



CITY OF EL MONTE
HUD ANNUAL ACTION PLAN
FOR PROGRAM YEAR 2021-2022
U.S. Department of Housing & Urban Development



The Friendly City of El Monte

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan (the “ConPlan”) is a document submitted to the U.S. Department of Housing and Urban Development (HUD) that serves as a comprehensive housing affordability strategy, Community Development plan and submission for funding under any of HUD’s entitlement formula grant programs. The ConPlan for Housing and Community Development was established through legislation passed by the U.S. Congress in 1990. Under the Cranston-Gonzalez National Affordable Housing Act, jurisdictions that receive federal entitlement funds for housing and Community Development activities are required to prepare a comprehensive three-to-five-year plan for using those funds.

The entitlement formula utilizes population information, poverty, and overcrowded housing data to establish funding allocations. The City of El Monte (the “City”) qualifies as a Community Development Block Grant (CDBG), ESG and HOME Investment Partnerships Program Entitlement City based on the grant formula. The City coordinates its efforts to provide a balanced approach to community needs using its available resources. A five-year strategic plan has been developed by the City of El Monte that identifies and prioritizes the future use of the City’s CDBG funds. The 2020-2025 ConPlan covers the timeframe from July 1, 2020, to June 30, 2025.

The following Annual Action Plan describes resources, programs, activities and actions El Monte will use in the upcoming 2021/22 program year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized on the following page.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The ConPlan is divided into five major parts: 1) the general characteristics of the community and the needs and strategies to address those needs, 2) the housing needs and the current housing market, 3) the needs of the homeless, 4) the goals and prioritization of community and economic development and 5) the strategies that will be used to address non-homeless special needs populations.

Based on those categories, the Needs Assessment identified several target populations:

- Extremely low-income and low-income households
- Homeless persons
- Seniors and frail elderly
- Youth
- Persons with disabilities
- Other special needs populations (ie: large families, female-headed households) Several types of projects were also identified as essential to the community:
- Public Infrastructure and Capital Improvements within qualified census tracts
- Continued support of area nonprofit agencies, particularly those programs that provide social services for special needs populations (ie:senior, low income, youth households with a cost burden)
- Programs that improve the living environment of low and moderate-income families residing in substandard housing
- Programs that expand the stock of affordable housing within the City
- Programs that promote fair housing, especially targeting extremely low and low-income households
- Services for the Homeless and Homeless Prevention

The City's priority needs objectives and outcomes are based on the availability of \$1,762,056 in CDBG; \$665,797 in HOME; and \$149,236 in ESG funding. The figures are based on 2021 HUD allocations. If any of these conditions change, projected activities and accomplishments are also subject to change.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the U.S. Department of Housing and ESG assesses the City of El Monte' management of CDBG, HOME, & ESG program funds, the City's compliance with the ConPlan and the extent to which the City is preserving and developing decent affordable housing, creating a suitable living environment and expanding economic opportunities. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the ConPlan. The City evaluated its performance during the last ConPlan period in order to set goals and strategies for this ConPlan

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

City staff developed a detailed participation plan that is part of this ConPlan. As required by HUD, nonprofits and community residents were provided adequate opportunity to review and comment on the original Citizen Participation Plan and on substantial amendments to the plan, if necessary.

Citizens were engaged through community meetings, surveys, public hearings, and individual meetings. Citizens who participated in the process received extensive information about the ConPlan, the citizen participation process, the HUD requirements for an entitlement City, the amount of funding that the City anticipates receiving and how those funds can be used by the City. Residents were given the opportunity to provide City staff with their input on the prioritization of community needs.

For the 2021-2022 Annual Action Plan citizens were encouraged to participate in a community meeting on Monday, March 1, 2021 at 5:30 p.m. as well as two (2) public hearings held on:

DATE: Tuesday, April 20, 2021
Tuesday, June 1, 2021

TIME OF MEETING: 7:00 p.m.

LOCATION OF: City of El Monte, Council Chambers 11333 Valley Boulevard, El Monte, CA 91731

At these hearings, information regarding the Annual Action Plan (AAP) was provided to the public and City Council before the final drafting of the Annual Action Plan.

The City also consulted with internal departments, external agencies, as well as social service and non-profit organizations to understand the community's needs and available resources. Department staff provided input on how CDBG resources could be used and leveraged to provide services. Upon completion of the draft Annual Action Plan (AAP), it was available for public review and comment for 30 days as required by the City's Citizen Participation Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

City staff developed a detailed participation plan that is part of this ConPlan. Citizens who participated in the process received extensive information about the Annual Action Plan, the citizen participation process, the HUD requirements for an entitlement City, the amount of funding that the City anticipates receiving and how those funds can be used by the City. Residents were given the opportunity to provide City staff with their input on the prioritization of community needs. Below is a summary of comments:

Community Meeting/Public Hearing: No comments received.

During the preparation of the Annual Action Plan, a Housing and Community Development Survey (in both English and Spanish) was administered. Surveys were made accessible on the City website and social media platforms.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not Applicable

7. Summary

Based on the public participation process, review of regional data and reports (i.e. Housing Element and Continuum of Care Homeless Survey,) and study session held with City Council, El Monte has the following housing and community priorities to address over the next five years:

1	Priority Need Name	Provide decent affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	City Wide
	Associated Goals	Provide decent affordable housing Program Administration
	Description	Provide decent affordable housing
	Basis for Relative Priority	Low Need
	2	Priority Need Name
Priority Level		High
Population		Extremely Low Low Moderate Large Families Families with Children Elderly Individuals Families with Children Chronic Substance Abuse veterans Victims of Domestic Violence Unaccompanied Youth
Geographic Areas Affected		City Wide

Prioritization of community needs

	Associated Goals	Maintain and Promote neighborhood preservation Economic Development Program Administration
	Description	Maintain and promote neighborhood preservation
	Basis for Relative Priority	High Need
3	Priority Need Name	Support special needs programs and services
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Chronic Substance Abuse veterans Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	City Wide
	Associated Goals	Support special needs programs and services Program Administration
	Description	Support special needs programs and services
	Basis for Relative Priority	High Need
4	Priority Need Name	Construct or upgrade public facilities and infrastructure
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly
	Geographic Areas Affected	Qualified Census Tracts
	Associated Goals	Construct/upgrade public facilities/infrastructure Program Administration

Prioritization of community needs pg 2

	Description	Construct or upgrade public facilities and infrastructure
	Basis for Relative Priority	High Need
5	Priority Need Name	Fair Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Chronic Substance Abuse Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	City Wide
	Associated Goals	Provide decent affordable housing Program Administration
	Description	Fair Housing
	Basis for Relative Priority	High Need

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	EL MONTE	Economic Development Department/ City of El Monte	
HOME Administrator	EL MONTE	Economic Development Department/ City of El Monte	
ESG Administrator	EL MONTE	Economic Development Department/ City of El Monte	

Table 1 – Responsible Agencies

Narrative (optional)

The City of El Monte’s Community & Economic Development Department is the lead agency overseeing the development of the Consolidated Plan. The Department is also responsible for the preparation of the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER).

Consolidated Plan Public Contact Information

Telephone: (626) 580-0270
 Hearing Impaired: 1-800-735-2922
 Email: housing@elmonteca.gov
 Mail: City of El Monte, City Hall West 11333 Valley Blvd. El Monte, CA 91731
 In Person: Due to Covid-19 City Hall is closed

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Under the Community's City Council-manager form of government, the City Council appoints and provides policy direction to the City Manager, who is responsible for administering the City's daily operations. As the elected legislative body of the City of El Monte, the City Council has overall responsibility for the scope, direction, and financing of City services. In setting policy, the City Council works closely with citizen advisory commissions and committees, considers staff information and recommendations and receives comments from the general public during open forums.

To prepare the consolidated plan, the City has consulted with public and private departments as well as agencies and social service and non-profit organizations to understand the community's needs and available resources. The City met with several department representatives to provide information about the ConPlan and its processes. Department staff provided input on how CDBG resources could be utilized and leveraged to provide services. The City of El Monte specifically contacted the following agencies:

- Access Transportation
- Baldwin Park Housing Authority
- Bet Tzedek Legal Services
- California Life Line
- Catholic Charities
- City of El Monte - Housing Division
- Community Presbyterian Church
- Department of Children and Family Services
- El Monte/ South El Monte Emergency Resources Association
- Foothill Family
- God Provides Ministry
- Housing Rights Center (CDBG funded)
- In Home Supportive Services
- Jeff Seymour Resource Center
- Los Angeles County Department of Public Health
- Los Angeles County Department of Public Social Services
- Neighborhood Legal Services (CDBG funded)
- Our Savior Center Food Pantry
- San Gabriel Valley Service Center
- Social Security Administration
- Transportation - Dial A Ride
- USC Family Caregiver Support Center

- Volunteers of America (ESG funded)
- Senior Services Integrated Care Management (CDBG funded)

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The main provider of community development and economic development programs, housing projects, and financial support will be the City of El Monte. The Housing Authority administers the Section 8 Voucher program. Activities to be undertaken by the Housing Authority are identified in the Public Housing Agency (PHA) 5 Year and One-Year Action Plans. The residents are invited each year to contribute to the drafting of the Housing Authority’s Plan and Baldwin Park Housing Authority. The City works closely with the Housing Authority of Los Angeles County to qualify community residents for Section 8 Housing Choice Vouchers. The City provides information on the availability of Section 8 assistance to qualified residents. Other key health, mental health, and service agencies that the City works closely with are listed in the previous section. Each was consulted during the City's ConPlan and Annual Action plan process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

El Monte is part of the Countywide Los Angeles Continuum of Care (LACoC), which is coordinated by the Los Angeles Homeless Services Agency (LAHSA), a joint powers authority. LAHSA works with Cities to provide services throughout the County. The City works with the LAHSA, who has been the primary applicant to HUD on behalf of the Los Angeles Continuum of Care. LAHSA was established as an independent agency by the County and the City of Los Angeles. LAHSA is the lead agency in the Los Angeles Continuum of Care and coordinates and manages over \$300 million dollars annually in Federal, State, County and City funds for programs providing shelter, housing, and services to homeless persons in Los Angeles City and County. The programs provide service-enriched housing for the mentally ill and permanent supportive housing for individuals with HIV/AIDS. The City of El Monte conducted the 2019 homeless count with the assistance of local volunteers. Due to Covid-19 the 2020 homeless count was postponed.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City works closely with the continuum of care homeless system to create funding policies and procedures for ESG. The City El Monte is part of the countywide Los Angeles Continuum of Care (LACoC),

coordinated by the LAHSA, a joint powers authority. LAHSA partners with cities to provide homeless services throughout the county. In 2018, El Monte created a “Plan to Prevent and Combat Homelessness”. Goals and supporting actions of the plan include “Increase engagement activities and links to crisis response systems”. Additionally, in 2003, the City established a Homeless and Veterans Commission to maintain dialog on how to address the needs of these populations. The City supports the network of homeless service providers existing in and outside of the community to fund vouchers, permit transitional housing, and support agencies providing services. The City is also associated with LA County 2-1-1 phone line, which offers services and referrals to persons throughout LA.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority of the City of Baldwin Park
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
2	Agency/Group/Organization	BET TZEDEK LEGAL SERVICES
	Agency/Group/Organization Type	Legal Services
	What section of the Plan was addressed by Consultation?	Legal Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
3	Agency/Group/Organization	CATHOLIC CHARITIES OF LOS ANGELES
	Agency/Group/Organization Type	Services-Health Agency - Managing Flood Prone Areas Food Services
	What section of the Plan was addressed by Consultation?	Food Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
4	Agency/Group/Organization	City of El Monte
	Agency/Group/Organization Type	Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All departments were consulted
5	Agency/Group/Organization	Community Presbyterian Church4602 N. Peck Road
	Agency/Group/Organization Type	Food Bank
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
6	Agency/Group/Organization	Los Angeles County Department of Public Health
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
7	Agency/Group/Organization	Access Transportation
	Agency/Group/Organization Type	Transportation Services
	What section of the Plan was addressed by Consultation?	Transportation Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted

