as required by the State of California.

- B. CONTRACTOR shall require each of its sub-consultants or sub-contractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- C. The policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- D. CONTRACTOR agrees that if it does not keep the insurance required in this Agreement in full force and effect, CITY may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, CITY may take out the necessary insurance and pay, at CONTRACTOR'S expense, the premium thereon.
- E. Prior to commencement of any Services under this Agreement, CONTRACTOR shall file with CITY's Risk Manager a certificate or certificates of insurance showing that the insurance policies are in effect and satisfy the required amounts and specifications required pursuant to this Agreement.
- F. CONTRACTOR shall provide proof that policies of insurance expiring during the Term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- G. The general liability and automobile policies of insurance shall contain an endorsement naming CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns as additional insureds. All of the policies shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days' prior written notice to CITY. CONTRACTOR agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- H. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the CITY, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.
- I. All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR, and CONTRACTOR's employees, agents, subcontractors, or volunteers from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY, its officials, officers, employees, agents, and volunteers.
- J. Any deductibles or self-insured retentions must be approved by CITY. At the option of CITY, CONTRACTOR shall either reduce or eliminate the deductibles or

self-insured retentions with respect to CITY, or CONTRACTOR shall procure a bond guaranteeing payment of losses and expenses.

- K. If CONTRACTOR is a Limited Liability Company, general liability coverage must be amended so that the Limited Liability Company and its managers, affiliates, employees, agents, and other persons necessary or incidental to its operation are insureds.
- L. Procurement of insurance by CONTRACTOR shall not be construed as a limitation of CONTRACTOR's liability or as full performance of CONTRACTOR's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.
- M. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement effective upon notice.
- N. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. Any amendment to the insurance requirements of this Article shall be memorialized and approved in the form of a written amendment to this Agreement, signed by the Parties. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver will be void or invalid.

**Section 14. Records and Inspection.** CONTRACTOR shall keep, and require subcontractors to keep, such books and records as shall be necessary to document the performance of the Services and to enable the CITY to evaluate the performance of the Services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of CITY, including the right to inspect, copy, audit, and make records and transcripts from such records. Such records shall be maintained for a period of four (4) years following completion of the services hereunder, and the CITY shall have access to such records in the event any audit is required.

**Section 15. Termination.**

- A. Termination for Convenience. CITY may immediately terminate this Agreement for convenience, without cause and without penalty or liability at any time upon the issuance of written notice to CONTRACTOR specifying the effective date of such termination. Such termination for convenience shall be made in writing signed by either the City Representative, the City Manager or the Assistant City Manager. CONTRACTOR may only terminate this Agreement for cause.
- B. Termination for Cause. In the event either Party fails to perform any duty, obligation, service, or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service, or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For

all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth in this Section or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement. An Event of Default shall include, but shall not be limited to the following: (i) CONTRACTOR's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (ii) CONTRACTOR's and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iii) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary or involuntary; (iv) CONTRACTOR's refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (v) CITY's discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false or erroneous in any material respect, including any statement, representation or warranty set forth in the Equipment Specifications.

1. CONTRACTOR shall cure the following Event of Default within the following time periods:
  - i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation, or work product which CONTRACTOR is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this subsection that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
  - ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this subsection that exceeds thirty (30) calendar days from the end of the initial 30-day cure period.

If an Event of Default relates to a material falsehood or misrepresentation set forth in **Exhibit "B"** that is not susceptible to a cure, CITY in its sole and absolute discretion may elect to treat the falsehood or misrepresentation as a breach of this Agreement or waive the falsehood or misrepresentation. The foregoing notwithstanding, the prior waiver of a falsehood or misrepresentation as an Event of Default shall not operate as a waiver or any other falsehood or misrepresentation later discovered by CITY.

2. Except as otherwise specified in this Agreement, CITY shall cure any Event of Default asserted by CONTRACTOR within thirty (30) calendar days of CONTRACTOR's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 30-day cure period. Prior to the expiration of the 30-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONTRACTOR shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR's Default Notice to CITY.
3. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR's performance under this Agreement (or the performance of any specific task or function performed by CONTRACTOR under this Agreement) pending CONTRACTOR's cure of any Event of Default by giving CONTRACTOR written notice of CITY's intent to suspend CONTRACTOR's performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
4. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
5. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights, and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon written notice to CONTRACTOR, the CITY may immediately terminate this Agreement in whole or in part;

- ii. Upon written notice to CONTRACTOR, the CITY may extend the time of performance;
- iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR's breach of the Agreement or to terminate the Agreement; or
- iv. The CITY may exercise any other available and lawful right or remedy.

CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

6. In the event CITY is in breach of this Agreement, CONTRACTOR's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks. In no event shall CONTRACTOR be entitled to receive more than the amount that would be paid to CONTRACTOR for the full performance of the services required by this Agreement.
7. No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

**Section 16. Force Majeure.** The deadline for completion of Services undertaken may be extended in the event of any delays due to unforeseeable causes beyond the control of CONTRACTOR and without the fault or negligence of CONTRACTOR, including but not limited to severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the CITY. CONTRACTOR shall within three (3) calendar days of the commencement of such delay notify the City Representative in writing of the causes of the delay. The City Representative shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the City Representative such delay is justified. The City Representative's determination shall be final and conclusive upon the parties to this Agreement. In no event shall CONTRACTOR be entitled to recover damages against the CITY for any delay in the performance of this Agreement, however caused, CONTRACTOR'S sole remedy being extension of the Agreement pursuant to this Section.

**Section 17. Notices.** Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (a) the day of delivery if delivered by hand or overnight courier service during CONTRACTOR's and CITY's regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the

addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing.

**If to CITY:**

City of El Monte  
City Hall – West, 2<sup>nd</sup> Floor  
11333 Valley Boulevard  
El Monte, CA 91731  
Phone: 626-580-2058  
Attn: Jerry Moreno, Public Works  
Director

**If to CONTRACTOR:**

Air-Ex Air Conditioning, Inc.  
157 Gentry Street  
Pomona, CA 91767  
Phone: (909) 596-6856  
Attn: Bob Carder, President

**Section 18. Prohibition.** CONTRACTOR shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without CITY's prior written consent, and any attempt to do so shall be void and of no effect. CITY shall not be obligated or liable under this Agreement to any party other than CONTRACTOR.

**Section 19. Attorney Fees.** In the event that CITY or CONTRACTOR commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs of suit, including reasonable attorney's fees.

**Section 20. Entire Agreement.** All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. Except as expressly provided in this Agreement or its Exhibits, in the event of any conflict or inconsistency between the express provisions of this Agreement and provisions of any document incorporated by reference, the provisions of this Agreement shall prevail and control. This instrument contains the entire Agreement between CITY and CONTRACTOR with respect to the subject matter herein. No other prior oral or written agreements are binding on the parties. Any modification of this Agreement will be effective only if it is in writing and executed by both CITY and CONTRACTOR.

**Section 21. Governing Law; Jurisdiction.** This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

**Section 22. Severability.** Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

**Section 23. Captions.** The captions used in this Agreement are solely for reference and the convenience of the parties. The captions are not a part of the Agreement, in no

way bind, limit, or describe the scope or intent of any provision, and shall have no effect upon the construction or interpretation of any provision herein.

**Section 24. Execution.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF EL MONTE, a municipal corporation:**

**AIR-EX AIR CONDITIONING, INC.:**

By: \_\_\_\_\_  
Alma K. Martinez  
City Manager

By: \_\_\_\_\_  
Bob Carder  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Richard Padilla  
Assistant City Attorney

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**CITY REQUIREMENTS**

**CITY OF EL MONTE**  
**CONTRACT HVAC MAINTENANCE SERVICES**  
**CITY REQUIREMENTS 2025 - 2026**

Contractor will perform on-call (24-hour) HVAC installation, repairs, maintenance, upgrades, trouble shooting, and diagnose HVAC related issues citywide.

Contractor will service, maintain, install, and repair all HVAC related equipment on package units, split systems, chillers, boilers, and large built-up systems:

- Install and program thermostats;
- Replace compressors;
- Replaces fan motors;
- Check refrigerant leaks and repair;
- Unclog condensate drains;
- Clean condenser coils;
- Replace HVAC air filters;
- Replace fuse and contactors;
- Electrical repairs; and
- All other HVAC related issues.

**EXHIBIT "B"**  
**CONTRACTOR PROPOSAL**

**Information:**

Contractor: Air-Ex Air Conditioning, Inc.	E-mail: <a href="mailto:p.stube@air-ex.com">p.stube@air-ex.com</a>
Contractor License No: 418759	DIR No: 1000001263
Address: 157 Gentry St., Pomona, CA 91767	Office: 909-596-6856
	Mobile: 909-549-7552

**Hourly Prevailing Wage Rates:**

	Regular Rate	Overtime Rate	Double Overtime Rate
Superintendent	\$145.00	\$215.00	\$285.00
Foreman	\$145.00	\$215.00	\$285.00
Journeyman	\$145.00	\$215.00	\$285.00
Apprentice	\$135.00	\$205.00	\$275.00
Trade Specialist	\$135.00	\$205.00	\$275.00
Trade Technician	\$135.00	\$205.00	\$275.00
Trade Laborer	\$135.00	\$205.00	\$275.00
Other:			

Please specify the days/hours that qualify Regular Hours, Overtime, and Double Overtime.

Regular Hours	5:00 AM to 5:00 PM M-F
Overtime	5:00 PM to 5:00 AM Monday-Thursday, Friday 5:00PM to Monday 5:00AM
Double Overtime	Union Observed Holidays 12:00 AM to 11:59 PM

**Equipment:**

Equipment	Rate
Truck	\$1000
Boom/Lift Truck	
Crane	
Other:	
Trip Charges	\$75
Material Mark-up Percentage	40%



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 4, 2025

Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE SETTING THE DATE, TIME AND PLACE OF A MAJORITY PROTEST PUBLIC HEARING PER ARTICLE XIID, SECTION 6 OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 53755 ET SEQ. TO RECEIVE WRITTEN PROTESTS AND OBJECTIONS BY AFFECTED REAL PROPERTY PARCEL OWNERS TO PROPOSED INCREASES TO THE CITY'S SCHEDULE OF WATER SERVICE FEES AND CHARGES AS SET FORTH UNDER CHAPTER 13.04 AND 13.06 OF THE EL MONTE MUNICIPAL CODE; APPROVING A MASTER LIST OF AFFECTED REAL PROPERTY PARCELS; APPROVING A WATER SERVICE RATE STUDY JUSTIFYING THE RECOMMENDED APPROVAL OF A SCHEDULE OF INCREASED/ADJUSTED WATER SERVICE FEES AND CHARGES; APPROVING RULES FOR THE SUBMISSION OF OBJECTIONS AND THE SUBMISSION AND TABULATION OF WRITTEN PROTESTS; AND DIRECTING CITY STAFF TO UNDERTAKE ALL OTHER MEASURES LEGALLY REQUIRED TO CONDUCT A MAJORITY PROTEST HEARING, INCLUDING THE ISSUANCE OF 45-DAYS PRIOR WRITTEN NOTICE TO THE OWNERS OF AFFECTED REAL PROPERTY PARCELS**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive the presentation from City staff and Raffelis regarding the preparation of the 2025 Water Rate Study supporting the proposed approval of a schedule of increased water rates and charges and pose questions to staff;
2. Approve the attached Resolution which sets the date, time and location of a majority-protest public hearing;
3. Approve the master list of affected parcels;
4. Accept the Raffelis 2025 Water Rate Study and adopt its findings and proposed schedule of increased water meter rate and water service charges;
5. Approve rules and procedures for the submission of written protests and objections; and

14.3

6. Direct City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners

## **BACKGROUND AND PURPOSE/JUSTIFICATION FOR RECOMMENDED ACTION**

The El Monte Water Authority maintains an extensive system of water infrastructure including water production and distribution facilities that deliver potable water to approximately 3,500 service connections and covers about 17.6% of the City's population. The water system infrastructure (Water Enterprise) is leased from the City by the Water Authority. The Water Enterprise consists of six (6) groundwater wells, two (2) reservoirs with a total capacity of 1.2 million gallons, three (3) emergency connections to neighboring purveyors and 46 miles of water distribution lines. The source of funds to operate the Water Authority and maintain the water infrastructure is solely through rates and fees charged to customers for service and El Monte Water rates are among the lowest in the area compared to private water companies and municipal water suppliers.

In order to keep up with inflation and fund the replacement of underground assets through capital improvement projects, rates need to be reviewed periodically and increased as needed. The last water rate schedule increase was approved by the City Council and the Water Authority on December 17, 2019, which included a 15% increase in January 2020, 9% increases in January 2021 and 2022, and 8% increases in January of 2023 and 2024.

For any increase to water rates, the City and the Water Authority must follow California Proposition 218 requirements, which include evaluating the cost to provide service, a public notification and public hearing. Staff was instructed to initiate a water rate study to develop sustainable rates for the next five (5) years. As a result, Raffelis was approved by the City Council on March 12, 2025, to evaluate the cost of service, the potential impact of reduced water usage due to drought and water conservation conditions, inclusion of funding for necessary capital improvements, a rate survey of nearby water providers, projection of expenses and revenue, and a review of cost allocation for overhead expenses.

### ***A. GENERAL OVERVIEW OF EL MONTE WATER SYSTEM***

The City charges its customers on bi-monthly basis for water service. The current water rate structure consists of fixed charges by meter size and volume charges by tier rate. The volume charges are based on two-tier rate structure, \$0.562 for each unit of water between 0-125 units of water and \$0.716 for each unit of water in excess of the first 125 units of water.

The Water Enterprise delivers water through a system that includes storage reservoirs, booster pumps, disinfection facilities, filtration and approximately 46 miles of distribution water pipelines ranging in size from two (2) inches to twelve (12) inches in diameter. Water is extracted from the Main San Gabriel Basin using four (4) active wells and two (2) standby wells with a combined production capacity of 9,500 gallons per minute (gpm).

The Water Enterprise also operates water treatment facilities to remove pollutants from groundwater before the treated water is piped to City water customers. Currently, 80% of the water distribution system, not including the water treatment systems, is more than 50 years old, and with an estimated service life of 50 years, it is likely that major portions of this system have exceeded or are nearing the end of their service life and require replacement.

Currently, the Water Enterprise revenues include consumption fees, and other sales. Annual water revenues are approximately \$5.67 million. In summary, approximate revenues are as follows:

Water Sales	\$ 5,200,000
<u>Other Miscellaneous Revenues</u>	<u>\$ 472,000</u>
<b>Subtotal</b>	<b>\$ 5,672,000</b>

Annual Water Enterprise expenses include operations and maintenance costs of \$2.56M, and debt service of \$1.53M. Approximate costs are as follows:

EM Operable Unit – Post Permit Phase	\$ 880,130
General & Administrative	\$ 2,566,957
Pumping Transmission Distribution	\$ 2,145,795
<u>Other Operating Expenses</u>	<u>\$ 200,000</u>
<b>Subtotal</b>	<b>\$ 5,792,882</b>

## ***B. RECOMMENDED RATE STRUCTURE***

The draft 2025 Water Rate Study (“Study”) and the PowerPoint City Council presentation materials as prepared by Raftelis and verified by City staff identify the future annual costs of the Water Enterprise, which include operation and maintenance, existing debt service, water facility lease, and unreimbursed operating expenses related to the El Monte Operable Water Treatment Unit. The Study also includes estimated future years’ expenses by applying inflation factors to the various expense categories. An analysis was performed to compare projected revenues with the revenue requirements for the Water Enterprise, including capital expenditures for the capital replacement/renewal of the pipelines, reservoirs, pumps and other facilities. The Study includes plans to include an Operating Reserve with a target of 25% of O&M and Capital Reserve funding to include a year’s worth of average Capital Expenses over a 10-year period for approximately \$2.9M over the next five-year period.

The analysis has produced two (2) alternative rate scenarios. These new rate scenarios which best meet the needs of the Water Enterprise and balance the interest of Water Enterprise customers were presented to the Enterprise Fund Committee (the “Committee”) at their regular quarterly meeting on September 3, 2025, for review and comment. The Committee agreed to move forward with the two (2) rate increase

alternative plans. The Committee was satisfied that both rate increase scenarios are fair and justified in terms of costs and recoveries. The Committee approved forwarding both new water rate scenarios to the City Council for consideration (Alternative Plan 1 and 2) and the Committee recommended the water rate increase as set forth in the Study as "Alternative 1" which is fair and will also fully fund the Capital Improvement Projects presented at the meeting.

Alternative Plan 1 proposes that the City increase water rates by seven and three quarters percent (7.75%) for consecutive years from January 1, 2026 to January 1 of 2030. Alternative Plan 2 proposes that the City increase water rates by seven percent (7%) from January 1, 2026 to January 1 of 2030 with a decrease to Capital Improvement Projects to 80%. Attachment 1 to this staff report presents the proposed water rates.

### ***C. PROPOSITION 218 LEGAL REQUIREMENTS – MAJORITY PROTEST PROCEEDINGS***

The water charges for which increases have been recommended are considered "property-related" fees or charges within the meaning of Proposition 218. Before a public water supply agency such as the City can increase a property related fee or charge, the City must be prepared to show that the new water rates are no more than is necessary to pay for the costs of the water service, including water system capital replacement charges and debt service and operating reserves, and identify all of the real property parcels that pay the property-related fee or charge. The City must also conduct a public hearing upon not less than 45-days prior written notice delivered by mail to the record owner of each identified parcel upon which the water rate charge is imposed. The notice must indicate the amount of the increase, the basis upon which the proposed increase was calculated, the reason for the increase and the date, time and location of the hearing to be held. Any proposed water rate increase must be supported by a study that establishes the basis of the increase.

Before the City can adopt and implement a new proposed schedule of increased/adjusted water service fees and charges, it must conduct a majority protest public hearing which concludes with the tabulation of written protests submitted by the owners of real property parcels that are affected by the fees and charges. If written protests against the adoption of the increase are submitted for more than 50% of the affected real property parcels (50% plus 1), then the City Council may not adopt the proposed fee schedule. Only one (1) protest may be counted for each affected real property parcel, even if there are multiple water service accounts associated with the parcel. For purposes of illustration only, if there were 100 affected real property parcels and written protests were submitted for 51 of the 100 parcels, the City Council would not be able to adopt the proposed fee increases/adjustments. On the other hand, if only 50 or fewer written protests were received, the City Council would be authorized to adopt the proposed fee schedule. This process is generally referred to as a "majority protest" process.

Recognizing that the customer of record may be different from the owner of a real property

parcel that receives the service or that a single real property parcel may in certain other instances have multiple customer accounts that correspond to it, each of which is in the name of a customer who is someone other than the owner of the real property parcel, Government Code Section 53755(b) allows protests to be submitted by parcel tenants as well as parcel owners, provided that only one (1) protest may be counted per affected parcel. It is for this reason that the City intends to issue the 45-day required by Article XIII D, Section 6 of the California Constitution to both the owners of affected parcels as well as water customer tenants of those parcels. For purposes of illustration, consider a property owner who owns two (2) separate real property parcels: Parcel A, a single-family residence, and Parcel B, a residential duplex. The owner resides on Parcel A and pays the water bill for Parcel A but rents out the duplex on Parcel B to two (2) separate tenants, each who pay their own separate water bills to the City. Pursuant to Government Code Section 53755, the record owner of Parcels A and B would receive two (2) separate notices of a majority protest hearing and would be able to submit one (1) written protest each for Parcel A and Parcel B. The Parcel B tenants would each receive one (1) notice as water customers receiving service on Parcel B. The Parcel B tenants would each be able to submit their own written protests on behalf of Parcel B in their capacity as water customers. Accordingly, even if the owner failed to submit a written protest for Parcel B, either or both of the water customer tenants on Parcel B could still submit a protest on behalf of the parcel. Alternatively, even if both of the tenants failed to submit a written protest, the owner of Parcel B could still submit a written protest on behalf of the parcel. That said, if more than one (1) person submits a written protest on behalf of the same parcel, only one (1) vote will be counted for purposes of the majority protest count because of the **“one parcel-one written protest”** articulated under subdivision (b) of Section 53755.

The Public Works Department working in coordination with the License Treasury Division and Water Division assembled a listing of water customers and affected parcel owners based on the latest equalized assessment roll. The names and addresses of affected parcels are indicated in a spread sheet (hereinafter, the “Master Parcel List”). For the reasons explained above, the City will also mail notice to water customers based on its most up-to-date water customer list as of the time of the approximate time of mailing. Notice will be sent to all the parcel owners and water customers indicated on each list. As indicated in the Master Parcel List there are 3,691 affected real property parcels. Accordingly, 50% plus one threshold is 1,847.

It is recommended that the City Council set a majority protest public hearing date of December 10, 2025, at 6 p.m., or as soon thereafter as the matter may be heard based upon the final water rate increase and scenario designated by the City Council on September 24, 2025. Once the specific water rate scenario is designated by the City Council, Raftelis and City staff will prepare the final form of the 2025 Water Rate Study which is based on such water rate scenario and subject to the confirmation by the City Manager that the final form of the 2025 Water Rate Study conforms to the City Council direction. Assuming written protests are received for less than a majority of the affected parcels, and the City Council takes final action on the proposed water rate increase as of Dec 10, 2025, this will allow the increased schedule of charges to take effect for water

delivers to customers on or after January 1, 2026.

### **FISCAL IMPACT**

Assuming that the December 10, 2025 public hearing is conducted and the City Council confirms and approves the water rate increase for the Water Enterprise in the amount as set forth in the final Study, over the next five (5) calendar years beginning January 1, 2026, the Water Enterprise will use the additional water revenue to pay for both increased water system operational costs as forecast over the next five (5) years and to pay for the final design and construction of needed Water Enterprise capital replacement projects under the City's approved five-year Capital Improvement Plan for the Water Enterprise, and include new budget line items for Capital Reserve and Operational Reserve.

### **CALIFORNIA ENVIRONMENTAL QUALITY ACT**

In accordance with California Environmental Quality Act (CEQA) guidelines section 15061(b)(3), the introduction and adoption of the Ordinance implementing the increased charges is not a project subject to CEQA in that it can be seen with certainty that the increase will not have a significant effect on the physical environment. This undertaking is also statutorily exempt under CEQA guidelines section 15273, which exempts the modification, restructuring or approval of rates, tolls, fares and charges for the purpose of obtaining funds for capital projects necessary to maintain service within an existing area.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goals #4 and #5

- Goal #4 – Improve Infrastructure/City-Wide Sustainability.
- Goal #5 – Enhance Public Safety.

### **CONCLUSION**

It is therefore recommended that the City Council approve a Resolution which authorizes and directs the following:

1. Receive the presentation from City staff and Raffelis regarding the preparation of the 2025 Water Rate Study supporting the proposed approval of a schedule of increase water rates and charges and pose questions to staff; and
2. Approve a Resolution which sets the date, time and location of a majority-protest public hearing;
3. Approve the master list of affected parcels;

4. Accept the Raftelis 2025 Water Rate Study and adopts its findings and proposed schedule of increased water meter rate and water service charges;
5. Approve rules and procedures for the submission of written protests and objections; and
6. Direct City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

Attachments:

1. Water Rate Study Draft Report
2. Resolution

DATE: SEPTEMBER 24, 2025	
PRESENTED TO EL MONTE CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILE
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
CHIEF DEPUTY CITY CLERK	



# **CITY OF EL MONTE**

*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

## **ATTACHMENT 1**

### **Water Rate Study Draft Report**

# City of El Monte

## Water Rate Study Draft Report

September 17, 2025



# Agenda

- 1. Introduction**
- 2. Assumptions**
- 3. Expenses**
- 4. Financial Plan**
- 5. Bill Impacts**
- 6. Rates**
- 7. Rate Survey**

# Project Team



**Steve Gagnon, P.E. (AZ)**

**Project Manager**

**28 Years Experience**

**16 Years helping Southern  
California Agencies Set  
Rates**

**sgagnon@raftelis.com**

**213-262-9308**



**Lindsay Roth**

**Analyst**

**5 Years Experience**

**lroth@raftelis.com**

**213-262-9313**

# What is a Rate Study?

A financial planning and rate setting process that considers:



**Community Objectives:**  
Conservation, Affordability  
Fairness & Equity  
Rate and Revenue Stability



**Promotes Utility Financial Viability by Recovering Costs:**  
O&M  
Capital  
Reserves  
Debt Service



**Legally Defensible**

# Rate Study Process

05

## Rate Adoption

Notice customers, host Public Hearing, collect and count protests, consider adoption of rates / charges

04

## Study Documentation

Rate study report; review of rates by legal counsel

03

## Rate Design – How will customers pay?

Conduct rate calculations and customer impact analyses

02

## Financial Plan – How much \$?

Evaluate operating and capital costs; conduct cash flow and scenario analysis

01

## Rate Setting Framework – What is important?

Identify financial goals and pricing objectives

← **Stakeholder Engagement** →

(start early and often)

# Why Would the City do a Water Rate Study?

- **Rates must keep up with the City's water utility costs**
  - › O&M
  - › Water purchase costs
  - › Future capital projects
  - › Financial reserves
- Water service is not like other government services (Police, Fire, Libraries, Parks) that are funded by tax dollars from a General Fund
- The City is primarily funded by customer rate revenue
  - › It's a non-profit business
- By law (Proposition 218), rates must be based on the cost to serve water



# A Few Reason for the Revenue/Rate Increases

---

**Inflation:** Post Covid-19 inflation reached highest rate since 1981 and has impacted operational and capital project costs

---

Two “Wet” Years Affected Revenue:  
FYE 2018 volume sold: **6.36M** hundred gallons. FYE 2023 volume sold: **5.16M** hundred gallons.

-The City collects about 45% of its revenue through fixed charges

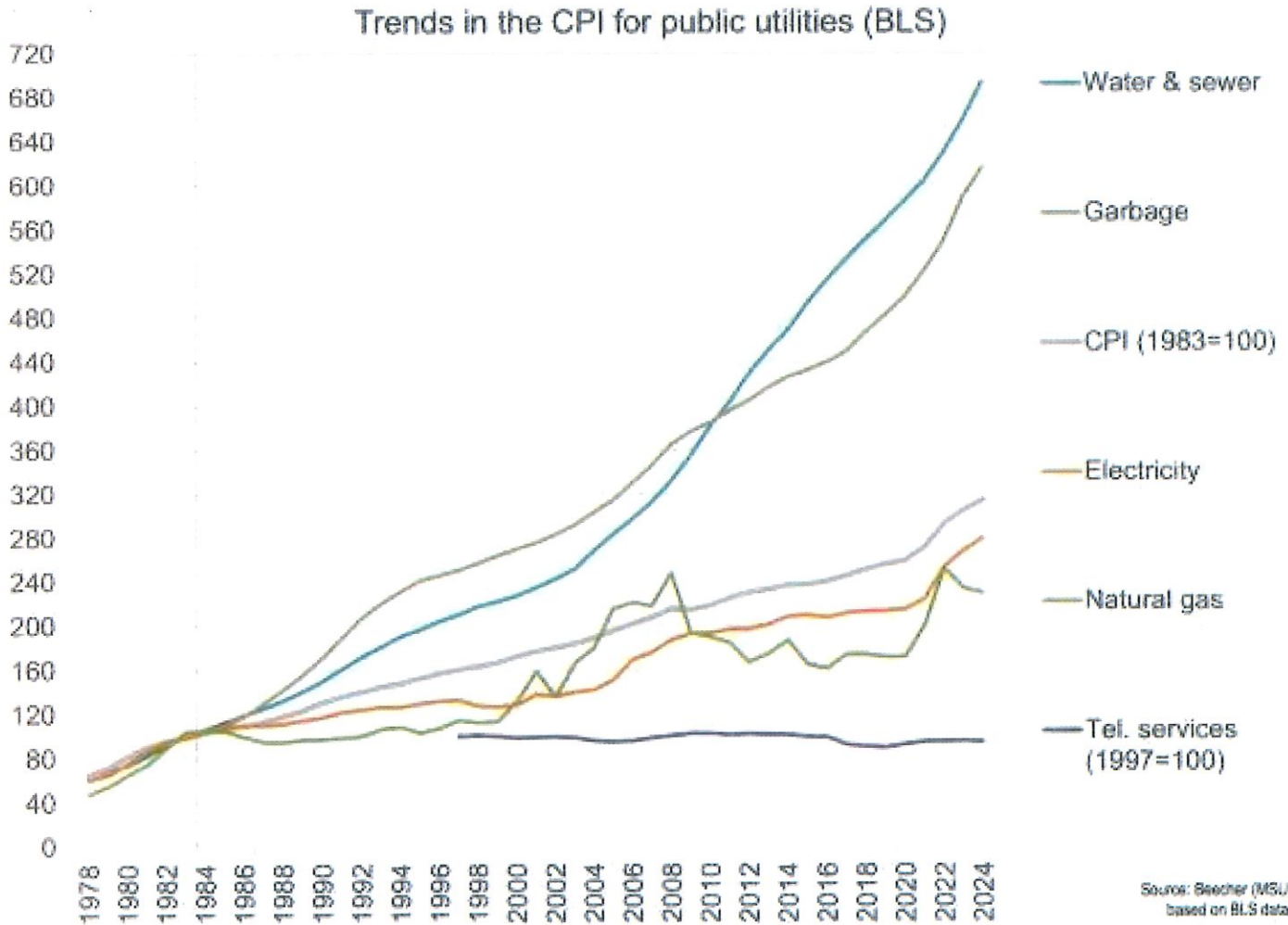
- 20% Decrease

- \$744k less revenue in FYE 2023 alone

---

Aging Infrastructure / Deferred Maintenance

# Water & Sewer Compared to Other Goods



**Figure 1. CPI Trends for Public Utilities in the US.**

The y-axis is a unitless index. The summary data is from the Bureau of Labor Statistics (BLS) of the U.S. Department of Labor. Data does not reflect actual utility rates. Data in parentheses identifies the year at which the utility price equaled 100 percent of CPI.

