



LIVE ENTERTAINMENT/PROMOTIONAL EVENT

Any person desiring to conduct a Live Entertainment/Promotional Event shall apply to the Permit Committee for a permit at least thirty (30) days in advance of the date of the proposed Live Entertainment/Promotional Event.

Definition:

Any activity planned, engaged in or permitted to occur for the purpose of or resulting in the pleasing, entertaining, attracting or retaining patrons or customers, and shall specifically include but not be limited to any pact, play burlesque show, revue, pantomime, fashion show, the playing of any musical instrument by any person, and the employment, use or display of nude or semi-nude persons, whether such person engaging in any such activity be owner, proprietor, employee, receptionist, food or bar service worker, dancer, model, customer, patron, amateur or professional performer, or whether hired, retained, displayed, used, permitted to be present, or permitted to participate or engage in any of the activities described in Section 5.12.070 by the owner, permittee, manager or employee of the premises.

Requirements:

1. Supplemental Business Permit Application Forms.
2. Live Entertainment Questionnaire.
3. A plot plan with the stamp of approval from the Planning Department.
4. A letter from the property owner giving applicant permission to use the location.

Permit Fees:

New	\$260.00
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License Taxes:

License Processing Fee	\$40.00
	\$4.00



PERMIT COMMITTEE

SUPPLEMENTAL LIVE ENTERTAINMENT PERMIT APPLICATION

PLEASE TYPE OR PRINT CLEARLY, FILLING IN ALL SPACES, IF NOT APPLICABLE,
MARK "N/A"

BUSINESS NAME: _____

1. Provide a brief description of the type of Live Entertainment you are proposing to offer (be specific):

2. Will this Live Entertainment include a display of nude or semi-nude persons as defined by section 5.12.080 EMMC?

Yes No

3. Check which categories of nude or semi-nude persons are applicable.

None	_____	Owners	_____	Models	_____
		Proprietors	_____	Barmaids	_____
		Waiters	_____	Customers	_____
		Waitresses	_____	Dancers	_____

Other: _____

4. State the maximum number of persons that will be nude at any one time _____
5. State the maximum number of persons that will be semi-nude at any one time _____

PLEASE RETURN WITH APPLICATION



CITY OF EL MONTE
PERMIT COMMITTEE

LIVE ENTERTAINMENT QUESTIONNAIRE

BUSINESS NAME: _____

Planning Department - (626) 580-2090

1. (A) Are you operating as a restaurant? (If "yes", please answer #1, if "no", please continue onto #2) _____ Yes _____ No

If you are operating as a restaurant, do you have at least 20% of floor area in the kitchen and 50% of floor area in the dining area?

_____ Yes _____ No

2. Signs

(A) Do all signs conform to the sign ordinance? (Any new sign(s) must be Approved prior to installation)

_____ Yes _____ No

(B) Do you have portable signs, banners, or flags?

_____ Yes _____ No

2. Did you provide a PLOT PLAN drawn to scale or premises showing all Buildings, parking, landscaping, etc.?

_____ Yes _____ No

3. Did you provide a floor plan of building(s) drawn to scale showing Kitchen, dining and other areas?

_____ Yes _____ No

4. Did you install a full height solid wall separating the dining area from bar/entertainment areas?

_____ Yes _____ No

Discussed by: _____

(Print Name)

(Initials)



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FIRE DEPARTMENT - (626) 574-0949

1. (A) Are the proper fire extinguishers, rated 2A-10BC, provided for each 3000 sq. feet of building floor area, and
 Yes No

(B) Are they within 75ft. of travel distance from anywhere on the premises?
 Yes No
2. Are electrical extension cords being used in place of permanent wiring? (No electrical extension cords are permitted)
 Yes No
3. (A) Are all exit doors easily opened from the inside, and
 Yes No

(B) are they clearly marked as exits, and
 Yes No

(C) are they accessible?
 Yes No
4. Is there an adequate number of exits for the occupant count permitted by the square footage size of the area that is to be used by the public?
 Yes No
5. Are all pressurized containers secured so as to prevent them from falling over when knocked against? (A small chain is recommended for securing pressurized containers)
 Yes No
5. If your business is also a restaurant, did you provide fire extinguisher Rated 40BC for the kitchen area? (Your cooking area must be protected by a fixed fire extinguishing system)
 Yes No

Discussed by: _____ Int: _____ Date: _____



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BUILDING DEPARTMENT - (626) 580-2050

1. Did you submit a floor plan drawn to scale, showing the existing set-up as well as any proposed changes?
 Yes No

2. Did you provide a floor plan showing locations of all legal exits and exit signs?
 Yes No

3. Did you submit a floor plan which states that all existing bathrooms and exits comply with the present handicapped requirements?
 Yes No

Discussed by: _____ Int: _____ Date: _____

POLICE DEPARTMENT - (626) 580-2105

1. Are the doors equipped with a self-closing device?
 Yes No

2. Do you agree to provide uniformed security guards as may be required?
 Yes No

Discussed by: _____ Int: _____ Date: _____



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NEIGHBORHOOD SERVICES - (626) 580-2080

1. Did you provide a plot plan to a Code Enforcement Officer?
Yes_____ No_____

2. What type of Live Entertainment will you be having?

3. Give the approximate number of people you expect to attend:_____

4. Will there be a cover charge to attend? Yes_____ No_____

5. Number of days for this event:_____

6. What are the dates & the hours of the event for each day: _____

7. Will this event take place indoors or outdoors:_____

8. Provide written permission from property owner.

Discussed by:_____ Initials:_____

(Code Enforcement Officer)

Date:_____



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LICENSE DEPARTMENT - (626) 580-2031

1. Did you read and understand the standard Live Entertainment conditions?
_____Yes _____No

2. Did you complete the supplemental Live Entertainment application?
_____Yes _____No

3. Did you provide the License Department with written clearances
from each department?
_____Yes _____No

Discussed by: _____ Int: _____ Date: _____

I hereby certify to the best of my knowledge and behalf that the information
Provided above is true and correct.

Signature: _____

Title: _____

Date: _____



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PUBLIC WORKS - (626) 580-2056

1. Will the event be held in the public right of way
(public owned streets, parking lot or sidewalk) ___Yes ___No
2. Did you provide the Public Works Dept. with a Plot Plan
(Copy Attached) ___Yes ___No
3. Approximate number of people do you expect to attend? _____
4. What are the dates & hours of the event for each day:

FOR OFFICE USE ONLY

Will applicant need an encroachment permit? ___Yes ___No

Insurance certificate provided? ___Yes ___No

Received By: _____

Discussed By: _____ Initials: _____

Date: _____