8	Agency/Group/Organization	Los Angeles County Department of Children and Family Services
	Agency/Group/Organization Type	Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Child welfare
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
9	Agency/Group/Organization	El Monte South El Monte Emergency Resources Associatin
	Agency/Group/Organization Type	Public Services
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
10	Agency/Group/Organization	Housing Rights Center
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
11	Agency/Group/Organization	God Provides Ministry
	Agency/Group/Organization Type	Food Bank
	What section of the Plan was addressed by Consultation?	Public Service
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted

12	Agency/Group/Organization	Foothill Family Service El Monte
	Agency/Group/Organization Type	Services-Education Family Services
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
13	Agency/Group/Organization	Volunteers of America of Los Angeles
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
14	Agency/Group/Organization	OUR SAVIOUR CENTER
	Agency/Group/Organization Type	Food Bank
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted
15	Agency/Group/Organization	Neighborhood Legal Services of Los Angeles County
	Agency/Group/Organization Type	Legal Services

What section of the Plan was addressed by Consultation?	Legal Services
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was invited to the consultations. No comments were submitted

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	LAHSA	LAHSA uses housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps LAHSA to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. El Monte participates with LAHSA in building the regional continuum of care to address the homeless and persons at-risk of homelessness.
Housing Element	City of El Monte	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, The Housing Element is the City's chief policy document for the development of affordable and market-rate housing. Consistent with this policy document, the City will maintain and enhance the quality of existing residential neighborhoods through and, promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City participates in regional planning efforts in the County of Los Angeles in the implementation of the Consolidated Plan as detailed above. The City also works with the State of California Department of Fair Employment and Housing to track reported fair housing data

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of El Monte holds a minimum of two public hearings to encourage participation of low and moderate-income persons in conjunction with the development of its Annual Action Plan. Citizens who participated in the process received extensive information about the AAP, the citizen participation process, HUD requirements for an entitlement City, the amount of funding that the City anticipates receiving, and how those funds can be used by the City. Residents were given the opportunity to provide City staff with their input on the prioritization of community needs.

The first public hearing was held on April 20, 2021, at 7:00 p.m. at El Monte City Hall. At this meeting, information was provided about proposed projects for funding during the 2021/22 fiscal year. Members of the public were asked to provide comments on the draft AAP. The final public hearing was held June 1, 2021, at 7:00 p.m. at El Monte City Hall. The City Council will also be asked to approve the required Entitlement Community documents before submission to HUD.

Upon completion of the Draft AAP, it was available for public review and comment for 30 days, from April 21, 2021, to May 24, 2021, utilizing estimated allocations to comply with the Citizen Participation Plan process requirements. A copy of the AAP is available on the City's website www.elmonteca.gov

Due to COVID-19 copies were not available to the public at City's normal locations which include:

- United States Post Office - El Monte Branch
- Los Angeles County Public Library – El Monte (Tyler Avenue) and Norwood (Peck Road)
- El Monte Senior Center
- City's Clerk office - City Hall East
- Housing Division Public Counter - City Hall West Counter

However, citizens were provided opportunities to participate as follows: See Attached Public Notices

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community Community	Residents were given the opportunity to provide City staff with their input on the prioritization of community needs.	No comments received	N/A	
2	Public Hearing	Non-targeted/broad community	Members of the public were asked to provide comments on the draft AAP	No Comments received	N/A	
3	Public Hearing	Non-targeted/broad community	Members of the public were asked to provide comments on the draft AAP	No comments received	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following resources are available for FY 21-22.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,762,056	562,261	2,256,551	4,580,868	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	655,797	397,984	1,551,576	2,605,357	0	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	149,236	0	56,381	205,617	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will attempt to leverage grants and other funding when appropriate to meet the objective of the Annual Action Plan. The City does add local funds (including unexpended CDBG funds from prior years if available) to further support the organizations and individuals receiving CDBG

funding. HOME and ESG funded projects require matching funds to be committed prior to funding commitments being made by the City of El Monte. In the 2021 Action Plan, the City will focus HOME funds on Multi-Family Rehab, Single-family residential homeownership, and New construction of rental units. For the ESG projects, Volunteers of America provides substantial matching funds for both the Street Outreach and the Homelessness Prevention & Rapid Re-Housing projects. The City has applied for PLHA funds through the State and will be using the funds for Homeowner Rehab and Accessory Dwelling Units (ADU)'s.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not Applicable

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide decent affordable housing	2020	2021	Affordable Housing	City Wide	Provide decent affordable housing	CDBG: \$2,010,729 HOME: \$2,499,979	Rental units constructed: 53 Household Housing Unit Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	Maintain and Promote neighborhood preservation	2020	2021	Non-Housing Community Development	Qualified Census Tracts	Maintain and promote neighborhood preservation	CDBG: \$300,000	Housing Code Enforcement/Foreclosed Property Care: 250 Household Housing Unit
3	Support special needs programs and services	2020	2021	Public Services	Qualified Census Tracts	Support special needs programs and services	CDBG: \$670,420 HOME: \$138,043	Public service activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Construct/upgrade public facilities/infrastructure	2020	2021	Non-Housing Community Development Public Improvements and Facilities	Qualified Census Tracts	Construct or upgrade public facilities and infrast	CDBG: \$604,229	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
5	Economic Development	2020	2021	Non-Housing Community Development Section 108 Loan	City Wide Qualified Census Tracts	Maintain and promote neighborhood preservation	CDBG: \$1,136,155	Facade treatment/business building rehabilitation: 40 Business Other: 1 Other
6	Program Administration	2020	2021	Program Administration	City Wide	Provide decent affordable housing Maintain and promote neighborhood preservation Support special needs programs and services Construct or upgrade public facilities and infrast Fair Housing	CDBG: \$464,863 HOME: \$105,378 ESG: \$11,193	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide decent affordable housing
	Goal Description	CDBG & HOME: The City of El Monte aims to provide decent affordable housing throughout the City, focusing on low to moderate income households. Projects: Housing Rehab, Multi-Family Rental Rehab, CHDO set aside, LIHTC Affordable Housing Projects.
2	Goal Name	Maintain and Promote neighborhood preservation
	Goal Description	CDBG & HOME: Housing Rehab Programs, Neighborhood Support Programs
3	Goal Name	Support special needs programs and services
	Goal Description	CDBG & ESG: Support Services for special needs population and the homeless. Senior Lap Swim, Legal Assistance, Volunteers of America
4	Goal Name	Construct/upgrade public facilities/infrastructure
	Goal Description	CDBG: Support and enhance public facilities and infrastructure. Senior programs, Skate Park improvements, Tiny Tots programs, Youth programs
5	Goal Name	Economic Development
	Goal Description	Economic Development: Section 108 loan repayments, Facade Business Program, Business Grant Program
6	Goal Name	Program Administration
	Goal Description	CDBG, HOME, and ESG: Provide program administration and oversight. Staff and consultants

Projects

AP-35 Projects – 91.220(d)

Introduction

The following programs will be undertaken during FY 21-22.

Projects

#	Project Name
1	CDBG: PROGRAM ADMINISTRATION
2	COMMERCIAL FACADE PROGRAM
3	RESIDENTIAL REHAB
4	UTILITY ASSISTANCE
5	CDBG: SIDEWALK RECONSTRUCTION
6	CDBG: ELDERLY NUTRITION
7	CDBG: CIP PROJECTS - PARK IMPROVEMENTS
8	CDBG: MOUNTAINVIEW TINY TOTS PROGRAM
9	CDBG: INFORMATION AND ASSISTANCE PROGRAM
10	CDBG: YOUTH ENRICHMENT PROGRAM
11	CDBG: YOUTH LEARN AND CARE PROGRAM
12	CDBG: SENIOR AQUA CYCLE PROGRAM
13	HOME: PROGRAM ADMINISTRATION
14	HOME: CHDO RESERVE
15	HOME: SFR REHAB
16	CDBG: SENIOR LAP SWIM AND EXERCISE
17	HOME: MULTI FAMILY RENTAL HOUSING REHAB
18	New Construction of Rental Unit
19	ESG 2020 - Homelessness Prevention, Rapid Re-Housing, Street Outreach, Emergency Shelter
20	CDBG: SECTION 108 LOAN PAYMENT
21	CDBG: RESIDENTIAL FACADE
22	CDBG: HOMEBUYER PROGRAM
25	CDBG: UNPROGRAMMED FUNDS

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

El Monte will use a place-based strategy during the planning period. The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund

activities in the areas most directly affected by the needs of low-income residents and those with other special needs. The Annual Action Plan directs investment geographically to an area benefit neighborhood. The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51% of the residents are low-and moderate-income persons. Public infrastructure improvements are an area benefit activity when they are located in a predominately low-and moderate-income neighborhood. One of the greatest obstacles in meeting the underserved needs of low-and moderate-income persons is having limited financial resources. The City will continue to use CDBG, HOME and ESG funding to support public services agencies that address special needs populations, including, the homeless, those at risk of homelessness, seniors, female-headed households, victims of domestic violence, and disabled youth and adults.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG: PROGRAM ADMINISTRATION
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Provide decent affordable housing Maintain and promote neighborhood preservation Support special needs programs and services Construct or upgrade public facilities and infrast Fair Housing
	Funding	CDBG: \$464,862
	Description	Planning and Administration of the 2021 CDBG Program
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Program Administration is implemented from the Economic Development Department/Housing Division located at 11333 Valley Boulevard, El Monte; however, the program is available to eligible projects city wide.
	Planned Activities	PROGRAM ADMINISTRATION
2	Project Name	COMMERCIAL FACADE PROGRAM
	Target Area	Qualified Census Tracts
	Goals Supported	Economic Development
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	CDBG: \$400,000
	Description	Provide financial assistance in the form of a matching grant to commercial property and/or business owners to make facade/exterior improvements to commercial buildings.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	40 BUSINESSES
	Location Description	Downtown Revitalization Area

	Planned Activities	Provide financial assistance in the form of a grant to commercial property and/or business owners to make facade/exterior improvements to commercial buildings.
3	Project Name	RESIDENTIAL REHAB
	Target Area	Qualified Census Tracts
	Goals Supported	Maintain and Promote neighborhood preservation
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	CDBG: \$866,097
	Description	The Rehabilitation Program strives to sustain the quality of life in our community, provide an affordable housing rehabilitation option to low and moderate income households, preserve the existing housing stock in our neighborhoods, and provide employment opportunities for local contractors. The City of El Monte's Housing Rehabilitation Program provides two forms of assistance to eligible El Monte property-owners: The Housing Rehabilitation Loan Program and the Minor Home Repair Grant Program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	10 low to mod income households
	Location Description	Eligible Target Areas
	Planned Activities	This program helps to stabilize and protect property values in the community by enforcing existing property maintenance, health and safety, building standards and other code enforcement requirements, in eligible low-income deteriorating neighborhoods.
4	Project Name	UTILITY ASSISTANCE
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$194,474
	Description	This program offers a financial assistance to eligible low-income households for utility assistance.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	90 low income households
	Location Description	The Program is implemented from the Economic Development Department/Housing Division located at 11333 Valley Boulevard, El Monte; however, the program is available to eligible projects city wide
	Planned Activities	This program offers a financial assistance to eligible low-income households for utility assistance.
5	Project Name	CDBG: SIDEWALK RECONSTRUCTION
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$250,000
	Description	Improve sidewalks in eligible residential census blocks
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	200 low to moderate income households
	Location Description	Eligible low to mod income areas
	Planned Activities	Sidewalk replacement in low to mod income residential neighborhoods.
6	Project Name	CDBG: ELDERLY NUTRITION
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$80,000
	Description	Provide appropriate nutrition services to seniors by provide meals that provide one-third of the recommended dietary allowances.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	50 Seniors
	Location Description	Jack Crippen Senior Center, 3120 Tyler Ave, El Monte, CA
	Planned Activities	Food service
7	Project Name	CDBG: CIP PROJECTS - PARK IMPROVEMENTS
	Target Area	Qualified Census Tracts
	Goals Supported	Construct/upgrade public facilities/infrastructure
	Needs Addressed	Construct or upgrade public facilities and infrast
	Funding	CDBG: \$354,229
	Description	Park Improvements
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1,000 low income residents, youth and school aged children
	Location Description	4140 Gibson Rd. El Monte, CA
	Planned Activities	Additional improvements for the Skate Park project and Fletcher Park
8	Project Name	CDBG: MOUNTAINVIEW TINY TOTS PROGRAM
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$50,000
	Description	Expand recreation program targeted toward pre-Kindergarten aged children
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	35 low-income persons
	Location Description	Mountain View Park - 12127 Elliott Ave. El Monte, CA
	Planned Activities	Youth Educational programs