Source: Beecher 2025.

# Proposition 218 Requirements – Paraphrased

---

Cannot collect more than what you need

Revenue must be used to cover the costs for which the charge was imposed

---

Must send a written notice to customers no less than 45 days before a public hearing

The fee may not exceed the proportional cost to serve the parcel

The charge must be for a service that is actually used or immediately available

# Financial Assumptions



# Financial Assumptions

## Escalators Affecting Revenues



**Account Growth:**  
0.5%



**Non-Rate Revenue  
Inflation: 1.0%**



**Water Demand  
Factor: FY 2025  
assumes a 12%  
Increase over FY  
2024**



**Reserve Interest  
Rates: 2.0%**

# Financial Assumptions

## Escalators Affecting Expenses



**General  
Inflation: 3%**



**Salary: 5%**



**Benefits: 5%**



**Utilities: 2026  
4%, then 3%**

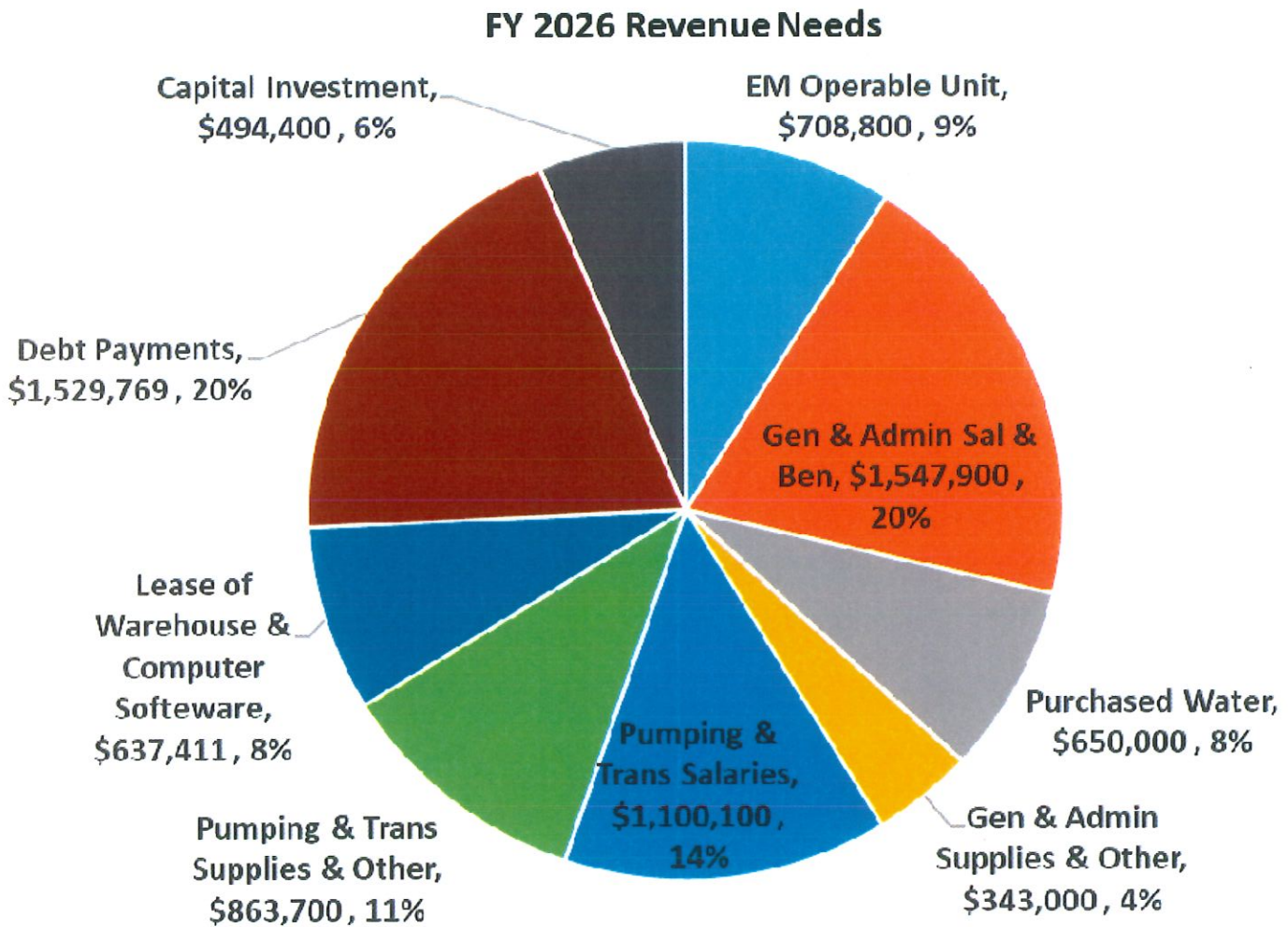


**Capital: 3%**

# Expenses



# FY 2026 Expenses (Revenue Needs)



# O&M Expenses

O&M Summary	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030
Fund 600 O&M Expenses	Budget	Budget	Projected	Projected	Projected	Projected
EM Operable Unit - Post Permit Phase	\$880,130	\$708,800	\$732,190	\$756,388	\$781,424	\$807,327
General & Administrative	\$2,566,957	\$2,540,900	\$2,622,327	\$2,781,180	\$2,950,281	\$3,130,372
Pumping Transmission Distribution	\$2,145,795	\$1,963,800	\$2,045,787	\$2,131,372	\$2,220,718	\$2,313,998
Other Operating Expenses	\$200,000	\$637,411	\$251,500	\$253,045	\$254,636	\$256,275
<b>Total Fund 600 O&amp;M Expenses</b>	<b>\$5,792,882</b>	<b>\$5,850,911</b>	<b>\$5,651,805</b>	<b>\$5,921,984</b>	<b>\$6,207,059</b>	<b>\$6,507,972</b>

Annual Change in O&M Expenses (%)

1.00%

-3.40%

4.78%

4.81%

4.85%

# City has Bond Payments

	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030
Debt Service - 2018 Water Refunding Bonds	\$1,529,769	\$1,531,569	\$1,531,969	\$1,530,969	\$1,532,178

# Planning for Reserves

- All utilities have reserves
- City plans to fund the reserves as part of this rate study

Reserve	Target	\$
Operating Reserve	25% of O&M	\$1.5M
Capital Reserve	A year's worth of Average Capital Expense Over 10 Years	\$1.4M
Total		≈ \$2.9M

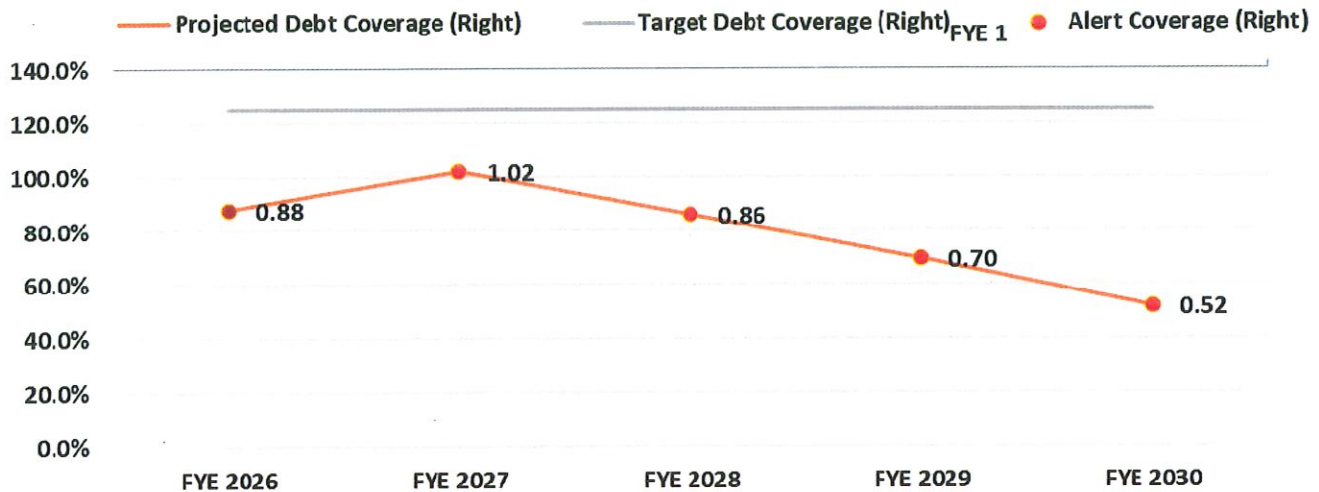
# Proposed Financial Plan



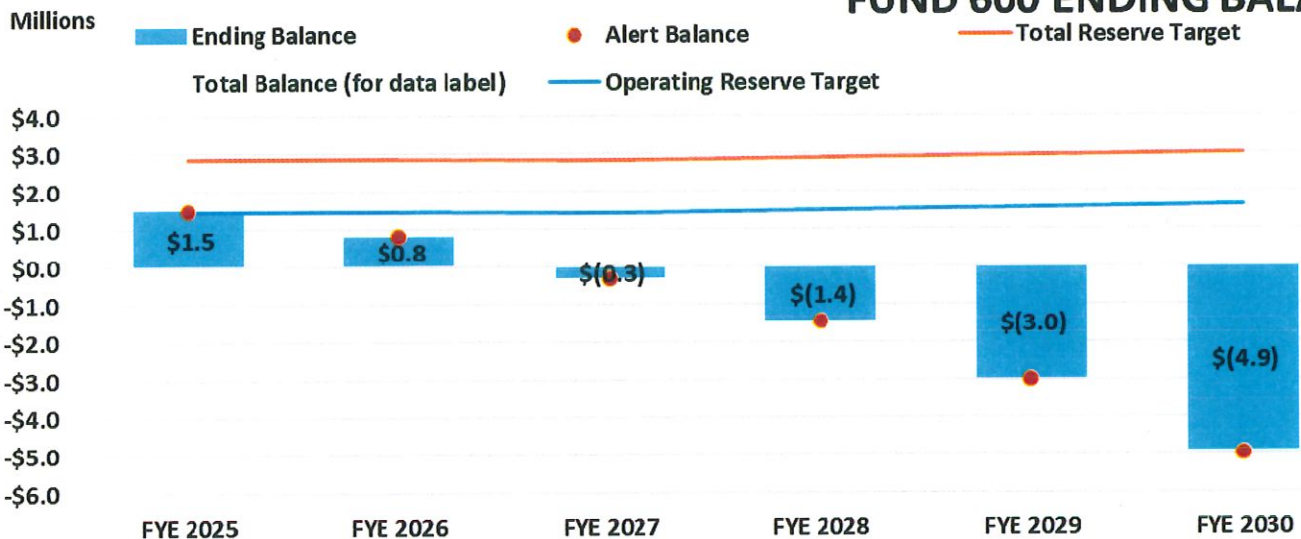
# Without Revenue Increases

- The below graphs assume the City spends its budget and executes capital projects as planned

## REVENUE ADJUSTMENTS & DEBT COVERAGE



## FUND 600 ENDING BALANCE



# Propose Revenue Increase

	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>
Revenue Increase	7.75%	7.75 %	7.75%	7.75%	7.75%
CIP Accomplish ment	100%	100%	100%	100%	100%

# Capital Improvement Spending

	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030
Elevated Water Tank Upgrade	\$133,900	\$1,135,163	\$0	\$0	\$0
Well 16 Rehab	\$257,500	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$231,855
SCADA Upgrade	\$0	\$0	\$546,364	\$562,754	\$0
Water Main Replacement	\$51,500	\$0	\$273,182	\$393,928	\$869,456
Water Rate Study	\$0	\$0	\$0	\$0	\$0
Valve Replacement Program	\$51,500	\$0	\$109,273	\$112,551	\$115,927
<b>Total</b>	<b>\$494,400</b>	<b>\$1,135,163</b>	<b>\$928,818</b>	<b>\$1,069,233</b>	<b>\$1,217,238</b>
<b>Total 5 Year</b>	<b>\$4,844,852</b>				

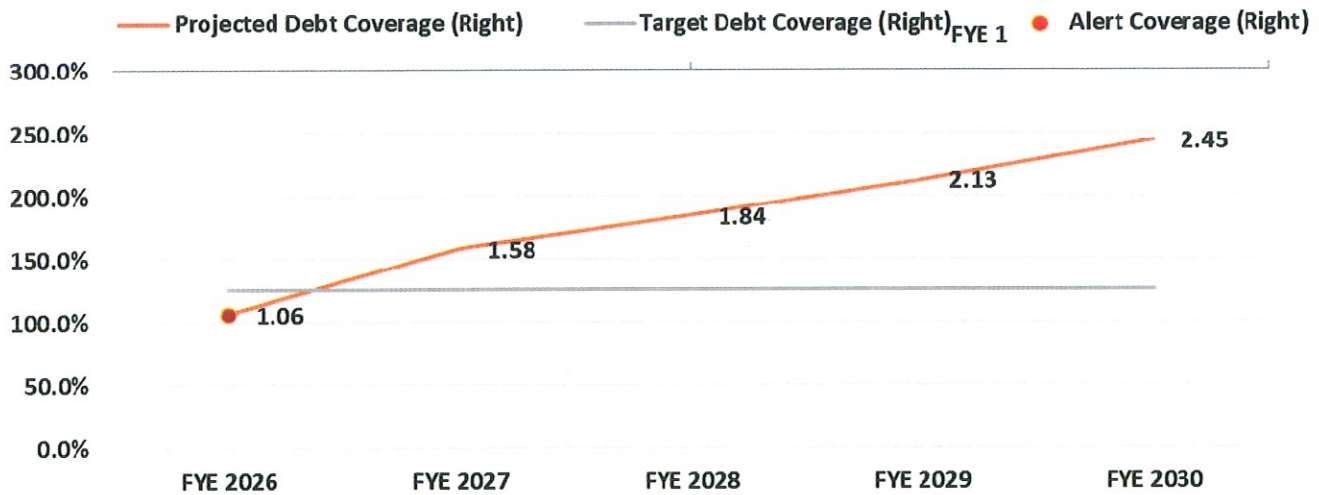
# Average Bill Impacts

		Bi-monthly	Monthly
		Alternative 1 = 7.75%	Alternative 1 = 7.75%
Residential	Current Bill	\$159.08	\$79.54
	Proposed Bill	\$172.29	\$86.15
	Increase	\$13.21	\$6.61
Commercial	Current Bill	\$511.35	\$255.68
	Proposed Bill	\$554.08	\$277.04
	Increase	\$42.73	\$21.37

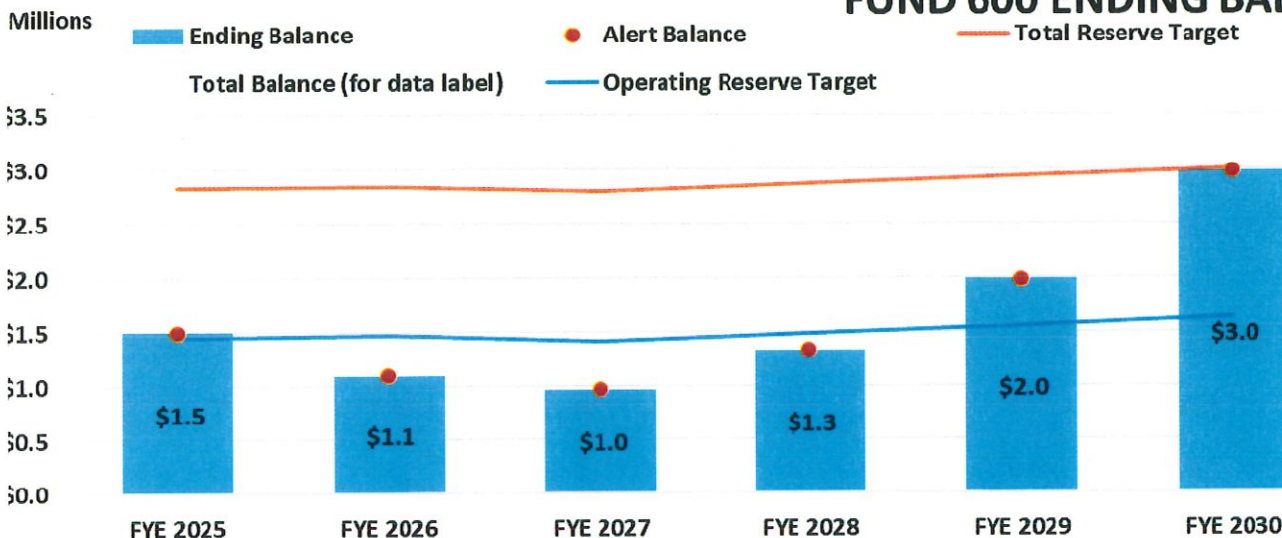
# Projected Fund Balances

- Projected to not meet O&M reserve target if City executes capital as planned

## REVENUE ADJUSTMENTS & DEBT COVERAGE



## FUND 600 ENDING BALANCE



# Rates and Charges

Commodity Rates						
Tier	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
Tier 1 (0-125 hgal)	\$0.562	\$0.610	\$0.657	\$0.708	\$0.763	\$0.822
Tier 2 (>125 hgal)	\$0.716	\$0.776	\$0.836	\$0.901	\$0.971	\$1.046

Bimonthly Water Service Meter Base Charges						
Meter Size	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
5/8-inch	\$80.24	\$86.73	\$93.45	\$100.69	\$108.49	\$116.90
1-inch	\$168.68	\$181.58	\$195.65	\$210.81	\$227.15	\$244.75
1.5-inch	\$316.06	\$339.66	\$365.98	\$394.34	\$424.90	\$457.83
2-inch	\$492.94	\$529.36	\$570.39	\$614.60	\$662.23	\$713.55
3-inch	\$905.64	\$971.98	\$1,047.31	\$1,128.48	\$1,215.94	\$1,310.18
4-inch	\$1,495.20	\$1,604.30	\$1,728.63	\$1,862.60	\$2,006.95	\$2,162.49
6-inch	\$2,969.12	\$3,185.10	\$3,431.95	\$3,697.93	\$3,984.52	\$4,293.32
8-inch	\$4,737.80	\$5,082.07	\$5,475.93	\$5,900.31	\$6,357.58	\$6,850.29
10-inch	\$6,801.28	\$7,295.19	\$7,860.57	\$8,469.76	\$9,126.17	\$9,833.45

Bimonthly Private Fire Protection Water Service Charges						
Meter Size	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
2-inch	\$48.52	\$51.49	\$55.48	\$59.78	\$64.41	\$69.40
3-inch	\$123.50	\$128.52	\$138.48	\$149.21	\$160.77	\$173.23
4-inch	\$252.82	\$261.38	\$281.64	\$303.47	\$326.99	\$352.33
6-inch	\$716.96	\$738.21	\$795.42	\$857.07	\$923.49	\$995.06
8-inch	\$1,517.48	\$1,560.64	\$1,681.59	\$1,811.91	\$1,952.33	\$2,103.64
10-inch	\$2,721.62	\$2,797.75	\$3,014.58	\$3,248.21	\$3,499.95	\$3,771.20

# Propose Revenue Increase – Alternative 2

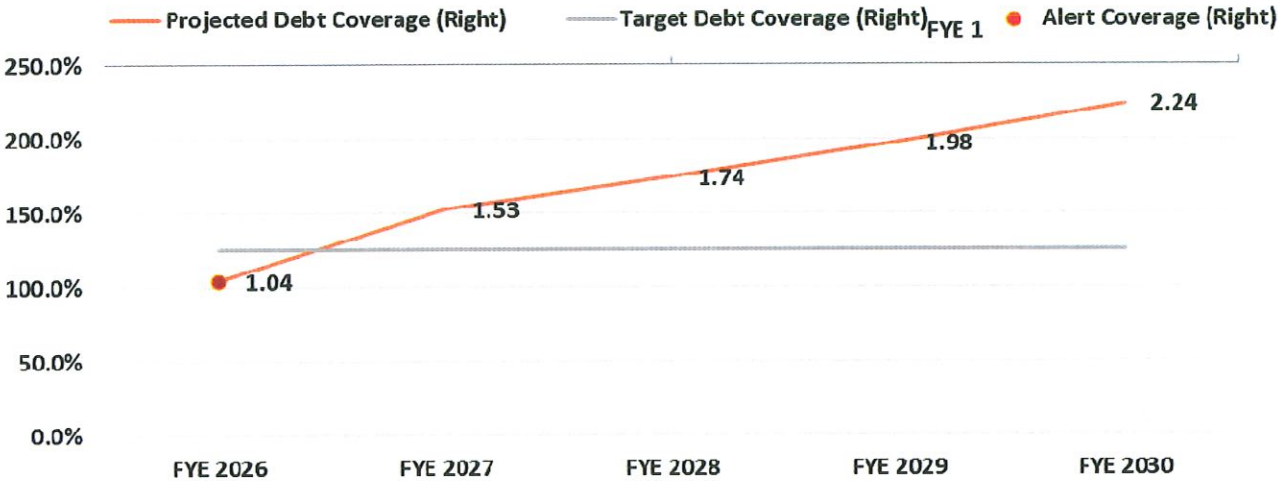
	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Increase	7%	7%	7%	7%	7%
CIP Accomplish ment	80%	80%	80%	80%	80%

# Average Bill Impacts

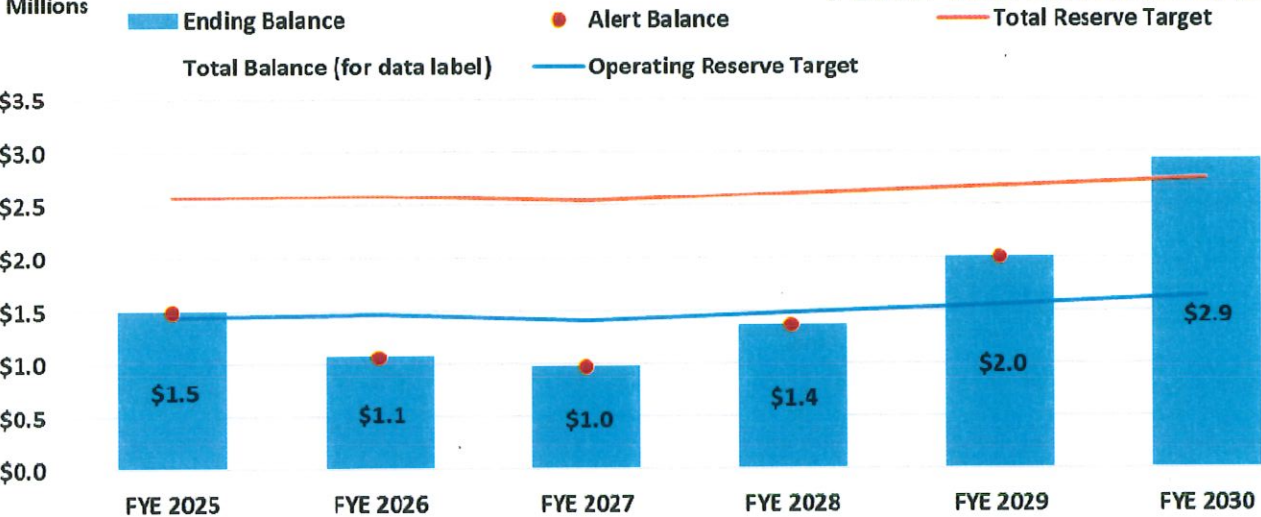
		Bi-monthly	Monthly
		Alternative 1 = 7.0%	Alternative 1 = 7.0%
Residential	Current Bill	\$159.08	\$79.54
	Proposed Bill	\$171.15	\$85.58
	Increase	\$12.07	\$6.04
Commercial	Current Bill	\$511.35	\$255.68
	Proposed Bill	\$549.43	\$274.71
	Increase	\$38.07	\$19.04

# Projected Fund Balances – Alternative 2

## REVENUE ADJUSTMENTS & DEBT COVERAGE



## FUND 600 ENDING BALANCE



# Alternative 2 – Rates and Charges

Commodity Rates						
Tier	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
Tier 1 (0-125 hgal)	\$0.562	\$0.602	\$0.644	\$0.689	\$0.737	\$0.789
Tier 2 (>125 hgal)	\$0.716	\$0.769	\$0.823	\$0.881	\$0.943	\$1.009

Bimonthly Water Service Meter Base Charges						
Meter Size	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
5/8-inch	\$80.24	\$86.67	\$92.74	\$99.23	\$106.18	\$113.61
1-inch	\$168.68	\$181.25	\$193.94	\$207.52	\$222.05	\$237.59
1.5-inch	\$316.06	\$338.90	\$362.62	\$388.00	\$415.16	\$444.22
2-inch	\$492.94	\$528.07	\$565.03	\$604.58	\$646.90	\$692.18
3-inch	\$905.64	\$969.46	\$1,037.32	\$1,109.93	\$1,187.63	\$1,270.76
4-inch	\$1,495.20	\$1,600.03	\$1,712.03	\$1,831.87	\$1,960.10	\$2,097.31
6-inch	\$2,969.12	\$3,176.46	\$3,398.81	\$3,636.73	\$3,891.30	\$4,163.69
8-inch	\$4,737.80	\$5,068.16	\$5,422.93	\$5,802.54	\$6,208.72	\$6,643.33
10-inch	\$6,801.28	\$7,275.15	\$7,784.41	\$8,329.32	\$8,912.37	\$9,536.24

Bimonthly Private Fire Protection Water Service Charges						
Meter Size	Current	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
2-inch	\$48.52	\$51.20	\$54.78	\$58.61	\$62.71	\$67.10
3-inch	\$123.50	\$127.66	\$136.60	\$146.16	\$156.39	\$167.34
4-inch	\$252.82	\$259.54	\$277.71	\$297.15	\$317.95	\$340.21
6-inch	\$716.96	\$732.86	\$784.16	\$839.05	\$897.78	\$960.62
8-inch	\$1,517.48	\$1,549.23	\$1,657.68	\$1,773.72	\$1,897.88	\$2,030.73
10-inch	\$2,721.62	\$2,777.23	\$2,971.64	\$3,179.65	\$3,402.23	\$3,640.39



**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

**ATTACHMENT 2**

**Resolution**

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE: (1) SETTING THE DATE, TIME AND PLACE FOR THE CONDUCT OF A MAJORITY PROTEST PUBLIC HEARING PER ARTICLE XIID, SECTION 6 OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 53755 ET SEQ. TO RECEIVE WRITTEN PROTESTS AND OBJECTIONS BY AFFECTED REAL PROPERTY PARCEL OWNERS TO PROPOSED INCREASES TO THE CITY'S SCHEDULE OF WATER SERVICE FEES AND CHARGES AS SET FORTH UNDER CHAPTER 13.04 AND 13.06 OF THE EL MONTE MUNICIPAL CODE; (2) APPROVING A MASTER LIST OF AFFECTED REAL PROPERTY PARCELS; (3) APPROVING A WATER SERVICE RATE STUDY JUSTIFYING THE RECOMMENDED APPROVAL OF A SCHEDULE OF INCREASED/ADJUSTED WATER SERVICE FEES AND CHARGES; (4) APPROVING RULES FOR THE SUBMISSION OF OBJECTIONS AND THE SUBMISSION AND TABULATION OF WRITTEN PROTESTS; AND (5) DIRECTING CITY STAFF TO UNDERTAKE ALL OTHER MEASURES LEGALLY REQUIRED TO CONDUCT A MAJORITY PROTEST HEARING, INCLUDING THE ISSUANCE OF 45-DAYS PRIOR WRITTEN NOTICE TO THE OWNERS OF AFFECTED REAL PROPERTY PARCELS

WHEREAS the City operates its own water system for the conveyance of water to certain private and public water users located within the City; and

WHEREAS, pursuant to Article XI, Section 9 of the California Constitution, a municipal corporation may establish, purchase and operate public works to furnish its inhabitants with water; and

WHEREAS, this power is, for the most part, self-executing and does not require enabling State legislation (See. *Glenbrook Dev. Co. v. City of Brea* (1967) 253 Cal. App. 2d 267); and

WHEREAS, the power to fix rates to be charged to water customers is incident to the power to establish and operate public utility systems conferred under Sections 7 and 9 of Article XI of the California Constitution (See also. *Durant v. City of Beverly Hills* 39 Cal. App. 2d (1940) 133, 137); and

WHEREAS, cities are not subject to outside review of their rates by the California Public Utilities Commission ("CPUC") because municipal corporations are outside the jurisdiction of the CPUC (See. *County of Inyo v. PUC* (1980) 26 C3d 154); and

WHEREAS, the City's schedule of water service fees and charges was last adjusted on December 17, 2019; and

WHEREAS, the now recommends that the current schedule of water services fees and charges be increased or otherwise adjusted; and

WHEREAS, Article XIID requires that the City provide all affected real property parcel owners with written notice that (i) informs the parcel owners of City's intent to increase a property-related fee or charge and the amounts proposed, (ii) explains the reasons and methodology for the increases, (iii) identifies the proposed date, time and location of the majority-property hearing where the City Council will consider approval of the increase, and (iv) explains the majority-protest process and how parcels may lodge objections to the proposed increases; and

WHEREAS, Article XIID further requires that such notice be issued no less than 45 days prior to the proposed date of the majority-protest hearing; and

WHEREAS, the City has engaged Raftelis to prepare that certain study entitled "2025 Water Rate Study" and date "September 17, 2025" (the "2025 Water Rate Study") which proposes an amended schedule of increased water service fees and charges; and

WHEREAS, the City Clerk, following the close of the public hearing, the City Clerk will tabulate all written protests submitted in opposition to the proposed increases to determine whether or not the number of real property parcels for which a protest was submitted exceeds 50% of the total number of real property parcels affected by the contemplated increases; and

WHEREAS, the proposed increases to the City's schedule of water service fees and charges may not be implemented if the total number of real property parcels for which a protest was submitted exceeds 50% of the total number of real property parcels affected by the contemplated increases; and

NOW, THEREFORE, the City Council of the City of El Monte does hereby resolve and find as follows:

**SECTION 1.** City Council finds that the foregoing Recitals are true and correct.

**SECTION 2.** The City Council accepts 2025 Water Rate Study and finds, determines and resolves, in accordance with Section 6(b) of Article XIID, that: (i) revenues derived from the fee or charge referenced in the 2025 Water Rate Study do not exceed the funds required to provide the property related service; (ii) revenues derived from the fees or charges will not be used for any purpose other than that for which the fee or charge was imposed; (iii) the amount of the fees or charges imposed upon any parcel or person as an incident of property ownership will not exceed the proportional cost of the service attributable to the parcel; and (iv) no fee or charge will be imposed for water service unless that service is actually used by, or immediately available to, the owner of the property in question; and (v) no fee or charge will be

imposed for general governmental services including, but not limited to, police, fire, ambulance or library services, where the service is available to the public at large in substantially the same manner as it is to property owners. The City Council reserves the right to amend any or all of these findings and determinations based on any additional information, documentation or testimony which may be presented as part of the majority-protest hearing process.

