



# CITY OF EL MONTE RENTAL ASSISTANCE PROGRAM Eligibility Checklist

Community & Economic  
Development Department  
Housing Division  
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## ABOUT THE CITY OF EL MONTE RENTAL ASSISTANCE PROGRAM

If you are a renter who resides within the City of El Monte, has experience financial hardship, and meets the income guidelines, you may be eligible for rental assistance. El Monte Rental Program will offer rental assistance for up to 3 consecutive months, not to exceed an amount of \$3,600.00 to provide emergency financial assistance. Assistance is limited up to \$3,600 and available on first-come-first-serve basis. The grant program is made possible with federal Community Development Block Grant (CDBG) funds from the requirements to be eligible for the program. Payment will be made directly to landlords.

Please review all requirements below before submitting your grant application.

## ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be eligible to apply:

- Applicant must reside within El Monte city limits
- Applicant must be a renter and unit must be the applicant’s primary place of residence. Payments toward mortgages are ineligible.
- Government issued ID (Driver’s license, passport, or resident alien card, etc.)
- Applicant must be U.S. citizen or permanent resident
- Applicant must demonstrate need for assistance due to financial hardship. (See *Required Documents* Section)
- Applicant **household** must meet HUD Very-Low-Income Limits of 50% of the area median income. (See *Income Table* Section)
- Submit all required documents (See *Required Documents* Section)
- If selected for a grant, the Applicant must confirm that the landlord is willing to complete and submit required documents

## INCOME DETERMINATION TABLE

Staff will review all documents to determine annual household income and verify eligibility.

Maximum Annual Household Income Limits as Determined by HUD effective July 1, 2022								
Persons in Family								
	1	2	3	4	5	6	7	8
<b>Very Low- Income Limit (50%)</b>	\$41,700	\$47,650	\$53,600	\$59,550	\$64,350	\$69,100	\$73,850	\$78,650

## REQUIRED DOCUMENTS

Documents listed below must be submitted if the Applicant is selected to participate.

- Rental agreement or lease
- Documentation demonstrating need due to experiencing financial hardship, including proof of loss of income, past due notice invoice from landlord
- Copies of paycheck stubs for the last two (2) months for **all** members of the household.
- Copies of all other sources of income for **all** household members for the past two (2) months, including but not limited to Social Security/SSI benefits, Unemployment checks/statements, retirement/pensions, and public assistance.
- Copies of all bank statements for **all** household members for the past two (2) months, including checking accounts, savings account, etc.
- Latest income tax returns for **all** members of the household
- Government issued ID (Driver's license, passport, or resident alien card, etc.)
- Proof of legal U.S. status for applicant