9	Project Name	CDBG: INFORMATION AND ASSISTANCE PROGRAM
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$61,000
	Description	The purpose of the Information and Assistance Program is to provide case management services to individuals who require assistance to maintain independence and age at home safely and with dignity. Special focus is given to enroll the frail elderly and severely disabled that have little to no support system. The program will provide a high level of involvement in the lives of the frail, homebound and elderly clients. The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral. The purpose of the Information and Referral program is to empower clients to resolve short term problems or benefit issues.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50 persons
	Location Description	Jack Crippen Senior Center - 3120 Tyler Ave. El Monte, CA
	Planned Activities	The proposed program provides quality supportive services so that elderly and persons with special needs live as independently as possible. With CDBG funding the city looks to modify the existing program by combining integrated care management with information and referral.
10	Project Name	CDBG: YOUTH ENRICHMENT PROGRAM
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$65,720
	Description	This program promotes health and wellness and provides a safe place for children to play and learn in a recreational setting to eligible low-income households.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	120
	Location Description	3125 Tyler Ave. El Monte, CA
	Planned Activities	Recreational Activities include Flag Football, Basketball, Soccer and Cheerleading.
11	Project Name	CDBG: YOUTH LEARN AND CARE PROGRAM
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$49,000
	Description	Provide youth with appropriate health, recreational, and academic assistance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	2850 Mountain View Road. El Monte, CA
	Planned Activities	Education assistance for children struggling during the ongoing pandemic with lower grades, inactivity, anxiety and depression.
12	Project Name	CDBG: SENIOR AQUA CYCLE PROGRAM
	Target Area	Qualified Census Tracts
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$12,200
	Description	Aqua Cycle Program
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	El Monte Aquatic Center - 11001 Mildred St. El Monte, CA
	Planned Activities	Instruction of Aqua Cycle activities.
13	Project Name	HOME: PROGRAM ADMINISTRATION
	Target Area	City Wide
	Goals Supported	Program Administration
	Needs Addressed	Provide decent affordable housing Maintain and promote neighborhood preservation Fair Housing
	Funding	HOME: \$105,379
	Description	Program Administration
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Program Administration is implemented from the Economic Development Department/Housing Division located at 11333 Valley Boulevard, El Monte; however, the program is available to eligible homeowner's city wide.
Planned Activities	HOME PROGRAM ADMINISTRATION	
14	Project Name	HOME: CHDO RESERVE
	Target Area	City Wide Qualified Census Tracts
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$527,194
	Description	HUD regulations require each grantee to set aside a minimum of 15% of the annual HOME allocation for projects and activities carried out by Community Housing Development Organizations (CHDOs).
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	20 Low to Mod income households
	Location Description	N/A
	Planned Activities	The City of El Monte will partner with a local certified CHDO to develop additional affordable housing units within the jurisdiction.
15	Project Name	HOME: SFR REHAB
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$895,094
	Description	Residential Rehabilitation for Single Family Homes
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	5 Households
	Location Description	Eligible households throughout the city.
	Planned Activities	Residential Rehab
16	Project Name	CDBG: SENIOR LAP SWIM AND EXERCISE
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$26,500
	Description	Participants will experience interaction through exercise and social activities that encompass the development of positive social skills and a sense of teamwork.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50

	Location Description	El Monte Aquatic Center - 11001 Mildred St. El Monte, CA
	Planned Activities	Swim and exercise program targeted for seniors
17	Project Name	HOME: MULTI FAMILY RENTAL HOUSING REHAB
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$375,641
	Description	This program is designed to attract owners of multi-family units for rehabilitation where units are occupied by low-income residents. The City will target large multi-family units to address all or the majority of units again occupied by low income residents.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20 low income households
	Location Description	Eligible households throughout the City
	Planned Activities	Multi-Family Rental Housing Rehabilitation
18	Project Name	New Construction of Rental Unit
	Target Area	City Wide Qualified Census Tracts
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$702,049
	Description	New Construction of a 2-bd single family unit.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	New construction of a 2-bd single family unit.
	Location Description	City of El Monte
Planned Activities	New construction of a 2-bd single family unit.	

19	Project Name	ESG 2020 - Homelessness Prevention, Rapid Re-Housing, Street Outreach, Emergency Shelter
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	ESG: \$205,617
	Description	VOALA's street outreach, rapid re-housing, emergency shelter, and homelessness prevention programs work to address the challenge of homelessness in El Monte. Programs serve a wide range of sub-populations, including the chronically homeless, individuals, families, Veterans, persons with substance abuse dependency, those with mental illness, and the dually diagnosed. These programs directly address several key consolidated plan priorities, including providing homeless prevention, general short-term rental assistance, and supportive services for the homeless; and increasing supportive services for persons recovering from substance abuse and persons with mental illness. The proposed program services have been designed based on VOALA's experience providing outreach, rapid re-housing, and homelessness prevention services over the past year, as well as VOALA's significant experience in serving those who are homeless in El Monte through our El Monte Outreach and Access Center. In FY 2019/20, VOALA proposes to provide comprehensive outreach services to 60 individuals/families; a minimum of 20 households at risk of homelessness with housing stability services; and rapid re-housing services, including case management, housing placement, and financial assistance to a minimum of 20 households who are homeless. A total of 100 persons are proposed to be served. The City may use up to 7.5% of the ESG allocation for the overall administration of the ESG Program. The City will use ESG funds to ensure the overall development, management, coordination of all street outreach, homeless prevention, and rapid re-housing programs.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	350 persons
	Location Description	VOALA - 4501 Santa Anita Ave. El Monte, CA
	Planned Activities	Homeless Service Activities

20	Project Name	CDBG: SECTION 108 LOAN PAYMENT
	Target Area	City Wide
	Goals Supported	Maintain and Promote neighborhood preservation
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	CDBG: \$736,155
	Description	CDBG funds will be used to make a section 108 final loan payment
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Payoff Section 108 Loan with carryover funds. Peck/Ramona Triangle
21	Project Name	CDBG: RESIDENTIAL FACADE
	Target Area	City Wide
	Goals Supported	Maintain and Promote neighborhood preservation
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	CDBG: \$353,020
	Description	Provide financial assistance in the form of a grant to residential property owners to make facade/exterior improvements.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	10
	Location Description	Eligible Areas
	Planned Activities	Provide financial assistance in the form of a grant to property owners to make facade/exterior improvements to residential units.
22	Project Name	CDBG: HOMEBUYER PROGRAM
	Target Area	City Wide Qualified Census Tracts
	Goals Supported	Provide decent affordable housing

	Needs Addressed	Provide decent affordable housing
	Funding	CDBG: \$367,611
	Description	The Program strives to sustain the quality of life in our community, provide an affordable option to homeownership to low and moderate income households, and preserve the existing housing stock in our neighborhoods.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	10 low to mod income households
	Location Description	Eligible target areas
	Planned Activities	Down payment and homebuyer assistance
23	Project Name	CDBG: UNPROGRAMMED FUNDS
	Target Area	City Wide Qualified Census Tracts
	Goals Supported	Provide decent affordable housing Maintain and Promote neighborhood preservation
	Needs Addressed	Provide decent affordable housing Maintain and promote neighborhood preservation
	Funding	CDBG: \$250,000
	Description	Provide assistance to low to moderate income residents and/or qualified projects.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	TBD
	Planned Activities	TBD

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

El Monte will use a place-based strategy during the planning period. The geographic distribution of funding is established somewhat on the nature of the activity to be funded. It is the City’s intent to fund activities in the areas affected by the needs of low-income residents and those with other special needs. The Annual Action Plan directs investment geographically to an area benefit neighborhood. The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51% of the residents are low- and moderate-income persons. Public infrastructure improvements are an area benefit activity when they are located in a predominately low-and moderate-income neighborhood.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	50
Qualified Census Tracts	50

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

El Monte will use a place-based strategy during the planning period. The geographic distribution of funding is established somewhat on the nature of the activity to be funded. All public service programs, including those for the homeless, and housing projects funded with CDBG, HOME, or ESG will be available citywide to eligible persons. Public facility and infrastructure improvements are generally eligible based on an area benefit, meaning the projects are located in a predominately low-and moderate-income neighborhood.

Discussion

Refer to discussion above

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City has an annual goal to provide assistance to 83 households through 4 housing projects/programs in FY 2021/22.

The City proposes to assist 4 households with housing rehabilitation assistance in the form of a loan for larger rehabilitation projects, or a grant for smaller projects. The Housing Rehabilitation Loan Program is a second mortgage loan designed to assist income eligible El Monte Homeowners improve the condition of their homes to meet the City’s health and safety code requirements. Program eligibility is based on household size and level of income. Households with income at or below 80% of Area Median Income may be eligible for a minimum loan amount of \$15,000 up to a maximum loan amount of \$80,000. The Minor Home Repair Program provides funds in the form of a grant to income eligible El Monte Homeowners to be used for a minimal level of rehabilitation projects including handicap access, energy conservation, weatherization, and emergency repairs. Program eligibility is based on household size and level of income. Households with income at or below 50% of Area Median Income may be eligible for a minimum grant amount of \$2,000 up to a maximum grant amount of \$25,000 . The City also aims to produce 51 additional units through two affordable housing development projects. A total of \$1,158,350 in HOME funds will be utilized. The City is also implementing a new Multi-Family Rehabilitation program for rental units. Finally, the City plans to use the CHDO Set-Aside Affordable Housing Program and/or the Acquisition/Rehabilitation/New Construction Program. No site(s) have been identified at this time.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	83
Special-Needs	0
Total	83

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	51
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	76

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

See above narrative

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing within the City. As such, the various sections in this Annual Action Plan are not applicable within the City.

Actions planned during the next year to address the needs to public housing

Not applicable within the City.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable within the City.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable within the City.

Discussion

None

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is a critical issue for all jurisdictions throughout the San Gabriel Valley and the Los Angeles Metropolitan region. Every community has a homeless population and providing adequate housing and services is a significant challenge. The individuals who are homeless are typically affected by a complex set of unmet social, economic, and housing needs. These needs may include affordable housing, stable employment, treatment of medical conditions, childcare assistance, credit history, adequate rental assistance, and treatment of substance abuse and/or mental illness.