**SECTION 3.** The City Council also hereby accepts and approves that certain list of real property parcels which has been compiled by the Water Division and the License Treasury Division (hereinafter, the "Parcel List") and which represent the total number of real property parcels within the City that receive water services from the City and would be affected by the rate increases discussed herein. The parcel numbers and corresponding property owner addresses are based on parcel data compiled from the latest equalized tax assessment roll. (A true and correct copy of the Parcel List shall be maintained by the City Clerk as a record of the City and shall be available for inspection). The Office of the City Clerk is located 11333 Valley Boulevard, El Monte, California.

**SECTION 4.** The City Council further finds that the total number of written protests required to defeat any proposed increase in water charges shall be a sum equal to 50% plus 1 of 3,691 the total number of affected real property parcels or 1,847 protests total. In keeping with Article XIID, Section 6, City staff is instructed to mail written notice of the majority protest public hearing to all persons identified in the Parcel List and such notice must be mailed no less than 45 days prior to the date of the majority protest public hearing. The specific procedures for the submission and tabulation of protests are set forth in **Exhibit "A"** to this Resolution which is entitled "Guidelines for the Submission and Tabulation of Protests and Objections" which is adopted and incorporated hereto by this reference. The mailed notice shall adhere to the requirements of Article XIID, Section 6 of the California Constitution and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 *et seq.*). Recognizing that the water customer of record may in some instances be different from the owner of a real property parcel that receives water service and/or that a single real property parcel may in certain other instances have multiple water customer accounts that correspond to it, each of which is in the name of a customer who is someone other than the owner of the real property parcel, the City Council also hereby directs City staff to issue the 45-day notice to all water customers based on the City's water customer list.

**SECTION 4.** The City Council hereby sets a public hearing to consider approval of the proposed increase to the City's schedule of water service fees and charges. The public hearing shall be held as part of a special meeting or adjourned regular meeting of the City Council on the following date and time and at the following location:

**Date:** December 10, 2025  
**Time:** 6:00 p.m. or as soon thereafter as the matter may be heard  
**Location:** El Monte City Hall – East  
City Council Chambers  
11333 Valley Boulevard

## El Monte, California 91731

The hearing shall be open to the public and anyone interested may appear and be heard on the matter. Approval of the proposed water rate increases shall be undertaken in compliance with Article XIID, Section 6 of the California Constitution.

**SECTION 5.** The City Council further authorizes City staff to commence, coordinate, oversee all procedures and processes required for the approval of property-related fees or charges under Proposition 218 (specifically Article XIID, Section 6 of the California Constitution) and under Government Code Section 53750 et seq.).

**SECTION 6.** City staff is also instructed to do the following so that the City may avail itself of the exhaustion of remedies established under AB 2257 and codified under Government Code Section 53759.1(c):

- i. Make the 2025 Water Rate Study and the Parcel List available for public inspection no less than 45 days prior to the scheduled date of the majority-protest hearing. Both documents shall be made available in hard copy form at the Office of the City Clerk during regular business hours and electronically on the City's internet website.
- ii. Post the 2025 Water Rate Study on the City's internet website along with any other informational material concerning the proposed increase to the City's schedule of water service fees and charges.
- iii. The 45-day notice sent to affected real property parcel owners shall include the link to information referenced under romanette ii, above.
- iv. Upon request of a property owner, City staff shall mail a copy of the 45-day notice to the property owner. Such requests may be submitted to the Office of the City Clerk or to the Public Works Department c/o Abel Martinez.
- v. Provide property owners with at least 45 days to review the 2025 Water Rate Study and any other information concerning the same so that the property owner may timely submit to the City a written objection to the proposed water service charge increases that specifies the grounds for alleging noncompliance. To be considered timely, any written objection shall be submitted prior to the close of the public comment portion of the majority-protest hearing. A timely submitted "written objection" will be counted as "written protest" provided the written objection satisfies all of the conditions required for a "written protest" to be counted.
- vi. The City will consider and respond in writing to timely submitted written objections prior to the close of the majority-protest hearing. The City's response will explain the substantive basis for retaining or altering the proposed water service charge schedule in response to the written objection. Timely submitted written objections and City responses shall be

presented to the City Council for consideration prior to or during a protest hearing.

- vii. The 45-day notice shall include a prominently displayed statement that contains the following information:
- That all written objections must be submitted by or before the closing of the public comment portion of the public hearing and that the failure to timely object in writing bars any right to challenge the proposed schedule of City water service fees and charges through a legal proceeding.
  - All substantive and procedural requirements for submitting an objection to the proposed schedule of City water service fees and charges.
- viii. Completes the procedures described above, inclusive, prior to the completion of the majority-protest hearing.

**SECTION 7.** The Mayor shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption thereof. This Resolution shall take effect immediately up its adoption.

Passed, approved and adopted this 24<sup>th</sup> day of September 2025.

\_\_\_\_\_  
Jessica Ancona, Mayor  
City of El Monte

ATTEST:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF EL MONTE             )

I, Gabriel Ramirez, City Clerk of the City of El Monte, do hereby certify that the above and foregoing Resolution No. \_\_\_\_\_ was passed, approved, and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at a meeting of said City held on the 24<sup>th</sup> day of September 2025, and that said Resolution was adopted by the following votes to wit:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

## EXHIBIT "A"

### GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS AND OBJECTION

(Approved as Part of City Council Resolution [REDACTED] on [REDACTED] 2025)

#### HOW TO PROTEST PROPOSED RATES

There are multiple ways that the record owner<sup>1</sup> of a real property parcel that is affected<sup>2</sup> by the City's proposed adoption of a schedule of increased water service fees and charges can participate in the Proposition 218 majority-protest process. A majority-protest election is not the same as traditional election in which all registered voters of the City may cast votes. A majority-protest vote is limited to Parcel Owners whose properties will be affected the by the establishment of, or increase to, a so-called property-related fee or charge like the schedule of water service fees and charges at issue here. As described below, specific comments in the form of legal protests or objections must be adequately stated in writing and timely submitted in order to be given consideration.

#### HOW TO SUBMIT A WRITTEN PROTEST

The owners of affected real property parcels within the City have the right to protest the City's proposed increases to its schedule of water service fees and charges. Protests will only be considered valid if they meet the following procedural and substantive requirements:

1. Protests must be in writing and must be submitted by property owner. The City will not accept email, fax, or photocopied protests. There are two ways in which a written protest may be submitted: **(a)** by delivering it to the Office of the City Clerk ("City Clerk"); or **(b)** by submitting the protest in-person at the majority-protest public hearing before the close of the public comment portion of the hearing. Protests delivered to the City Clerk's Office may be delivered in person during regular business hours, by regular mail or by overnight courier service. The City Clerk's office is located at **El Monte City Hall – East, 11333 Valley Boulevard El Monte, California 91731** and is open Monday through Thursday from 7:00AM to 5:30PM, excluding City-observed holidays. **Please indicate on the envelope: "Water Service Charge Protest Enclosed"**. All protests must be received by the City Clerk before the conclusion of the public comment portion of the majority-protest public hearing. Any protest received after the conclusion of the public hearing will not be accepted or considered.

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<sup>1</sup> For purposes of this Exhibit, the term "**record owner**" has the same meaning as found under subsection (j) of Government Code Section 53750 which defines the term "record owner" to mean the owner of a parcel whose name and address appears on the last equalized secured property tax assessment roll, or in the case of any public entity, the State of California, or the United States, means the representative of that public entity at the address of that entity known to the agency.

<sup>2</sup> A real property parcel is affected by the proposed rate increase if it receives municipal water services or is otherwise connected to the municipal water system.

Only one written protest per affected property will be counted. Note that a written protest is not the same as a legal objection, as described below.

*CAUTION: Written protests deposited in the mail and postmarked prior to the close of the majority protest public hearing but received after the close of the public hearing will be deemed untimely and will not be counted. The same applies to protests delivered through an overnight courier service. Parcel Owners who are concerned that their protest(s) will not be received on time are strongly encouraged to deliver their protest(s) in person during the City Clerk's regular business hours and prior to the start of the public hearing or on the date of the hearing but prior to the close of the public comment portion of the majority-protest public hearing.*

2. Protests must include the following information:
  - Property owner's name, parcel number (APN), and/or service address.
  - A statement to the effect of "I protest the proposed water service rate increases" and an original signature.
3. The City Clerk will confirm the validity of each written protest submitted. The City Clerk will not accept a written protest as valid if any one or more the following circumstances apply:
  - a. The protest does not identify the specific real property parcel for which it is being submitted.
  - b. The protest does not bear an original signature of the record owner or person otherwise authorized to submit the protest on the record owner's behalf.
  - c. The protest does not state any opposition to the City's proposed approval of the schedule of increased water service fees and charges.
  - d. The protest was not received by the City Clerk before the close of the public comment portion of the majority protest public hearing.
  - e. A request to withdraw the protest is received prior to the close of the public comment portion of the majority-protest hearing.

The City Clerk's determination that a submitted written protest is not valid or otherwise fails to comply with the submission requirements shall constitute a final action of the City and shall not be subject to any further administrative appeal.

4. Recognizing that the water customer of record may in some instances be different from the owner of a real property parcel that receives water service and/or that a single real property parcel may in certain other instances have multiple water customer accounts that correspond to it, each of which is in the name of a customer who is someone other than the owner of the real property parcel, the City Council has directed City staff to issue the 45-day notice to all water customers based on the City's water customer list. The City will accept

written protests submitted by a water customer who is not the record owner of the real property parcel their customer account corresponds to, provided the protest contains all the information required under these guidelines. The forgoing notwithstanding, only one protest may count per parcel. For purposes of illustration, if a protest is submitted by both the owner of a specific parcel and a water customer who is not the record owner of the parcel but whose water account corresponds to the subject parcel, only one protest will be counted for the parcel.

5. At the conclusion of the majority protest public hearing, the El Monte City Council will consider adopting the proposed changes as follows:
  - If fewer than a majority of property owners submit a protest, the City Council will consider adopting the schedule of increased water service fees and charges as proposed.
  - If a majority (50%+1) of affected property owners protest the adoption of the proposed schedule of increased water service fees and charges the City Council will be prohibited by law from adopting the increased fees and charges.

To restate, the proposed schedule of increased/adjusted water service fees and charges cannot be adopted by the City Council if the number of written protests submitted in opposition to the proposed schedule exceeds 50% of the total number of real property parcels affected by the proposed rate increase. The total number of real property parcels affected by the proposed rate increase has been determined to be [REDACTED]. If written protests in opposition to the rate increases are received for less than a majority of the total number of real property parcels affected by the proposed rate increase, then the City Council may adopt the new schedule of increased/adjusted water service fees and charges.

#### HOW TO SUBMIT A WRITTEN OBJECTION(S) IN ORDER TO EXHAUST ADMINISTRATIVE REMEDIES PURSUANT TO CALIFORNIA ASSEMBLY BILL 2257 (AB 2257)

Notice is hereby given that any affected real property parcel owner who wishes to object to the adoption of the proposed schedule of increased water service fees and charges must first submit a timely-received written legal objection so that the El Monte City Council can duly consider those objections prior to making its decision.

1. A written objection must be delivered it to the Office of the City Clerk ("City Clerk") by or before 5:30PM on [REDACTED] 2025 (the "Objection Deadline"). Objections delivered to the City Clerk's Office may be delivered in person during regular business hours, by regular mail or by overnight courier service. The City Clerk's office is located at **El Monte City Hall – East, 11333 Valley Boulevard El Monte, California 91731** and is open Monday through Thursday from 7:00AM to 5:30PM, excluding City-observed holidays. **Please indicate on the envelope: "Water Service Charge Objection Enclosed"**. All objections must be received by the City Clerk by or before the Objection

Deadline in order to be considered. A written objection may be counted as a written protest if it includes all of the information required for written protests as described above.

*CAUTION: Written objections deposited in the mail and postmarked prior to the Objection Deadline but received by the City Clerk after the Objection Deadline will be deemed untimely and will not be considered. The same applies to objections delivered through an overnight courier service. Parcel Owners who are concerned that their objection(s) will not be received on time are strongly encouraged to deliver their objection(s) in person during the City Clerk's regular business hours and prior to the Objection Deadline.*

2. Written objections must include the following information:
  - The affected parcel owner's name, parcel number, and/or service address.
  - A statement that your communication constitutes a legal objection.
  - A description of the nature of the legal objection, with sufficient specificity to allow City staff to respond in writing. A statement that the proposed adoption of increase water service fees and charge violate Proposition 218. Without an explanation as to the basis of your claim will not be sufficient to constitute a legal objection.
3. Failure to submit a legal objection or to meet the requirements set forth above will bar any right to challenge the proposed water rates and charges through a legal proceeding.
4. At the majority-protest public hearing scheduled for December 10, 2025, the El Monte City Council will accept and consider all written protests and hear all oral comments on the proposed adoption of the proposed schedule of increased/adjusted water service fees and charges. Oral comments will not be counted as protests unless accompanied by a written protest as outlined above, however oral comments, as with all other written comments, protests, and objections, will be considered by the El Monte City Council prior to rendering a decision and action on the proposed schedule of increased/adjusted water service fees and charges. The El Monte City Council, in exercising its legislative discretion, shall determine any of the following:
  - Whether the written objections and the City's response warrant clarifications to the proposed schedule of increased water service fees and charges.
  - Whether to reduce any fees or charges set forth in the proposed schedule of increased water service fees and charges.
  - Whether to further review before making a determination on whether clarification or reduction is needed.
  - Whether to proceed with the majority-protest hearing.

5. If adopted, the proposed schedule of increased/adjusted water service fees and charges will take effect beginning January 1, 2026. The reasons for the increases to the fees and charges, the basis upon which they were calculated, and the rates proposed are described in more detail in the updated water service charge fee study prepared by Raftelis, the City's consultant, entitled "\_\_\_\_\_ " dated \_\_\_\_\_ 202\_\_\_\_(the "2025 Water Rate Study") which proposes an amended schedule of increased water service fees and charges.
6. Statute of Limitations for Challenging Proposed Increases to Water Service Fees and Charges: Please note that pursuant to California Government Code section 53759, there is a 120-day statute of limitations for judicially challenging all rates set forth in this Notice that runs from the effective date of or the date of the final passage, adoption, or approval of the ordinance, resolution, or motion approving the rates, whichever is later.

#### CONTINUANCE OF MAJORITY-PROTEST PUBLIC HEARING

The El Monte City Council reserves the right to continue the majority-protest public hearing to allow for additional time for the verification and/or tabulation of written protests and/or to allow City staff to respond to written protests in the manner contemplated under Government Code Section 53759.1(c)(5).

[END OF GUIDELINES]



**CITY OF EL MONTE**  
*HUMAN RESOURCES / RISK MANAGEMENT DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 16, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Honorable Mayor and City Council:

**CONSIDERATION AND APPROVAL OF AN AGREEMENT WITH LIEBERT, CASSIDY, WHITMORE, A PROFESSIONAL CORPORATION, FOR LEGAL, CONSULTING, AND REPRESENTATIONAL SERVICES ON CURRENT AND FUTURE LABOR AND EMPLOYMENT MATTERS, AS ASSIGNED BY THE CITY**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the attached Agreement for Special Services with Liebert Cassidy Whitmore, effective October 1, 2025.

**PURPOSE/BACKGROUND**

In March 2022, the City retained the services of LCW to represent the City in consulting, representation and legal services for administrative disciplinary appeal hearings involving sworn police department personnel; and consultation advice regarding compliance with the Public Safety Officers Procedural Bill of Rights Act. This agreement is included as Attachment 1.

On August 28, 2023, the City Council approved an agreement with LCW for representation and legal services pertaining to employment relation matters, including representation in negotiations and in administrative and court proceedings, as requested by City or otherwise required by law. This agreement is included as Attachment 2.

City staff has recently requested LCW's assistance and representation on additional labor and employment matters. An updated Retainer Agreement, dated October 1, 2025, has been prepared to include these additional matters, as well as to include future matters as

assigned by the City. A copy of the updated Retainer Agreement is included as Attachment 3.

The October 1, 2025 Retainer Agreement is for a professional service and is exempt from the City's purchasing procedures under El Monte Municipal Code Section 3.24.060(E). The City wishes to expand its current Retainer Agreement with LCW because the City has a positive working history with LCW and believes they are the best law firm for certain matters.

### **DISCUSSION**

The Human Resources/Risk Management Department ("HR/RM") routinely engages the services of labor law experts to assist and/or represent the City in a variety of labor and employment matters. The City currently and historically has a good working relationship with LCW. HR/RM staff is requesting broader authority to assign additional and future matters to LCW as needed.

While actual costs for a given matter can't be accurately determined in advance, the October 1, 2025, Agreement caps LCW's rates at \$485 per hour (reviewed and potentially adjusted each July 1) for work on all assigned matters. Currently, comparable rates can range up to \$625 per hour.

In order to streamline budgeting and payment processing, the October 1, 2025 Agreement will be set up as a direct contract with the City.

### **FISCAL IMPACT**

The total cost of the October 1, 2025 Agreement cannot be determined at this time, but all available measures have been and will continue to be undertaken to contain costs.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 3: Improve Employee Professional Development and Risk Management.

### **RECOMMENDATION**

It is recommended that the City Council consider and approve the attached updated Retainer Agreement with Liebert, Cassidy, Whitmore, APC, ("LCW"), dated October 1, 2025, for existing, new, and future labor and employment matters.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 16, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



Rigo Gutierrez (Sep 17, 2025 08:15:09 PDT)

RIGO GUTIERREZ  
Human Resources/Risk Management Director

- Attachments:
1. LCW Agreement for Special Services dated March 1, 2022
  2. LCW Agreement for Special Services dated August 28, 2023
  3. LCW Agreement for Special Services dated October 1, 2025

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVED AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

## **AGREEMENT FOR SPECIAL SERVICES**

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation (“Attorney”), and the CITY OF EL MONTE, A Municipal Corporation (“City”).

### **1. Conditions**

This Agreement will not take effect, and Attorney will have no obligation to provide services, until City returns a properly signed and executed copy of this Agreement.

### **2. Attorney’s Services**

Attorney agrees to provide City with consulting, representational and legal services pertaining to employment relations matters, including representation in negotiations and in administrative and court proceedings, as requested by City or otherwise required by law.

### **3. Fees, Costs, Expenses**

City agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The current range of hourly rates for Attorney time is from Two Hundred Ninety-Five to Four Hundred Eighty-Five Dollars (\$295.00 - \$485.00). See Schedule I for a full Fee Schedule. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorney will provide the City with written notification of any adjustment in the range of rates. Attorney bills its time in minimum units of one-tenth of an hour.

#### For Litigation Matters

See Schedule II attached for a description of Attorney's Litigation and E-Discovery Management.

#### Other Expenses

City agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of City. Attorney bills photocopying charges at Fifteen Cents (\$0.15) per page. See Schedule I attached.

Payment by City against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

#### **4. Artificial Intelligence**

Attorney policy permits attorneys to utilize generative artificial intelligence ("AI") tools, e.g. Lexis+ AI, in the performance of their work, but only in compliance with the firm's Use of Artificial Intelligence Tools policy. Attorneys may use AI tools to assist in researching and preparing initial drafts. Attorneys may not use AI work product without applying their own independent legal judgment. They may not disclose confidential information to unsecure AI tools, and carefully check all AI-generated results for both accuracy and bias

#### **5. Professional Liability Insurance**

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

6. **Arbitration of Professional Liability or Other Claims**

Disputes. If a dispute between City and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between City and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

7. **File Retention**

After our services conclude, Attorney will, upon City's request, deliver the file for the matter to City, along with any funds or property of City's in our possession. If City

requests the file for the matter, Attorney will retain a copy of the file at the City's expense. If City does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If City does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to City. At any point during the seven (7) year period, City may request delivery of the file.

**8. Assignment**

This Agreement is not assignable without the written consent of City.

**9. Independent Contractor**

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of City.

**10. Authority**

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

**11. Term**

This Agreement is effective October 1, 2025, ongoing and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,  
A Professional Corporation

CITY OF EL MONTE  
A Municipal Corporation

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SCHEDULE I – FEES & COSTS

1. Hourly Rates (As of Agreement Effective Date)

Partners	\$485.00
Senior Counsel	\$400.00
Associates	\$295.00 - \$380.00
Labor Relations/HR Consultant	\$315.00
Classification & Compensation Consultant	\$230.00
Paralegals	\$165.00
E- Discovery Specialists	\$185.00
Law Clerks	\$180.00 - \$200.00

2. COSTS

1. Photocopies	\$0.15 per copy
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## SCHEDULE II

### LCW LITIGATION and E-DISCOVERY MANAGEMENT

LCW is committed to using state-of-the-art technology to efficiently manage and harness electronically-stored information (“ESI”) in compliance with Federal and State law requirements. LCW partners with an outside managed services provider to provide Relativity, the industry leading e-discovery software, for this purpose. The cost for each matter will depend on the volume and format of the data. For non-complex data up to 50 gigabytes, LCW charges a monthly fee of \$450 on all active litigation matters for data management, including data validation and security, ingestion, de-duplication, culling and streamlining, and creation of Relativity fields for expedited review. For data of 50 gigabytes and over and for complex data requiring specialized services (e.g., payroll data, spreadsheets with underlying formulas, video, advanced searches, etc.), additional charges are incurred and are passed through to the client. For such charges, we will provide an itemized bill from our managed services provider and obtain client approval prior to incurring the charges.

#### Litigation Case Staffing

LCW has organized its litigation practice to meet the challenges of today’s complex litigation cases. We employ a dedicated Litigation Manager – a non-billing attorney litigator – whose responsibility is to monitor all litigation cases to ensure quality, efficiency, and adherence to client and firm litigation guidelines. Each litigation case is staffed with a Partner, an Associate (or Associates, as required and as approved by the Client), a Paralegal and an E-Discovery Specialist. Our E-Discovery Specialists have extensive experience in the efficient management of electronic data through every stage of the e-discovery life cycle, and they strategize with attorneys and clients on effective ESI protocols. This makes the document review process more efficient and enables our attorneys to target the most relevant data to meet litigation objectives. Working with our e-discovery managed services provider, we are able to provide state-of-the-art data processing and hosting services at below-market rates.



**CITY OF EL MONTE**  
*HUMAN RESOURCES / RISK MANAGEMENT DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Honorable Mayor and City Council:

**PRESENTATION OF THE 2024 CITYWIDE CLASSIFICATION AND COMPENSATION STUDY FINAL REPORT BY PUBLIC SECTOR PERSONNEL CONSULTANTS**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive and file the 2024 Citywide Classification and Compensation Study Final Report, to be presented by Public Sector Personnel Consultants ("PSPC").

**PURPOSE/BACKGROUND**

On March 19, 2024, the City Council approved a Professional Services Agreement ("PSA") with Public Sector Personnel Consultants ("PSPC") for a Citywide Classification and Compensation Study ("Study"). An amendment to the PSA was approved on June 4, 2024, to modify certain insurance requirements.

PSPC has completed the Study and will present a final report of its findings and recommendations to City Council on September 24, 2025.

**DISCUSSION**

PSPC was selected through an extensive Request for Proposals ("RFP") process that produced proposals from eight (8) firms specializing in classification and compensation studies.

The Study officially kicked off in June 2024, with introductory, informational meetings with department directors, labor representatives, and employees. The Study included all City positions: full-time, part-time, at-will, and interns.

**14.5**

All employees were required to complete extensive, detailed Position Analysis Questionnaires (“PAQs”) and most were interviewed, individually or as part of a group, by PSPC representatives in September 2024.

In March and May of 2025, PSPC presented their preliminary findings and recommendations regarding classification titles and total compensation to the City Council and each of the City’s four employee bargaining units. The City received formal feedback from only one bargaining unit regarding the market comparators for a particular position and a request that under market positions within their unit be brought up to market.

In August 2025, PSPC provided their final recommendations regarding updates to certain job descriptions. The Human Resources/Risk Management (“HR/RM”) Department will provide those to affected incumbents and their respective bargaining units for review and feedback as part of a future Class/Comp Plan update.

PSPC and HR/RM staff met weekly or periodically throughout the Study to review tasks, provide/receive status updates, and make necessary adjustments. PSPC was very gracious and generous in accommodating several additional survey requests along the way.

An “EZ COMP” Report that contains all classification and compensation data has been provided to HR/RM for reference and implementation purposes. The EZ COMP Report is a proprietary method developed by PSPC that uses an Excel database to house and organize all classification and compensation data collected, analyzed, and recommended as part of the Study.