In March 2017, Los Angeles County voters approved Measure H, a one-quarter percent special transactions and use tax on the gross receipts of any retailer from the sale of all personal property in the incorporated and unincorporated territory of the County. Proceeds from the tax, an estimated \$355 million over the next 10 years, will fund variety of strategies to combat homelessness in the County, including funding mental health, substance abuse treatment, health care, education, job training, rental and housing subsidies, case management and services, emergency and affordable housing, transportation, outreach, prevention, and supportive services for homeless children, families, foster youth, veterans, battered women, seniors, disabled individuals, and other homeless adults, consistent with the strategies developed through the Homeless Initiative adopted by the Board, and as otherwise directed by the Board to address the causes and effects of homelessness. In an effort by the Homeless Initiative to combat and prevent homelessness, the Los Angeles County Board of Supervisors allocated funding for a City Planning Grant opportunity to support the development of city specific homeless plans.

The intention of the development of a homeless plan was to help cities identify and gain a better understanding of the needs related to homelessness within their boundaries. In October 2017, the City of El Monte received a conditional award of \$70,000 and on June 5th, 2018, the El Monte City Council adopted the El Monte Plan to Prevent and Combat Homelessness. The El Monte Plan to Prevent and Combat Homelessness was developed in a concerted effort with input from residents, businesses, service providers, elected officials, City staff, and LeSar Development Consultants.

The Plan will serve as a reference for the City's future endeavors in the homeless crisis facing our City. The City of El Monte is also coordinating with the San Gabriel Valley Council of Governments to ensure regional alignment and a shared responsibility across jurisdictions on the issue of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In FY 2021/22, ESG funds will be used to deliver comprehensive street outreach services to 100 individuals/families. Outreach case managers go out in vans and on foot to places where homeless individuals are known to gather, including “hot spots” and encampments. VOALA’s Outreach Case Managers will engage homeless individuals, conduct assessments (using the VISPDAT), provide case management services, and will connect individuals to housing and supportive services to the extent to which clients are willing to engage.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the Plan to Prevent and Combat Homelessness, the LAHSA Homeless Count reported a decrease in homelessness in El Monte, from 517 people in the year 2018 to 428 people in 2019. The homeless count for 2020 reported an increase of 1 to 429 people. Of El Monte’s estimated 429 homeless people, 94.2 percent are unsheltered, with only 5.8 percent in shelters. More than half (53 percent) of the City’s unsheltered are living on the street and 18 percent living in makeshift shelters. The Census definition includes people staying in shelters and hotels/motels that were used as shelter. The remaining 29 percent were housed in either an emergency shelter or transitional housing.

To address the emergency shelter and transitional housing needs of homeless persons in FY 2021/22, the City will continue to proactively network with outside housing and service providers to meet the needs of its homeless population. This includes shelters and permanent supportive housing as well as outreach, prevention, and case management services through its non-profit and faith-based community partners. The city funds its homelessness housing and services programs CDBG and ESG funding. For example, in FY 2021/22, the City will continue its partnership with Volunteers of America of Los Angeles (VOALA) to implement an ESG-funded multifaceted street outreach, homeless prevention, and rapid-rehousing program with a goal to assist 100 persons total. The City also supports 376 beds/units for homeless persons including a 250-bed emergency shelter, 42 transitional housing units, 6 rapid rehousing units, 44 permanent supportive housing (The El Monte Veterans Village), and 34 units of permanent supportive housing (Community Housing Options and Independent Supportive Sites).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In an ongoing effort to continue to address the needs of the homeless and those at risk of

homelessness, the City will focus on the development of sustainable and effective programming, including: applying for short and long-term available funding; partnerships with experienced service providers capable of leveraging other funding; the ability to create or secure affordable housing; perform homeless prevention and case management; and engage the homeless through a street outreach component in order to better connect them to available services. The City's goal is to expand on current homeless programs and activities to assist with their successful transition toward self-sufficiency.

In FY 2020, the City received ESG-CV funds for emergency shelter and outreach, administrative costs, homelessness prevention assistance and any projects that are approved for the CARES Act funds which are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) . The City is continuing its efforts to provide an emergency shelter for individuals and families experiencing homelessness or at risk of homelessness as a result of COVID-19.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to using ESG funding to support VOALA's street outreach, homeless prevention, and rapid re-housing services, the City will support the CDBG funded Fair Housing Program with the Housing Rights Center to provide a wide range of fair housing services to ensure equal housing opportunities for its residents.

Additionally, homeless individuals or families and those at-risk of homelessness have the opportunity to get connected to supportive services, treatments, public resources, and support groups through the Economic Development Department Housing Division, the El Monte Police Department, the Parks, Recreation, and Community Services Department, and faith-based community partners such as Our Savior Center, Catholic Charities, Valley Community Church, and Cavalry which provide a variety of services including emergency food and shelter, as well as health clinics. Lastly, the Los Angeles County Board of Supervisors directed County Departments, the Los Angeles Homeless Services Authority, the Community Development Commission, Regional Planning, and Military and Veterans Affairs to discuss coordination of the discharge practices among County departments and enhancement of service integration for the benefit of at-risk and homeless persons.

Through their efforts, this working group facilitated the development and implementation of discharge plans throughout the Los Angeles Continuum of Care (LA CoC). The City of El Monte will continue to support LA CoC policies which ensure that persons discharged from publicly funded institutions or

systems of care are not discharged into homelessness.

Discussion

Refer to the narrative above

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

El Monte has a strong history of supporting affordable housing. The City has a number of policies intended to provide additional flexibility in housing site planning and has promoted more intense development where appropriate. The City's Housing Sites Inventory Program helps ensure that the City continuously monitors available sites in the area that may be appropriate for residential uses. A density floor is another tool that has been used to promote the maximum use of residential land. The density floor establishes a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

The City will also continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions; mobile home parks that allow owner-occupied spaces; senior citizen multifamily housing developments offering various degrees of care and assistance; mixed-use residential, office and commercial developments; and planned unit developments. Additionally, to encourage developers to pursue projects providing low- and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer.

The City will utilize this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low- and moderate-income households to meet the state housing requirements.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To address the decline in sources of housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing. Additionally, as part of the City's Housing Element update, the City must assess and to the extent feasible, mitigate, its governmental constraints to housing for lower and moderate-income households and persons with disabilities. The Housing Element addresses the City's provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following objectives in the City's 2014-2021 Housing Element Implementation Plan specifically address the variety of regulatory and financial tools used by the City to remove barriers and facilitate the provision of affordable housing:

- Continue to approve conditional use permits, zone changes, general plan amendments, variances, and density bonuses as appropriate while balancing the goal of preserving established residential neighborhoods.
- Offer financial assistance, when funding sources are available, to make feasible the construction of affordable housing projects that address the City's community development and housing goals.
- Seek opportunities to leverage housing resources with those of for-profit groups, developers, and non-profit groups in the community; work with developers to submit grant applications for infill projects for the El Monte Gateway and other projects along the corridors.
- Work with developers to explore grant opportunities for infill projects for the El Monte Gateway and other projects along the corridors.
- Inform and encourage developers to utilize the density bonus program by promoting the program on the City's website and at City Hall, and by offering technical assistance at City Hall.
- Continue to allow mixed/multi use housing by right along designated corridors and in the El Monte Gateway Specific Plan subject to conformance review with related development standards; retain the CUP requirement for multiple-family projects elsewhere in the City.
- Continue to monitor permit processing times and investigate ways to streamline the process. Prioritize the review of projects that include affordable housing units.
- Continue to implement the residential home loan program for single-family residences citywide and lead-based paint hazards inspections as part of the rehabilitation loan program.
- Support non-profit funding applications and conduct hearings, to assist developers in obtaining funds for preservation.
- Continue to offer specific regulatory incentives throughout the planning period; apply for funding to encourage development of units specifically for persons with developmental disabilities, when funding is available.
- Continue to monitor the inventory of sites appropriate to accommodate emergency shelters, SROs, and transitional and supportive housing and work with the appropriate organizations to ensure the needs of homeless and extremely low-income residents are met.
- Encourage the development of second units to provide lower income households an affordable housing opportunity within single-family neighborhoods. Encourage the development of housing for large households through a variety of activities such as outreach to housing developers, providing technical assistance, providing expedited processing, fee reductions, and waiving specific development

standards.

Discussion:

Refer to narratives above.

AP-85 Other Actions – 91.220(k)

Introduction:

The City will utilize a number of policies intended to provide additional flexibility in housing site planning and promote more intense development where appropriate. The City's Housing Sites Inventory Program helps ensure that the City continuously monitors available sites in the area that may be appropriate for residential uses.

A density floor is another tool that can be used to promote the maximum use of residential land. The density floor would establish a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

The City will also continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions; mobile home parks that allow owner-occupied spaces; senior citizen multifamily housing developments offering various degrees of care and assistance; mixed-use residential, office and commercial developments; and planned unit developments. Additionally, to encourage developers to pursue projects providing low-and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer.

The City utilizes this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low-and moderate-income households to meet the state housing requirements.

Actions planned to address obstacles to meeting underserved needs

The City of El Monte has identified long-range strategies, activities and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents.

- The City will continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- The City will look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- The City will use HOME and CDBG funds to concentrate on both affordable rental housing, homebuyer, and homeowner rehabilitation programs.
- The City is currently addressing certain housing needs with federal funds such as availability, condition, and fair housing practices to prevent homelessness.

- The City is also addressing community development needs with federal funds such as improving public infrastructure and facilities and providing public services.

- The City is working with surrounding jurisdictions on a regional approach to meeting the underserved needs.

Actions planned to foster and maintain affordable housing

The City's Consolidated Plan has identified the provision of decent affordable housing and the maintenance and promotion of neighborhood preservation during the 2020/21 – 2024/25 timeframe. In PY 2021/22, the City has proposed to fund various housing activities to maintain affordable housing. Under the CDBG program, the City will fund both a rehabilitation loan program for larger single-family rehabilitation projects, a minor home repair grant program for single-family homes requiring less work, and a multi-family rental rehabilitation program. The City has allocated \$886,000 to this effort with the goal of assisting as least 33 households.

Under the HOME program, The City allocated \$500,000 for the LINC Housing Development project (Ramona Housing).

Finally, nearly \$1,423,000 is available for the projects and activities carried out by an eligible CHDO. While no sites have been selected for development at this point, the City has been in discussions with local developers to conceptualize affordable housing ideas.

Actions planned to reduce lead-based paint hazards

As a means of better protecting children and families against lead poisoning, in 1999 HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance

Response to Children with Environmental Intervention Blood Lead Level, The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Lead poisoning education and abatement efforts in El Monte are provided through the cooperative efforts of the Los Angeles County Public Health Department. Lead-based paint abatement is part of the City's Housing Rehabilitation Program, Homeowner's Assistance Program, and the Acquisition/Rehabilitation/New Construction of Affordable Rental Housing Program. Units within rental

housing projects selected for rehabilitation are tested if not statutorily exempt. Elimination or encapsulation remedies are implemented if lead is detected and is paid for by either the developer of the project, or with CDBG or HOME funds, as appropriate.

Actions planned to reduce the number of poverty-level families

El Monte's anti-poverty strategy is closely aligned with the goals and objectives of the overall affordable housing plan. These goals include: reducing poverty, creating new and affordable housing, developing and promoting services for at-risk populations, expanding job training, and providing public and social services. Based on the Consolidated Plan's Needs Assessment and available resources for program year 2021/22, the City will allocate available resources (CDBG, HOME, and ESG) to support public service programs for the benefit of low-to moderate-income residents. The City will also expand and create new partnerships with service providers and community-based organizations to provide community enrichment programming, affordable housing, case management services, and the development of life skills and self-sufficiency. These actions will be achieved by:

- Creating new affordable housing by leveraging limited funding resources with private, federal, and state governmental subsidies and grants.
- Allocating a maximum of 15 percent of CDBG entitlement funds for public services to lower income households.
- Supporting homeless outreach via the City's contract with Volunteers of America of Los Angeles (VOALA).

The City will also continue partnering with organizations to provide a continuum of services addressing the full range of needs of low-and moderate-income families. All communities share a goal to eradicate poverty. The City recognizes that a goal to reduce poverty will contribute to the economic wellbeing of individuals and families. The families whose income increases above the poverty level will be able to live independent of public and private assistance. The City will fully comply with Section 3 of the Housing and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in connection with housing and public construction project.

Actions planned to develop institutional structure

As the recipient of CDBG and HOME funds, the City has delegated the Economic Development Department/Housing Division to be the lead department responsible for the overall administration of HUD grants. In that regard, the Division will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with non-profit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2020/2021 –2024/2025. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low to moderate residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Economic Development Department maintains primary management and coordination of the various organizations involved in these processes. The staff within the Department works closely with other City departments and the community to develop programs and activities that improve low-and moderate-income neighborhoods throughout El Monte. The administration of program activities includes housing, public facility and infrastructure improvements; public and social service activities, and economic development activities. The City collaborates with public agencies, for-profit agencies, and non-profit organizations in order to provide the aforementioned programming and services.

Discussion:

None

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	526,261
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	526,261

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not receive any atypical loans, grant instruments, nonconforming loan guarantees, or other forms of investments.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City has general recapture and resale provisions in its HOME program guidelines which apply only to CHDOs. The City will impose HOME recapture provisions on any property sold by a CHDO to a homebuyer when the City provides a direct subsidy for the down payment and or closing costs to the homebuyer.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In instances where a home is sold to a qualified low-income buyer at an affordable price, the HOME loan balance shall be transferred to the subsequent qualified buyer and the affordability period shall remain in force. The resale provisions shall remain in force from that date the legal documents are executed at loan closing until the expiration of the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City has no current plans to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The City has adopted the Los Angeles Homeless Services Authority's (LAHSA's) Written Standards for providing ESG Assistance. Please see attached document for details.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The City of El Monte is an active participant of the Los Angeles Continuum of Care (LACoC). The LACoC Homeless Management Information System (HMIS) has designed a system that would not only satisfy the HUD mandate but would also provide the Los Angeles Continuum with a means to measure the effectiveness of programs serving homeless people. The system allows participating agencies to collect and input standardized client-level and demographic data into the system. Services and target achievements are entered to capture client-level activities depending on the agency, program, or program type. The data is compiled into reports that allow us to understand the demographic, geographic, or cultural scope of homelessness and the needs.

Subrecipients receiving El Monte Emergency Solutions Grant (ESG) funds are required to utilize LACoC's HMIS system to track their clientele and report its accomplishments to the City. This requirement is incorporated into the ESG agreement with the sub-recipient.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Please see attached policies and procedures.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

To provide reasonable access to the funding consideration process, the City releases a Notice of Funding Availability (NOFA) to solicit proposals from interested organizations (including community and faith-based organizations) that provide programs and services to the homeless, extremely low, low, and moderate-income citizens. The NOFA process includes the release of an application as well instructions for applying for CDBG, HOME, or ESG funds.

The application review process has three phases. In the first phase, all applications are reviewed by the Housing Division staff for completeness and eligibility under the Federal program guidelines. In the second phase, eligible programs and projects are then reviewed according to their contribution to the goals and objectives of the City's approved Consolidated Plan. Preference is given if an application/program has the ability to help the City meet federal program objectives and local priorities. Organizational capacity, experience, and past performance are also considered. Based on this review, Housing Division staff prepares general funding recommendations that are forwarded to the Advisory Group. The Advisory considers all eligible applications and prepares funding recommendations for the City Council.

For the final phase of this process, a public hearing before City Council will be held to consider the

Draft Annual Action Plan. The Draft Action Plan includes the funding recommendations made by the Advisory Group. The action of the City Council adopts the Annual Action Plan, which acts as the CDBG, HOME, and ESG program annual budget. Upon completion of this process, the City forwards the adopted Annual Action Plan to the U.S. Department of Housing and Urban Development for approval.

5. Describe performance standards for evaluating ESG.

As an active member of the LACoC, the City of El Monte consults with LAHSA to ensure the City's short and long-term homeless service plans are consistent with the LACoC Ten Year Plan for Ending Homelessness. Additionally, the City requires that its ESG sub-recipients meet the homeless participation requirements in 24 CFR 576.405(a) by providing evidence that a homeless or formerly homeless individual is a member of its Board of Directors or is consulted in the development of programs services. Please see attached document for additional details.

None

Attachments

Citizen Participation Comments

El Monte Examiner

125 E. Chestnut Ave
 Monrovia, CA 91016
 (626) 301-1010

PROOF OF PUBLICATION

(2015.5 C.C.P.)

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State of California)
 County of LOS ANGELES)

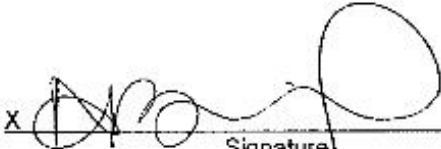
I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal clerk of the printer of the **El Monte Examiner**, a newspaper published in the English language for the city of EL MONTE, county of LOS ANGELES, and adjudged as a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California on the date of February 14, 2012, Case Number KS015872, that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 08, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Monrovia, California,

This 08th Day of April, 2021

X 

 Signature

(This space is for the County Clerk's Filing Stamp only)

Proof of Publication of

CITY OF EL MONTE NOTICE OF PUBLIC HEARING REGARDING A PROPOSED 2021-2022 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIPS PROGRAM, AND EMERGENCY SOLUTIONS GRANT

Hearing Date: Tuesday, April 20, 2021
 Time: 7:00 a.m. or as soon thereafter as the matter may be heard
 Place: El Monte City Hall Council Chambers, 11333 Valley Boulevard, El Monte, CA 91731

Description: The El Monte City Council will conduct a public hearing to consider the 2021-2022 Annual Action Plan. The 2021-2022 Annual Action Plan, which sets forth specific activities and expenditures using funds received through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs administered by the United States Department of Housing and Urban Development (HUD).

The City of El Monte ("City") requires that visibility be given and a Public Hearing be held to allow the public an opportunity to comment on the proposed Annual Action Plan. Interested persons may also appear on the date of the public hearing and present comments and feelings to the City Council.

The City encourages activities that align and contribute to the goals and objectives of the City's approved Five-Year Consolidated Plan. Preference will be given if an applicant's program has the ability to help the City meet several program objectives and local priorities.

Proposed Annual Action Plan Schedule of Events:

Event	Date
City Council 3 rd Session Workshop	Monday, April 20, 2021
City Council 4 th Session and Public Hearing	Thursday, April 22, 2021
City Council 2 nd Study Session Workshop	Tuesday, May 4, 2021
City Council Approval	Tuesday, May 4, 2021

Members of the public wishing to observe the meeting may do so in one of the following ways:

1. In person at El Monte City Hall Council Chambers
2. Turn Your TV to Channel 31
3. City's website at <http://www.elmontecity.gov/378/council-meeting-visuals>
4. Call-in Conference (888) 204-5037 Code 8167975

Members of the public wishing to make public comment may do so via the following ways:

1. In person at El Monte City Hall Council Chambers
2. Call-in Conference Line - comments/questions can be submitted per the instructions at the beginning of the meeting
3. E-mail - All interested parties can submit questions/comments in advance to cityinfo@elmonteca.gov

Availability of Document for Public Comment: The City of El Monte encourages citizen participation in the planning process. A Public Hearing regarding the 2021-2022 Annual Action Plan will be held on Tuesday, April 20, 2021 at the El Monte City Hall Council Chambers 15333 Valley Boulevard, El Monte, CA 91731.

A copy of the Plan is on file and available for public review on the City's website www.elmontecity.gov.

Written comments will be accepted at the El Monte Housing Division at the address listed above until 5:00 PM, Tuesday, May 18, 2021. Written comments should be addressed to housing@elmontecity.gov.

Accessibility: It is the intention of the City of El Monte to comply with the Americans with Disabilities Act (ADA) in all respects. The City of El Monte will attempt to accommodate attendees in every reasonable manner. Please contact Carol Averell at least 72 hours prior to the above scheduled public hearing to establish need and to determine if additional accommodations are feasible.

For more information, please contact Cindy Blot, Housing Manager for the City of El Monte Community and Economic Development Department at (926) 258-8831 or cblo7@elmontecity.gov.

Published: April 8, 2021
Catherine A. Freida, City Clerk

Aviso de audiencia pública de la ciudad de El Monte sobre un plan de acción anual propuesto 2021-2022 para subvenciones en bloque para el desarrollo comunitario, Programa de inversión en viviendas y subvenciones para soluciones de sinergia

Audiencia Pública: Martes 20 de Abril del 2021.
Horario: 7:00 p.m. o tan pronto como el asunto pueda ser escuchado.
Lugar: El Monte City Hall 41933 Valley Boulevard, El Monte, CA 91731

Descripción: Considerar el Plan de Acción Anual 2021-2022, El Plan de Acción Anual 2021-2022, que establece actividades y gastos solicitados utilizando fondos recibidos a través de los programas de Subvención de Desarrollo Comunitario (CDBG), HOME Sociedad de Inversión (HOME) y Fomento de Soluciones de Emergencia (CES) administrados por el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD).

La Ciudad requiere que el público sea notificado y que se lleve a cabo una Audiencia Pública para permitir al público una oportunidad para comentarios sobre el Plan de Acción propuesto. Las personas interesadas también pueden asistir en el momento de la audiencia pública y presentar comentarios y testimonios al Consejo Municipal.

La Ciudad fometa actividades que benefician y contribuyen a las metas y objetivos del Plan Gobernado aprobado por la Ciudad. Se dará preferencia si una aplicación / programa tiene la capacidad de ayudar a la Ciudad a cumplir con los objetivos del programa federal y las prioridades locales.

Plan de acción anual propuesto Catorce mil de eventos.

Sesión de Estudio del Ayuntamiento	Martes, 20 de Abril, 2021
Publicación Pública de días	Jueves, 22 de abril, 2021
Sesión de Estudio del Ayuntamiento 2ª Sesión	Martes, 14 de mayo, 2021
Adopción del Plan de Acción	Martes, 18 de mayo, 2021

Los miembros del público que deseen dar a conocer la opinión pueden hacerlo de una de las siguientes maneras:
1. En persona en el Consejo Municipal de El Monte.
2. en el canal 3 de su televisor.
3. Sitio web de la Ciudad en <http://www.elmontecity.gov/3/BOCouncilMeetingVideo>, o
4. Conferencia telefónica (888) 234-6967, código 916/976.

Los miembros del público que deseen hacer comentarios o preguntas pueden hacerlo de las siguientes maneras:
1. En persona en el Consejo Municipal de El Monte.
2. Llamar la línea de conferencia telefónica, se pueden enviar comentarios y preguntas según las instrucciones al comienzo de la reunión.
3. Correo electrónico, todas las partes interesadas pueden enviar preguntas y comentarios con anticipación a cityclerk@elmontecity.gov.

Después de leer el Documento Para Comentarios Públicos La Ciudad de El Monte solicita la participación ciudadana en el proceso de planificación. Una audiencia pública sobre el Plan de Acción 2021-2022 se llevará a cabo en línea el día de martes 20 de abril de 2021 a las 7:00 pm en el El Monte City Hall Council Chambers 15333 Valley Boulevard, El Monte, CA 91731.

Una copia del Plan está en el estado y disponible para revisión pública en el sitio web de la Ciudad www.elmontecity.gov.

Los comentarios por escrito serán aceptados en la División de Viviendas de El Monte en la dirección indicada arriba hasta el martes 18 de mayo 2021 a las 5:00 pm. housing@elmontecity.gov.