### **FISCAL IMPACT**

There is no fiscal impact associated with receipt of PSPC’s final report.

### **RECOMMENDATION**

It is recommended that the City Council receive and file the 2024 Citywide Classification and Compensation Study Final Report, to be presented by Public Sector Personnel Consultants (“PSPC”).

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 18, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



RIGO GUTIERREZ  
Human Resources/Risk Management Director

DATE: September 24, 2025	
PRESENTED TO EL MONTE CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILE
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
CHIEF DEPUTY CITY CLERK	



**CITY OF EL MONTE**  
*HUMAN RESOURCES / RISK MANAGEMENT DEPARTMENT*  
**CITY COUNCIL AGENDA REPORT**

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Honorable Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A SIDE LETTER #1 TO THE 2024-2027  
MEMORANDUM OF UNDERSTANDING WITH THE CITY OF EL MONTE GENERAL  
MID-MANAGEMENT UNIT**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the attached Side Letter #1 to the 2024-2027 General Mid-Management Unit ("GMMU") MOU.

**PURPOSE/BACKGROUND**

The City recently concluded collective bargaining with the General Unit for a successor MOU. Pursuant to Section 12.08 (Fairness Agreement) of the current GMMU MOU, "[i]f during the term of [their] MOU, a tangible benefit or increase of economic value is provided to any other bargaining unit, the City agrees to present the same terms to [GMMU] for discussion."

While the City's obligation under the Fairness Agreement is simply to present applicable terms for discussion, in the spirit of fairness and the desire to avoid salary compaction issues, the City offered to extend the same increases agreed to with the General Unit to GMMU, where applicable. Those terms are outlined in the section below.

**DISCUSSION**

Below are the key terms of the GMMU Side Letter #1:

1. Salary Increases (Section 4.02)
  - a. Increase from three percent (3%) to five percent (5%) retroactive to July 1, 2025.
  - b. Increase from three percent (3%) to five percent (5%) effective July 1, 2026.
2. Compensatory Time Bank Increase (Section 4.05(B)(2))
  - a. Increase unit employee comp time bank from two hundred hours (200) to two hundred forty (240) hours.
3. Translator Pay Increases (Section 4.05(H))
  - a. Increase from fifty dollars (\$50) to one hundred dollars (\$100) per month for speaking another language.
  - b. Increase from one hundred dollars (\$100) to one hundred fifty dollars (\$150) per month for speaking, reading, and writing another language.
4. Educational Reimbursement (Section 5.09(C)(1))
  - a. Increase the unit cap for educational reimbursement from twenty-five thousand (\$25,000) to one hundred thousand (\$100,000) per fiscal year.
5. Additional Holidays (Section 6.01(A))
  - a. Increase Christmas Eve from half-day holiday to full day.
  - b. Increase New Year's Eve from half-day holiday to full day.
6. Moratorium on Layoffs (Section 11.03)
  - a. Layoff moratorium for the term of the contract – July 1, 2024 through June 30, 2027.
  - b. Layoff moratorium expires at 11:59 p.m. on June 30, 2027.
    - *GMMU's current MOU contains no layoff moratorium.*

GMMU Side Letter #1 was reviewed by outside labor counsel, who also served as the City's lead negotiator during collective bargaining with GMMU for the current 2024-2027 MOU.

Side Letter #1 is scheduled for vote by the GMMU Board and/or membership prior to September 24, 2025.

Other Impacts:

Pursuant to Sections 2.01(B) and 3.01 of the current Executive Benefits Profile, the salary ranges and holidays, respectively, for Miscellaneous Executive Management Team classifications will increase by the same rate and at the same time as those for GMMU.

Pursuant to Section 6(A)(2) of the current City Manager Employment Agreement, the base salary for the City Manager will increase by the same percentage as that provided to the Executive Management classifications.

**FISCAL IMPACT**

The total cost of GMMU Side Letter #1 over the remaining two years affected by the Fairness Agreement increases, July 1, 2025 through June 30, 2027, is approximately \$291,500.

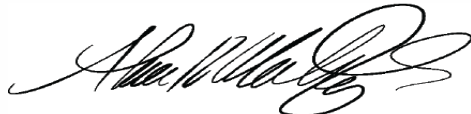
**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 3: Improve Employee Professional Development and Risk Management.

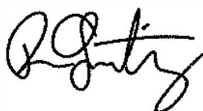
**RECOMMENDATION**

It is recommended that the City Council consider and approve the attached Side Letter #1 to the 2024-2027 GMMU MOU.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



RIGO GUTIERREZ  
Human Resources/Risk Management Director

Attachments:

1. GMMU Side Letter #1

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
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<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

**Side Letter Agreement #1  
To the 2024-2027 Memorandum of Understanding  
Between the City of El Monte and  
Service Employees International Union, Local 721 – General Mid-Management Unit**

This Side Letter #1 to the current July 1, 2024 through June 30, 2027, Memorandum of Understanding (“MOU”) between the City of El Monte (“City”) and Service Employees International Union, Local 721 – General Mid-Management Unit (“SEIU” or “GMMU”) is made and entered into by and between the City and SEIU this 24<sup>th</sup> day of September 2025. For purposes of this Side Letter #1, the capitalized term “Parties” shall be a collective reference to both the City and SEIU, and the capitalized term “Party” shall refer to either the City or SEIU interchangeably as appropriate.

WHEREAS, after meeting and conferring, the Parties have agreed to modify the terms of the MOU; and

WHEREAS, except as expressly set forth in this Side Letter #1, the Parties have agreed that all other terms and conditions of the 2024-2027 MOU shall remain in full force and effect; and

WHEREAS, the Parties reached a tentative agreement on September 11, 2025, as to the terms of this Side Letter #1; and

WHEREAS, the terms of this Side Letter #1 were ratified by the El Monte City Council at its Regular Meeting on September 24, 2025, as agenda item #14.  ; and

NOW, THEREFORE, the Parties to agree as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. Subsections B and C of Section 4.02 (Salary Adjustments) of Article IV of the MOU are hereby amended and restated in their entirety as follows:

B. Salary Adjustment – July 1, 2025, through June 30, 2026

Retroactive to July 1, 2025, unit employees in all classifications shall receive a five percent (5%) salary adjustment, above the classification’s assigned salary range.

C. Salary Adjustment – July 1, 2026 through June 30, 2027

Effective July 1, 2026, unit employees in all classifications shall receive a five percent (5%) salary adjustment, above the classification’s assigned salary range.

SECTION 3. Section 4.05(B)(2) (Compensatory Time Bank) of Article IV of the MOU is hereby amended and restated in its entirety as follows:

A unit employee shall be allowed to accumulate up to two hundred forty (240) hours of compensatory time.

Compensatory time shall be paid out at a rate of one (1) time the employee's current hourly rate at the time of such payment.

SECTION 4. Section 4.05(H) (Translator Pay) of Article IV of the MOU is hereby amended and restated in its entirety as follows:

1. Speaking Another Language – Eligible unit employees who are certified by the City to speak (basic conversational skill) another language (other languages include but not limited to Spanish, Chinese and Vietnamese) determined by the City other than English shall receive one hundred dollars (\$100) per month for use of this language in the performance of their job.
2. Speaking, Reading and Writing Another Language – Eligible unit employees, who are certified by the City to speak, read and write in another language (other languages include but not limited to Spanish, Chinese and Vietnamese) other than English shall receive one hundred fifty dollars (\$150) per month for the use of this language in the performance of their job.

SECTION 5. Section 5.09(C)(1) (Educational Reimbursement) of Article V of the MOU is hereby amended and restated in its entirety as follows:

1. The City agrees to provide a professional mid-management development education reimbursement program for job-related college courses leading to a degree, certification programs, and continuing education units. A unit employee may receive up to five thousand dollars (\$5,000.00) per fiscal year. The total educational reimbursement for each fiscal year shall not exceed one hundred thousand dollars (\$100,000.00) for the GMMU.

SECTION 6. Section 6.01(A) (Official Paid Holidays) of Article VI of the MOU is hereby amended and restated in its entirety as follows:

A. Official Paid Holidays

The official paid City recognized holiday granted to unit employees are as follows:

HOLIDAY	DAY
New Year's Day	January 1 <sup>st</sup>
Martin Luther King, Jr. Birthday	3 <sup>rd</sup> Monday in January
President's Day	3 <sup>rd</sup> Monday in February

<b>Cesar Chavez Day</b>	March 31 <sup>st</sup>
<b>Memorial Day</b>	Last Monday in May
<b>Juneteenth</b>	June 19 <sup>th</sup>
<b>Independence Day</b>	4 <sup>th</sup> of July
<b>Labor Day</b>	1 <sup>st</sup> Monday in September
<b>Veteran's Day</b>	November 11 <sup>th</sup>
<b>Thanksgiving Day</b>	4 <sup>th</sup> Thursday in November
<b>Christmas Eve</b>	December 24 <sup>th</sup>
<b>Christmas Day</b>	December 25 <sup>th</sup>
<b>New Year's Eve</b>	December 31 <sup>st</sup>
<b>(1) Floating Holiday</b>	Ten (10) hours

SECTION 7. Section 11.03 (Moratorium on Layoffs) of Article XI of the MOU is hereby amended and restated in its entirety as follows:

The City agrees no unit employee shall be subject to layoff during the term of this MOU, July 1, 2024 through June 30, 2027.

This special moratorium expires at 11:59 P.M. on June 30, 2027, and shall have no force or effect after June 30, 2027.

IN WITNESS THEREOF the Parties have caused the duly authorized representatives to execute this Side Letter #1 as of the dates stated below.

CITY OF EL MONTE

SEIU LOCAL 721, GENERAL MID-MANAGEMENT UNIT

By: \_\_\_\_\_  
Alma Martinez, City Manager

By: \_\_\_\_\_  
Audra Everett, Chief Negotiator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Richard Padilla, Assistant City Attorney



**CITY OF EL MONTE**  
*HUMAN RESOURCES / RISK MANAGEMENT DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Honorable Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A RESOLUTION UPDATING THE CITYWIDE CLASSIFICATION AND COMPENSATION PLAN AND REPEALING ALL PRIOR CITY COUNCIL RESOLUTIONS UPDATING THE CITYWIDE CLASSIFICATION AND COMPENSATION PLAN**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the attached Resolution establishing an updated Citywide Classification and Compensation Plan, effective as of the periods and dates stated within.

**PURPOSE/BACKGROUND**

Certain updates to the Citywide Classification and Compensation Plan are recommended to further enhance organizational efficiency and to address changes resulting from recent labor negotiations.

**DISCUSSION**

Below are the Classification and Compensation Plan updates proposed to take effect for the periods or as of the dates indicated:

- A. Implement a five percent (5%) salary increase retroactive to July 1, 2024 through June 30, 2025, for all classifications within the SEIU General Unit employee group.

**14.7**

The City recently concluded collective bargaining with General Unit for a successor Memorandum of Understanding ("MOU"), covering the period of July 1, 2024 through June 30, 2027. The new MOU provides for a five percent (5%) salary increase retroactive to July 1, 2024 through June 30, 2025.

- B. Implement a five percent (5%) salary increase retroactive to July 1, 2025, for all non-safety classifications within the following employee groups and positions:

1. SEIU General Unit
2. SEIU General Mid-Management Unit ("GMMU")
3. Executive Management Team ("EMT")
4. City Manager

The 2024-2027 MOU with the General Unit also provides for a five percent (5%) salary increase retroactive to July 1, 2025.

The City recently concluded collective bargaining with GMMU for Side Letter #1 ("Side Letter") to amend their current 2024-2027 MOU. The Side Letter, which has been submitted concurrently for final City Council approval, provides for a five percent (5%) salary increase retroactive to July 1, 2025.

Section 2.01(B) of the current Executive Benefits Profile provides for non-safety Executive employees to receive the same salary increases at the same time as GMMU employees.

Section 6(A)(2) of the current City Manager Employment Agreement provides for the City Manager to receive the same salary increase as the Executive Management classifications.

- C. Transfer the following classifications and corresponding FTEs from the City Manager's Office to the Administration Division of Public Works and Utilities Department:

1. Management Analyst (total FTEs= 1)
2. Office Assistant (total FTEs= 1)

The proposed changes to the Citywide Classification and Compensation Plan referenced above will not result any changes to the total number of authorized/funded positions for full-time, part-time, and intern positions, as evidenced below:

- Current full-time positions authorized/funded (as of 7/1/2025) = 335
- Proposed full-time positions authorized/funded (eff. 9/24/2025) = 335

- Current part-time positions authorized/funded (as of 7/1/2025) = 314
- Proposed part-time positions authorized/funded (eff. 9/24/2025) = 314
  
- Current intern positions authorized/funded (as of 7/1/2025) = 7
- Proposed intern positions authorized/funded (eff. 9/24/2025) = 7

### **FISCAL IMPACT**

The total cost of all included salary increases is approximately \$1,188,000. The updates to the Citywide Classification and Compensation Plan memorialize and establish the salary increases contractually agreed to in the respective MOUs, Profiles, and Agreements.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal 3: Improve Employee Professional Development and Risk Management.

### **RECOMMENDATION**

It is recommended that the City Council consider and approve the attached Resolution updating the Citywide Classification and Compensation Plan, effective as of the periods and dates stated within.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 18, 2025  
PAGE 4

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



RIGO GUTIERREZ  
Human Resources/Risk Management Director

Attachments:

1. Resolution
2. Classification and Compensation Plan – Full Time Classifications Effective July 1 2024 through June 30, 2025 (Exhibit A of Resolution)
3. Classification and Compensation Plan — Full Time Classifications (Exhibit B of Resolution)
4. Classification and Compensation Plan — Part Time Classifications (Exhibit C of Resolution)
5. Classification and Compensation Plan – Intern Classifications (Exhibit D of Resolution)

DATE: September 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVED AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
EL MONTE UPDATING THE CITYWIDE CLASSIFICATION  
AND COMPENSATION PLAN AND REPEALING ALL  
PRIOR CITY COUNCIL RESOLUTIONS UPDATING THE  
CITYWIDE CLASSIFICATION AND COMPENSATION  
PLAN**

WHEREAS, Section 2.72.040 (Classification) of Chapter 2.72 (Personnel System) of Title 2 (Administration and Personnel) of the El Monte Municipal Code (hereinafter, "Section 2.72.040") requires the Human Resources Director to ascertain and record the duties and responsibilities of all positions in the competitive service and to recommend a classification plan, which shall consist of classes of positions in the competitive service defined by class specifications, including title, a description of typical duties and responsibilities of positions in each class, and a statement of the training, experience and other qualifications required of applicants to positions in each class; and

WHEREAS, Section 2.72.040 requires the City Council to approve the classification plan and all subsequent amendments and revisions by resolution, provided that before consideration and approval of the classification plan or any amendments or revisions thereto, the authorized bargaining units have received notice of any proposed substantive changes to wages, hours and other terms and conditions of employment and have been given the opportunity to meet and confer on these revisions; and

WHEREAS, under Section 2.72.040, the Human Resources Director must allocate every position in the competitive service to one (1) of the classes established by the classification plan, subject to City Council approval; and

WHEREAS, Section 2.72.040 allows the Human Resources Director to recommend the creation of new classes of positions and the revision or abolishment of existing classes; and

WHEREAS, Section 2.72.050 (Compensation) of Chapter 2.72 (Personnel System) of Title 2 (Administration and Personnel) of the El Monte Municipal Code (hereinafter, "Section 2.72.050") provides that the Human Resources Director shall prepare a pay plan covering all classes of positions in the competitive service, showing the minimum and maximum rates of pay for each class; and

WHEREAS, under Section 2.72.050, when determining salary ranges, consideration must be given to the following: 1) the prevailing rates of pay for comparable work in other public and private employment, including consideration of conditions of work as well as basic pay; 2) current costs of living; 3) the ability to recruit and retain employees; 4) internal alignment between classes; 5) suggestions of Department Heads; and 6) the City's financial condition and policies; and

WHEREAS, Section 2.72.050 requires the Human Resources Director to submit the proposed pay plan to the City Council for adoption; and

WHEREAS, to comply with Section 2.72.040 and Section 2.72.050, the City has established and adopted a Citywide Classification and Compensation Plan; and

WHEREAS, the Memorandum of Understanding (“MOU”) currently in effect for 2024 to 2027 between the City and the General Unit, represented by Service Employees International Union (“SEIU”) Local 721, provides for salary increases for all represented classifications retroactive to July 1, 2024 through June 30, 2025, and additional salary increases for all represented classifications effective as of July 1, 2025; and

WHEREAS, Side Letter #1 to the MOU currently in effect for 2024 to 2027 between the City and the General Mid-Management Unit, represented by SEIU, also provides for certain salary increases for all represented classifications retroactive to July 1, 2025; and

WHEREAS, the City’s current Executive Benefits Profile, adopted on March 26, 2025, provides that non-safety Executive Management classifications shall receive the same Cost of Living Adjustments (“COLA”) at the same time as those provided to members of the General Mid-Management Unit; and

WHEREAS, the City Manager’s 2025 Amended and Restated Employment Agreement, approved on May 14, 2025, provides that the City Manager shall also receive the same COLA percentage adjustment as those provided to employees within the Executive Management classification; and

WHEREAS, the Human Resources Director also recommends that certain organizational updates to the Classification and Compensation Plan be made, effective as of September 24, 2025, except where otherwise indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL MONTE AS FOLLOWS:

SECTION 1. The City Council, based on the presentation and written report of the Human Resources Director, finds that the foregoing recitals are true and correct and further finds that the Human Resources Director has substantially complied with the procedural requirements of Section 2.72.040 and Section 2.72.050.

SECTION 2. This Resolution repeals, replaces, and supersedes Resolution No. 10626 approved by the City Council on July 9, 2025, and all prior resolutions updating the Citywide Classification and Compensation Plan as well as the schedules and tables set forth therein, with the exception of subsection B of Section 3 of Resolution No. 10595.

SECTION 3. The City Council hereby adopts the amended Classification and Compensation Plan for Full Time Classifications as set forth in the attached **Exhibit “A”**, incorporated herein by this reference, to this Resolution, effective July 1, 2024 through June 30, 2025, which includes the following revisions:

- A. Implement a five percent (5%) salary increase retroactive to July 1, 2024 through June 30, 2025, for all classifications within the SEIU General Unit employee group as provided in the 2024-2027 MOU.

SECTION 4. The City Council hereby adopts the amended Classification and Compensation Plan as set forth in the attached **Exhibits "B-D"**, incorporated herein by this reference, to this Resolution, effective September 24, 2025, except where otherwise indicated, which includes the following revisions:

- A. Implement a five percent (5%) salary increase retroactive to July 1, 2025, for all classifications within the following employee groups and positions:
  - 1. SEIU General Unit
  - 2. SEIU General Mid-Management Unit
  - 3. Executive Management Team
  - 4. City Manager
  
- B. Transfer the following classifications and corresponding FTEs from the City Manager's Office to the Administration Division of Public Works and Utilities Department:
  - 1. Management Analyst (total FTEs = 1)
  - 2. Office Assistant (total FTEs = 1)

SECTION 5. This Resolution shall take effect immediately. The City Clerk shall certify to the adoption of this Resolution and enter it into the Book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of El Monte at its regular meeting on this 24<sup>th</sup> day of September, 2025.

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Jessica Ancona, Mayor  
City of El Monte

ATTEST:

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Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF EL MONTE            )

I, Gabriel Ramirez, City Clerk of the City of El Monte, do hereby certify that the above and foregoing Resolution No. \_\_\_\_\_ was passed, approved, and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at a meeting of said City held on this 24<sup>th</sup> day of September 2025, and that said Resolution was adopted by the following votes to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

**EXHIBIT "A"**  
**CLASSIFICATION AND COMPENSATION PLAN – FULL TIME CLASSIFICATIONS**  
**EFFECTIVE JULY 1, 2024 THRU JUNE 30, 2025**

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>CITY CLERK'S OFFICE (2)</b>								
Chief Deputy City Clerk	E	1	M230	MM147				
Step 1					101,392.40	8,449.37	48.75	4,224.68
Step 2					106,462.02	8,871.83	51.18	4,435.92
Step 3					111,785.12	9,315.43	53.74	4,657.71
Step 4					117,374.37	9,781.20	56.43	4,890.60
Step 5					123,243.09	10,270.26	59.25	5,135.13
Deputy City Clerk	NE	1	G414	G117				
Step 1					57,686.71	4,807.23	27.73	2,403.61
Step 2					60,571.07	5,047.59	29.12	2,523.79
Step 3					63,599.56	5,299.96	30.58	2,649.98
Step 4					66,779.63	5,564.97	32.11	2,782.48
Step 5					70,129.17	5,844.10	33.72	2,922.05
Office Assistant	NE	0	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93
<b>CITY MANAGER'S OFFICE (13)</b>								
<b>Administration</b>								
City Manager (effective May 14, 2025 thru June 30, 2025)	E	1	E101	EX144	350,000.00	29,166.67	168.27	14,583.33
City Manager (effective July 1, 2025)					360,500.00	30,041.67	173.32	15,020.83
Assistant City Manager	E	0	E102	EX134				
Min					231,101.93	19,258.49	111.11	9,629.25
Max					270,801.42	22,566.79	130.19	11,283.39
Assistant to the City Manager	E	0	E123	EX095				
Min					127,649.81	10,637.48	61.37	5,318.74
Max					155,159.16	12,929.93	74.60	6,464.96
Public Information Officer (PIO)	E	1	M274	MM153				
Step 1					107,612.28	8,967.69	51.74	4,483.85
Step 2					112,992.90	9,416.07	54.32	4,708.04
Step 3					118,642.54	9,886.88	57.04	4,943.44
Step 4					124,574.67	10,381.22	59.89	5,190.61
Step 5					130,803.40	10,900.28	62.89	5,450.14
Grants Manager	E	0	M222	MM147-1				
Step 1					101,899.20	8,491.60	48.99	4,245.80
Step 2					106,994.16	8,916.18	51.44	4,458.09
Step 3					112,343.87	9,361.99	54.01	4,680.99
Step 4					117,961.06	9,830.09	56.71	4,915.04
Step 5					123,859.12	10,321.59	59.55	5,160.80

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Management Analyst/Grant Writer	NE	1	M290	MM133				
Step 1					89,628.92	7,469.08	43.09	3,734.54
Step 2					94,110.37	7,842.53	45.25	3,921.27
Step 3					98,815.88	8,234.66	47.51	4,117.33
Step 4					103,756.68	8,646.39	49.88	4,323.19
Step 5					108,944.51	9,078.71	52.38	4,539.35
Executive Assistant to the City Manager	E	1	M237	MM131				
Step 1					87,401.42	7,283.45	42.02	3,641.73
Step 2					91,771.49	7,647.62	44.12	3,823.81
Step 3					96,360.06	8,030.01	46.33	4,015.00
Step 4					101,178.06	8,431.51	48.64	4,215.75
Step 5					106,236.97	8,853.08	51.08	4,426.54
Management Analyst	NE	1	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Senior Administrative Assistant	NE	1	M251	MM120-1				
Step 1					78,794.81	6,566.23	37.88	3,283.12
Step 2					82,734.55	6,894.55	39.78	3,447.27
Step 3					86,871.28	7,239.27	41.77	3,619.64
Step 4					91,214.84	7,601.24	43.85	3,800.62
Step 5					95,775.59	7,981.30	46.05	3,990.65
Graphics and Multimedia Program Supervisor	NE	1	G419	G154				
Step 1					83,109.85	6,925.82	39.96	3,462.91
Step 2					87,265.33	7,272.11	41.95	3,636.06
Step 3					91,628.59	7,635.72	44.05	3,817.86
Step 4					96,209.95	8,017.50	46.25	4,008.75
Step 5					101,020.50	8,418.38	48.57	4,209.19
Graphic Designer	NE	1	G381	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74
Office Assistant	NE	1	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>Information Technology Division</b>								
Information Technology Manager	E	1	M219	MM167				
Step 1					123,454.28	10,287.86	59.35	5,143.93
Step 2					129,626.99	10,802.25	62.32	5,401.12
Step 3					136,108.34	11,342.36	65.44	5,671.18
Step 4					142,913.76	11,909.48	68.71	5,954.74
Step 5					150,059.45	12,504.95	72.14	6,252.48
Database Administrator	E	0	M266	MM156				
Step 1					110,828.01	9,235.67	53.28	4,617.83
Step 2					116,369.41	9,697.45	55.95	4,848.73
Step 3					122,187.88	10,182.32	58.74	5,091.16
Step 4					128,297.28	10,691.44	61.68	5,345.72
Step 5					134,712.14	11,226.01	64.77	5,613.01
Senior Information Technology Analyst	NE	2	M269	MM150				
Step 1					104,430.13	8,702.51	50.21	4,351.26
Step 2					109,651.63	9,137.64	52.72	4,568.82
Step 3					115,134.22	9,594.52	55.35	4,797.26
Step 4					120,890.93	10,074.24	58.12	5,037.12
Step 5					126,935.47	10,577.96	61.03	5,288.98
Information Technology Analyst	NE	0	M287	MM137				
Step 1					92,233.97	7,686.16	44.34	3,843.08
Step 2					96,845.67	8,070.47	46.56	4,035.24
Step 3					101,687.95	8,474.00	48.89	4,237.00
Step 4					106,772.35	8,897.70	51.33	4,448.85
Step 5					112,110.97	9,342.58	53.90	4,671.29
Information Technology Specialist	NE	1	G304	G161				
Step 1					88,553.36	7,379.45	42.57	3,689.72
Step 2					92,980.97	7,748.41	44.70	3,874.21
Step 3					97,630.20	8,135.85	46.94	4,067.92
Step 4					102,511.61	8,542.63	49.28	4,271.32
Step 5					107,634.30	8,969.53	51.75	4,484.76
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT (33)</b>								
<b>Administration</b>								
Community & Economic Development Director	E	1	E112	EX123				
Min					181,513.54	15,126.13	87.27	7,563.06
Max					220,624.46	18,385.37	106.07	9,192.69
Deputy Director of Community & Economic Development	E	0	E120	EX116				
Min					170,938.81	14,244.90	82.18	7,122.45
Max					207,777.14	17,314.76	99.89	8,657.38
Economic Development Senior Manager	E	0	M260	MM202				
Step 1					170,938.77	14,244.90	82.18	7,122.45
Step 2					179,485.71	14,957.14	86.29	7,478.57
Step 3					188,459.99	15,705.00	90.61	7,852.50
Step 4					197,882.99	16,490.25	95.14	8,245.12
Step 5					207,777.14	17,314.76	99.89	8,657.38

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Community Liaison	NE	0	M245	MM147				
Step 1					101,392.40	8,449.37	48.75	4,224.68
Step 2					106,462.02	8,871.83	51.18	4,435.92
Step 3					111,785.12	9,315.43	53.74	4,657.71
Step 4					117,374.37	9,781.20	56.43	4,890.60
Step 5					123,243.09	10,270.26	59.25	5,135.13
Management Analyst	NE	1	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
<b><u>Building &amp; Safety Division</u></b>								
Chief Building Official	E	1	M271	MM167				
Step 1					123,454.28	10,287.86	59.35	5,143.93
Step 2					129,626.99	10,802.25	62.32	5,401.12
Step 3					136,108.34	11,342.36	65.44	5,671.18
Step 4					142,913.76	11,909.48	68.71	5,954.74
Step 5					150,059.45	12,504.95	72.14	6,252.48
Senior Permit Technician	NE	1	G410	G129-2				
Step 1					65,674.01	5,472.83	31.57	2,736.42
Step 2					68,957.71	5,746.48	33.15	2,873.24
Step 3					72,405.56	6,033.80	34.81	3,016.90
Step 4					76,025.83	6,335.49	36.55	3,167.74
Step 5					79,820.55	6,651.71	38.38	3,325.86
<b><u>Housing Division</u></b>								
Housing Manager	E	1	M209	MM167				
Step 1					123,454.28	10,287.86	59.35	5,143.93
Step 2					129,626.99	10,802.25	62.32	5,401.12
Step 3					136,108.34	11,342.36	65.44	5,671.18
Step 4					142,913.76	11,909.48	68.71	5,954.74
Step 5					150,059.45	12,504.95	72.14	6,252.48
Senior Housing Program Analyst	NE	1	M273	MM156				
Step 1					110,828.01	9,235.67	53.28	4,617.83
Step 2					116,369.41	9,697.45	55.95	4,848.73
Step 3					122,187.88	10,182.32	58.74	5,091.16
Step 4					128,297.28	10,691.44	61.68	5,345.72
Step 5					134,712.14	11,226.01	64.77	5,613.01
Housing Program Analyst	NE	1	M262	MM145				
Step 1					99,812.82	8,317.74	47.99	4,158.87
Step 2					104,803.46	8,733.62	50.39	4,366.81
Step 3					110,043.64	9,170.30	52.91	4,585.15
Step 4					115,545.82	9,628.82	55.55	4,814.41
Step 5					121,323.11	10,110.26	58.33	5,055.13