Accesibilidad: Es la intención de la Ciudad de El Monte cumplir con la Ley de Estadísticas con Discapacidades (ADA) en todos los aspectos. La Ciudad de El Monte tratará de acomodar a los asistentes de manera razonable. Por favor comuníquese con Cindy Blot, por lo menos 72 horas antes de la audiencia pública, programada arriba para establecer la necesidad y para determinar si el alojamiento proporcionado es factible.

Para más información, llame o comuníquese con Cindy Blot, Gerente de Viviendas, para el Departamento de Desarrollo Económico de la Ciudad de El Monte al (926) 258-8831 o por correo electrónico a cblo7@elmontecity.gov.

Publicado: 8 de Abril, 2021
Catherine A. Freida, Secretaria de La Ciudad

EL MONTE EXAMINER



CITY OF EL MONTE
COMMUNITY AND ECONOMIC DEVELOPMENT
DEPARTMENT

Betty Donovanik
Community and Economic
Development Director

2021-2022 Annual Action Plan

Public Participation and Public Comment

Citizens were encouraged to participate in the following:

Public hearing held on:

DATE: Tuesday, April 20, 2021 TIME OF MEETING: 7:00 p.m.

LOCATION OF: City of El Monte, Council Chambers 11333 Valley Boulevard, El Monte, CA 91731

No Comments received

Public Review:

The City of El Monte encourages citizen participation in the planning process. A Public Hearing regarding the 2021-2022 Annual Action Plan will be held on Tuesday, April 20, 2021 at the El Monte City Hall Council Chambers 11333 Valley Boulevard, El Monte, CA 91731.

A copy of the Plan is on file and available for public review on the City's website www.elmonteca.gov.

Written comments will be accepted at the El Monte Housing Division at the address listed above until 5:00 PM, Tuesday, May 18, 2021. Written comments should be addressed to housing@elmonteca.gov

No Comments Received

Second Public hearing held on:

DATE: Tuesday, June 1, 2021 TIME OF MEETING: 7:00 p.m.

LOCATION OF: City of El Monte, Council Chambers 11333 Valley Boulevard, El Monte, CA 91731

No Comments Received

11333 VALLEY BOULEVARD, EL MONTE, CALIFORNIA 91731-3293 /
WEBSITE: www.elmonteca.us

The Friendly City of El Monte



Los Angeles Homeless Services Authority
a joint powers authority of the city & county of los angeles

**Emergency Solutions Grants Program
Written Standards
Los Angeles Continuum of Care
2015**

Updated September 21, 2015



Emergency Solutions Grants (ESG) Program Written Standards Los Angeles Continuum of Care

I. Introduction

In accordance with 24 CFR 91.220(l)(4)(i) and 567.400(e)(1), the Los Angeles Continuum of Care (Los Angeles CoC) has developed the following written standards for the provision of services with, and prioritization of Emergency Solutions Grant (ESG) funding.

The Los Angeles CoC is awarded ESG funds annually from the Department of Housing and Urban Development as part of the Annual Action Plan Process. These funds, provided to several cities within the Los Angeles CoC, including the Cities of Compton, El Monte, Pomona, South Gate, Los Angeles, and the County of Los Angeles, which are distributed as part of a competitive Request for Proposals (RFP) process, are designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing.. The ESG Interim rule allows ESG funds to be used for five program components including; street outreach, emergency shelter, homelessness prevention, rapid rehousing assistance, and HMIS.

The ESG Program Written Standards serves as a guide to units of local government and private non-profit organizations interested in participating in the Los Angeles CoC ESG Program. These Written Standards describe the ESG program; the requirements of recipients and subrecipients to manage programs using these funds; and outline the Los Angeles CoC's policies and procedures for administering the program.

These Standards were created in coordination with the Cities of Compton, El Monte, Pomona, South Gate and Los Angeles, and the County of Los Angeles, the Los Angeles CoC Coordinating Council, and Los Angeles CoC which includes housing and service providers and cities within the CoC geographic area. They are in accordance with the interim rule for the ESG Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

The Standards serve as the guiding principles for funding programs and the operations and process for carrying out each program component for the Los Angeles CoC. It is expected that the Standards will adjust as Los Angeles CoC acquires more knowledge and collects and analyzes data from services provided with the ESG program.

II. Purpose

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to the Emergency Shelter Grants program, now the Emergency Solutions Grants (ESG) program. The HEARTH Act incorporated many of the lessons learned from the implementation of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) into the new ESG program, including placing a stronger emphasis on homelessness prevention and rapid re-housing assistance.

While still an eligible cost-type under these funds, the new ESG places less of an emphasis on providing shelter operating costs or essential shelter services to subrecipients. In line with HUD's national policy as outlined in Opening Doors: Federal Strategic Plan to Prevent and End Homelessness, federal programs aimed at ending homelessness have shifted away from providing shelter support and are now geared towards providing stable, permanent housing opportunities for the homeless and at-risk of homelessness.



Emergency Solutions Grants (ESG) Program Written Standards Los Angeles Continuum of Care

The new ESG Program is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The new ESG program allows each city administering these funds and the County of Los Angeles to set priorities based on the individualized needs of the community. These Standards serve to outline the specific guidelines and priorities that will be used by the Los Angeles CoC in awarding and administering ESG funding.

III. Definitions

1. The definition for each of the homeless categories listed below are defined in Attachment A of these Standards.
 - a. Category 1 – Literally Homeless
 - b. Category 2 – Imminent Risk of Homelessness
 - c. Category 3 – Homeless Under Other Federal Statutes
 - d. Category 4 – Fleeing/Attempting to Flee Domestic Violence
2. **Chronically Homeless:** A person who is “chronically homeless” is an unaccompanied homeless individual with a disabling condition; who has either been continuously homeless for a year or more; OR has had at least four (4) episodes of homelessness in the past three (3) years.
In order to be considered chronically homeless, a person must have been sleeping in a place not meant for human habitation (e.g., living on the streets) and/or in an emergency homeless shelter.
A disabling condition is defined as:
 - Diagnosable substance use disorder,
 - Serious mental illness,
 - Developmental disability,
 - Chronic physical illness,
 - Or disability including the co-occurrence of two or more of these conditions.A disabling condition limits an individual’s ability to work or perform one or more activities of daily living.
3. **Consolidated plan** means a plan prepared in accordance with 24 CFR part 91. An **approved consolidated plan** means a consolidated plan that has been approved by HUD in accordance with 24 CFR part 91.
4. **Continuum of Care** means the group composed of representatives of relevant organizations, which generally includes nonprofit homeless providers; victim service providers; faith-based organizations; governments; businesses; advocates; public housing agencies; school districts; social service providers; mental health agencies; hospitals; universities; affordable housing developers; law enforcement; organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness for a specific geographic area.
5. **Coordinated Entry System (CES):** The Coordinated Entry System (CES) brings together existing programs into a no-wrong-door system, connecting homeless adults to the best resources for them. This system



Emergency Solutions Grants (ESG) Program Written Standards Los Angeles Continuum of Care

was developed to coordinate providers efforts, create a real-time list of individuals experiencing homelessness in communities, and a means to quickly and efficiently match people to available housing resources and services that best fit their needs.

6. Crisis Housing: emergency shelter in the coordinated homeless system.
7. Day Shelter: a shelter whose primary purpose is to provide temporary shelter for the homeless in general or specific subpopulations of the homeless. The day shelter does not require occupants to sign leases or occupancy agreements. The day shelter meets the emergency shelter definition and may be funded as an emergency shelter under ESG. Also, the primary purpose must be evident in the shelter's features; at a minimum, homeless people must be able to stay in the facility for as many hours as it is open.
8. Emergency Shelter: The term Emergency Shelter was revised by 24 CFR Part 576.2 to mean "any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. Any project funded as an emergency shelter under a Fiscal Year 2010 Emergency Solutions grant may continue to be funded under ESG. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of whether the project meets the revised definition. The LA CoC has adopted the term short-term crisis housing to refer to Emergency Shelter.
9. The definition of a family:
 - a. Households consisting of one or more minor children (17 or under) in the legal custody of one or two adults who are living together and working cooperatively to care for the children. This includes 2-parent and 1-parent families, including those with same sex partners, families with intergenerational or extended family members, unmarried couples with children, families that contain adults who are not the biological parents of the children, and other family configurations.
 - b. Households currently without minor children, in which the mother is in her last trimester of pregnancy, or mothers who have been medically diagnosed as having a "high risk" pregnancy.
10. *Homeless Management Information System (HMIS)* means the information system designated by the Continuum of Care to comply with the HUD's data collection, management, and reporting standards and used to collect client- level data and data on the provision of housing and services to homeless individuals and families and persons at- risk of homelessness.
11. *Metropolitan city* means a city that was classified as a metropolitan city under 42 U.S.C. 5302(a) for the fiscal year immediately preceding the fiscal year for which ESG funds are made available. This term includes the District of Columbia.
12. Permanent Housing: The term 'permanent housing' means community-based housing without a designated length of stay, and includes both permanent supportive housing and permanent housing without supportive services.
13. *Private nonprofit organization* means a private nonprofit organization that is a secular or religious organization described in section 501(c) of the Internal Revenue Code of 1986 and which is exempt from taxation under subtitle A of the Code, has an accounting system and a voluntary board, and practices



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nondiscrimination in the provision of assistance. A private nonprofit organization does not include a governmental organization, such as a public housing agency or housing finance agency.

14. *Program income* shall have the meaning provided in 24 CFR 85.25. Program income includes any amount of a security or utility deposit returned to the recipient or subrecipient.
15. *Program participant* means an individual or family who is assisted under ESG program.
16. *Program year* means the consolidated program year established by the recipient under 24 CFR part 91.
17. *Recipient* means any State, territory, metropolitan city, or urban county, or in the case of reallocation, any unit of general purpose local government that is approved by HUD to assume financial responsibility and enters into a grant agreement with HUD to administer assistance under this part.
18. *State* means each of the several States and the Commonwealth of Puerto Rico.
19. *Subrecipient* means a unit of general purpose local government or private nonprofit organization to which a recipient makes available ESG funds.
20. *Supportive Services*: The term 'supportive services' means services that address the special needs of people served by a project, including:
 - a. the establishment and operation of a child care services program for families experiencing homelessness;
 - b. the provision of employment assistance, including job training;
 - c. the provision of outpatient health services;
 - d. the provision of food assistance and nutritional counseling;
 - e. the provision of case management services;
 - f. the provision of assistance in obtaining permanent housing, including housing search;
 - g. the provision of outreach services;
 - h. the provision of life skills training;
 - i. the provision of mental health services, trauma counseling, and victim services;
 - j. the provision of benefits assistance in obtaining other Federal, State, and local assistance available for residents of supportive housing (including mental health benefits, employment counseling, and medical assistance, but not including major medical equipment);
 - k. the provision of legal services for purposes including requesting reconsiderations and appeals of veterans and public benefit claim denials and resolving outstanding warrants that interfere with an individual's ability to obtain and retain housing;
 - l. the provision of— (i) transportation services that facilitate an individual's ability to obtain and maintain employment; and (ii) health care; and
 - m. Other supportive services necessary to obtain and maintain housing.
21. *Territory* means each of the following: the Virgin Islands, Guam, American Samoa, and the Northern Mariana Islands.



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22. **Transitional Housing:** The term 'transitional housing' means housing the purpose of which is to facilitate the movement of individuals and families experiencing homelessness to permanent housing within 24 months or a longer period approved by HUD.
23. **Unit of general purpose local government** means any city, county, town, township, parish, village, or other general purpose political subdivision of a State.
24. **Urban county** means a county that was classified as an urban county under 42 U.S.C. 5302(a) for the fiscal year immediately preceding the fiscal year for which ESG funds are made available.
25. **Victim service provider** means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

IV. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

1. Per 24 CFR 576.401: ESG subrecipients must conduct an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. With the participant's voluntary participation in the assessment process, participants are assessed using the LA CoC assessment tool, (unless otherwise exempt from HMIS, such as survivors of domestic violence providers in order to protect victim safety.)¹. The participant reviews and signs the CES consent form which is kept on record with the SPA of origin.
2. All ESG subrecipients will follow federal documentation guidelines to establish the participant's status as homeless or at-risk of homelessness and their income eligibility. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d).
 - a. Programs funded through the LA CoC must participate in the coordinated assessment and access system as required by the HUD HEARTH Act. Re-evaluation of program participants may be conducted more frequently than required by 24 CFR 576.401 and may be incorporated into the case management process.
 - b. Case management must occur not less than monthly for homeless prevention and rapid re-housing participants – See 24 CFR 576.401(e)(i).
 - c. ESG subrecipients must re-evaluate program participant's eligibility and the types and amounts of assistance the participant needs;
 - i. Not less than once every 3 months for participants who are receiving homelessness prevention assistance, and rapid re-housing assistance.
 - d. Regardless of which timeframe is used, re-evaluations, must at minimum, establish that:
 - i. The program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance.
 - ii. At 12 months, participants must be at 30% or below to continue receiving assistance.

¹ Please note: HUD re-opened the comment period on the ESG regulations and this section will be revised if and when appropriate.



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- iii. When determining the annual income of an individual or family, the recipient or subrecipient must use the standard for calculating annual income under 24 CFR 5.609
- iv. When the program participant's income or other circumstances change, such as change in household composition, that affects the program participant's need for assistance under ESG, the subrecipient must then re-evaluate the program participant's eligibility and the amount and types of assistance the program participant needs.
- e. Subrecipients must assist each program participant, as needed, to obtain appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, monitoring and evaluation, and other services essential for achieving independent living; housing stability and case management; and other Federal, State, local, or private assistance available to assist the program participant in obtaining housing stability includes, but is not limited to:
 - i. HUD Housing Choice Voucher
 - ii. HUD - Veterans Affairs Supportive Housing (VASH) Voucher
 - iii. Emergency Food and Shelter Program
 - iv. Medicaid
 - v. Supplemental Nutrition Assistance Program (SNAP)
 - vi. Women, Infants and Children (WIC)
 - vii. Federal-State Unemployment Insurance Program
 - viii. Social Security Disability Insurance (SSDI)
 - ix. Supplemental Security Income (SSI)
 - x. California Work Opportunity and Responsibility to Kids (CalWORKs)
 - xi. General Assistance Program (GA)
 - xii. LA County First 5
 - xiii. Other mainstream resources such as housing, health, social services, employment, education services and youth programs that an individual or family may be eligible to receive

V. Standards for targeting and providing essential services related to Street Outreach

- 1. ESG funding may be used to cover the costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health care facility. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraph (1) (i) of the "homeless" definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:
 - a. Engagement;
 - b. Case management;
 - c. Emergency health services – only when other appropriate health services are inaccessible or unavailable within the area;
 - d. Emergency mental health services – only when other appropriate mental health services are inaccessible or unavailable within the area;
 - e. Transportation; and
 - f. Services for special populations.



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ESG subrecipients must determine an individual or family's vulnerability and willingness or ability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

2. Per 24 CFR 576.401, below is the housing stability Case Management requirement.
 - 1) When providing rapid re-housing assistance to a program participant, the recipient or subrecipient must:
 - i. Require the program participant to meet with a case manager not less than once per month to assist the program participant in securing long-term housing stability; and
 - ii. Develop a plan to assist the program participant in retaining permanent housing after the ESG assistance ends, taking into account all relevant considerations.(i.g., program participant's current or expected income and expenses; other public or private assistance for which the program participant may be eligible and is likely to receive; and the relative affordability of available housing in the area.)
 - 2) The recipient or subrecipient is exempt from the requirement(s) under paragraph (e)(1)(i) of this section if the Violence Against Women Act of 1994 or the Family Violence Prevention and Services Act prohibits the recipient or subrecipient from making its shelter or housing conditional on the participant's acceptance of services.

VI. Standards for admission, diversion, referral, and discharge by emergency shelters

1. Shelter stays should be avoided if at all possible. If deemed necessary, however, they should be limited to the shortest time necessary to help participants regain permanent housing. ESG subrecipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded housing interventions, such as rapid re-housing or homelessness prevention assistance, or referred for other mainstream resources.
2. ESG subrecipients must determine that individuals and families meet one or more of HUD's Criteria for Defining Homelessness and assess the individual's or family's vulnerability to ensure that only those individuals or families that have the greatest need for emergency shelter assistance receive ESG funded assistance.
3. ESG subrecipients must also reassess emergency shelter participants on an ongoing basis, to determine the earliest possible time that a participant can be discharged to permanent housing. All persons discharged from emergency shelters will have their exit status entered into HMIS and will be provided discharge paperwork as applicable or upon request.
4. Safety and Shelter Needs of Special Populations
 - a. ESG funding may be used to provide services for homeless youth, survivors of domestic violence, sexual battery or stalking, and/or services for people living with HIV/AIDS, as long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.
 - b. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG subrecipients must develop and implement written policies and procedures to ensure the safety of program participants through the following actions:



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- i. All grantees and sub-grantees will take appropriate measures to provide for participant confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.
- ii. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and
- iii. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the subrecipient and consistent with State and local laws regarding privacy and obligations of confidentiality.

VII. Standards for assessing, prioritizing, and reassessing individuals' and families' and youth needs for essential services related to emergency shelter

1. The LA CoC assessment tool is used to assess, prioritize, and reassess participants through the Coordinated Entry System (CES) for individuals, the Homeless Family Solutions System (HFSS) for families and the Youth Coordinated Entry System (YCES) (unless otherwise exempt from HMIS, such as survivors of domestic violence providers in order to protect victim safety) All ESG subrecipients will use the coordinated assessment systems (CES, HFSS, YCES) to help determine and prioritize the participant need for emergency shelter or other ESG-funded housing interventions and assistance.
2. ESG funding may be used to provide essential services to individuals and families who are housed in an emergency shelter. Essential services can include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special needs population.
3. Shelters that serve families must serve all eligible families and may not refuse services based on the age of children or the size of the family.
4. Participants will meet with case managers throughout their participation in the program, and have regular progress evaluations. The service provider will re-assess participants.
5. Participants should have the opportunity to provide feedback and assessment about programs and services.

VIII. Standards for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers



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In order to ensure effective coordination among agencies that assist homeless people and prevent homelessness, collaboration is necessary among housing and service providers within the LA CoC, local homeless coalitions for each SPA, LA City and County staff, and the Coordinating Council.

Subrecipients of ESG funding should actively engage in the LA Continuum of Care by attending and participating in the LA CoC Quarterly Community Meetings, Coordinating Council Meetings, and local Homeless Coalition Meetings.

IX. Standards for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance

1. A key component to the successful implementation of a coordinated assessment system within the LA CoC is the CES and HFSS's screening and assessment processes. Screening and assessment thoroughly explores a family's or individual's situation and pinpoints their unique housing and service needs. Based upon the assessment, families and individuals should be referred to and provided with the services and housing intervention most appropriate to their situations and needs.
2. ESG-funded service providers are responsible for ensuring that the needs of all participants are assessed utilizing the LA CoC coordinated assessment protocols described under numbers 3 and 4 below. Each assessment must include a determination of eligibility for all potential sources of financial assistance to ensure that limited ESG prevention or rapid rehousing resources available are prioritized for homeless individuals and families who are most in need of this assistance.
3. The LA CoC assessment tools aid the matching of individuals and families with the most appropriate assistance.
4. Under homelessness prevention, ESG assistance is available to individuals and families whose income is below 30% of Area Median Income (AMI) who, are imminently at risk of becoming homeless. ESG funds can be used to prevent an individual or family from becoming homeless and to assist them in regaining stability in current housing or other stable housing.5. Rapid re-housing funds can be used to assist individuals and families who are literally homeless progress toward permanent housing and achieve housing stability.
 - a. Rapid Re-Housing individuals or families will be re-certified annually for program eligibility.

X. Standards for determining the share of rent and utility costs that program participants must pay while receiving homelessness prevention or rapid re-housing assistance

1. Rapid re-housing programs should institute tapering or "stepped-down" rental assistance structures so participants being served will be prepared to assume full responsibility of the monthly contracted rent, monthly utility costs, and other essential household costs at the end of the rental assistance period.
2. Eligible homeless participants may receive rental assistance for up to six months without an extension. Rental subsidies up to 100% of the contracted rent amount may be provided in months 1-3. Rental subsidies provided in months 4-6 should not exceed 75% of the contracted rent. This maximum subsidy level is designed to allow rapid re-housing service providers flexibility in setting rental assistance subsidies based on progressive engagement strategies.



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3. ESG rental assistance may be provided in conjunction with rental assistance available from other funding sources by being issued prior to or just following another rapid re-housing subsidy. ESG assistance should be coordinated with the other subsidy by being issued at the same assistance level or by beginning a step-down approach in conjunction with the other subsidy.
4. The need for ongoing assistance must be assessed every 90 days for program participants receiving homelessness prevention and rapid re-housing assistance.

XI. Standards for determining how long a particular program participant will receive rental assistance and whether and how the amount of that assistance will be adjusted over time

1. Standards for determining the share of rent and utilities costs that each rapid rehousing program participant must pay will be based on the following:
 - a. Participants receiving rental assistance are expected to contribute a portion of their income toward the unit's rent. Rental subsidies up to 100% of the contracted rent amount may be provided in months 1-3. Rental subsidies provided in months 4-6 should not exceed 75% of the contracted rent.
 - b. There must be a formal signed rental or lease agreement between the property owner/manager and the tenant.
 - c. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.
 - d. Rental assistance may not be provided to a participant who is currently receiving replacement housing payments under the Uniform Relocation Assistance Act.
2. Per 24 CFR 576.106 (e), ESG subrecipients may make rental assistance payments only to an owner with whom the subrecipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the subrecipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.
3. Extensions for assistance may be issued when extenuating circumstances arise that require additional assistance. Service providers should consider extensions on a case-by-case basis for extensions of rental assistance in three-month increments up to an additional 18 months for a maximum subsidy period of 24 months. Requests for extensions must include a clear plan to ensure that participants remain stably housed after the rental assistance period ends.

XII. Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant.

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, subrecipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
 - a. Rental application fees
 - b. Security deposits
 - c. Last month's rent



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- d. Utility deposits
 - e. Utility payments
 - f. Moving costs, and
 - g. Some limited services costs
2. Consistent with 24 CFR 576.105 (c), ESG subrecipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homelessness prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.
 3. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA) during the period of time covered by the URA payments.
 4. ESG funded agencies providing prevention or rapid rehousing assistance must develop a plan to assist the program participant in retaining permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant's current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

XIII. Standards for Habitability and Rent Reasonableness

1. ESG subrecipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:
 - a. Lead-Based Paint Requirements. The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under the ESG program and all housing occupied by program participants. All ESG subrecipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing and homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
 - b. Structure and Materials. There should be a Certificate of Occupancy and the shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
 - c. Access. The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
 - d. Space and Security. Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
 - e. Interior Air Quality. Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.
 - f. Water Supply. The shelter's water supply should be free of contamination.
 - g. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
 - h. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.



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- i. Illumination and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
 - j. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
 - k. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
 - l. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
 - m. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.
2. Rental assistance cannot be provided for a unit unless the unit meets the minimum habitability standards found at 24 CFR 576.403(c).
 3. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit as established annually by HUD.
 4. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.