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Administrative Specialist	NE	2	G409	G130				
Step 1					66,490.58	5,540.88	31.97	2,770.44
Step 2					69,815.10	5,817.92	33.56	2,908.96
Step 3					73,305.67	6,108.81	35.24	3,054.40
Step 4					76,971.08	6,414.26	37.01	3,207.13
Step 5					80,832.27	6,736.02	38.86	3,368.01
Office Assistant	NE	1	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93
<b><u>Neighborhood Services Division</u></b>								
Assistant City Prosecutor	E	1	M214	MM160				
Step 1					115,752.81	9,646.07	55.65	4,823.03
Step 2					121,540.45	10,128.37	58.43	5,064.19
Step 3					127,617.47	10,634.79	61.35	5,317.39
Step 4					133,998.34	11,166.53	64.42	5,583.26
Step 5					140,698.26	11,724.86	67.64	5,862.43
Neighborhood Services Manager	E	1	M254	MM159				
Step 1					114,049.76	9,504.15	54.83	4,752.07
Step 2					119,752.25	9,979.35	57.57	4,989.68
Step 3					125,739.86	10,478.32	60.45	5,239.16
Step 4					132,026.85	11,002.24	63.47	5,501.12
Step 5					138,628.19	11,552.35	66.65	5,776.17
Senior Code Enforcement Officer	NE	0	G416	G148				
Step 1					78,300.01	6,525.00	37.64	3,262.50
Step 2					82,215.15	6,851.26	39.53	3,425.63
Step 3					86,325.75	7,193.81	41.50	3,596.91
Step 4					90,641.89	7,553.49	43.58	3,776.75
Step 5					95,174.13	7,931.18	45.76	3,965.59
CASE Program Code Enforcement Officer II <i>(Grant funded; classification expires April 30, 2028)</i>	NE	1	G421	G139				
Step 1					71,797.67	5,983.14	34.52	2,991.57
Step 2					75,387.51	6,282.29	36.24	3,141.15
Step 3					79,156.88	6,596.41	38.06	3,298.20
Step 4					83,114.73	6,926.23	39.96	3,463.11
Step 5					87,257.69	7,271.47	41.95	3,635.74
Code Enforcement Officer II <i>(Code Enforcement Officer I/II is flexibly staffed; all FTEs budgeted at II)</i>	NE	5	G316	G139				
Step 1					71,797.67	5,983.14	34.52	2,991.57
Step 2					75,387.51	6,282.29	36.24	3,141.15
Step 3					79,156.88	6,596.41	38.06	3,298.20
Step 4					83,114.73	6,926.23	39.96	3,463.11
Step 5					87,257.69	7,271.47	41.95	3,635.74

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
CASE Program Code Enforcement Officer I <i>(Grant funded; classification expires April 30, 2028)</i>	NE	0	G420	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Code Enforcement Officer I <i>(Code Enforcement Officer I/II is flexibly staffed; all FTEs budgeted at II)</i>	NE	0	G417	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Senior Parking Technician	NE	1	G412	G123				
Step 1					61,627.04	5,135.59	29.63	2,567.79
Step 2					64,708.49	5,392.37	31.11	2,696.19
Step 3					67,943.81	5,661.98	32.67	2,830.99
Step 4					71,341.12	5,945.09	34.30	2,972.55
Step 5					74,903.84	6,241.99	36.01	3,120.99
Animal Control Officer	NE	2	G403	G118				
Step 1					58,556.37	4,879.70	28.15	2,439.85
Step 2					61,484.23	5,123.69	29.56	2,561.84
Step 3					64,558.32	5,379.86	31.04	2,689.93
Step 4					67,786.40	5,648.87	32.59	2,824.43
Step 5					71,176.43	5,931.37	34.22	2,965.68
Parking Technician	NE	2	G357	G114				
Step 1					56,266.63	4,688.89	27.05	2,344.44
Step 2					59,080.15	4,923.35	28.40	2,461.67
Step 3					62,033.89	5,169.49	29.82	2,584.75
Step 4					65,135.65	5,427.97	31.32	2,713.99
Step 5					68,407.53	5,700.63	32.89	2,850.31
Senior Office Assistant	NE	1	G367	G106				
Step 1					52,255.22	4,354.60	25.12	2,177.30
Step 2					54,867.98	4,572.33	26.38	2,286.17
Step 3					57,611.41	4,800.95	27.70	2,400.48
Step 4					60,491.94	5,040.99	29.08	2,520.50
Step 5					63,508.55	5,292.38	30.53	2,646.19
<b><u>Planning Division</u></b>								
City Planner	E	1	M272	MM177				
Step 1					136,294.92	11,357.91	65.53	5,678.95
Step 2					143,109.66	11,925.81	68.80	5,962.90
Step 3					150,265.15	12,522.10	72.24	6,261.05
Step 4					157,778.41	13,148.20	75.86	6,574.10
Step 5					165,667.33	13,805.61	79.65	6,902.81

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Senior Planner	E	2	M253	MM154				
Step 1					109,239.27	9,103.27	52.52	4,551.64
Step 2					114,701.23	9,558.44	55.14	4,779.22
Step 3					120,436.30	10,036.36	57.90	5,018.18
Step 4					126,458.11	10,538.18	60.80	5,269.09
Step 5					132,781.02	11,065.08	63.84	5,532.54
Associate Planner	NE	1	M226	MM134				
Step 1					89,932.72	7,494.39	43.24	3,747.20
Step 2					94,429.35	7,869.11	45.40	3,934.56
Step 3					99,150.82	8,262.57	47.67	4,131.28
Step 4					104,108.36	8,675.70	50.05	4,337.85
Step 5					109,313.78	9,109.48	52.55	4,554.74
Assistant Planner	NE	2	G309	G151				
Step 1					80,654.79	6,721.23	38.78	3,360.62
Step 2					84,683.98	7,057.00	40.71	3,528.50
Step 3					88,926.16	7,410.51	42.75	3,705.26
Step 4					93,381.35	7,781.78	44.89	3,890.89
Step 5					98,049.53	8,170.79	47.14	4,085.40
Planning Technician	NE	2	G423	G134-5				
Step 1					68,565.17	5,713.76	32.96	2,856.88
Step 2					71,993.50	5,999.46	34.61	2,999.73
Step 3					75,593.20	6,299.43	36.34	3,149.72
Step 4					79,372.82	6,614.40	38.16	3,307.20
Step 5					79,372.80	6,945.12	38.16	3,307.20
Landscape Technician	NE	0	G386	G129-2				
Step 1					65,674.01	5,472.83	31.57	2,736.42
Step 2					68,957.71	5,746.48	33.15	2,873.24
Step 3					72,405.56	6,033.80	34.81	3,016.90
Step 4					76,025.83	6,335.49	36.55	3,167.74
Step 5					79,820.55	6,651.71	38.38	3,325.86
Account Clerk	NE	1	G360	G113				
Step 1					55,751.91	4,645.99	26.80	2,323.00
Step 2					58,539.47	4,878.29	28.14	2,439.14
Step 3					61,466.48	5,122.21	29.55	2,561.10
Step 4					64,539.89	5,378.32	31.03	2,689.16
Step 5					67,768.48	5,647.37	32.58	2,823.69
Senior Office Assistant	NE	0	G367	G106				
Step 1					52,255.22	4,354.60	25.12	2,177.30
Step 2					54,867.98	4,572.33	26.38	2,286.17
Step 3					57,611.41	4,800.95	27.70	2,400.48
Step 4					60,491.94	5,040.99	29.08	2,520.50
Step 5					63,508.55	5,292.38	30.53	2,646.19

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>FINANCE DEPARTMENT (19)</b>								
<b><u>Administration</u></b>								
Finance Director	E	1	E113	EX124				
					184,417.75	15,368.15	88.66	7,684.07
					224,154.46	18,679.54	107.77	9,339.77
Finance Manager	E	1	M258	MM167				
					123,454.28	10,287.86	59.35	5,143.93
					129,626.99	10,802.25	62.32	5,401.12
					136,108.34	11,342.36	65.44	5,671.18
					142,913.76	11,909.48	68.71	5,954.74
					150,059.45	12,504.95	72.14	6,252.48
<b><u>Accounting Division</u></b>								
Accounting Manager	E	1	M257	MM167				
					123,454.28	10,287.86	59.35	5,143.93
					129,626.99	10,802.25	62.32	5,401.12
					136,108.34	11,342.36	65.44	5,671.18
					142,913.76	11,909.48	68.71	5,954.74
					150,059.45	12,504.95	72.14	6,252.48
Principal Accountant	E	0	M267	MM160-1				
					116,365.76	9,697.15	55.95	4,848.57
					122,184.05	10,182.00	58.74	5,091.00
					128,293.25	10,691.10	61.68	5,345.55
					134,707.91	11,225.66	64.76	5,612.83
					141,443.31	11,786.94	68.00	5,893.47
Senior Accountant	E	0	M288	MM141				
					95,977.45	7,998.12	46.14	3,999.06
					100,776.32	8,398.03	48.45	4,199.01
					105,815.14	8,817.93	50.87	4,408.96
					111,105.89	9,258.82	53.42	4,629.41
					116,661.19	9,721.77	56.09	4,860.88
Accountant II	E	6	M232	MM131				
<i>(Accountant I/II is flexibly staffed; all FTEs budgeted at II level)</i>								
					87,401.42	7,283.45	42.02	3,641.73
					91,771.49	7,647.62	44.12	3,823.81
					96,360.06	8,030.01	46.33	4,015.00
					101,178.06	8,431.51	48.64	4,215.75
					106,236.97	8,853.08	51.08	4,426.54
Accountant I	E	0	M284	MM120-1				
<i>(Accountant I/II is flexibly staffed; all FTEs budgeted at II level)</i>								
					78,794.81	6,566.23	37.88	3,283.12
					82,734.55	6,894.55	39.78	3,447.27
					86,871.28	7,239.27	41.77	3,619.64
					91,214.84	7,601.24	43.85	3,800.62
					95,775.59	7,981.30	46.05	3,990.65

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Finance Specialist	NE	1	G341	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Payroll Specialist	NE	1	G377	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Account Clerk	NE	2	G360	G113				
Step 1					55,751.91	4,645.99	26.80	2,323.00
Step 2					58,539.47	4,878.29	28.14	2,439.14
Step 3					61,466.48	5,122.21	29.55	2,561.10
Step 4					64,539.89	5,378.32	31.03	2,689.16
Step 5					67,768.48	5,647.37	32.58	2,823.69
<b><u>Purchasing Division</u></b>								
Contract and Procurement Compliance Manager	E	1	M283	MM159				
Step 1					114,049.76	9,504.15	54.83	4,752.07
Step 2					119,752.25	9,979.35	57.57	4,989.68
Step 3					125,739.86	10,478.32	60.45	5,239.16
Step 4					132,026.85	11,002.24	63.47	5,501.12
Step 5					138,628.19	11,552.35	66.65	5,776.17
Purchasing Clerk	NE	0	G370	G106				
Step 1					52,255.22	4,354.60	25.12	2,177.30
Step 2					54,867.98	4,572.33	26.38	2,286.17
Step 3					57,611.41	4,800.95	27.70	2,400.48
Step 4					60,491.94	5,040.99	29.08	2,520.50
Step 5					63,508.55	5,292.38	30.53	2,646.19
<b><u>Treasury Division</u></b>								
Senior Account Clerk	NE	1	G350	G145				
Step 1					76,499.82	6,374.98	36.78	3,187.49
Step 2					80,324.81	6,693.73	38.62	3,346.87
Step 3					84,341.05	7,028.42	40.55	3,514.21
Step 4					88,558.10	7,379.84	42.58	3,689.92
Step 5					92,986.00	7,748.83	44.70	3,874.42
Account Clerk	NE	3	G360	G113				
Step 1					55,751.91	4,645.99	26.80	2,323.00
Step 2					58,539.47	4,878.29	28.14	2,439.14
Step 3					61,466.48	5,122.21	29.55	2,561.10
Step 4					64,539.89	5,378.32	31.03	2,689.16
Step 5					67,768.48	5,647.37	32.58	2,823.69

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Office Assistant	NE	1	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93
<b>HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT (7)</b>								
Human Resources/Risk Management Director	E	1	E111	EX104				
Min					171,360.84	14,280.07	82.39	7,140.04
Max					210,397.38	17,533.12	101.15	8,766.56
Human Resources/Risk Manager	E	1	M268	MM167				
Step 1					123,454.28	10,287.86	59.35	5,143.93
Step 2					129,626.99	10,802.25	62.32	5,401.12
Step 3					136,108.34	11,342.36	65.44	5,671.18
Step 4					142,913.76	11,909.48	68.71	5,954.74
Step 5					150,059.45	12,504.95	72.14	6,252.48
Senior Management Analyst	E	1	M223	MM145				
Step 1					99,812.82	8,317.74	47.99	4,158.87
Step 2					104,803.46	8,733.62	50.39	4,366.81
Step 3					110,043.64	9,170.30	52.91	4,585.15
Step 4					115,545.82	9,628.82	55.55	4,814.41
Step 5					121,323.11	10,110.26	58.33	5,055.13
Human Resources/Risk Management Analyst	NE	2	M240	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Wellness Coordinator	NE	0	G385	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74
Human Resources/Risk Management Specialist	NE	2	G395	G120				
Step 1					59,035.61	4,919.63	28.38	2,459.82
Step 2					61,987.48	5,165.62	29.80	2,582.81
Step 3					65,086.75	5,423.90	31.29	2,711.95
Step 4					68,341.04	5,695.09	32.86	2,847.54
Step 5					71,762.17	5,980.18	34.50	2,990.09

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Office Assistant	NE	0	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93
<b>PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT (14)</b>								
<b>Administration</b>								
Parks, Recreation & Community Services Director	E	1	E117	EX115				
Min					171,039.72	14,253.31	82.23	7,126.66
Max					207,895.74	17,324.64	99.95	8,662.32
Deputy Director of Parks, Recreation & Community Services	E	0	E119	EX100				
Min					136,828.66	11,402.39	65.78	5,701.19
Max					166,316.59	13,859.72	79.96	6,929.86
Parks, Recreation, and Community Services Manager	E	1	M250	MM160				
Step 1					115,752.81	9,646.07	55.65	4,823.03
Step 2					121,540.45	10,128.37	58.43	5,064.19
Step 3					127,617.47	10,634.79	61.35	5,317.39
Step 4					133,998.34	11,166.53	64.42	5,583.26
Step 5					140,698.26	11,724.86	67.64	5,862.43
Management Analyst	NE	1	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Administrative Assistant	NE	2	G400	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
<b>Aquatics Division</b>								
Aquatics Supervisor	NE	1	M277	MM139				
Step 1					93,691.49	7,807.62	45.04	3,903.81
Step 2					98,376.06	8,198.01	47.30	4,099.00
Step 3					103,294.87	8,607.91	49.66	4,303.95
Step 4					108,459.61	9,038.30	52.14	4,519.15
Step 5					113,882.59	9,490.22	54.75	4,745.11
Aquatics Coordinator	NE	1	G392	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b><u>Community Wellness &amp; Senior Services Division</u></b>								
Parks, Recreation & Community Services Supervisor	NE	1	M255	MM139				
Step 1					93,691.49	7,807.62	45.04	3,903.81
Step 2					98,376.06	8,198.01	47.30	4,099.00
Step 3					103,294.87	8,607.91	49.66	4,303.95
Step 4					108,459.61	9,038.30	52.14	4,519.15
Step 5					113,882.59	9,490.22	54.75	4,745.11
Recreation Coordinator	NE	1	G319	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74
Social Worker	NE	1	G365	G121				
Step 1					60,171.53	5,014.29	28.93	2,507.15
Step 2					63,180.19	5,265.02	30.38	2,632.51
Step 3					66,339.15	5,528.26	31.89	2,764.13
Step 4					69,656.19	5,804.68	33.49	2,902.34
Step 5					73,146.61	6,095.55	35.17	3,047.78
Office Assistant	NE	0	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93
<b><u>Recreation, Facilities, and Special Programs and Events Division</u></b>								
Parks, Recreation & Community Services Supervisor	NE	1	M255	MM139				
Step 1					93,691.49	7,807.62	45.04	3,903.81
Step 2					98,376.06	8,198.01	47.30	4,099.00
Step 3					103,294.87	8,607.91	49.66	4,303.95
Step 4					108,459.61	9,038.30	52.14	4,519.15
Step 5					113,882.59	9,490.22	54.75	4,745.11
Recreation Coordinator	NE	3	G319	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>POLICE DEPARTMENT (176 - 132 Sworn, 44 Civilian)</b>								
<b>Sworn Personnel</b>								
Chief of Police	E	1	E103	EX142				
					258,053.18	21,504.43	124.06	10,752.22
					294,917.92	24,576.49	141.79	12,288.25
Police Captain	E	2	P501	PM115				
					202,191.42	16,849.29	97.21	8,424.64
					212,300.99	17,691.75	102.07	8,845.87
					222,916.04	18,576.34	107.17	9,288.17
					234,061.84	19,505.15	112.53	9,752.58
					245,764.94	20,480.41	118.16	10,240.21
Police Lieutenant	E	6	P502	PM100				
					175,818.63	14,651.55	84.53	7,325.78
					184,609.56	15,384.13	88.75	7,692.06
					193,840.04	16,153.34	93.19	8,076.67
					203,532.04	16,961.00	97.85	8,480.50
					213,708.64	17,809.05	102.74	8,904.53
Police Sergeant	NE	16	S601	P123-1				
					118,195.81	9,849.65	56.82	4,924.83
					124,105.63	10,342.14	59.67	5,171.07
					130,310.92	10,859.24	62.65	5,429.62
					136,826.34	11,402.20	65.78	5,701.10
					143,669.67	11,972.47	69.07	5,986.24
Helicopter Pilot	NE	0	S602	P123				
					118,122.71	9,843.56	56.79	4,921.78
					124,028.78	10,335.73	59.63	5,167.87
					130,230.31	10,852.53	62.61	5,426.26
					136,741.80	11,395.15	65.74	5,697.58
					143,578.30	11,964.86	69.03	5,982.43
Police Corporal	NE	13	S606	P107				
					100,744.03	8,395.34	48.43	4197.67
					105,781.32	8,815.11	50.86	4407.55
					111,070.34	9,255.86	53.40	4627.93
					116,623.74	9,718.64	56.07	4859.32
					122,449.71	10,204.14	58.87	5102.07
Police Officer II	NE	13	S609	P106				
					100,038.01	8,336.50	48.10	4168.25
					105,039.94	8,753.33	50.50	4376.66
					110,291.91	9,190.99	53.02	4595.50
					115,806.54	9,650.54	55.68	4825.27
					121,598.86	10,133.24	58.46	5066.62

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Police Officer/Bonus Assignment <i>(Combined with Police Officer, maximum FTEs = 76; underfills permitted)</i>	NE	39	S605	P106				
Step 1					100,038.01	8,336.50	48.10	4,168.25
Step 2					105,039.94	8,753.33	50.50	4,376.66
Step 3					110,291.91	9,190.99	53.02	4,595.50
Step 4					115,806.54	9,650.54	55.68	4,825.27
Step 5					121,598.86	10,133.24	58.46	5,066.62
Police Officer	NE	42	S608	P100				
Step 1					94,498.44	7,874.87	45.43	3,937.44
Step 2					99,223.37	8,268.61	47.70	4,134.31
Step 3					104,184.48	8,682.04	50.09	4,341.02
Step 4					109,393.75	9,116.15	52.59	4,558.07
Step 5					114,864.49	9,572.04	55.22	4,786.02
<b><u>Civilian Personnel</u></b>								
Police Communications Manager	E	1	M227	MM141				
Step 1					95,977.45	7,998.12	46.14	3,999.06
Step 2					100,776.32	8,398.03	48.45	4,199.01
Step 3					105,815.14	8,817.93	50.87	4,408.96
Step 4					111,105.89	9,258.82	53.42	4,629.41
Step 5					116,661.19	9,721.77	56.09	4,860.88
Police Records Manager	E	1	M291	MM133				
Step 1					89,628.92	7,469.08	43.09	3,734.54
Step 2					94,110.37	7,842.53	45.25	3,921.27
Step 3					98,815.88	8,234.66	47.51	4,117.33
Step 4					103,756.68	8,646.39	49.88	4,323.19
Step 5					108,944.51	9,078.71	52.38	4,539.35
Executive Assistant to the Chief of Police	E	1	M289	MM131				
Step 1					87,401.42	7,283.45	42.02	3,641.73
Step 2					91,771.49	7,647.62	44.12	3,823.81
Step 3					96,360.06	8,030.01	46.33	4,015.00
Step 4					101,178.06	8,431.51	48.64	4,215.75
Step 5					106,236.97	8,853.08	51.08	4,426.54
Management Analyst	NE	2	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Police Recruit <i>(Utilized only to fill Police Officer vacancies; excluded from total FTEs)</i>	NE	N/A	G394	G148				
Step 1					78,300.01	6,525.00	37.64	3,262.50
Step 2					82,215.15	6,851.26	39.53	3,425.63
Step 3					86,325.75	7,193.81	41.50	3,596.91
Step 4					90,641.89	7,553.49	43.58	3,776.75
Step 5					95,174.13	7,931.18	45.76	3,965.59

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Custody Supervisor	NE	1	G411	G142				
Step 1					73,661.34	6,138.45	35.41	3,069.22
Step 2					77,344.62	6,445.39	37.18	3,222.69
Step 3					81,211.67	6,767.64	39.04	3,383.82
Step 4					85,272.23	7,106.02	41.00	3,553.01
Step 5					89,547.42	7,462.29	43.05	3,731.14
Police Dispatch Shift Supervisor	NE	4	G312	G142				
Step 1					73,661.34	6,138.45	35.41	3,069.22
Step 2					77,344.62	6,445.39	37.18	3,222.69
Step 3					81,211.67	6,767.64	39.04	3,383.82
Step 4					85,272.23	7,106.02	41.00	3,553.01
Step 5					89,547.42	7,462.29	43.05	3,731.14
Fleet Coordinator	NE	1	G343	G139				
Step 1					71,797.67	5,983.14	34.52	2,991.57
Step 2					75,387.51	6,282.29	36.24	3,141.15
Step 3					79,156.88	6,596.41	38.06	3,298.20
Step 4					83,114.73	6,926.23	39.96	3,463.11
Step 5					87,257.69	7,271.47	41.95	3,635.74
Property and Evidence Technician	NE	1	G330	G133				
Step 1					67,945.92	5,662.16	32.67	2,831.08
Step 2					71,343.23	5,945.27	34.30	2,972.63
Step 3					74,910.50	6,242.54	36.01	3,121.27
Step 4					78,656.01	6,554.67	37.82	3,277.33
Step 5					82,589.51	6,882.46	39.71	3,441.23
Police Records Supervisor	NE	1	G346	G133				
Step 1					67,945.92	5,662.16	32.67	2,831.08
Step 2					71,343.23	5,945.27	34.30	2,972.63
Step 3					74,910.50	6,242.54	36.01	3,121.27
Step 4					78,656.01	6,554.67	37.82	3,277.33
Step 5					82,589.51	6,882.46	39.71	3,441.23
Administrative Specialist	NE	1	G409	G130				
Step 1					66,490.58	5,540.88	31.97	2,770.44
Step 2					69,815.10	5,817.92	33.56	2,908.96
Step 3					73,305.67	6,108.81	35.24	3,054.40
Step 4					76,971.08	6,414.26	37.01	3,207.13
Step 5					80,832.27	6,736.02	38.86	3,368.01
Custody Officer	NE	7	G338	G129				
Step 1					65,141.50	5,428.46	31.32	2,714.23
Step 2					68,398.75	5,699.90	32.88	2,849.95
Step 3					71,818.49	5,984.87	34.53	2,992.44
Step 4					75,409.48	6,284.12	36.25	3,142.06
Step 5					79,181.63	6,598.47	38.07	3,299.23

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Police Dispatcher	NE	14	G339	G129				
Step 1					65,141.50	5,428.46	31.32	2,714.23
Step 2					68,398.75	5,699.90	32.88	2,849.95
Step 3					71,818.49	5,984.87	34.53	2,992.44
Step 4					75,409.48	6,284.12	36.25	3,142.06
Step 5					79,181.63	6,598.47	38.07	3,299.23
Administrative Assistant	NE	1	G400	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
CASE Program Community Services Officer (Grant funded; classification expires April 30, 2028)	NE	1	G422	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Equipment Maintenance Technician	NE	0	G349	G118				
Step 1					58,556.37	4,879.70	28.15	2,439.85
Step 2					61,484.23	5,123.69	29.56	2,561.84
Step 3					64,558.32	5,379.86	31.04	2,689.93
Step 4					67,786.40	5,648.87	32.59	2,824.43
Step 5					71,176.43	5,931.37	34.22	2,965.68
Police Records Technician	NE	7	G363	G110				
Step 1					54,349.68	4,529.14	26.13	2,264.57
Step 2					57,067.18	4,755.60	27.44	2,377.80
Step 3					59,920.50	4,993.38	28.81	2,496.69
Step 4					62,916.49	5,243.04	30.25	2,621.52
Step 5					66,064.55	5,505.38	31.76	2,752.69
<b>PUBLIC WORKS AND UTILITIES DEPARTMENT (71)</b>								
<b>Administration</b>								
Public Works & Utilities Director	E	1	E114	EX123				
Min					181,513.54	15,126.13	87.27	7,563.06
Max					220,624.46	18,385.37	106.07	9,192.69
Deputy Director of Public Works & Utilities	E	0	E118	EX116				
Min					170,938.81	14,244.90	82.18	7,122.45
Max					207,777.14	17,314.76	99.89	8,657.38
Senior Project Manager	E	1	M270	MM171				
Step 1					127,649.82	10,637.49	61.37	5,318.74
Step 2					134,032.31	11,169.36	64.44	5,584.68
Step 3					140,733.93	11,727.83	67.66	5,863.91
Step 4					147,770.63	12,314.22	71.04	6,157.11
Step 5					155,159.16	12,929.93	74.60	6,464.96

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Senior Administrative Assistant	NE	1	M251	MM120-1				
Step 1					78,794.81	6,566.23	37.88	3,283.12
Step 2					82,734.55	6,894.55	39.78	3,447.27
Step 3					86,871.28	7,239.27	41.77	3,619.64
Step 4					91,214.84	7,601.24	43.85	3,800.62
Step 5					95,775.59	7,981.30	46.05	3,990.65
<b><u>Engineering Division</u></b>								
City Engineer	E	1	M261	MM200				
Step 1					167,993.68	13,999.47	80.77	6,999.74
Step 2					176,393.37	14,699.45	84.80	7,349.72
Step 3					185,213.04	15,434.42	89.04	7,717.21
Step 4					194,473.69	16,206.14	93.50	8,103.07
Step 5					204,197.37	17,016.45	98.17	8,508.22
Senior Civil Engineer	E	0	M286	MM153				
Step 1					107,612.28	8,967.69	51.74	4,483.85
Step 2					112,992.90	9,416.07	54.32	4,708.04
Step 3					118,642.54	9,886.88	57.04	4,943.44
Step 4					124,574.67	10,381.22	59.89	5,190.61
Step 5					130,803.40	10,900.28	62.89	5,450.14
Senior Management Analyst	E	0	M223	MM145				
Step 1					99,812.82	8,317.74	47.99	4,158.87
Step 2					104,803.46	8,733.62	50.39	4,366.81
Step 3					110,043.64	9,170.30	52.91	4,585.15
Step 4					115,545.82	9,628.82	55.55	4,814.41
Step 5					121,323.11	10,110.26	58.33	5,055.13
Associate Civil Engineer	E	1	M280	MM140				
Step 1					94,628.29	7,885.69	45.49	3,942.85
Step 2					99,359.70	8,279.98	47.77	4,139.99
Step 3					104,327.69	8,693.97	50.16	4,346.99
Step 4					109,544.07	9,128.67	52.67	4,564.34
Step 5					115,021.27	9,585.11	55.30	4,792.55
Management Analyst	NE	1	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Public Works Inspector	NE	0	M265	MM118				
Step 1					77,388.65	6,449.05	37.21	3,224.53
Step 2					81,258.08	6,771.51	39.07	3,385.75
Step 3					85,320.98	7,110.08	41.02	3,555.04
Step 4					89,587.03	7,465.59	43.07	3,732.79
Step 5					94,066.39	7,838.87	45.22	3,919.43

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Administrative Assistant	NE	1	G400	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
<b>Maintenance Division</b>								
Public Works Operations Manager	E	1	M203	MM190				
Step 1					151,882.36	12,656.86	73.02	6,328.43
Step 2					159,476.48	13,289.71	76.67	6,644.85
Step 3					167,450.30	13,954.19	80.50	6,977.10
Step 4					175,822.82	14,651.90	84.53	7,325.95
Step 5					184,613.96	15,384.50	88.76	7,692.25
Public Works Maintenance Supervisor	E	1	M213	MM160				
Step 1					115,752.81	9,646.07	55.65	4,823.03
Step 2					121,540.45	10,128.37	58.43	5,064.19
Step 3					127,617.47	10,634.79	61.35	5,317.39
Step 4					133,998.34	11,166.53	64.42	5,583.26
Step 5					140,698.26	11,724.86	67.64	5,862.43
Public Works Supervisor	NE	4	M243	MM137				
Step 1					92,233.97	7,686.16	44.34	3,843.08
Step 2					96,845.67	8,070.47	46.56	4,035.24
Step 3					101,687.95	8,474.00	48.89	4,237.00
Step 4					106,772.35	8,897.70	51.33	4,448.85
Step 5					112,110.97	9,342.58	53.90	4,671.29
Management Analyst	NE	1	M235	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Senior Heavy Equipment Mechanic	NE	1	G315	G141				
Step 1					73,270.90	6,105.91	35.23	3,052.95
Step 2					76,934.52	6,411.21	36.99	3,205.61
Step 3					80,781.26	6,731.77	38.84	3,365.89
Step 4					84,820.20	7,068.35	40.78	3,534.18
Step 5					89,068.10	7,422.34	42.82	3,711.17
Traffic Signal Technician	NE	1	G314	G141				
Step 1					73,270.90	6,105.91	35.23	3,052.95
Step 2					76,934.52	6,411.21	36.99	3,205.61
Step 3					80,781.26	6,731.77	38.84	3,365.89
Step 4					84,820.20	7,068.35	40.78	3,534.18
Step 5					89,068.10	7,422.34	42.82	3,711.17

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Irrigation Senior Specialist	NE	0	G389	G140				
Step 1					72,685.16	6,057.10	34.94	3,028.55
Step 2					76,319.53	6,359.96	36.69	3,179.98
Step 3					80,135.72	6,677.98	38.53	3,338.99
Step 4					84,142.66	7,011.89	40.45	3,505.94
Step 5					88,358.23	7,363.19	42.48	3,681.59
Maintenance Specialist	NE	1	G404	G133				
Step 1					67,945.92	5,662.16	32.67	2,831.08
Step 2					71,343.23	5,945.27	34.30	2,972.63
Step 3					74,910.50	6,242.54	36.01	3,121.27
Step 4					78,656.01	6,554.67	37.82	3,277.33
Step 5					82,589.51	6,882.46	39.71	3,441.23
Heavy Equipment Mechanic	NE	1	G334	G133				
Step 1					67,945.92	5,662.16	32.67	2,831.08
Step 2					71,343.23	5,945.27	34.30	2,972.63
Step 3					74,910.50	6,242.54	36.01	3,121.27
Step 4					78,656.01	6,554.67	37.82	3,277.33
Step 5					82,589.51	6,882.46	39.71	3,441.23
Electrician Assistant	NE	1	G335	G130				
Step 1					66,490.58	5,540.88	31.97	2,770.44
Step 2					69,815.10	5,817.92	33.56	2,908.96
Step 3					73,305.67	6,108.81	35.24	3,054.40
Step 4					76,971.08	6,414.26	37.01	3,207.13
Step 5					80,832.27	6,736.02	38.86	3,368.01
Maintenance Crew Leader	NE	6	G336	G129-1				
Step 1					65,443.23	5,453.60	31.46	2,726.80
Step 2					68,715.43	5,726.29	33.04	2,863.14
Step 3					72,151.09	6,012.59	34.69	3,006.30
Step 4					75,758.81	6,313.23	36.42	3,156.62
Step 5					79,536.49	6,628.04	38.24	3,314.02
Maintenance Worker	NE	20	G356	G114				
Step 1					56,266.63	4,688.89	27.05	2,344.44
Step 2					59,080.15	4,923.35	28.40	2,461.67
Step 3					62,033.89	5,169.49	29.82	2,584.75
Step 4					65,135.65	5,427.97	31.32	2,713.99
Step 5					68,407.53	5,700.63	32.89	2,850.31
<b>Transportation Division</b>								
Transportation Operations Manager	E	1	M256	MM160				
Step 1					115,752.81	9,646.07	55.65	4,823.03
Step 2					121,540.45	10,128.37	58.43	5,064.19
Step 3					127,617.47	10,634.79	61.35	5,317.39
Step 4					133,998.34	11,166.53	64.42	5,583.26
Step 5					140,698.26	11,724.86	67.64	5,862.43

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Transportation Analyst	NE	1	M275	MM140				
De					94,628.29	7,885.69	45.49	3,942.85
Step 2					99,359.70	8,279.98	47.77	4,139.99
Step 3					104,327.69	8,693.97	50.16	4,346.99
Step 4					109,544.07	9,128.67	52.67	4,564.34
Step 5					115,021.27	9,585.11	55.30	4,792.55
Transportation Coordinator	NE	2	G320	G135				
Step 1					68,993.21	5,749.43	33.17	2,874.72
Step 2					72,442.92	6,036.91	34.83	3,018.45
Step 3					76,065.05	6,338.75	36.57	3,169.38
Step 4					79,868.22	6,655.69	38.40	3,327.84
Step 5					83,849.74	6,987.48	40.31	3,493.74
Senior Transportation Driver	NE	2	G413	G128				
Step 1					64,804.28	5,400.36	31.16	2,700.18
Step 2					68,044.53	5,670.38	32.71	2,835.19
Step 3					71,446.73	5,953.89	34.35	2,976.95
Step 4					75,018.99	6,251.58	36.07	3,125.79
Step 5					78,773.32	6,564.44	37.87	3,282.22
Transportation Driver	NE	2	G407	G120				
Step 1					59,035.61	4,919.63	28.38	2,459.82
Step 2					61,987.48	5,165.62	29.80	2,582.81
Step 3					65,086.75	5,423.90	31.29	2,711.95
Step 4					68,341.04	5,695.09	32.86	2,847.54
Step 5					71,762.17	5,980.18	34.50	2,990.09
Administrative Clerk	NE	1	G372	G100				
Step 1					49,468.43	4,122.37	23.78	2,061.18
Step 2					51,942.04	4,328.50	24.97	2,164.25
Step 3					54,538.97	4,544.91	26.22	2,272.46
Step 4					57,266.05	4,772.17	27.53	2,386.09
Step 5					60,118.40	5,009.87	28.90	2,504.93
<b>Utilities Division</b>								
Utilities Manager	E	1	M264	MM197				
Step 1					163,100.96	13,591.75	78.41	6,795.87
Step 2					171,256.01	14,271.33	82.33	7,135.67
Step 3					179,818.81	14,984.90	86.45	7,492.45
Step 4					188,809.75	15,734.15	90.77	7,867.07
Step 5					198,250.23	16,520.85	95.31	8,260.43
Water Systems Supervisor	NE	1	M248	MM160				
Step 1					115,752.81	9,646.07	55.65	4,823.03
Step 2					121,540.45	10,128.37	58.43	5,064.19
Step 3					127,617.47	10,634.79	61.35	5,317.39
Step 4					133,998.34	11,166.53	64.42	5,583.26
Step 5					140,698.26	11,724.86	67.64	5,862.43

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Associate Civil Engineer	E	1	M280	MM140				
Step 1					94,628.29	7,885.69	45.49	3,942.85
Step 2					99,359.70	8,279.98	47.77	4,139.99
Step 3					104,327.69	8,693.97	50.16	4,346.99
Step 4					109,544.07	9,128.67	52.67	4,564.34
Step 5					115,021.27	9,585.11	55.30	4,792.55
Management Analyst	NE	1	M285	MM129				
Step 1					85,360.88	7,113.41	41.04	3,556.70
Step 2					89,628.92	7,469.08	43.09	3,734.54
Step 3					94,110.37	7,842.53	45.25	3,921.27
Step 4					98,815.88	8,234.66	47.51	4,117.33
Step 5					103,756.68	8,646.39	49.88	4,323.19
Water Systems Crew Leader	NE	1	G388	G146				
Step 1					76,767.65	6,397.30	36.91	3,198.65
Step 2					80,605.94	6,717.16	38.75	3,358.58
Step 3					84,636.28	7,053.02	40.69	3,526.51
Step 4					88,868.09	7,405.67	42.73	3,702.84
Step 5					93,292.61	7,774.38	44.85	3,887.19
Collections Crew Leader	NE	1	G380	G142				
Step 1					73,661.34	6,138.45	35.41	3,069.22
Step 2					77,344.62	6,445.39	37.18	3,222.69
Step 3					81,211.67	6,767.64	39.04	3,383.82
Step 4					85,272.23	7,106.02	41.00	3,553.01
Step 5					89,547.42	7,462.29	43.05	3,731.14
Water Systems Operator II <i>(Water Systems Operator I/II is flexibly staffed)</i>	NE	3	G318	G136				
Step 1					69,650.02	5,804.17	33.49	2,902.08
Step 2					73,132.47	6,094.37	35.16	3,047.19
Step 3					76,789.10	6,399.09	36.92	3,199.55
Step 4					80,628.52	6,719.04	38.76	3,359.52
Step 5					84,648.46	7,054.04	40.70	3,527.02
Collections Worker II <i>(Collections Worker I/II is flexibly staffed)</i>	NE	2	G379	G129-1				
Step 1					65,443.23	5,453.60	31.46	2,726.80
Step 2					68,715.43	5,726.29	33.04	2,863.14
Step 3					72,151.09	6,012.59	34.69	3,006.30
Step 4					75,758.81	6,313.23	36.42	3,156.62
Step 5					79,536.49	6,628.04	38.24	3,314.02
Water Systems Operator I <i>(Water Systems Operator I/II is flexibly staffed)</i>	NE	1	G416	G125				
Step 1					62,862.28	5,238.52	30.22	2,619.26
Step 2					66,005.30	5,500.44	31.73	2,750.22
Step 3					69,305.61	5,775.47	33.32	2,887.73
Step 4					72,770.87	6,064.24	34.99	3,032.12
Step 4A					73,132.47	6,094.37	35.16	3,047.19
Step 5					76,409.50	6,367.46	36.74	3,183.73

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective July 1, 2024 thru June 30, 2025 - Amended September 24, 2025**

Implement salary increases for all GU classifications retroactive to July 1, 2024, thru June 30, 2025. Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Water Meter Reader	NE	1	G354	G117				
Step 1					57,686.71	4,807.23	27.73	2,403.61
Step 2					60,571.07	5,047.59	29.12	2,523.79
Step 3					63,599.56	5,299.96	30.58	2,649.98
Step 4					66,779.63	5,564.97	32.11	2,782.48
Step 5					70,129.17	5,844.10	33.72	2,922.05
Collections Worker I <i>(Collections Worker I/II is flexibly staffed)</i>	NE	3	G378	G117				
Step 1					57,686.71	4,807.23	27.73	2,403.61
Step 2					60,571.07	5,047.59	29.12	2,523.79
Step 3					63,599.56	5,299.96	30.58	2,649.98
Step 4					66,779.63	5,564.97	32.11	2,782.48
Step 5					70,129.17	5,844.10	33.72	2,922.05
Office Assistant	NE	1	G402	G075				
Step 1					39,468.65	3,289.05	18.98	1,644.53
Step 2					41,442.08	3,453.51	19.92	1,726.75
Step 3					43,514.23	3,626.19	20.92	1,813.09
Step 4					45,689.84	3,807.49	21.97	1,903.74
Step 5					47,974.32	3,997.86	23.06	1,998.93

**EXHIBIT "B"**  
**CLASSIFICATION AND COMPENSATION PLAN – FULL TIME CLASSIFICATIONS**  
**EFFECTIVE JULY 1, 2025**

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>CITY CLERK'S OFFICE (2)</b>								
Chief Deputy City Clerk	E	1	M230	MM147				
Step 1					103,361.18	8,613.43	49.69	4,306.72
Step 2					108,529.24	9,044.10	52.18	4,522.05
Step 3					113,955.70	9,496.31	54.79	4,748.15
Step 4					119,653.49	9,971.12	57.53	4,985.56
Step 5					125,636.16	10,469.68	60.40	5,234.84
Deputy City Clerk	NE	1	G414	G117				
Step 1					60,571.05	5,047.59	29.12	2,523.79
Step 2					63,599.63	5,299.97	30.58	2,649.98
Step 3					66,779.53	5,564.96	32.11	2,782.48
Step 4					70,118.61	5,843.22	33.71	2,921.61
Step 5					73,635.63	6,136.30	35.40	3,068.15
Office Assistant	NE	0	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>CITY MANAGER'S OFFICE (11)</b>								
<b><u>Administration</u></b>								
City Manager	E	1	E101	EX144	367,500.00	30,625.00	176.68	15,312.50
Assistant City Manager	E	0	E102	EX134				
Min					231,101.93	19,258.49	111.11	9,629.25
Max					276,059.70	23,004.98	132.72	11,502.49
Assistant to the City Manager	E	0	E123	EX095				
Min					127,649.81	10,637.48	61.37	5,318.74
Max					158,171.96	13,181.00	76.04	6,590.50
Public Information Officer (PIO)	E	1	M274	MM153				
Step 1					109,701.84	9,141.82	52.74	4,570.91
Step 2					115,186.93	9,598.91	55.38	4,799.46
Step 3					120,946.28	10,078.86	58.15	5,039.43
Step 4					126,993.59	10,582.80	61.05	5,291.40
Step 5					133,343.27	11,111.94	64.11	5,555.97
Grants Manager	E	0	M222	MM147-1				
Step 1					103,877.83	8,656.49	49.94	4,328.24
Step 2					109,071.72	9,089.31	52.44	4,544.65
Step 3					114,525.30	9,543.78	55.06	4,771.89
Step 4					120,251.57	10,020.96	57.81	5,010.48
Step 5					126,264.15	10,522.01	60.70	5,261.01

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Executive Assistant to the City Manager	E	1	M237	MM131				
Step 1					89,098.53	7,424.88	42.84	3,712.44
Step 2					93,553.46	7,796.12	44.98	3,898.06
Step 3					98,231.13	8,185.93	47.23	4,092.96
Step 4					103,142.69	8,595.22	49.59	4,297.61
Step 5					108,299.82	9,024.99	52.07	4,512.49
Management Analyst (transferred to PW)	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Senior Administrative Assistant	NE	1	M251	MM120-1				
Step 1					80,324.81	6,693.73	38.62	3,346.87
Step 2					84,341.05	7,028.42	40.55	3,514.21
Step 3					88,558.10	7,379.84	42.58	3,689.92
Step 4					92,986.00	7,748.83	44.70	3,874.42
Step 5					97,635.31	8,136.28	46.94	4,068.14
Graphics and Multimedia Program Supervisor	NE	1	G419	G154				
Step 1					87,265.34	7,272.11	41.95	3,636.06
Step 2					91,628.60	7,635.72	44.05	3,817.86
Step 3					96,210.02	8,017.50	46.25	4,008.75
Step 4					101,020.44	8,418.37	48.57	4,209.19
Step 5					106,071.53	8,839.29	51.00	4,419.65
Graphic Designer	NE	1	G381	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43
Office Assistant (transferred to PW)	NE	1	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>Information Technology Division</b>								
Information Technology Manager	E	1	M219	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Database Administrator	E	0	M266	MM156				
Step 1					112,980.01	9,415.00	54.32	4,707.50
Step 2					118,629.01	9,885.75	57.03	4,942.88
Step 3					124,560.46	10,380.04	59.88	5,190.02
Step 4					130,788.49	10,899.04	62.88	5,449.52
Step 5					137,327.91	11,443.99	66.02	5,722.00
Senior Information Technology Analyst	NE	2	M269	MM150				
Step 1					106,457.90	8,871.49	51.18	4,435.75
Step 2					111,780.79	9,315.07	53.74	4,657.53
Step 3					117,369.83	9,780.82	56.43	4,890.41
Step 4					123,238.32	10,269.86	59.25	5,134.93
Step 5					129,400.24	10,783.35	62.21	5,391.68
Information Technology Analyst	NE	0	M287	MM137				
Step 1					94,024.92	7,835.41	45.20	3,917.71
Step 2					98,726.17	8,227.18	47.46	4,113.59
Step 3					103,662.47	8,638.54	49.84	4,319.27
Step 4					108,845.60	9,070.47	52.33	4,535.23
Step 5					114,287.88	9,523.99	54.95	4,761.99
Information Technology Specialist	NE	1	G304	G161				
Step 1					92,981.03	7,748.42	44.70	3,874.21
Step 2					97,630.02	8,135.83	46.94	4,067.92
Step 3					102,511.70	8,542.64	49.28	4,271.32
Step 4					107,637.19	8,969.77	51.75	4,484.88
Step 5					113,016.02	9,418.00	54.33	4,709.00
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT (33)</b>								
<b><u>Administration</u></b>								
Community & Economic Development Director	E	1	E112	EX123				
Min					181,513.54	15,126.13	87.27	7,563.06
Max					224,908.43	18,742.37	108.13	9,371.18
Deputy Director of Community & Economic Development	E	0	E120	EX116				
Min					170,938.81	14,244.90	82.18	7,122.45
Max					211,811.65	17,650.97	101.83	8,825.49
Economic Development Senior Manager	E	0	M260	MM202				
Step 1					174,257.97	14,521.50	83.78	7,260.75
Step 2					182,970.87	15,247.57	87.97	7,623.79
Step 3					192,119.41	16,009.95	92.37	8,004.98
Step 4					201,725.38	16,810.45	96.98	8,405.22
Step 5					211,811.65	17,650.97	101.83	8,825.49
Community Liaison	NE	0	M245	MM147				
Step 1					103,361.18	8,613.43	49.69	4,306.72
Step 2					108,529.24	9,044.10	52.18	4,522.05
Step 3					113,955.70	9,496.31	54.79	4,748.15
Step 4					119,653.49	9,971.12	57.53	4,985.56
Step 5					125,636.16	10,469.68	60.40	5,234.84

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Management Analyst	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
<b><u>Building &amp; Safety Division</u></b>								
Chief Building Official	E	1	M271	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88
Senior Permit Technician	NE	1	G410	G129-2				
Step 1					68,957.71	5,746.48	33.15	2,873.24
Step 2					72,405.60	6,033.80	34.81	3,016.90
Step 3					76,025.84	6,335.49	36.55	3,167.74
Step 4					79,827.12	6,652.26	38.38	3,326.13
Step 5					83,811.58	6,984.30	40.29	3,492.15
<b><u>Housing Division</u></b>								
Housing Manager	E	1	M209	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88
Senior Housing Program Analyst	NE	1	M273	MM156				
Step 1					112,980.01	9,415.00	54.32	4,707.50
Step 2					118,629.01	9,885.75	57.03	4,942.88
Step 3					124,560.46	10,380.04	59.88	5,190.02
Step 4					130,788.49	10,899.04	62.88	5,449.52
Step 5					137,327.91	11,443.99	66.02	5,722.00
Housing Program Analyst	NE	1	M262	MM145				
Step 1					101,750.94	8,479.24	48.92	4,239.62
Step 2					106,838.48	8,903.21	51.36	4,451.60
Step 3					112,180.41	9,348.37	53.93	4,674.18
Step 4					117,789.43	9,815.79	56.63	4,907.89
Step 5					123,678.90	10,306.57	59.46	5,153.29
Administrative Specialist	NE	2	G409	G130				
Step 1					69,815.11	5,817.93	33.56	2,908.96
Step 2					73,305.85	6,108.82	35.24	3,054.41
Step 3					76,970.96	6,414.25	37.01	3,207.12
Step 4					80,819.63	6,734.97	38.86	3,367.48
Step 5					84,873.89	7,072.82	40.80	3,536.41

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Office Assistant	NE	1	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>Neighborhood Services Division</b>								
Assistant City Prosecutor	E	1	M214	MM160				
Step 1					118,000.43	9,833.37	56.73	4,916.68
Step 2					123,900.46	10,325.04	59.57	5,162.52
Step 3					130,095.48	10,841.29	62.55	5,420.64
Step 4					136,600.25	11,383.35	65.67	5,691.68
Step 5					143,430.27	11,952.52	68.96	5,976.26
Neighborhood Services Manager	E	1	M254	MM159				
Step 1					116,264.32	9,688.69	55.90	4,844.35
Step 2					122,077.53	10,173.13	58.69	5,086.56
Step 3					128,181.41	10,681.78	61.63	5,340.89
Step 4					134,590.48	11,215.87	64.71	5,607.94
Step 5					141,320.00	11,776.67	67.94	5,888.33
Senior Code Enforcement Officer	NE	0	G416	G148				
Step 1					82,215.01	6,851.25	39.53	3,425.63
Step 2					86,325.91	7,193.83	41.50	3,596.91
Step 3					90,642.04	7,553.50	43.58	3,776.75
Step 4					95,173.99	7,931.17	45.76	3,965.58
Step 5					99,932.84	8,327.74	48.04	4,163.87
CASE Program Code Enforcement Officer II (Grant funded; classification expires April 30, 2028)	NE	1	G421	G139				
Step 1					75,387.56	6,282.30	36.24	3,141.15
Step 2					79,156.89	6,596.41	38.06	3,298.20
Step 3					83,114.72	6,926.23	39.96	3,463.11
Step 4					87,270.47	7,272.54	41.96	3,636.27
Step 5					91,620.57	7,635.05	44.05	3,817.52
Code Enforcement Officer II (Code Enforcement Officer I/II is flexibly staffed; all FTEs budgeted at II)	NE	5	G316	G139				
Step 1					75,387.56	6,282.30	36.24	3,141.15
Step 2					79,156.89	6,596.41	38.06	3,298.20
Step 3					83,114.72	6,926.23	39.96	3,463.11
Step 4					87,270.47	7,272.54	41.96	3,636.27
Step 5					91,620.57	7,635.05	44.05	3,817.52
CASE Program Code Enforcement Officer I (Grant funded; classification expires April 30, 2028)	NE	0	G420	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Code Enforcement Officer I <i>(Code Enforcement Officer I/II is flexibly staffed; all FTEs budgeted at II)</i>	NE	0	G417	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
Senior Parking Technician	NE	1	G412	G123				
Step 1					64,708.39	5,392.37	31.11	2,696.18
Step 2					67,943.91	5,661.99	32.67	2,831.00
Step 3					71,341.00	5,945.08	34.30	2,972.54
Step 4					74,908.17	6,242.35	36.01	3,121.17
Step 5					78,649.03	6,554.09	37.81	3,277.04
Animal Control Officer	NE	2	G403	G118				
Step 1					61,484.19	5,123.68	29.56	2,561.84
Step 2					64,558.44	5,379.87	31.04	2,689.94
Step 3					67,786.23	5,648.85	32.59	2,824.43
Step 4					71,175.72	5,931.31	34.22	2,965.66
Step 5					74,735.25	6,227.94	35.93	3,113.97
Parking Technician	NE	2	G357	G114				
Step 1					59,079.96	4,923.33	28.40	2,461.67
Step 2					62,034.16	5,169.51	29.82	2,584.76
Step 3					65,135.58	5,427.97	31.32	2,713.98
Step 4					68,392.43	5,699.37	32.88	2,849.68
Step 5					71,827.90	5,985.66	34.53	2,992.83
Senior Office Assistant	NE	1	G367	G106				
Step 1					54,867.98	4,572.33	26.38	2,286.17
Step 2					57,611.37	4,800.95	27.70	2,400.47
Step 3					60,491.98	5,041.00	29.08	2,520.50
Step 4					63,516.53	5,293.04	30.54	2,646.52
Step 5					66,683.97	5,557.00	32.06	2,778.50
<b><u>Planning Division</u></b>								
City Planner	E	1	M272	MM177				
Step 1					138,941.42	11,578.45	66.80	5,789.23
Step 2					145,888.49	12,157.37	70.14	6,078.69
Step 3					153,182.92	12,765.24	73.65	6,382.62
Step 4					160,842.06	13,403.51	77.33	6,701.75
Step 5					168,884.17	14,073.68	81.19	7,036.84
Senior Planner	E	2	M253	MM154				
Step 1					111,360.42	9,280.04	53.54	4,640.02
Step 2					116,928.44	9,744.04	56.22	4,872.02
Step 3					122,774.87	10,231.24	59.03	5,115.62
Step 4					128,913.61	10,742.80	61.98	5,371.40
Step 5					135,359.29	11,279.94	65.08	5,639.97

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Associate Planner	NE	1	M226	MM134				
Step 1					91,678.98	7,639.92	44.08	3,819.96
Step 2					96,262.93	8,021.91	46.28	4,010.96
Step 3					101,076.08	8,423.01	48.59	4,211.50
Step 4					106,129.88	8,844.16	51.02	4,422.08
Step 5					111,436.38	9,286.36	53.58	4,643.18
Assistant Planner	NE	2	G309	G151				
Step 1					84,687.53	7,057.29	40.72	3,528.65
Step 2					88,918.18	7,409.85	42.75	3,704.92
Step 3					93,372.47	7,781.04	44.89	3,890.52
Step 4					98,050.41	8,170.87	47.14	4,085.43
Step 5					102,952.00	8,579.33	49.50	4,289.67
Planning Technician	NE	2	G423	G134-5				
Step 1					71,993.43	5,999.45	34.61	2,999.73
Step 2					75,593.18	6,299.43	36.34	3,149.72
Step 3					79,372.86	6,614.40	38.16	3,307.20
Step 4					83,341.46	6,945.12	40.07	3,472.56
Step 5					79,372.80	7,292.38	38.16	3,307.20
Landscape Technician	NE	0	G386	G129-2				
Step 1					68,957.71	5,746.48	33.15	2,873.24
Step 2					72,405.60	6,033.80	34.81	3,016.90
Step 3					76,025.84	6,335.49	36.55	3,167.74
Step 4					79,827.12	6,652.26	38.38	3,326.13
Step 5					83,811.58	6,984.30	40.29	3,492.15
Account Clerk	NE	1	G360	G113				
Step 1					58,539.51	4,878.29	28.14	2,439.15
Step 2					61,466.44	5,122.20	29.55	2,561.10
Step 3					64,539.81	5,378.32	31.03	2,689.16
Step 4					67,766.88	5,647.24	32.58	2,823.62
Step 5					71,156.91	5,929.74	34.21	2,964.87
Senior Office Assistant	NE	0	G367	G106				
Step 1					54,867.98	4,572.33	26.38	2,286.17
Step 2					57,611.37	4,800.95	27.70	2,400.47
Step 3					60,491.98	5,041.00	29.08	2,520.50
Step 4					63,516.53	5,293.04	30.54	2,646.52
Step 5					66,683.97	5,557.00	32.06	2,778.50

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>FINANCE DEPARTMENT (19)</b>								
<b>Administration</b>								
Finance Director	E	1	E113	EX124				
Min					184,417.75	15,368.15	88.66	7,684.07
Max					228,506.97	19,042.25	109.86	9,521.12
Finance Manager	E	1	M258	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88
<b>Accounting Division</b>								
Accounting Manager	E	1	M257	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88
Principal Accountant	E	0	M267	MM160-1				
Step 1					118,625.29	9,885.44	57.03	4,942.72
Step 2					124,556.55	10,379.71	59.88	5,189.86
Step 3					130,784.38	10,898.70	62.88	5,449.35
Step 4					137,323.60	11,443.63	66.02	5,721.82
Step 5					144,189.78	12,015.82	69.32	6,007.91
Senior Accountant	E	0	M288	MM141				
Step 1					97,841.09	8,153.42	47.04	4,076.71
Step 2					102,733.14	8,561.10	49.39	4,280.55
Step 3					107,869.80	8,989.15	51.86	4,494.58
Step 4					113,263.29	9,438.61	54.45	4,719.30
Step 5					118,926.46	9,910.54	57.18	4,955.27
Accountant II <i>(Accountant I/II is flexibly staffed; all FTEs budgeted at II level)</i>	E	6	M232	MM131				
Step 1					89,098.53	7,424.88	42.84	3,712.44
Step 2					93,553.46	7,796.12	44.98	3,898.06
Step 3					98,231.13	8,185.93	47.23	4,092.96
Step 4					103,142.69	8,595.22	49.59	4,297.61
Step 5					108,299.82	9,024.99	52.07	4,512.49
Accountant I <i>(Accountant I/II is flexibly staffed; all FTEs budgeted at II level)</i>	E	0	M284	MM120-1				
Step 1					80,324.81	6,693.73	38.62	3,346.87
Step 2					84,341.05	7,028.42	40.55	3,514.21
Step 3					88,558.10	7,379.84	42.58	3,689.92
Step 4					92,986.00	7,748.83	44.70	3,874.42
Step 5					97,635.31	8,136.28	46.94	4,068.14