XIV. Compliance with the American with Disabilities Act (ADA)

All shelters shall be in compliance with the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. §12101 *et seq.*, its implementing regulations at 24 C.F.R. Part 8, and the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) Pub. L. 110-325 and all subsequent amendments. Shelters shall provide reasonable accommodations to allow qualified individuals with disabilities to have access to and fully participate in its programs, services and activities in accordance with the provisions of the ADA, the ADAAA, the Rehab Act, the UFAS and the FHA and all subsequent amendments. This includes accommodations for disabled clients with mental impairments or those accompanied by designated service animals. Contractor will not discriminate against persons with disabilities or against persons due to their relationship to or association with a person with a disability; the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; §504 of the Rehabilitation Act of 1973 (Rehab. Act), as amended, 29 U.S.C. 794 and implementing regulations at 24 C.F.R. Parts 8 and 9; and the Fair Housing Act (FHA), 42 U.S.C. §3601 *et sec.*, its implementing regulations at 24 C.F.R. Parts 100, 103, and 104.

XV. Standards for Termination of Participant Services under ESG programs

1. All subrecipients of ESG funding must exercise judgment and examine all extenuating circumstances in determining when violations of a program participant warrant termination so that a program participant's assistance is terminated only in the most severe cases. The subrecipient's termination policy and procedures must include the following:
 - i. A written notice to the program participant containing a clear statement of the reasons for termination.



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- ii. The review of the decision must give the program participant the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision.
 - iii. Prompt written notice of the final decision to the program participant.
2. Termination of a program participant does not bar the subrecipient from providing further assistance at a later date to the same individual or family previously terminated from the program

XVI. Standards for Grievances under ESG programs

1. All subrecipients of ESG funding shall maintain a written set of policies and procedures for the resolution of all grievances (made by participants against subrecipient or their staff or by subrecipient staff against the subrecipient). These policies and procedures shall be freely available to all program participants and subrecipient's staff.
2. Copies of the grievance policies shall be clearly marked and made available to the program participants during intake. A summary of the program grievance resolution policies and procedures shall be prominently displayed in common areas in the program locations.
3. Recipients shall identify an individual to whom all grievances arising between program participants and provider staff and/or grievances regarding operations of the program shall be referred for resolution. This individual shall be clearly identified to management, staff, and program participants.
4. Grievance resolution policies and procedures shall include, but are not limited to the following:
 - i. The name and title of the staff person responsible for grievance resolution and how he/she can be contacted.
 - ii. A procedure for hearing all grievances within 72-hours of a complaint being filed, including the gathering of facts, testimony from other participants and staff and issuing a decision about the resolution of the grievance.
 - iii. A confidential area where grievances may be heard.
 - iv. A centralized and coherent system of documenting grievances. The documentation shall contain a description of the grievance and the resolution or disposition of said grievance. Said documentation shall be retained in a central dispute or grievance file as well as the program participant's file.
 - v. A procedure for the participant to use to appeal to the local funding source if dissatisfied with the (grievance) determination made by the service provider.

XVII. Standards for Homeless Management Information System (HMIS) Participation

1. Unless otherwise exempt for reasons of participant safety and confidentiality, Contractor shall participate in the Los Angeles Continuum of Care Homeless Management Information System (LA CoC HMIS) and shall also comply with all the HMIS requirements as required of the Contractor under the terms of this Agreement.



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a. If the program is exempt from participation in the LA CoC HMIS, Contractor shall use an equivalent system to record, track and maintain all required data under the U.S. Department of Housing and Urban Development (HUD) Universal Data Standards including, but not limited to: demographic information, dates of participation in the program, benefits and services provided, outcomes achieved and placement destinations upon exit from the program. Contractor shall report all required participant data to LAHSA in the manner prescribed for manual reporting by the due dates contained in this agreement.

2. Providers must ensure the completion of an assessment using the LA CoC adopted assessment tool for all program participants who either request case management services or are identified by an alert in the LA CoC HMIS system as a high priority for assessment. Assessments may be completed by case management or other trained staff, or by Coordinated Entry System (CES) staff, or partner agencies responsible for CES operations in the region where the program is located. Assessments must be scheduled and completed as soon as possible for all participants who meet the criteria above and who have stayed for at least five (5) consecutive nights in the shelter. All completed assessments must be entered into HMIS, with appropriate HMIS consent, within 3 days and all participants with a score of 3 or 4 must be referred and connected to the regional CES lead agency.

3. Training Responsibilities: All staff using HMIS are required to complete basic HMIS training(s). Those running and maintaining reports must also complete other HMIS data quality training. Dates and times are available on the LAHSA training website (<http://training.lahsa.org>).

4. Reporting and Data Quality Requirements: Contractors will make Data Quality an integral part of the Program's intake reporting policies and procedures. Therefore, Contractors shall perform the following daily, weekly, and quarterly data input and reporting responsibilities.

- a. Daily:
 - i. Client data entered into HMIS;
 - ii. Occupancy Reports (OR) must be conducted;
- b. Weekly:

Contractors are expected to run at least one Data Integrity Report (DIR), taught in HMIS-200, to identify and correct errors in input and reporting.
- c. Quarterly/Annual:

Contractors are required to submit a quarterly and annual progress report designated by LAHSA for analysis.
- d. Progress Notes: Case managers must routinely document the content and outcome of case management meetings with Participants and document their progress in achieving the desired housing outcomes and include this documentation in the clients' files not less than once per month. HMIS is the tool to be used for this process.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="9-21-00-05-0539"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of El Monte"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="65-6083705"/>	* c. Organizational DUNS: <input type="text" value="0925196000000"/>	
d. Address:		
* Street: <input type="text" value="11223 Valley Blvd."/>	Street2: <input type="text"/>	
* City: <input type="text" value="El Monte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="91731-0600"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community & Economic Dev."/>	Division Name: <input type="text" value="Housing"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Betty"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Donovanik"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Director of Community & Economic Development"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="626-560-2248"/>	* Fax Number: <input type="text"/>	
* Email: <input type="text" value="edonovanik@montecac.gov"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
C: City or Township Government		
Type of Applicant 2: Select Applicant Type		
Type of Applicant 3: Select Applicant Type		
* Other (specify):		
* 10. Name of Federal Agency:		
U.S. Department of Housing and Urban Development (HUD)		
11. Catalog of Federal Domestic Assistance Number:		
15, 259		
CFDA Title:		
HOME DEVELOPMENT PARTNERSHIP PROGRAM (HOME)		
* 12. Funding Opportunity Number:		
N/A		
* Title:		
13. Competition Identification Number:		
Title:		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
* 15. Descriptive Title of Applicant's Project:		
This HOME program is designed to expand the supply of decent, safe, sanitary and affordable housing to low income persons.		
Attach supporting documents as specified in agency instructions.		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: LA-032	* b. Program/Project: CE-012
Attach an additional list of Program/Project Congressional Districts if needed	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2021	* b. End Date: 06/30/2022
18. Estimated Funding (\$):	
* a. Federal	555,797.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	1,551,576.00
* f. Program Income	397,984.00
* g. TOTAL	2,505,357.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: Ms.	* First Name: Aina
Middle Name: K.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 526-500-2901	Fax Number: 526-503-9612
* Email: aina.martinez@louisiana.gov	
* Signature of Authorized Representative:	* Date Signed: 05/18/2021

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

5/18/21

Date

City Manager
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4010-0009
Expiration Date: 02/29/2022

Public reporting burden for this collection of information is estimated to average 16 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1686-1586), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102


11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Monte	05/19/2021

SF-4740 (Rev. 7-87) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s) <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: E-21-20C-05-0517	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of El Monte"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="95-6007705"/>	* c. Organizational DUNS: <input type="text" value="092519800003"/>	
d. Address:		
* Street1: <input type="text" value="11333 Valley Blvd."/>	Street2: <input type="text"/>	
* City: <input type="text" value="El Monte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="91731-0030"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community & Economic Dev."/>	Division Name: <input type="text" value="Housing"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Jenny"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Demarewicz"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Director of Community & Economic Development"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="626-580-2248"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="jdemarewicz@elmonteca.gov"/>		

Application for Federal Assistance SF 424		
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>		
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.210"/>		
CFDA Title: <input type="text" value="Community Development Block Grant (CDBG)"/>		
* 12. Funding Opportunity Number: <input type="text" value="N/A"/>		
* Title: <input type="text"/>		
13. Competition Identification Number: <input type="text"/>		
Title: <input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The HUD CDBG Program is designed to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities for low-income."/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	CS-032
* b. Program/Project	CS-032
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	07/01/2021
* b. End Date:	06/30/2022
18. Estimated Funding (\$):	
* a. Federal	1,762,056.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	2,892,551.00
* f. Program Income	569,261.00
* g. TOTAL	5,206,869.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix:	Mr.
* First Name:	Alina
Middle Name:	S.
* Last Name:	Martinez
Suffix:	
* Title:	City Manager
* Telephone Number:	525-550-2001
Fax Number:	525-553-3622
* Email:	alana.martinez@louisiana.gov
* Signature of Authorized Representative:	
* Date Signed:	06/18/2021

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official



Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

5/18/21

Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

5/18/21

Date

City Manager _____
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0039
Expiration Date: 12/29/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost(s)) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
5. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§2801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-645) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11968; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Monte	05/10/2021

SF 424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: B-21-BC-06-0517	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of El Monte		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 90-6030700	* c. Organizational DUNS: 092518000000	
d. Address:		
* Street1: 11333 valley Blvd.	Street2: _____	
* City: El Monte	County/Parish: _____	
* State: CA: California	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 91731-0000	
e. Organizational Unit:		
Department Name: Community & Economic Dev.	Division Name: Housing	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Betty	
Middle Name: _____	* Last Name: Domarick	
Suffix: _____	Title: Director of Community & Economic Development	
Organizational Affiliation: _____		
* Telephone Number: 626-503-2240	Fax Number: _____	
* Email: bdomarick@elmontecac.gov		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
<input type="text" value="City or Township Government"/>		
Type of Applicant 2: Select Applicant Type:		
<input type="text"/>		
Type of Applicant 3: Select Applicant Type:		
<input type="text"/>		
* Other (specify):		
<input type="text"/>		
* 10. Name of Federal Agency:		
<input type="text" value="U.S. Department of Housing and Urban Development (HUD)"/>		
11. Catalog of Federal Domestic Assistance Number:		
<input type="text" value="14.231"/>		
CFDA Title:		
<input type="text" value="EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)"/>		
* 12. Funding Opportunity Number:		
<input type="text" value="N/A"/>		
* Title:		
<input type="text"/>		
13. Competition Identification Number:		
<input type="text"/>		
Title:		
<input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
<input type="button" value="New Attachment"/>		
* 15. Descriptive Title of Applicant's Project:		
<input type="text" value="Eligible projects under the ESG Program include: Homelessness Prevention, Street Outreach, Emergency Shelter, Rapid Re-Housing, ESHs, and Administration."/>		
Attach supporting documents as specified in agency instructions		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CA-032	* b. Program/Project: CA-032
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/01/2021	* b. End Date: 06/30/2022
18. Estimated Funding (\$):	
* a. Federal	249,236.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	56,381.00
* f. Program Income	0.00
* g. TOTAL	305,617.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Ms.	* First Name: Anna
Middle Name: E.	
* Last Name: Martinez	
Suffix:	
* Title: City Manager	
* Telephone Number: 525-550-2901	Fax Number: 525-453-3612
* Email: amartinez@lumberton.gov	
* Signature of Authorized Representative:	* Date Signed: 05/18/2021

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

5/18/21

Date

City Manager
Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility;
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature of Authorized Official



Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

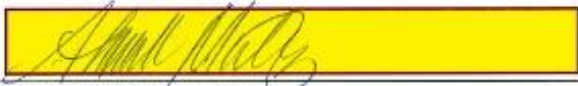
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Paso	05/10/2021

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