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Finance Specialist	NE	1	G341	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
Payroll Specialist	NE	1	G377	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
Account Clerk	NE	2	G360	G113				
Step 1					58,539.51	4,878.29	28.14	2,439.15
Step 2					61,466.44	5,122.20	29.55	2,561.10
Step 3					64,539.81	5,378.32	31.03	2,689.16
Step 4					67,766.88	5,647.24	32.58	2,823.62
Step 5					71,156.91	5,929.74	34.21	2,964.87
<b>Purchasing Division</b>								
Contract and Procurement Compliance Manager	E	1	M283	MM159				
Step 1					116,264.32	9,688.69	55.90	4,844.35
Step 2					122,077.53	10,173.13	58.69	5,086.56
Step 3					128,181.41	10,681.78	61.63	5,340.89
Step 4					134,590.48	11,215.87	64.71	5,607.94
Step 5					141,320.00	11,776.67	67.94	5,888.33
Purchasing Clerk	NE	0	G370	G106				
Step 1					54,867.98	4,572.33	26.38	2,286.17
Step 2					57,611.37	4,800.95	27.70	2,400.47
Step 3					60,491.98	5,041.00	29.08	2,520.50
Step 4					63,516.53	5,293.04	30.54	2,646.52
Step 5					66,683.97	5,557.00	32.06	2,778.50
<b>Treasury Division</b>								
Senior Account Clerk	NE	1	G350	G145				
Step 1					80,324.81	6,693.73	38.62	3,346.87
Step 2					84,341.05	7,028.42	40.55	3,514.21
Step 3					88,558.10	7,379.84	42.58	3,689.92
Step 4					92,986.00	7,748.83	44.70	3,874.42
Step 5					97,635.31	8,136.28	46.94	4,068.14
Account Clerk	NE	3	G360	G113				
Step 1					58,539.51	4,878.29	28.14	2,439.15
Step 2					61,466.44	5,122.20	29.55	2,561.10
Step 3					64,539.81	5,378.32	31.03	2,689.16
Step 4					67,766.88	5,647.24	32.58	2,823.62
Step 5					71,156.91	5,929.74	34.21	2,964.87

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Office Assistant	NE	1	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT (7)</b>								
Human Resources/Risk Management Director	E	1	E111	EX104				
Min					171,360.84	14,280.07	82.39	7,140.04
Max					214,482.77	17,873.56	103.12	8,936.78
Human Resources/Risk Manager	E	1	M268	MM167				
Step 1					125,851.45	10,487.62	60.51	5,243.81
Step 2					132,144.02	11,012.00	63.53	5,506.00
Step 3					138,751.22	11,562.60	66.71	5,781.30
Step 4					145,688.78	12,140.73	70.04	6,070.37
Step 5					152,973.22	12,747.77	73.54	6,373.88
Senior Management Analyst	E	1	M223	MM145				
Step 1					101,750.94	8,479.24	48.92	4,239.62
Step 2					106,838.48	8,903.21	51.36	4,451.60
Step 3					112,180.41	9,348.37	53.93	4,674.18
Step 4					117,789.43	9,815.79	56.63	4,907.89
Step 5					123,678.90	10,306.57	59.46	5,153.29
Human Resources/Risk Management Analyst	NE	2	M240	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Wellness Coordinator	NE	0	G385	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43
Human Resources/Risk Management Specialist	NE	2	G395	G120				
Step 1					61,987.39	5,165.62	29.80	2,582.81
Step 2					65,086.85	5,423.90	31.29	2,711.95
Step 3					68,341.09	5,695.09	32.86	2,847.55
Step 4					71,758.09	5,979.84	34.50	2,989.92
Step 5					75,350.28	6,279.19	36.23	3,139.60

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Office Assistant	NE	0	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT (14)</b>								
<b><u>Administration</u></b>								
Parks, Recreation & Community Services Director	E	1	E117	EX115				
Min					171,039.72	14,253.31	82.23	7,126.66
Max					211,932.55	17,661.05	101.89	8,830.52
Deputy Director of Parks, Recreation & Community Services	E	0	E119	EX100				
Min					136,828.66	11,402.39	65.78	5,701.19
Max					169,546.03	14,128.84	81.51	7,064.42
Parks, Recreation, and Community Services Manager	E	1	M250	MM160				
Step 1					118,000.43	9,833.37	56.73	4,916.68
Step 2					123,900.46	10,325.04	59.57	5,162.52
Step 3					130,095.48	10,841.29	62.55	5,420.64
Step 4					136,600.25	11,383.35	65.67	5,691.68
Step 5					143,430.27	11,952.52	68.96	5,976.26
Management Analyst	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Administrative Assistant	NE	2	G400	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
<b><u>Aquatics Division</u></b>								
Aquatics Supervisor	NE	1	M277	MM139				
Step 1					95,510.74	7,959.23	45.92	3,979.61
Step 2					100,286.28	8,357.19	48.21	4,178.59
Step 3					105,300.59	8,775.05	50.63	4,387.52
Step 4					110,565.62	9,213.80	53.16	4,606.90
Step 5					116,093.90	9,674.49	55.81	4,837.25
Aquatics Coordinator	NE	1	G392	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>Community Wellness &amp; Senior Services Division</b>								
Parks, Recreation & Community Services Supervisor	NE	1	M255	MM139				
Step 1					95,510.74	7,959.23	45.92	3,979.61
Step 2					100,286.28	8,357.19	48.21	4,178.59
Step 3					105,300.59	8,775.05	50.63	4,387.52
Step 4					110,565.62	9,213.80	53.16	4,606.90
Step 5					116,093.90	9,674.49	55.81	4,837.25
Recreation Coordinator	NE	1	G319	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43
Social Worker	NE	1	G365	G121				
Step 1					63,180.11	5,265.01	30.38	2,632.50
Step 2					66,339.20	5,528.27	31.89	2,764.13
Step 3					69,656.10	5,804.68	33.49	2,902.34
Step 4					73,139.00	6,094.92	35.16	3,047.46
Step 5					76,803.94	6,400.33	36.92	3,200.16
Office Assistant	NE	0	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>Recreation, Facilities, and Special Programs and Events Division</b>								
Parks, Recreation & Community Services Supervisor	NE	1	M255	MM139				
Step 1					95,510.74	7,959.23	45.92	3,979.61
Step 2					100,286.28	8,357.19	48.21	4,178.59
Step 3					105,300.59	8,775.05	50.63	4,387.52
Step 4					110,565.62	9,213.80	53.16	4,606.90
Step 5					116,093.90	9,674.49	55.81	4,837.25
Recreation Coordinator	NE	3	G319	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>POLICE DEPARTMENT (176 - 132 Sworn, 44 Civilian)</b>								
<b><u>Sworn Personnel</u></b>								
Chief of Police	E	1	E103	EX142				
Min					258,053.18	21,504.43	124.06	10,752.22
Max					294,917.92	24,576.49	141.79	12,288.25
Police Captain	E	2	P501	PM115				
Step 1					202,191.42	16,849.29	97.21	8,424.64
Step 2					212,300.99	17,691.75	102.07	8,845.87
Step 3					222,916.04	18,576.34	107.17	9,288.17
Step 4					234,061.84	19,505.15	112.53	9,752.58
Step 5					245,764.94	20,480.41	118.16	10,240.21
Police Lieutenant	E	6	P502	PM100				
Step 1					175,818.63	14,651.55	84.53	7,325.78
Step 2					184,609.56	15,384.13	88.75	7,692.06
Step 3					193,840.04	16,153.34	93.19	8,076.67
Step 4					203,532.04	16,961.00	97.85	8,480.50
Step 5					213,708.64	17,809.05	102.74	8,904.53
Police Sergeant	NE	16	S601	P123-1				
Step 1					118,195.81	9,849.65	56.82	4,924.83
Step 2					124,105.63	10,342.14	59.67	5,171.07
Step 3					130,310.92	10,859.24	62.65	5,429.62
Step 4					136,826.34	11,402.20	65.78	5,701.10
Step 5					143,669.67	11,972.47	69.07	5,986.24
Helicopter Pilot	NE	0	S602	P123				
Step 1					118,122.71	9,843.56	56.79	4,921.78
Step 2					124,028.78	10,335.73	59.63	5,167.87
Step 3					130,230.31	10,852.53	62.61	5,426.26
Step 4					136,741.80	11,395.15	65.74	5,697.58
Step 5					143,578.30	11,964.86	69.03	5,982.43
Police Corporal	NE	13	S606	P107				
Step 1					100,744.03	8,395.34	48.43	4,197.67
Step 2					105,781.32	8,815.11	50.86	4,407.55
Step 3					111,070.34	9,255.86	53.40	4,627.93
Step 4					116,623.74	9,718.64	56.07	4,859.32
Step 5					122,449.71	10,204.14	58.87	5,102.07
Police Officer II	NE	13	S609	P106				
Step 1					100,038.01	8,336.50	48.10	4,168.25
Step 2					105,039.94	8,753.33	50.50	4,376.66
Step 3					110,291.91	9,190.99	53.02	4,595.50
Step 4					115,806.54	9,650.54	55.68	4,825.27
Step 5					121,598.86	10,133.24	58.46	5,066.62

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Police Officer/Bonus Assignment <i>(Combined with Police Officer, maximum FTEs = 76; underfills permitted)</i>	NE	39	S605	P106				
Step 1					100,038.01	8,336.50	48.10	4,168.25
Step 2					105,039.94	8,753.33	50.50	4,376.66
Step 3					110,291.91	9,190.99	53.02	4,595.50
Step 4					115,806.54	9,650.54	55.68	4,825.27
Step 5					121,598.86	10,133.24	58.46	5,066.62
Police Officer	NE	42	S608	P100				
Step 1					94,498.44	7,874.87	45.43	3,937.44
Step 2					99,223.37	8,268.61	47.70	4,134.31
Step 3					104,184.48	8,682.04	50.09	4,341.02
Step 4					109,393.75	9,116.15	52.59	4,558.07
Step 5					114,864.49	9,572.04	55.22	4,786.02
<b><i>Civilian Personnel</i></b>								
Police Communications Manager	E	1	M227	MM141				
Step 1					97,841.09	8,153.42	47.04	4,076.71
Step 2					102,733.14	8,561.10	49.39	4,280.55
Step 3					107,869.80	8,989.15	51.86	4,494.58
Step 4					113,263.29	9,438.61	54.45	4,719.30
Step 5					118,926.46	9,910.54	57.18	4,955.27
Police Records Manager	E	1	M291	MM133				
Step 1					91,369.29	7,614.11	43.93	3,807.05
Step 2					95,937.75	7,994.81	46.12	3,997.41
Step 3					100,734.64	8,394.55	48.43	4,197.28
Step 4					105,771.37	8,814.28	50.85	4,407.14
Step 5					111,059.94	9,254.99	53.39	4,627.50
Executive Assistant to the Chief of Police	E	1	M289	MM131				
Step 1					89,098.53	7,424.88	42.84	3,712.44
Step 2					93,553.46	7,796.12	44.98	3,898.06
Step 3					98,231.13	8,185.93	47.23	4,092.96
Step 4					103,142.69	8,595.22	49.59	4,297.61
Step 5					108,299.82	9,024.99	52.07	4,512.49
Management Analyst	NE	2	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Police Recruit <i>(Utilized only to fill Police Officer vacancies; excluded from total FTEs)</i>	NE	N/A	G394	G148				
Step 1					82,215.01	6,851.25	39.53	3,425.63
Step 2					86,325.91	7,193.83	41.50	3,596.91
Step 3					90,642.04	7,553.50	43.58	3,776.75
Step 4					95,173.99	7,931.17	45.76	3,965.58
Step 5					99,932.84	8,327.74	48.04	4,163.87

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Custody Supervisor	NE	1	G411	G142				
Step 1					77,344.41	6,445.37	37.18	3,222.68
Step 2					81,211.85	6,767.65	39.04	3,383.83
Step 3					85,272.25	7,106.02	41.00	3,553.01
Step 4					89,535.84	7,461.32	43.05	3,730.66
Step 5					94,024.79	7,835.40	45.20	3,917.70
Police Dispatch Shift Supervisor	NE	4	G312	G142				
Step 1					77,344.41	6,445.37	37.18	3,222.68
Step 2					81,211.85	6,767.65	39.04	3,383.83
Step 3					85,272.25	7,106.02	41.00	3,553.01
Step 4					89,535.84	7,461.32	43.05	3,730.66
Step 5					94,024.79	7,835.40	45.20	3,917.70
Fleet Coordinator	NE	1	G343	G139				
Step 1					75,387.56	6,282.30	36.24	3,141.15
Step 2					79,156.89	6,596.41	38.06	3,298.20
Step 3					83,114.72	6,926.23	39.96	3,463.11
Step 4					87,270.47	7,272.54	41.96	3,636.27
Step 5					91,620.57	7,635.05	44.05	3,817.52
Property and Evidence Technician	NE	1	G330	G133				
Step 1					71,343.21	5,945.27	34.30	2,972.63
Step 2					74,910.39	6,242.53	36.01	3,121.27
Step 3					78,656.02	6,554.67	37.82	3,277.33
Step 4					82,588.81	6,882.40	39.71	3,441.20
Step 5					86,718.98	7,226.58	41.69	3,613.29
Police Records Supervisor	NE	1	G346	G133				
Step 1					71,343.21	5,945.27	34.30	2,972.63
Step 2					74,910.39	6,242.53	36.01	3,121.27
Step 3					78,656.02	6,554.67	37.82	3,277.33
Step 4					82,588.81	6,882.40	39.71	3,441.20
Step 5					86,718.98	7,226.58	41.69	3,613.29
Administrative Specialist	NE	1	G409	G130				
Step 1					69,815.11	5,817.93	33.56	2,908.96
Step 2					73,305.85	6,108.82	35.24	3,054.41
Step 3					76,970.96	6,414.25	37.01	3,207.12
Step 4					80,819.63	6,734.97	38.86	3,367.48
Step 5					84,873.89	7,072.82	40.80	3,536.41
Custody Officer	NE	7	G338	G129				
Step 1					68,398.57	5,699.88	32.88	2,849.94
Step 2					71,818.69	5,984.89	34.53	2,992.45
Step 3					75,409.41	6,284.12	36.25	3,142.06
Step 4					79,179.95	6,598.33	38.07	3,299.16
Step 5					83,140.71	6,928.39	39.97	3,464.20

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Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Police Dispatcher	NE	14	G339	G129				
Step 1					68,398.57	5,699.88	32.88	2,849.94
Step 2					71,818.69	5,984.89	34.53	2,992.45
Step 3					75,409.41	6,284.12	36.25	3,142.06
Step 4					79,179.95	6,598.33	38.07	3,299.16
Step 5					83,140.71	6,928.39	39.97	3,464.20
Administrative Assistant	NE	1	G400	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
CASE Program Community Services Officer (Grant funded; classification expires April 30, 2028)	NE	1	G422	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
Equipment Maintenance Technician	NE	0	G349	G118				
Step 1					61,484.19	5,123.68	29.56	2,561.84
Step 2					64,558.44	5,379.87	31.04	2,689.94
Step 3					67,786.23	5,648.85	32.59	2,824.43
Step 4					71,175.72	5,931.31	34.22	2,965.66
Step 5					74,735.25	6,227.94	35.93	3,113.97
Police Records Technician	NE	7	G363	G110				
Step 1					57,067.17	4,755.60	27.44	2,377.80
Step 2					59,920.53	4,993.38	28.81	2,496.69
Step 3					62,916.53	5,243.04	30.25	2,621.52
Step 4					66,062.31	5,505.19	31.76	2,752.60
Step 5					69,367.78	5,780.65	33.35	2,890.32

**PUBLIC WORKS AND UTILITIES DEPARTMENT (73)**

**Administration**

Public Works & Utilities Director	E	1	E114	EX123				
Min					181,513.54	15,126.13	87.27	7,563.06
Max					224,908.43	18,742.37	108.13	9,371.18
Deputy Director of Public Works & Utilities	E	0	E118	EX116				
Min					170,938.81	14,244.90	82.18	7,122.45
Max					211,811.65	17,650.97	101.83	8,825.49
Senior Project Manager	E	1	M270	MM171				
Step 1					130,128.46	10,844.04	62.56	5,422.02
Step 2					136,634.88	11,386.24	65.69	5,693.12
Step 3					143,466.63	11,955.55	68.97	5,977.78
Step 4					150,639.96	12,553.33	72.42	6,276.66
Step 5					158,171.96	13,181.00	76.04	6,590.50

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Senior Administrative Assistant	NE	1	M251	MM120-1				
Step 1					80,324.81	6,693.73	38.62	3,346.87
Step 2					84,341.05	7,028.42	40.55	3,514.21
Step 3					88,558.10	7,379.84	42.58	3,689.92
Step 4					92,986.00	7,748.83	44.70	3,874.42
Step 5					97,635.31	8,136.28	46.94	4,068.14
Management Analyst (transferred from CMO)	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Office Assistant (transferred from CMO)	NE	1	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88
<b>Engineering Division</b>								
City Engineer	E	1	M261	MM200				
Step 1					171,255.70	14,271.31	82.33	7,135.65
Step 2					179,818.48	14,984.87	86.45	7,492.44
Step 3					188,809.41	15,734.12	90.77	7,867.06
Step 4					198,249.88	16,520.82	95.31	8,260.41
Step 5					208,162.37	17,346.86	100.08	8,673.43
Senior Civil Engineer	E	0	M286	MM153				
Step 1					109,701.84	9,141.82	52.74	4,570.91
Step 2					115,186.93	9,598.91	55.38	4,799.46
Step 3					120,946.28	10,078.86	58.15	5,039.43
Step 4					126,993.59	10,582.80	61.05	5,291.40
Step 5					133,343.27	11,111.94	64.11	5,555.97
Senior Management Analyst	E	0	M223	MM145				
Step 1					101,750.94	8,479.24	48.92	4,239.62
Step 2					106,838.48	8,903.21	51.36	4,451.60
Step 3					112,180.41	9,348.37	53.93	4,674.18
Step 4					117,789.43	9,815.79	56.63	4,907.89
Step 5					123,678.90	10,306.57	59.46	5,153.29
Associate Civil Engineer	E	1	M280	MM140				
Step 1					96,465.73	8,038.81	46.38	4,019.41
Step 2					101,289.02	8,440.75	48.70	4,220.38
Step 3					106,353.47	8,862.79	51.13	4,431.39
Step 4					111,671.14	9,305.93	53.69	4,652.96
Step 5					117,254.70	9,771.22	56.37	4,885.61

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works Total FTEs = 335

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Management Analyst	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Public Works Inspector	NE	0	M265	MM118				
Step 1					78,891.34	6,574.28	37.93	3,287.14
Step 2					82,835.91	6,902.99	39.82	3,451.50
Step 3					86,977.70	7,248.14	41.82	3,624.07
Step 4					91,326.59	7,610.55	43.91	3,805.27
Step 5					95,892.92	7,991.08	46.10	3,995.54
Administrative Assistant	NE	1	G400	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
<b>Maintenance Division</b>								
Public Works Operations Manager	E	1	M203	MM190				
Step 1					154,831.53	12,902.63	74.44	6,451.31
Step 2					162,573.11	13,547.76	78.16	6,773.88
Step 3					170,701.77	14,225.15	82.07	7,112.57
Step 4					179,236.85	14,936.40	86.17	7,468.20
Step 5					188,198.70	15,683.22	90.48	7,841.61
Public Works Maintenance Supervisor	E	1	M213	MM160				
Step 1					118,000.43	9,833.37	56.73	4,916.68
Step 2					123,900.46	10,325.04	59.57	5,162.52
Step 3					130,095.48	10,841.29	62.55	5,420.64
Step 4					136,600.25	11,383.35	65.67	5,691.68
Step 5					143,430.27	11,952.52	68.96	5,976.26
Public Works Supervisor	NE	4	M243	MM137				
Step 1					94,024.92	7,835.41	45.20	3,917.71
Step 2					98,726.17	8,227.18	47.46	4,113.59
Step 3					103,662.47	8,638.54	49.84	4,319.27
Step 4					108,845.60	9,070.47	52.33	4,535.23
Step 5					114,287.88	9,523.99	54.95	4,761.99
Management Analyst	NE	1	M235	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Senior Heavy Equipment Mechanic	NE	1	G315	G141				
Step 1					76,934.45	6,411.20	36.99	3,205.60
Step 2					80,781.25	6,731.77	38.84	3,365.89
Step 3					84,820.32	7,068.36	40.78	3,534.18
Step 4					89,061.21	7,421.77	42.82	3,710.88
Step 5					93,521.51	7,793.46	44.96	3,896.73
Traffic Signal Technician	NE	1	G314	G141				
Step 1					76,934.45	6,411.20	36.99	3,205.60
Step 2					80,781.25	6,731.77	38.84	3,365.89
Step 3					84,820.32	7,068.36	40.78	3,534.18
Step 4					89,061.21	7,421.77	42.82	3,710.88
Step 5					93,521.51	7,793.46	44.96	3,896.73
Irrigation Senior Specialist	NE	0	G389	G140				
Step 1					76,319.42	6,359.95	36.69	3,179.98
Step 2					80,135.51	6,677.96	38.53	3,338.98
Step 3					84,142.51	7,011.88	40.45	3,505.94
Step 4					88,349.79	7,362.48	42.48	3,681.24
Step 5					92,776.14	7,731.34	44.60	3,865.67
Maintenance Specialist	NE	1	G404	G133				
Step 1					71,343.21	5,945.27	34.30	2,972.63
Step 2					74,910.39	6,242.53	36.01	3,121.27
Step 3					78,656.02	6,554.67	37.82	3,277.33
Step 4					82,588.81	6,882.40	39.71	3,441.20
Step 5					86,718.98	7,226.58	41.69	3,613.29
Heavy Equipment Mechanic	NE	1	G334	G133				
Step 1					71,343.21	5,945.27	34.30	2,972.63
Step 2					74,910.39	6,242.53	36.01	3,121.27
Step 3					78,656.02	6,554.67	37.82	3,277.33
Step 4					82,588.81	6,882.40	39.71	3,441.20
Step 5					86,718.98	7,226.58	41.69	3,613.29
Electrician Assistant	NE	1	G335	G130				
Step 1					69,815.11	5,817.93	33.56	2,908.96
Step 2					73,305.85	6,108.82	35.24	3,054.41
Step 3					76,970.96	6,414.25	37.01	3,207.12
Step 4					80,819.63	6,734.97	38.86	3,367.48
Step 5					84,873.89	7,072.82	40.80	3,536.41
Maintenance Crew Leader	NE	6	G336	G129-1				
Step 1					68,715.39	5,726.28	33.04	2,863.14
Step 2					72,151.20	6,012.60	34.69	3,006.30
Step 3					75,758.64	6,313.22	36.42	3,156.61
Step 4					79,546.75	6,628.90	38.24	3,314.45
Step 5					83,513.31	6,959.44	40.15	3,479.72

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
Maintenance Worker	NE	20	G356	G114				
Step 1					59,079.96	4,923.33	28.40	2,461.67
Step 2					62,034.16	5,169.51	29.82	2,584.76
Step 3					65,135.58	5,427.97	31.32	2,713.98
Step 4					68,392.43	5,699.37	32.88	2,849.68
Step 5					71,827.90	5,985.66	34.53	2,992.83
<b>Transportation Division</b>								
Transportation Operations Manager	E	1	M256	MM160				
Step 1					118,000.43	9,833.37	56.73	4,916.68
Step 2					123,900.46	10,325.04	59.57	5,162.52
Step 3					130,095.48	10,841.29	62.55	5,420.64
Step 4					136,600.25	11,383.35	65.67	5,691.68
Step 5					143,430.27	11,952.52	68.96	5,976.26
Transportation Analyst	NE	1	M275	MM140				
De					96,465.73	8,038.81	46.38	4,019.41
Step 2					101,289.02	8,440.75	48.70	4,220.38
Step 3					106,353.47	8,862.79	51.13	4,431.39
Step 4					111,671.14	9,305.93	53.69	4,652.96
Step 5					117,254.70	9,771.22	56.37	4,885.61
Transportation Coordinator	NE	2	G320	G135				
Step 1					72,442.87	6,036.91	34.83	3,018.45
Step 2					76,065.06	6,338.76	36.57	3,169.38
Step 3					79,868.30	6,655.69	38.40	3,327.85
Step 4					83,861.63	6,988.47	40.32	3,494.23
Step 5					88,042.23	7,336.85	42.33	3,668.43
Senior Transportation Driver	NE	2	G413	G128				
Step 1					68,044.49	5,670.37	32.71	2,835.19
Step 2					71,446.76	5,953.90	34.35	2,976.95
Step 3					75,019.07	6,251.59	36.07	3,125.79
Step 4					78,769.94	6,564.16	37.87	3,282.08
Step 5					82,711.98	6,892.67	39.77	3,446.33
Transportation Driver	NE	2	G407	G120				
Step 1					61,987.39	5,165.62	29.80	2,582.81
Step 2					65,086.85	5,423.90	31.29	2,711.95
Step 3					68,341.09	5,695.09	32.86	2,847.55
Step 4					71,758.09	5,979.84	34.50	2,989.92
Step 5					75,350.28	6,279.19	36.23	3,139.60
Administrative Clerk	NE	1	G372	G100				
Step 1					51,941.85	4,328.49	24.97	2,164.24
Step 2					54,539.14	4,544.93	26.22	2,272.46
Step 3					57,265.92	4,772.16	27.53	2,386.08
Step 4					60,129.35	5,010.78	28.91	2,505.39
Step 5					63,124.32	5,260.36	30.35	2,630.18

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>Utilities Division</b>								
Utilities Manager	E	1	M264	MM197				
Step 1					166,267.97	13,855.66	79.94	6,927.83
Step 2					174,581.37	14,548.45	83.93	7,274.22
Step 3					183,310.43	15,275.87	88.13	7,637.93
Step 4					192,475.96	16,039.66	92.54	8,019.83
Step 5					202,099.75	16,841.65	97.16	8,420.82
Water Systems Supervisor	NE	1	M248	MM160				
Step 1					118,000.43	9,833.37	56.73	4,916.68
Step 2					123,900.46	10,325.04	59.57	5,162.52
Step 3					130,095.48	10,841.29	62.55	5,420.64
Step 4					136,600.25	11,383.35	65.67	5,691.68
Step 5					143,430.27	11,952.52	68.96	5,976.26
Associate Civil Engineer	E	1	M280	MM140				
Step 1					96,465.73	8,038.81	46.38	4,019.41
Step 2					101,289.02	8,440.75	48.70	4,220.38
Step 3					106,353.47	8,862.79	51.13	4,431.39
Step 4					111,671.14	9,305.93	53.69	4,652.96
Step 5					117,254.70	9,771.22	56.37	4,885.61
Management Analyst	NE	1	M285	MM129				
Step 1					87,018.37	7,251.53	41.84	3,625.77
Step 2					91,369.29	7,614.11	43.93	3,807.05
Step 3					95,937.75	7,994.81	46.12	3,997.41
Step 4					100,734.64	8,394.55	48.43	4,197.28
Step 5					105,771.37	8,814.28	50.85	4,407.14
Water Systems Crew Leader	NE	1	G388	G146				
Step 1					80,606.04	6,717.17	38.75	3,358.58
Step 2					84,636.24	7,053.02	40.69	3,526.51
Step 3					88,868.09	7,405.67	42.73	3,702.84
Step 4					93,311.49	7,775.96	44.86	3,887.98
Step 5					97,957.24	8,163.10	47.09	4,081.55
Collections Crew Leader	NE	1	G380	G142				
Step 1					77,344.41	6,445.37	37.18	3,222.68
Step 2					81,211.85	6,767.65	39.04	3,383.83
Step 3					85,272.25	7,106.02	41.00	3,553.01
Step 4					89,535.84	7,461.32	43.05	3,730.66
Step 5					94,024.79	7,835.40	45.20	3,917.70
Water Systems Operator II <i>(Water Systems Operator I/II is flexibly staffed)</i>	NE	3	G318	G136				
Step 1					73,132.52	6,094.38	35.16	3,047.19
Step 2					76,789.09	6,399.09	36.92	3,199.55
Step 3					80,628.56	6,719.05	38.76	3,359.52
Step 4					84,659.95	7,055.00	40.70	3,527.50
Step 5					88,880.89	7,406.74	42.73	3,703.37

**City of El Monte Classification and Compensation Plan - Full Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

Implement salary increases for all GU, GMMU and non-safety executive classifications retroactive to July 1, 2025; transfer of Management Analyst classification and Office Assistant classification from City Manager's Office to Public Works *Total FTEs = 335*

Department/Division	FLSA	FTE	Position No.	Pay Grade	Annual	Monthly	Hourly	Pay Period
<b>Collections Worker II</b> <i>(Collections Worker I/II is flexibly staffed)</i>	NE	2	G379	G129-1				
Step 1					68,715.39	5,726.28	33.04	2,863.14
Step 2					72,151.20	6,012.60	34.69	3,006.30
Step 3					75,758.64	6,313.22	36.42	3,156.61
Step 4					79,546.75	6,628.90	38.24	3,314.45
Step 5					83,513.31	6,959.44	40.15	3,479.72
<b>Water Systems Operator I</b> <i>(Water Systems Operator I/II is flexibly staffed)</i>	NE	1	G416	G125				
Step 1					66,005.39	5,500.45	31.73	2,750.22
Step 2					69,305.57	5,775.46	33.32	2,887.73
Step 3					72,770.89	6,064.24	34.99	3,032.12
Step 4					76,409.41	6,367.45	36.74	3,183.73
Step 4A					76,789.09	6,399.09	36.92	3,199.55
Step 5					80,229.97	6,685.83	38.57	3,342.92
<b>Water Meter Reader</b>	NE	1	G354	G117				
Step 1					60,571.05	5,047.59	29.12	2,523.79
Step 2					63,599.63	5,299.97	30.58	2,649.98
Step 3					66,779.53	5,564.96	32.11	2,782.48
Step 4					70,118.61	5,843.22	33.71	2,921.61
Step 5					73,635.63	6,136.30	35.40	3,068.15
<b>Collections Worker I</b> <i>(Collections Worker I/II is flexibly staffed)</i>	NE	3	G378	G117				
Step 1					60,571.05	5,047.59	29.12	2,523.79
Step 2					63,599.63	5,299.97	30.58	2,649.98
Step 3					66,779.53	5,564.96	32.11	2,782.48
Step 4					70,118.61	5,843.22	33.71	2,921.61
Step 5					73,635.63	6,136.30	35.40	3,068.15
<b>Office Assistant</b>	NE	1	G402	G075				
Step 1					41,442.08	3,453.51	19.92	1,726.75
Step 2					43,514.18	3,626.18	20.92	1,813.09
Step 3					45,689.94	3,807.50	21.97	1,903.75
Step 4					47,974.33	3,997.86	23.06	1,998.93
Step 5					50,373.03	4,197.75	24.22	2,098.88

**EXHIBIT "C"**  
**CLASSIFICATION AND COMPENSATION PLAN – PART TIME CLASSIFICATIONS**

*City of El Monte Classification and Compensation Plan - Part Time Classifications  
Effective September 24, 2025 - Amended September 24, 2025*

No changes. Total FTEs = 314

Department/Division	FTE 0.25	FTE 0.50	FTE 0.75	Seasonal	Retired Annuitant	Position No.	Pay Grade	Hourly Rate
<b>CITY CLERK'S OFFICE (0)</b>								
<b>CITY MANAGER'S OFFICE (1)</b>								
Graphic Artist - P/T			1			T851	PT2483	24.83
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT (2)</b>								
<u>Administration</u>								
Administrative Assistant - P/T			1			T864	PT2409	24.09
<u>Housing Division</u>								
<u>Neighborhood Services Division</u>								
Animal Control Officer - P/T			0			T869	PT2473	24.73
Code Enforcement Officer - P/T			0			T755	PT2572	25.72
<u>Planning Division</u>								
Planning Technician - P/T			1			T874	PT2444	24.44
<b>FINANCE DEPARTMENT (1)</b>								
<u>Accounting Division</u>								
<u>Treasury Division</u>								
Office Assistant - P/T			1			T728	PT1737	17.37
<b>HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT (1)</b>								
Office Assistant - P/T			1			T728	PT1737	17.37
<b>PARKS, RECREATION &amp; COMMUNITY SERVICES DEPARTMENT (260)</b>								
<u>Administration</u>								
Program Coordinator - P/T						T870	PT2648	26.48
Graphic Artist - P/T						T851	PT2483	24.83
Program Specialist - P/T		1	2			T784	PT1865	18.65
Recreation Leader - P/T			1	2		T881	PT1654	16.54
<u>Aquatics Division</u>								
Program Coordinator - P/T			1			T870	PT2648	26.48
Pool Manager - P/T			1			T717	PT1911	19.11
Senior Instructor Guard - P/T			2	1		T774	PT1790	17.90
Instructor Guard - P/T	5	5		4		T709	PT1684	16.84
Lifeguard - P/T	3	4		7		T710	PT1650	16.50
Recreation Leader - P/T	2			6		T881	PT1654	16.54

**City of El Monte Classification and Compensation Plan - Part Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

No changes. Total FTEs = 314

Department/Division	FTE 0.25	FTE 0.50	FTE 0.75	Seasonal	Retired Annuitant	Position No.	Pay Grade	Hourly Rate
<b><u>Community Wellness &amp; Senior Services Division</u></b>								
Social Worker - P/T						T777	PT2495	24.95
Program Coordinator - P/T						T870	PT2648	26.48
Senior Nutrition Site Manager - P/T						T712	PT1705	17.05
Program Specialist - P/T			5			T784	PT1865	18.65
Recreation Leader - P/T			2	1		T881	PT1654	16.54
<b><u>Facilities, Special Programs and Events Division</u></b>								
Program Coordinator - P/T			3			T870	PT2648	26.48
Program Specialist - P/T		3	2			T784	PT1865	18.65
Recreation Leader - P/T		1	2	2		T881	PT1654	16.54
<b><u>Recreation Division</u></b>								
Program Coordinator - P/T	1		3			T870	PT2648	26.48
Program Specialist - P/T	1		4			T784	PT1865	18.65
Recreation Leader - P/T	4	4	18	4		T881	PT1654	16.54
<b><u>MEASURE A RECREATION TRAINEE PROGRAM</u></b>								
Program Specialist Trainee - P/T			2			Y100	PT1865	18.65
Recreation Leader Trainee - P/T			15			Y101	PT1654	16.54
<b><u>AFTER SCHOOL AND YOUTH SPORTS PROGRAM</u></b>								
<b><u>Aquatics</u></b>								
Pool Manager - P/T		2				D103	PT1911	19.11
Senior Instructor Guard - P/T		3				D102	PT1790	17.90
Instructor Guard - P/T		4				D101	PT1684	16.84
Lifeguard - P/T		4				D100	PT1650	16.50
<b><u>Parks and Recreation</u></b>								
Program Coordinator - P/T*		3	4			D106	PT2648	26.48
Program Specialist - P/T		22				D105	PT1865	18.65
Recreation Leader - P/T		94				D104	PT1654	16.54
<b><u>POLICE DEPARTMENT (9)</u></b>								
Police Officer/Bonus Assignment - RETIRED ANNUITANT					2	T905	PT4806	48.06
Police Training Specialist - P/T		1				T787	PT3960	39.60
Background Investigator - P/T						T761	PT2791	27.91
Police Dispatcher - P/T						T738	PT2924	29.24
Tactical Flight Officer - P/T						T865	PT2500	25.00
Police Records Technician - P/T						T855	PT2268	22.68
Administrative Assistant - P/T						T864	PT2409	24.09
Police Cadet - P/T			6			T737	PT1650	16.50
Reserve Police Officer - P/T						T746	PT2885	28.85

**City of El Monte Classification and Compensation Plan - Part Time Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

No changes. Total FTEs = 314

Department/Division	FTE 0.25	FTE 0.50	FTE 0.75	Seasonal	Retired Annuitant	Position No.	Pay Grade	Hourly Rate
<b>PUBLIC WORKS &amp; UTILITIES DEPARTMENT (40)</b>								
<b><u>Administration</u></b>								
Administrative Assistant - P/T						T864	PT2409	24.09
Beautification Project Leader - P/T						T740	PT1653	16.53
<b><u>Engineering Division</u></b>								
Office Assistant - P/T			2			T728	PT1737	17.37
<b><u>Maintenance Division</u></b>								
Administrative Assistant - P/T			1			T864	PT2409	24.09
Office Assistant - P/T			2			T728	PT1737	17.37
Maintenance Worker - P/T			21			T853	PT2130	21.30
<b><u>Transportation Division</u></b>								
Transportation Analyst - P/T		1				T884	PT4532	45.32
Transportation Driver - P/T	0	3	3	0		T729	PT2491	24.91
Administrative Assistant - P/T			1			T864	PT2409	24.09
Office Assistant - P/T			3			T728	PT1737	17.37
Transit Safety Ambassador - P/T			3			T722	PT1654	16.54
<b><u>Utilities Division</u></b>								

**EXHIBIT "D"**  
**CLASSIFICATION AND COMPENSATION PLAN – INTERN CLASSIFICATIONS**

**City of El Monte Classification and Compensation Plan - Intern Classifications**  
**Effective September 24, 2025 - Amended September 24, 2025**

No changes. Total positions = 7

Department/Division	Total Positions	Position No.	Pay Grade	Hourly Rate
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<b>CITY CLERK'S OFFICE</b>				

<b>CITY MANAGER'S OFFICE</b>				
Administrative Intern	1	I102	UNPAID	N/A

<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b>				
<u>Housing Division</u>				
Housing Intern	2	I100	UNPAID	N/A
<u>Planning Division</u>				
Planning Intern	3	I101	UNPAID	N/A

<b>FINANCE DEPARTMENT</b>				

<b>HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT</b>				
Human Resources/Risk Management Intern	1	I103	UNPAID	N/A

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES DEPARTMENT</b>				

<b>POLICE DEPARTMENT</b>				

<b>PUBLIC WORKS &amp; UTILITIES DEPARTMENT</b>				



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **DISCUSSION AND NOMINATION OF A CITY COUNCILMEMBER TO THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY REPRESENTING CITIES WITH PRESCRIPTIVE WATER PUMPING RIGHTS.**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Discuss and nominate a City Councilmember to the San Gabriel Basin Water Quality Authority representing cities with prescriptive water pumping rights; and
2. Authorize staff to prepare a Resolution to be approved by the City Council on October 8, 2025, indicating the City Council's nomination to the San Gabriel Basin Water Quality Authority.

### **BACKGROUND**

The San Gabriel Basin Water Quality Authority ("WQA") was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven-member board, one (1) member each from an overlying municipal water district, one (1) from a city with water pumping rights, one (1) from a city without water pumping rights and two (2) members representing water purveyors.

The City is in receipt of a letter dated August 19, 2025 (Attachment 1) from the WQA along with a sample resolution. The nomination period for the special election of the WQA Alternate Board Member representing cities with prescriptive pumping rights is from September 18, 2025 through October 18, 2025 at 5:00 p.m.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The election of the alternate city member of the Board of the WQA from cities with pumping rights will take place at the regularly scheduled meeting of the Board of the WQA on December 17, 2025 at 12:00 p.m. at 1720 W. Cameron Avenue, Suite 100, West Covina, CA.

**FISCAL IMPACT/FINANCING**

There is no fiscal impact by approving this Resolution.

**CONCLUSION**

It is recommended that the City Council discuss and nominate a City Councilmember to the San Gabriel Basin Water Quality Authority representing cities with prescriptive water pumping rights; and authorize staff to prepare a Resolution to be approved by the City Council on October 8, 2025, indicating the City Council's nomination to the San Gabriel Basin Water Quality Authority.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 18, 2025  
PAGE 3

Respectfully submitted,

ALMA K. MARTINEZ  
City Manager

JERRY MORENO  
Public Works and Utilities Director

Attachment – August 19, 2025 WQA Letter

DATE: SEPTEMBER 24, 2025	
PRESENTED TO EL MONTE CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILE
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
CHIEF DEPUTY CITY CLERK	



## SAN GABRIEL BASIN WATER QUALITY AUTHORITY

1720 W. Cameron Ave., Suite 100, West Covina, CA 91790 • 626-338-5555 • info@wqa.com • wqa.com

August 19, 2025

City Manager  
City of El Monte  
11333 Valley Blvd.  
El Monte, CA 91731

RE: NOMINATION FOR WQA BOARD MEMBER AND ALTERNATE  
REPRESENTING CITIES WITH PRESCRIPTIVE WATER PUMPING  
RIGHTS

Dear City Manager:

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. Under the WQA's enabling legislation, the term of the board member and alternate representing cities without pumping rights expires on January 1, 2026. An election to fill these seats is scheduled for **December 17, 2025 at 12:00 p.m. at WQA Headquarters.**

Nominations of candidates for the office of Member and Alternate Member of the Board of Directors of the San Gabriel Basin Water Quality Authority representing cities with pumping rights may be made by any of the cities with pumping rights listed below, by **resolution** of the city council of such city. Resolutions nominating a candidate must be received by the WQA by October 18, 2025 (at least 60 days prior to the election). **Resolutions cannot be accepted prior to September 18, 2025.**

A candidate must be a city council member from a city with pumping rights; however, a city is not limited to nominating its own council members and may vote in the election whether or not it nominated a candidate. **The candidate receiving the most votes will be the WQA Board Member and the candidate receiving the second highest number of votes will be the WQA Alternate Board Member.**

Listed below are cities from which city council members are eligible:

CITIES WITH PRESCRIPTIVE WATER PUMPING RIGHTS

Alhambra	Arcadia
Azusa	Covina
El Monte	Glendora
Industry	Irwindale
Monterey Park	Monrovia
South Pasadena	Whittier

Please find enclosed the "Call for Nominations" form and a sample resolution. Please read through the enclosures and forward copies to your council members. We will accept nominations made only by resolution from September 18, 2025 through October 18, 2025 at 5:00 p.m. Nominations arriving before or after the nomination period will not be accepted.

You may submit your nomination via email to Stephanie Moreno at [stephanie@wqa.com](mailto:stephanie@wqa.com). Nominations may also be mailed in or hand delivered to our office Monday through Thursday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. After nominations are collected, a ballot listing the candidates will be sent to cities eligible to vote no later than October 30, 2025.

If I can be of any assistance, please contact me at (626) 338-5555 or at [Stephanie@wqa.com](mailto:Stephanie@wqa.com).

Sincerely,



Stephanie Moreno  
SAN GABRIEL BASIN  
WATER QUALITY AUTHORITY  
1720 W. Cameron Ave., Suite 100  
West Covina, CA 91790  
(626) 338-5555  
[Stephanie@wqa.com](mailto:Stephanie@wqa.com)

Enclosures

**CALL FOR NOMINATIONS  
FOR  
ELECTION OF CITY MEMBER AND ALTERNATE FROM  
CITIES WITH PUMPING RIGHTS  
TO THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
PURSUANT TO SB 1679**

CITY: **EL MONTE**

TO THE CITY COUNCIL:

The ELECTION OF the city member and alternate of the Board of the San Gabriel Basin Water Quality Authority ("the Authority") from cities with pumping rights will take place at the regularly scheduled meeting of the Board of the Authority set for December 17, 2025 at 12:00 p.m., at 1720 W. Cameron Ave., Suite 100, West Covina, California.

Nominations for candidates for a city member elected by cities with pumping rights may be made by any city with pumping rights. Each city may nominate only one candidate.

The member and alternate shall be City Council members or Mayors from cities with pumping rights. An alternate member acts in the place, and performs all the duties, of the city member selected by the same cities if that city member is absent from a meeting of the Authority or has vacated his or her office until the vacancy is filled pursuant to the provisions of SB 1679.

No person who, directly or indirectly, at the time of election, receives, or during the two-year period immediately preceding election received, 10 percent or more of his or her income from any person or public entity subject to regulation by, or that received grants from or contracts for work with, the Authority may serve as a member of the Authority.

Your city may nominate one candidate by resolution of the City Council. Your nomination must be submitted to the Authority at least 60, but not more than 90 days preceding the meeting at which the election is to be held.

# (SAMPLE RESOLUTION)

If you would like an electronic version of this resolution please email Stephanie Moreno to request one at: [stephanie@wqa.com](mailto:stephanie@wqa.com)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF \_\_\_\_\_, CALIFORNIA  
NOMINATING COUNCILMEMBER \_\_\_\_\_  
TO REPRESENT CITIES WITH PRESCRIPTIVE WATER  
PUMPING RIGHTS ON THE BOARD OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY**

**WHEREAS**, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

**WHEREAS**, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive water pumping rights, one elected city council person from cities in the San Gabriel Basin without prescriptive water pumping rights, and two members representing water producers in the San Gabriel Basin and;

**WHEREAS**, the City of \_\_\_\_\_ is one of the cities in the San Gabriel Basin with prescriptive water pumping rights;

**WHEREAS**, the City of \_\_\_\_\_ may nominate a representative by resolution from September 18, 2025 through October 18, 2025.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF \_\_\_\_\_,  
CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council of the City of \_\_\_\_\_ nominates Councilmember \_\_\_\_\_ as the representative for cities in the San Gabriel Basin with prescriptive water pumping rights.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



# CITY OF EL MONTE

OFFICE OF THE CITY ATTORNEY  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **CONSIDERATION AND APPROVAL OF A RESOLUTION WITHDRAWING THE CITY OF EL MONTE'S MEMBERSHIP FROM THE CALIFORNIA CONTRACT CITIES ASSOCIATION**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and adopt a Resolution (Attachment 1) to withdraw the City's membership from the California Contract Cities Association

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of El Monte ("City") is currently a member of the California Contract Cities Association ("CCCA"), membership is renewed on an annual basis with membership fees due by December 31, 2025. Article IV, Section 2 of the CCCA Bylaws states that membership dues are to be paid by December 31<sup>st</sup> of each year to participate as a member of the CCCA. If the City withdraws, it will not be subject to the membership dues and City representatives would no longer participate in CCCA-sponsored events for the remainder of the 2025-2026 membership year.

### **DISCUSSION**

Adoption of the attached Resolution would communicate the City's withdrawal from the CCCA and be delivered to the CCCA to withdraw from membership, effective immediately.

**FISCAL IMPACT/FINANCING**

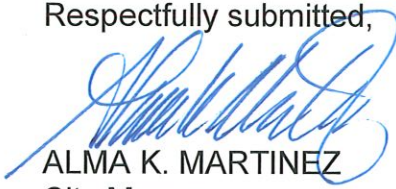
This action would provide an annual cost savings of \$7,720 and other costs associated with membership and attendance at CCCA-sponsored events.

**CONCLUSION**

It is recommended that the City Council consider and adopt the attached Resolution for the purpose of withdrawing from the CCCA.

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 18, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager

RICK R. OLIVAREZ  
City Attorney

Attachment 1: Resolution

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF EL MONTE WITHDRAWING THE CITY'S  
MEMBERSHIP FROM THE CALIFORNIA  
CONTRACT CITIES ASSOCIATION**

**WHEREAS**, the California Contract Cities Association ("CCCA") was formed in 1957 to provide support to local government agencies throughout the state; and

**WHEREAS**, the City of El Monte ("City") is currently a member of the CCCA and pays \$7,200 in annual membership dues; and

**WHEREAS**, Article IV, Section 2 of the Bylaws state that membership dues shall be paid by December 31st of each year to participate as a member of CCCA; and

**WHEREAS**, the City intends to withdraw their membership from the CCCA immediately, and this Resolution would serve to approve that action and notify the CCCA of the same.

**NOW, THEREFORE**, the City Council of the City of El Monte hereby finds, determines, declares, orders and resolves as follows:

**Section 1.** The above recitals are true and correct and are incorporated herein, in their entirety, by this reference.

**Section 2.** The City Council hereby adopts this Resolution withdrawing the City of El Monte from the California Contract Cities Association.

**Section 3.** The City Council directs City staff to notify the California Contract Cities Association of its withdrawal and authorizes staff to take any administrative additional steps as needed to finalize this action.

**Section 3.** This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of El Monte at its regular meeting of this 24th day of September 2025.

\_\_\_\_\_  
Jessica Ancona, Mayor  
City of El Monte

ATTEST:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF EL MONTE            )

I, Gabriel Ramirez, City Clerk of the City of El Monte, do hereby certify that the above and foregoing Resolution No. \_\_\_\_\_ was passed, approved, and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at a meeting of said Council held on the 24th day of September 2025, and that said Resolution was adopted by the following votes to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte



# CITY OF EL MONTE

OFFICE OF THE CITY ATTORNEY  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION AMENDING THE CITY OF EL MONTE'S CITY GOVERNANCE PROTOCOL MANUAL TO ESTABLISH RULES FOR COUNCIL COMMUNICATIONS/REPORTS**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Discuss and potentially approve a Resolution amending the City of El Monte's City Governance Protocol Manual to establish rules for Council Communications/Reports (Attachment 1).

### **BACKGROUND AND ANALYSIS**

On September 10, 2025, the City Council directed staff to draft a Resolution amending the City of El Monte's City Governance Protocol Manual ("Policy Manual") to establish time limits and topic restrictions on Council Communications/Reports. Staff prepared the attached Resolution for the City Council's consideration.

The City Council also directed staff to research other California cities with time limits on Councilmember comments. The following is a non-exhaustive list of several cities and their rules:

- City of Inglewood:
  - Closing Remarks of each Councilmember are limited to three minutes.
  - For other agenda items, each Councilmember is limited to five minutes.

14.10

- City of Ventura:
  - Councilmembers may make presentations during agenda items and during council communications for a maximum of three minutes.
  
- City of Beaumont:
  - If a Councilmember believes that his or her comments on any item will exceed five minutes, he or she must ask the chair for additional time to speak on the item.
  
- City of Oceanside:
  - Comments by any individual Councilmember shall not exceed ten minutes.
  
- City of Alameda:
  - Councilmembers may speak for up to nine minutes during Council Communications to make brief announcements about activities or matters not on the agenda.

### **FISCAL IMPACT/ FINANCING**

There is no anticipated financial impact from the recommended action.

### **CONCLUSION**

It is recommended that the City Council discuss and potentially approve a Resolution amending the City of El Monte's City Governance Protocol Manual to establish rules for Council Communications/Reports (Attachment 1).

HONORABLE MAYOR AND CITY COUNCIL  
SEPTEMBER 18, 2025  
PAGE 3

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager

RICK R. OLIVAREZ  
City Attorney

Attachment:  
1 - Resolution

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVE AND FILE <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE AMENDING THE CITY OF EL MONTE'S CITY GOVERNANCE PROTOCOL MANUAL TO ESTABLISH RULES FOR COUNCIL COMMUNICATIONS/REPORTS**

WHEREAS, Gov. Code Section 36813 permits the City Council of the City of El Monte ("City Council") to establish rules for the conduct of its proceedings; and

WHEREAS, on September 5, 2006, the City Council approved Resolution No. 8737 adopting the City of El Monte's ("City") City Governance Protocol Manual ("Policy Manual"), which provides guidelines for the conduct of business by the City Council; and

WHEREAS, City Council meeting agendas include an item for Council Communications/Reports; and

WHEREAS, although the Brown Act gives great freedom to councilmembers to ask questions, direct staff, and make brief announcements not described on the agenda, these are "subject to rules or procedures of the legislative body" (Gov. Code Section 54954.2(a)(3)); and

WHEREAS, the City Council believes that allowing extended discussion of non-agenda matters increases the risk of considering and deliberating on items without proper notice on the posted agenda in violation of California law; and

WHEREAS, the City Council desires to amend the Policy Manual to limit the time allotted to each Councilmember for comment, and to restrict the topics that Councilmembers are permitted to discuss during Council Communications/Reports.

**BASED UPON THE ABOVE RECITALS, THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council hereby finds that the foregoing recitals, and the terms defined therein, are true and correct and incorporated into the body of this Resolution by this reference.

**SECTION 2.** The City Council hereby amends the Policy Manual to limit Councilmembers' comments during Council Communications/Reports to three minutes each. Exceptions to this time limitation may be granted by majority vote of the City Council.

**SECTION 3.** The City Council hereby further amends the Policy Manual to reflect that Councilmembers' comments during Council Communications/Reports should focus

on brief announcements or reports regarding their own activities, including attendance at meetings or conferences, participation in past events, or future events.

**SECTION 4.** The City Council hereby further amends the Policy Manual to prohibit Councilmembers from making comments during Council Communications/Reports that (1) request staff to report back to the City Council at a subsequent meeting concerning any matter, or (2) direct staff to place a matter of business on a future agenda.

**SECTION 5.** The rules established by this Resolution are hereby incorporated into the Policy Manual and the City Clerk of the City ("City Clerk") shall file this Resolution together with the Policy Manual.

**SECTION 6.** This Resolution shall take effect immediately upon its adoption by the City Council and the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of El Monte at the regular meeting of this 24th day of September, 2025.

---

Jessica Ancona, Mayor  
City of El Monte

ATTEST:

---

Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    )     SS:  
CITY OF EL MONTE            )

I, Gabriel Ramirez, City Clerk of the City of EL Monte, hereby certify that the foregoing Resolution No. \_\_\_\_\_ was passed and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24th day of September, 2025 and that said Resolution was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Gabriel Ramirez, City Clerk  
City of El Monte



# CITY OF EL MONTE

OFFICE OF THE CITY ATTORNEY  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF SEPTEMBER 24, 2025

September 18, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

## **CREATION OF STATE OF THE CITY AD HOC COMMITTEE**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Create the State of the City Ad Hoc Committee; and
2. Provide direction on reporting requirements of the committee, scope of committee, and dissolution date of committee.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of El Monte (“City”) has transitioned to district-based elections, and each member of the City Council is now responsible for representing the residents of the district that elected them. To honor this district-based structure, the State of the City Ad Hoc Committee (“Committee”) will facilitate the restructuring of the City’s annual “State of the City” address to promote meaningful participation from the entire City Council and showcase the collective voices of residents from every district. The creation of the Committee will ensure that the State of the City reflects equity, transparency, and collaboration among the City Council—values that the City’s residents expect from their local government.

### **DISCUSSION**

The State of the City is an important opportunity for residents to hear directly from their elected city officials. Each member of the City Council was elected by voters from a

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distinct district and together represent the diverse fabric of the City. Restructuring the State of the City to allow inclusive City Council participation in the program will advance equity by ensuring every district is visible and represented, promote accountability and transparency by allowing residents to hear from all elected city officials, strengthen collaboration by presenting a unified vision formed by the entire City Council, and build community trust by affirming that every neighborhood matters equally in shaping the City's future.

The Committee will be responsible for developing and recommending to the City Council an inclusive "run of show" for the State of the City that highlights both individual district accomplishments and citywide progress. The Committee's recommended program should clearly define the roles of the Mayor, Councilmembers, and City Manager to ensure that the State of the City is a collaborative, representative, and unifying address.

### **FISCAL IMPACT/FINANCING**

There is no financial impact associated with the creation of the Committee.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Ad Hoc Committees are advisory in nature, they are not considered a legislative body and are therefore not subject to the Brown Act, unless they are created as having standing meetings, continuing subject matter jurisdiction, or a meeting schedule. (Govt. Code § 54952(b))

The Committee is recommended to be created as an advisory committee to the City Council, have a set term of three (3) months or until the State of the City is delivered, whichever occurs first. The Committee may be comprised of up to three (3) council members and have regular reporting requirements to the City Council with general updates and recommendations.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no current impact on current services.

### **CONCLUSION**

The City Council is requested to create the Committee to facilitate the restructuring of the State of the City to allow for participation from the entire City Council.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager

RICK R. OLIVAREZ  
City Attorney

DATE: SEPTEMBER 24, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVE AND FILE <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK